

## RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

### **PART 1 – PUBLIC DOCUMENT**

Any interest to declare/ or conflict and any dispensation granted for the Officer or Executive Member  
**[NO]**

Any conflict with any Member of the Panel and the bodies concerned **[NO]**

**SERVICE DIRECTORATE:** Legal and Community

#### **1. DECISION TAKEN**

1.1 The approval of the allocation **Royston & District Community Grant** funding of:

1.2 **£1,000** to Carers in Hertfordshire towards running costs of their support hub in Royston for unpaid carers.

1.3 **£1,000** to Caudwell Youth towards training volunteers and support worker salary.

#### **2. DECISION TAKER**

2.1 Cllr Val Bryant, Executive Member for Community and Partnerships, in consultation with the Service Director – Legal and Community.

#### **3. DATE DECISION TAKEN:**

**17 December 2024**

#### **4. REASON FOR DECISION**

4.1 The Royston & District Community Forum held on 4 December 2024 considered funding an application from:

- Carers in Hertfordshire for £1393, and
- Caudwell Youth for £1800

and recorded their recommendation to the Executive Member for Community and Partnerships. This is part of the process for the formal commitment of Community Grant funds via the delegated authority process.

4.2 The recommendations [\[notes of meeting\]](#) are as follows:

4.2.1 **£1,000** to Carers in Hertfordshire towards running costs of their support hub in Royston for unpaid carers, *with any underspend of the Royston community grant budget at the end of the financial year to be granted to Carers in Hertfordshire and Caudwell Youth equally up to a maximum of £1,393 and £1,800 respectively.*

4.2.2 **£1,000** to Caudwell Youth towards training volunteers and support worker salary, *with any underspend of the Royston community grant budget at the end of the financial year to be granted to Carers in Hertfordshire and Caudwell Youth equally up to a maximum of £1,393 and £1,800 respectively.*

4.3 Members recommended the reduction of grant funding to allow sufficient funds to remain for future applications to be heard at the March Community Forum meeting.

- 4.4 There is, however, no process in place in which underspend of a community grant budget can be granted unless a new grant application is received. To this end, the decision is being made based on the recommended amount in 1.2 and 1.3.
- 4.5 Carers in Hertfordshire and Caudwell Youth are welcome to apply for grant funding in future if they have further need.

## **5. ALTERNATIVE OPTIONS CONSIDERED**

- 5.1 There are no other reasonable alternative options.

## **6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)**

- 6.1 Consultation has taken place with the Royston & District Community Forum Members in a public meeting on 4 December 2024. Members are in favour and recommend that the Royston & District Community Grant budget should be used for this purpose.

## **7. FORWARD PLAN**

- 7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

## **8. BACKGROUND/ RELEVANT CONSIDERATIONS**

- 8.1 The grant applications were considered by the Royston & District Community Forum on 4 December 2024. The report with the application details is set out under item 3, available on the Council's website [\[CLICK HERE\]](#).
- 8.2 This delegated decision confirms that the recommendation made by the Community Forum members was accepted by the Executive Member for Community & Partnerships, and Service Director on applications 1.2 and 1.3.

## **9. LEGAL IMPLICATIONS**

- 9.1 Following the decision of Full Council on 18 April 2023, a Community Forum shall consider applications for community grants in its area and make recommendations to the Executive Member for Community & Partnerships on them. The Executive Member has delegated authority to make these Executive decisions under section 14.6.9(b)((ii)A of the constitution, in consultation with the Service Director: Legal & Community. That decision will be subject to a five clear working day call-in period, following publication in the Members Information Service (MIS) and on the Council's website.
- 9.2 These grants have been assessed against the Subsidy Control Act 2022.

## **10. FINANCIAL IMPLICATIONS**

- 10.1 The total community budget for Baldock & District for 2024/25 stood at **£11,002**.
- 10.2 Prior to the meeting on 4 December **£7,574** had been allocated.
- 10.3 The amount left to utilise in the budget stands at **£3,427**.
- 10.4 The grants recommended at this meeting total **£2,000**. If the grants are awarded as outlined in 1.2, the remaining balance will be **£1,427** available for Community Grants for the remainder of the 2024-25 financial year.

## **11. RISK IMPLICATIONS**

- 11.1 Good Risk Management supports and enhances the decision-making process, increasing the likelihood of the Council meeting its objectives and enabling it to respond quickly and effectively to change. When taking decisions, risks and opportunities must be considered.
- 11.2 There are no relevant risk entries that have been recorded on Ideagen Risk, the Council's performance and risk system. Individual events should have their own risk assessments in place to mitigate any health and safety issues. Whenever a request for grant funding for equipment is received, the recipient of the funding will be advised to obtain insurance for the item to avoid a repeat request for funding in the event of the equipment being stolen or damaged. There are no pertinent risk implications for the Authority associated with any items within this report.

## **12. EQUALITIES IMPLICATIONS**

- 12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.
- 12.2 Community Grant funds are awarded to community groups that clearly demonstrate positive impact on the community and wider environment. The projects outlined in this report seek to advance equality of opportunity and foster good relations.

## **13. SOCIAL VALUE IMPLICATIONS**

- 13.1 The Social Value Act and "go local" policy do not apply to the matters contained within this report, as there are no recommendations on procurement.

## **14. ENVIRONMENTAL IMPLICATIONS**

- 14.1 There are no known Environmental impacts or requirements that apply to this report.

## **15. HUMAN RESOURCE IMPLICATIONS**

- 15.1 The activities of the Community & Partnership team are covered by existing budgets.

## **16. BACKGROUND PAPERS**

- 16.1 Terms of Reference for Community Forums, see section 9 Constitution page: <https://www.north-herts.gov.uk/council-constitution>.
- 16.2 [Community Grants Policy, 9<sup>th</sup> May 2023](#)

## **17. APPENDICES**

- 17.1 See website links above.

## **NOTIFICATION DATE**

**20.12.24**

**Signature of Service Director Consulted**



Date: 17.12.24

Signature of Executive Member for Community and Partnerships



Decision Taker .....

**Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in. Call-in does not apply to NON-EXECUTIVE DECISIONS**