

NORTH HERTS COUNCIL

WEEK ENDING FRIDAY 15 NOVEMBER 2024

MEMBERS' INFORMATION

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Produced by the Communications Team.

Any comments, suggestions or contributions should be sent to the Communications Team at

MIS@north-herts.gov.uk

NEWS AND INFORMATION

AGENDA & REPORTS

PUBLISHED WEEK COMMENCING 11 NOVEMBER 2024

None

FORTHCOMING MEETINGS WEEK COMMENCING 18 NOVEMBER 2024

Cabinet – 19 November 2024
Cabinet Sub-Committee (Council Charities) – 19 November 2024
Planning Control Committee – 21 November 2024

UPCOMING CHAIR'S ENGAGEMENTS FROM FRIDAY 15 NOVEMBER 2024

Date	Event	Location
	None	

UPCOMING VICE-CHAIR'S ENGAGEMENTS FROM FRIDAY 15 NOVEMBER 2024

Date	Event	Location
	None	

UPCOMING OTHER EVENTS FROM FRIDAY 15 NOVEMBER 2024

Date	Event	Location
	None	

**LEGAL AND COMMUNITY
(DEMOCRATIC SERVICES)**

MEMBERS INFORMATION NOTE

PUBLICATION OF THE REVISED ELECTORAL REGISTER – 1 DECEMBER 2024

Each year the Electoral Services Team are required to Canvass the residents of North Hertfordshire to ensure that the electoral registration information for each address in our district is up to date. Following this canvass process, we publish the revised Register of Electors on 1 December.

Entitlement to the Register of Electors

Ahead of the upcoming publication of the Register for 2024-2025, we would like to remind members that they are entitled to request a copy of the Full Electoral Register for the Ward they represent.

The register can be requested either as a one-off copy of the full register on 1 December, or with the subsequent monthly updates (tsv file type) published on the 1st of each month.

Electoral Register Format

Due to the Council's declared climate emergency, it is keen to retain its 'Green' credentials and so will always encourage the use of paperless documentation, where possible. The register is therefore available either as a pdf (portable document format) or a tsv (tab separated value) file type.

A pdf file type (or file format) allows the document to be displayed in the same way as you would see it printed.

A tsv file type/format would allow compatibility with data processing software (apps), such as MS Excel, MS Access, etc.

Requesting copies of the Electoral Register

Should you wish to receive a copy of the Electoral Register for your Ward then you will need to submit a written request to the Electoral Services team. To aid with this, we have designed a template form for you to complete, which will assist us to expedite your request, without having to ask additional questions.

To receive a Register Request form, please contact elections@north-herts.gov.uk.

For more information, please contact the Electoral Services team at elections@north-herts.gov.uk



RESOURCES

MEMBERS

INFORMATION NOTE

Nominations to the Asset of Community Value register

Under the Assets of Community Value (Community Right to Bid) we may receive nominations to list assets within our District, whether they are NHDC owned or not. When a valid nomination is received, we will inform all Councillors. Subsequently we will also notify Councillors of whether the listing nomination was successful or not. This note is to confirm that we have received a nomination, under the Localism Act, from

Weston Parish Council	for	The Cricketers, Weston
	for	Weston PO and Stores
	for	The Rising Sun, Weston

If a nomination for an asset is accepted, no further actions are taken until such time as the asset is to be put up for sale (or for disposal by a long lease).

If you have any queries regarding the interpretation of the "Right to Bid", please contact Douglas Traill-Stevenson in Legal Services. I would be very grateful for any comments you may have on this nomination by 6th December 2024

Background:

The Dept of Communities & Local Government states that the initial requirements for a valid nomination are:

- A) a description of the nominated land including its proposed boundaries for the purposes of the nomination.
- B) any information the nominator has about the freeholders, leaseholders and current occupants of the site.
- C) the reasons for nominating the asset, explaining why the nominator believes the asset meets the definition.
- D) the nominator's eligibility to make the nomination.

For more information please contact:

Rachel Cooper
Controls, Risk and Performance Manager
Tel: 01462 474606
Email: Rachel.cooper@north-herts.gov.uk

White Ribbon Day
CAKE



Sale

to help end violence against
women and girls



25th November
10:00 – 11:30am
Floor 1, Room 2
(next to the Council Chamber)

North Herts Council is fundraising for
White Ribbon Campaign
& SADA



SADA



White Ribbon



ECHOES

RAISING AWARENESS OF DOMESTIC ABUSE

In the unseen ECHOES project, we embark on a profound exploration of the hidden yet profound impact of domestic abuse. Each photograph captured for unseen ECHOES tells a story beyond words.

Come along and join us for free to celebrate the 16 Days of Action Against domestic abuse. Refreshments will be available for a small donation to the Friends of SADA Charity.

Tuesday 26
November

12 - 2.30pm

Ingleheim Lounge
SBC Offices

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

*PART 1 – PUBLIC DOCUMENT

Any interest to declare/ or conflict and any dispensation granted [if applicable]: N/a

SERVICE DIRECTORATE: RESOURCES AND PLACE

1. DECISION TAKEN

To provide capital funding of £5.285 million (excluding VAT) for the purchase of waste and street cleansing vehicles for the new contract.

2. DECISION TAKER

*Ian Couper, Service Director: Resources and Sarah Kingsley Service Director: Place
In consultation with Cllr Ian Albert (Executive Member for Finance and IT) and Cllr Amy Allen (Executive Member for Recycling and Waste Management)*

3. DATE DECISION TAKEN:

12 November 2024

4. REASON FOR DECISION

4.1 Providing capital funding for the vehicles is in the financial interest of the Council, compared with the contractor funding the vehicles. The reduction in the annual contract amount is greater than the Council's cost of capital.

5. ALTERNATIVE OPTIONS CONSIDERED

5.1 The Council could require that the contractor funds the vehicles, but overall, this would be a higher cost for the Council.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

6.1 This matter formed part of a Cabinet report in July 2024. Based on the information at the time it was highlighted that it was likely to be in the Council's best financial interests to provide the capital funding, but the final decision needed to be based on receipt of final vehicle cost information from the contractor.

7. FORWARD PLAN

7.1 This decision is a key Executive decision that was first notified to the public in the Forward Plan on the *19 July 2024*.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

8.1 The waste and street cleansing contract is a joint procurement with East Herts Council. The procurement included competitive dialogue, and as part of that it was determined that there may be an opportunity for a cost saving to the Councils from funding the vehicles that would be required for the contract. The alternative option was for the contractor to fund the vehicles.

- 8.2 The final tender documents asked bidders to price both options for vehicle purchasing, and both were evaluated equally. The option where the Councils funded the vehicles required the bidders to provide the following information:
- An annual reduction in the contract cost, compared with pricing for the provider funding the vehicles, and
 - The number of vehicles required and the capital cost of each vehicle.
- 8.3 The evaluation of that element of the bids compared the expected revenue costs of capital of buying the vehicles (i.e. Minimum Revenue Provision and interest) with the reductions in the contract cost.
- 8.4 Tender submissions were at January 2024 prices. The contract allowed the successful bidder to update their vehicle costs in advance of the Councils making a decision on whether they would fund the vehicles (or require the successful bidder to fund them). There was a requirement to explain any significant cost increases. The Councils would also have an opportunity to review interest rates as that would affect the revenue cost of capital.
- 8.5 The Councils have received the list of vehicles with costs from Veolia, and that shows a small reduction in the total capital cost compared to their bid price. The initial evaluation was based on the relevant Public Works Loan Board (PWLB) interest rate as at January 2024. The revised evaluation is based on the current PWLB rate, which is higher than it was in January. The overall evaluation (even with the higher interest rates) shows a net gain to the Councils over the 8 year contract period of £1.99 million.
- 8.6 The information provided by Veolia in their bid to split the vehicles between the two Councils. This is based on where the vehicles will mostly be used. The allocation to East Herts is greater as they have more households. North Herts will fund £5.285 million, which is 35 out of 75 vehicle and around 46% of the total capital cost. The financial benefit to each Council is split based on the respective capital investments.
- 8.7 The total benefit to North Herts (based on current interest rates) is estimated at £925k, an average of £115k per year. The vehicles will not need to be paid for until around May 2025 and interest rates may have moved in that time. We will also not need to externally borrow initially, with the interest rate impact being the loss of interest that we would have received from investing the money. We currently receive around 5% from our investments, which is about 0.25% less than the PWLB cost of borrowing. It is expected that interest rates will drop by May 2025, and then continue to drop thereafter (although at a slower rate). Our treasury advisers predict that the Bank of England base rate will be around 4% by May 2025 (currently 4.75%) and around 3% a year later. At a 4% cost of borrowing (or lost income from investments foregone) the benefit of funding the vehicles increases to £1.22 million (an average of £142k per year). At 3% it would be a benefit of £1.45 million (an average of £181k per year).

9. LEGAL IMPLICATIONS

- 9.1. At their meeting on the 9th July 2024, Cabinet agreed “to the delegation of powers to the Director of Resources and the Director of Place in consultation with the Executive Members for Finance and IT and Recycling and Waste Management to determine whether the Council Capital funds vehicles”.
- 9.2. The forecast capital costs of the waste vehicles were included in the 2024/25 budget. The Cabinet report of the 9th July 2024 advised (at 10.1), that during the current contract we have set aside some funding each year towards the purchase of the vehicles for the new contract. Additionally, the report confirmed (at 10.6) that there are already allocations in the capital budget for vehicle purchases.

- 9.3. Given that this is a key Executive decision as defined in the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) (Regulations) 2012, it cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.

10. FINANCIAL IMPLICATIONS

- 10.1. It is expected that this decision will make a revenue saving as the contract savings will be greater than the revenue costs of capital. The amount of the saving depends on interest rates, as detailed in paragraph 8.6.
- 10.2. This decision will involve capital spend of £5.285 million. That is well within the capital budget allocated by Council on the 29th February 2024 of £8.5 million detailed within the Council report at 5.2.

11. RISK IMPLICATIONS

- 11.1 Good Risk Management supports and enhances the decision-making process, increasing the likelihood of the Council meeting its objectives and enabling it to respond quickly and effectively to change. When taking decisions, risks and opportunities must be considered.
- 11.2. There is a risk that interest rates could increase. However current expectations are that interest rates will decrease. If there are indications that interest rates will increase then we will consider our borrowing strategy, and consider locking in to fixed rate borrowing to ensure that we do not make a loss out of this arrangement.

12. EQUALITIES IMPLICATIONS

- 12.1 There are no equalities implications that apply to this decision.

13. SOCIAL VALUE IMPLICATIONS

- 13.1 *The Social Value Act and “go local” policy do not apply to this decision.*

14. ENVIRONMENTAL IMPLICATIONS

- 14.1. There are no known Environmental impacts or requirements that apply to this decision. The decision of who provides the funding does not affect the vehicles that will be used to deliver the contract. The use of electric vehicles (up to 7.5 tonnes) will contribute to reducing the Council’s carbon reduction targets. It is anticipated that this reduction will be captured to demonstrate change.

15. HUMAN RESOURCE IMPLICATIONS

- 15.1 The waste and street cleansing contract ensures that Veolia will be fully responsible for managing the vehicles.

16. BACKGROUND PAPERS

- 16.1 *Cabinet report July 2024* <https://democracy.north-herts.gov.uk/documents/s25610/Waste%20Recycling%20and%20Street%20Cleansing%20Contract%20Award%2009072024%20Cabinet.pdf>

17. APPENDICES

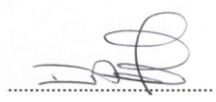
- 17.1 *None*

NOTIFICATION DATE 15 November 2024

Date sent to all Members, put on website and appears in MIS – 15 November 2024

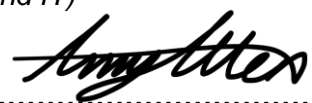
Signature of Executive Member Consulted ...

Cllr Ian Albert (Executive Member for Finance and IT)



Signature of Executive Member Consulted

Cllr Amy Allen (Executive Member for Recycling and Waste Management)



Date 14 November 2024.....

Signature of Decision Taker



Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.

Call-in does not apply to NON-EXECUTIVE DECISIONS

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

PART 1 – PUBLIC DOCUMENT

SERVICE DIRECTORATE: CUSTOMERS

1. DECISION TAKEN

To award Legrand Care a 3-year contract to facilitate the ongoing functionality and maintenance of their Telecare Customer Relationship Management solution known as Jontek Answerlink.

2. DECISION TAKER

Johanne Dufficy, Service Director - Customers

3. DATE DECISION TAKEN:

07 November 2024

4. REASON FOR DECISION

- 4.1 Legrand Care is the sole provider capable of maintaining their proprietary Jontek Answerlink platform, which is integral to the telecare services provided by NHDC Careline. This platform supports vulnerable residents across Hertfordshire in partnership with Hertfordshire County Council. Switching providers would cause significant disruption and risk to service users due to the highly customised nature of the platform and the current digital immaturity in the market.
- 4.2 Awarding a new maintenance contract to Legrand Care ensures continuity of existing services and legacy analogue infrastructure during the nationwide digital switchover from analogue to digital telecommunications.

5. ALTERNATIVE OPTIONS CONSIDERED

- 5.1 A full procurement exercise was considered but ultimately discounted due to the current lack of mature digital solutions available in the market. Additionally, the ongoing transition from analogue to digital poses a high risk of potential disruption and impacts our ability to maintain the necessary legacy analogue infrastructure while housing providers are still transitioning to digital systems.
- 5.2 Not renewing the contract. However this is not thought to be viable due to the critical nature of the services provided through the Jontek Answerlink platform and the risks associated with transitioning to an alternative system without sufficient lead time and stability in the market.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

- 6.1 Consultation has taken place with Executive Member for Community and Partnership, Councillor Val Bryant.
- 6.2 Hertfordshire County Council has been consulted and supports the proposed contract.

7. FORWARD PLAN

- 7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

- 8.1 The digital switchover in the UK is a significant factor in the decision to maintain existing systems rather than initiate a full procurement process. The current market for telecare platforms is not yet fully mature in terms of digital capability. Entering this contract allows time for the market to stabilise.
- 8.2 The Jontek Answerlink platform is highly customised and proprietary, with Legrand Care holding exclusive rights to the software, making it impractical to switch providers without significant disruption and risk to service users. Additionally, the ongoing digital immaturity in the market suggests that waiting for more mature digital solutions will be advantageous.
- 8.3 This decision also provides resilience to our partnership with Hertfordshire County Council, which involves providing assistive technology to vulnerable adults and children across Hertfordshire for which a Customer Relationship Management system is required.
- 8.4 The contract includes a buffer period for NHC to create a more detailed and informed procurement strategy, preventing rushed decisions that could cause long-term issues. This strategy may take up to 18 months to implement.

9. LEGAL IMPLICATIONS

- 9.1 Section 14.6.4 of the Council Constitution provides delegation to service directors and states at section 14.6.4 (a) (ii) and is therefore non-executive:
- “Entering into contracts to carry out works and/or for the supply of goods and services within approved budgets (subject also to approval of the Service Director for: Customers in respect of software or hardware contracts). All may attest the fixing of the Common Seal to a contract or Deed;”
- 9.2 Under terms of reference 14.6.6 (b)(i) of the Constitution, the Service Director Customers has delegated authority for all care functions including the provision and management of Careline and community alarms.
- 9.3 The Contract Procurement Rules at 7.13 require the publication of a Decision Notice for any contract with a value of above £50,000.

10. FINANCIAL IMPLICATIONS

- 10.1 The current budget for the Jontek Answerlink Maintenance contract is £86,500 and is uplifted for inflationary increases each year. The expenditure for the first year of the contract is £82,600 resulting in a small saving. The expenditure increases to £91,100 in year 3 but this will be covered from savings in inflationary increases to the budget.

11. RISK IMPLICATIONS

- 11.1 Good Risk Management supports and enhances the decision-making process, increasing the likelihood of the Council meeting its objectives and enabling it to

respond quickly and effectively to change. When taking decisions, risks and opportunities must be considered.

- 11.2 The service that is provided depends on a Customer Relationship Management Systems to function safely and effectively, if the decision was not taken to award, then a full procurement project will need to commence, without the widest understanding of requirements of partners or the completion of national projects like the analogue to digital switch.
- 11.3 A procurement/roll out of a new CRM system is expected to take 18 months which leaves the Council vulnerable having a system that is not in contract to be maintained.
- 11.4 Awarding this contract to Legrand Care is the least risk option as it reduces the level of change involved in a complex IT system supporting a life critical function.

12. EQUALITIES IMPLICATIONS

- 12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.
- 12.2 The service, which supports vulnerable elderly and disabled residents in Hertfordshire, did not identify any equality implications during the initial tender process. A subsequent Equalities Impact Assessment (Appendix A) reaffirms that there are no concerns in this regard.

13. SOCIAL VALUE IMPLICATIONS

- 13.1 The Social Value Act and “go local” policy do not apply to this decision.

14. ENVIRONMENTAL IMPLICATIONS

- 14.1 Environmental Impact Assessment has been undertaken (Appendix B). The outcomes have been considered and there are no relevant adaptations that could be applied and no negative implications where identified.

15. HUMAN RESOURCE IMPLICATIONS

- 15.1 There are no human resources implications.

16. BACKGROUND PAPERS

- 16.1 None.

17. APPENDICES

- 17.1 Appendix A – Equalities Impact Assessment
Appendix B – Environmental Impact Assessment

NOTIFICATION DATE

15 November 2024

Signature of Executive Member Consulted

Cllr Val Bryan, Executive Member for Community and Partnership

V. A. Byrd

Date 07 November



Signature of Decision Taker

Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.

Call-in does not apply to NON-EXECUTIVE DECISIONS

Environmental Implications assessment

1. Name of activity:	<i>Legrand Care – Procurement for a maintenance contract</i>				
2. Main purpose of activity:	<i>A contract for Legrand Care to maintain the existing emergency CRM system ‘Jontek Answerlink’</i>				
3. List the information, data or evidence used in this assessment:	<i>Discussions with Jontek and copy of Environmental statement.</i> https://www.legrand.co.uk/sites/g/files/ocwmcr866/files/2023-05/environmental-policy-en-2018.pdf				
Area of Potential Impact	Examples to Consider (non-exhaustive)	Neutral (X)	Negative (X)	Positive (X)	<p><i>Describe the contribution/impact on the area that the decision may have - assess whether this impact is a negative or positive or neutral one.</i></p> <p><i>Negative: What are the risks?</i></p> <p><i>Positive: What are the benefits?</i></p>
<p><i>1. Impact on greenhouse emission and support adaption to the effects of climate change</i></p>	<p>Will energy needs be met through renewable sources?</p> <p>Will it reduce emissions through retrofitting new technology?</p> <p>Will it reduce greenhouse gas emissions by reducing energy consumption and the need to travel?</p>			X	<p>Negative</p> <hr/> <p>Positive</p> <p>Legrand's environmental policy specifically targets the reduction of greenhouse gas emissions through innovative energy management solutions. This includes retrofitting and energy efficiency initiatives that can be highlighted as positive contributions to climate change mitigation.</p>

2. Use of natural resources including water and energy	Will it reduce water consumption?			X	Negative
	Will it reduce energy consumption?				Positive Legrand is certified for using electricity generated entirely from renewable sources, which significantly reduces their carbon footprint. This is a clear positive aspect that can be underscored in any assessment of their environmental impact
3. Minimisation of flood risks to the area (i.e. promotion of SUD's. protect surface and ground water quality)	Will it minimise flood risk from all sources of flooding?			X	Negative
	Will it reduce property damage due to storm events/ heavy rainfall by improving flood resistance and flood resilience?				Positive In broad terms they manage risk, including environmental which could include flood
4. To protect, enhance and create environments that encourage and support biodiversity	Will it protect, enhance and increase biodiversity and protect habitats?			X	Negative
	Will it improve access to and promote educational value of sites of biodiversity interest?				Positive The policy includes measures to protect and preserve biodiversity, particularly through actions that reduce water consumption in areas where water resources are stressed. This proactive stance on preserving natural ecosystems and biodiversity can be a strong point in the impact assessments.

<p>5. To improve Air Quality</p> <p><i>(air quality describes how polluted the air we breathe is)</i></p>	<p>Will it improve air quality?</p> <p>Will it reduce emissions of key pollutants?</p>			X	Negative
					Positive
					<p>Legrand look at improving waste recycling, manage risk, in particular pollution (water, air, noise, odour, road congestion, etc.), protect the environment and act to preserve biodiversity, in particular by restricting water consumption where its natural abundance and/or conditions of access are under stress;</p>
<p>6. To reduce need to travel, the use of private motorised vehicular transport as well as encourage walking, cycling, and use of public transport</p>	<p>Will it encourage increased walking, cycling and use of public transport?</p> <p>Will it increase the proportion of journeys using modes other than a car?</p>			X	Negative
					Positive
					<p>The transition to remote working and the ability to perform updates and upgrades remotely can significantly reduce the need for travel, thereby lowering emissions related to transportation. This is a modern, positive adaptation in line with current sustainability trends.</p>

<p><i>7. To reduce waste production and increase recycling, recovery and reuse of waste</i></p>	<p>Will it lead to reduced consumption of materials and resources? Will it reduce household waste? Will it reduce construction waste? Will it increase recovery recycling and re-use?</p>			X	Negative
					Positive
					<p>Legrand is committed to an eco-design strategy aimed at reducing environmental impacts across the entire lifecycle of their products, from production to end-of-life. This emphasis on sustainability and the circular economy is a strong positive that could be highlighted, particularly regarding reducing waste and resource consumption.</p>
<p><i>8. To enhance the public realm and street improvements</i></p>	<p>Will it reduce litter? Will it enhance the quality of public realm?</p>	X			Negative
					Positive
		X			Negative

<i>9. To protect, enhance and seek opportunities to increase open space</i>	Will it improve open space?				
	Will it improve landscape character?				Positive
	Will it minimise development on Greenfield sites?				
<i>10. To reduce noise and impact of noise</i>	Will it reduce noise pollution from vehicles?			X	Negative
					Positive Less vehicles on road, results in less noise and general pollution

6.0 Results			
	Yes	No	
Were positive impacts identified?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Were negative impacts identified (what actions were taken)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7.0 Consultation, decisions and actions			
Describe the decision on this activity (refer to section 3.2)			
No Major Change			
List all actions identified to address/mitigate negative impact or promote positive impact			
Action	Responsible person		Completion due date
N/A			
When, how and by whom will these actions be monitored?			
N/A			
8.0 Signatures			
Assessor (report author):			
Name: Maria MacQuillin		Signature** MMacQuillin	
Validated by (line manager):			
Name: David Martins-Hesp		Signature**DMartins-Hesp	
Forward to the Corporate Policy inbox: corporatepolicy@north-herts.gov.uk			
Signature** Reuben Ayavoo			
Assessment date: 23/08/2024		Review date: 23/08/2025	

**** Please type your name to allow forms to be sent electronically.**

A copy of this form should be forwarded to corporatepolicy@north-herts.gov.uk and a duplicate filed on the council's report system, alongside any report proposing a decision on policy or service change.

Equality Analysis Template

1. Name of activity:	Legrand Maintenance Contract			
2. Main purpose of activity:	Maintain Careline Customer Relationship management system			
3. List the information, data or evidence used in this assessment:	Promote diversity and inclusion - Legrand (legrandgroup.com)			
4. Assessment				
Characteristics	Neutral (x)	Negative (x)	Positive (x)	Describe the person you are assessing the impact on, including identifying: community member or employee, details of the characteristic if relevant, e.g. mobility problems/particular religion and why and how they might be negatively or positively affected. Negative: What are the risks? Positive: What are the benefits?
Community considerations (i.e. applying across communities or associated with rural living or Human Rights)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Negative
				Positive The equipment enables Careline to provide support to vulnerable elderly and disabled residents of Hertfordshire. This system enables us to provide substantial benefits to vulnerable adults and children.
A person living with a disability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Negative
				Positive Service users can make a call in the event of an emergency. The CRM system enables us to take this call. Early detection leads to faster response times, potentially minimising the risk of additional injuries or delayed aid.
A person of a particular race	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Negative
				Positive
A person of a gay, lesbian or bisexual sexual orientation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Negative
				Positive
A person of a particular sex, male or female, including issues around pregnancy and maternity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Negative
				Positive
A person of a particular religion or belief	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Negative

				Positive
A person of a particular age	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Negative
				Positive
				This equipment is supplied to enable us to take calls from people of all age groups,
Transgender	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Negative
				Positive

5 Results

	Yes	No	
Were positive impacts identified?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Are some people benefiting more than others? If so explain who and why.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Were negative impacts identified (what actions were taken)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

6. Consultation, decisions and actions

If High or very high range results were identified who was consulted and what recommendations were given?

N/A

Describe the decision on this activity

No Major Change

List all actions identified to address/mitigate negative impact or promote positively

Action	Responsible person	Completion due date
N/A		

When, how and by whom will these actions be monitored?

N/A

7. Signatures

Assessor

Name: **Maria MacQuillin**

Signature** MMacQuillin

Validated by

Name: **David Martins-Hesp**

Signature**

Forward to the Policy & Strategy Team (corporatpolicy@north-herts.gov.uk)

Signature** Reuben Ayavoo

Assessment date: 23/08/2024

Review date: **23/08/2025** or periodically through contract length.

**** Please type your name to allow forms to be sent electronically.**

A copy of this form should be forwarded to the corporate policy team and duplicate filed on the council's report system alongside any report proposing a decision on policy or service change.

NORTH HERTFORDSHIRE DISTRICT COUNCIL

DECISION SHEET

Meeting of the Overview and Scrutiny Committee held in the Council Chamber, District Council Offices, Gernon Road, Letchworth Garden City, SG6 3JF on Tuesday, 12th November, 2024 at 7.30 pm

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Louise Peace.

2 MINUTES - 3 SEPTEMBER 2024

RESOLVED: That the Minutes of the Meeting of the Committee held on 3 September 2024 be approved as a true record of the proceedings and be signed by the Chair.

3 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

4 CHAIR'S ANNOUNCEMENTS

- (1) The Chair advised that, in accordance with Council Policy, the meeting would be recorded.
- (2) The Chair drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.
- (3) The Chair advised that for the purposes of clarification clause 4.8.23(a) of the Constitution does not apply to this meeting.
- (4) The Chair reminded Members of the adopted North Herts Scrutiny Charter and the need to ensure that the meeting was conducted with independence, initiative and integrity. The full Charter was available to Members via the Scrutiny Intranet pages.

5 PUBLIC PARTICIPATION

There was no public participation at this meeting.

6 URGENT AND GENERAL EXCEPTION ITEMS

No urgent or general exception items were received.

7 CALLED-IN ITEMS

There have been no called-in items.

8 MEMBERS' QUESTIONS

No questions had been submitted by Members.

9 3Cs HALF YEAR 24/25 UPDATE

Councillor Val Bryant, as Executive Member for Community and Partnerships, presented the Information Note entitled '3Cs Half Year Update 2024/2025'.

10 SUPPORTED HOUSING SCHEME FOR WOMEN

RECOMMENDED TO CABINET: That the Cabinet supports the allocation of £73k of ring fenced MHCLG Homelessness Prevention Grant to HCC to match fund the two-year pilot of Druglink's Supported Housing Scheme for Women.

REASON FOR RECOMMENDATION: This proposal has been made in order to enable the two-year pilot to go ahead.

11 ENTERPRISE DIRECTORATE UPDATE

RESOLVED: That the Overview and Scrutiny Committee noted the report.

REASON FOR DECISION: The report is following the request of the committee for an update on the progress of the Enterprise Directorate and is for information only.

12 MUSEUM STORAGE OPTIONS APPRAISAL

RECOMMENDED TO CABINET:

- (1) That Cabinet note the current projected costs, advantages and disadvantages of each option.
- (2) That Cabinet approve use of £30k of the allocated £4m budget in the current capital programme for this project to develop more detail on the costs of Option D (warehouse proposal) and to acquire the necessary details for a planning application to be made.
- (3) That Cabinet approve use of £20k of the allocated £4m budget in the current capital programme for this project to develop more detail on the costs of Option E (Purchase of a freehold/long leasehold building (new or existing)), should a suitable property become available.
- (4) That Cabinet consider and give approval for officers to apply for grant funding towards the investigations mentioned in 2.2 and 2.3 and recognise the need to align investigations with grant funding timetables in this instance.
- (5) That Cabinet resolve to discount options A, B and G and recommend that they are no longer developed or explored further.
- (6) That Cabinet indicates that Options C, F and H outlined within the report should be pursued further.

REASONS FOR RECOMMENDATION:

- (1) Officers do not have the capacity or financial budget to progress all 8 options to an advanced stage and some early decisions are required in order to focus time and budget on pursuing the most advantageous options based on the best information available to officers and members at the present time.
- (2) In addition, the pursuit of greater detail on a number of the options will require expenditure on external reports and consultants which officers are seeking Cabinets approval to progress. Estimated figures are included in the main body of the report which can be found in Appendix 1 and are summarised in the Executive Summary Grid in Appendix 2.

13 TASK AND FINISH GROUP ON SECTION 106 CONTRIBUTIONS - DRAFT SCOPING DOCUMENT

RESOLVED: That the Overview and Scrutiny Committee:

- (1) Reviewed and commented on the draft scoping document as attached at Appendix A.
- (2) Noted the Task and Finish Group Protocol 2020 as attached at Appendix B.
- (3) Endorsed the principles of the review and approves consultation with Group Leaders to appoint members and a Chair for the Task and Finish Group, subject to recommendation 2.4.
- (4) Delegated authority to the Scrutiny Officer, in consultation with the Chair of the Overview and Scrutiny Committee, to update and finalise the Scoping Document for the Task and Finish Group on Section 106 Contributions.

REASONS FOR DECISIONS:

- (1) To ensure that the final scoping document takes into account suggestions from Members and relevant officers.
- (2) To allow Members to be appointed to the Task and Finish Group.

14 OVERVIEW AND SCRUTINY WORK PROGRAMME

RESOLVED:

- (1) That the Committee prioritised topics for inclusion in the Work Programme attached as Appendix A and, where appropriate, determines the high-level form and timing of scrutiny input.
- (2) That the Committee, having considered the most recent iteration of the Forward Plan, as attached at Appendix B, suggested a list of items to be considered at its meetings in the coming civic year.
- (3) That the Corporate Peer Challenge Action Plan as attached at Appendix C was considered.

REASONS FOR DECISIONS:

- (1) To allow the Committee to set a work programme which provides focused Member oversight, encourages open debate and seeks to achieve service improvement through effective policy development and meaningful policy and service change.
- (2) The need to observe Constitutional requirements and monitor the Forward Plan for appropriate items to scrutinise remains a key aspect of work programming.

15 SCRUTINY DECISIONS AND MONITORING

RESOLVED: That the content of the Decisions and Monitoring Tracker be noted.

REASON FOR DECISION: To enable the Overview and Scrutiny Committee to review and comment on actions and feedback received regarding resolutions previously made.

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

Any interest to declare/ or conflict and any dispensation granted <i>[if applicable]</i>	
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SERVICE DIRECTORATE: PLACE

1. DECISION TAKEN

- 1.1 To approve to hold a Muddy Monsters Herts & Beds youth cycling event using Butts Close, Hitchin on the 22nd February 2025 between 09.00 hrs and 13.00 hrs.

2. DECISION TAKER

- 2.1. Andrew Mills, Service Manager Greenspace

3. DATE DECISION TAKEN:

- 3.1 13th November 2024

4. REASON FOR DECISION

- 4.1 To support the organisers to provide an annual event for the whole community which has taken place at the same time of year for the previous two years.

5. ALTERNATIVE OPTIONS CONSIDERED

- 5.1 The organisers have approached North Herts Council to host this event. No other locations have currently been considered for this event.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

- 6.1 Consultation has been undertaken with colleagues in the Safety Advisory Group.

7. FORWARD PLAN

- 7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

- 8.1 The organisers have approached NHC for approval to use this location for their event.

9. LEGAL IMPLICATIONS

- 9.1 The authority has an obligation to ensure that the public open spaces it maintains are at a standard that are safe for everyone to use. Additionally, the authority has an obligation to ensure that any environmentally sensitive environment is not damaged due to actions or intentions of others.

10. FINANCIAL IMPLICATIONS

- 10.1 There are no financial risks as this opportunity is generating income.

11. RISK IMPLICATIONS

11.1 There are no risk implications. However, risk assessments have been considered to endeavour that this is a safe event due to the time of year and potential for wet ground conditions.

12. EQUALITIES IMPLICATIONS

12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

12.2 Central Government and national groups have expressed the continued importance of public Green Space in the health and well-being of communities. From April 2013 local authorities at county level are required to take on the statutory duty to improve the health of their communities as required by the Health and Social Care Act 2012 and with it, to acquire many of the public health services currently the responsibility of the NHS. The use of open spaces, parks, playgrounds and relevant leisure facilities are promoted in terms of reducing the impact of obesity on long term health, the importance in the management of wellbeing and in aiding relaxation, as well as sensory' enjoyment.

13. SOCIAL VALUE IMPLICATIONS

13.1 The event is open to everyone.

14. ENVIRONMENTAL IMPLICATIONS

14.1 There are no known Environmental impacts or requirements that apply to this event.

15. HUMAN RESOURCE IMPLICATIONS

15.1 This item of work is contained within the Place Directorate existing work programs.

16. BACKGROUND PAPERS

16.1 None

17. APPENDICES

17.1 None

NOTIFICATION DATE - 15th November 2024

Signature of Executive Member ConsultedNot Applicable.....

Date13th November 2025



Signature of Decision Taker

Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.

Call-in does not apply to NON-EXECUTIVE DECISIONS

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

*PART 1 – PUBLIC DOCUMENT

SERVICE DIRECTORATE: Place

1. DECISION TAKEN

To renew the working agreement between Countryside Management Services (CMS) as part of Herts County Council (HCC) and North Herts Council (NHC) regarding the support and provision of services for the regular maintenance of NHC's Local Nature Reserves (LNR), including the organisation and management of volunteer activities on these sites.

2. DECISION TAKER

Sarah Kingsley Service Director, Place

3. DATE DECISION TAKEN:

6 October 2024

4. REASON FOR DECISION

To ensure ongoing delivery of planning, management and delivery of projects on NHC's LNR's and to provide technical support to NHC Officers as and when necessary.

5. ALTERNATIVE OPTIONS CONSIDERED

No alternative options were considered as previous marketplace testing had identified no alternative options.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

Due to the location of the seven LNR's in North Herts, consultation has taken place with the Executive Member for Leisure and Environment, Cllr Mick Debenham, as part of the Service Directorate Briefing process for Leisure and Greenspace

7. FORWARD PLAN

7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

8.1 The previous agreement between NHC and CMS expired as of 31 March 2024 and both parties have continued the positive working partnership since, as though the agreement remained in place. The previous agreement had been in place for a total of four years and has proved successful in delivering several significant projects.

8.2 Over the term of the previous agreement, CMS have renewed several Greenspace Management Plans, including undertaking extensive consultation with residents for each site, including Oughtonhead Common, Hitchin, Ivel Springs and Weston Hills

Baldock, Walsworth Common, Hitchin. CMS are currently working on the next Greenspace Action Plan for Norton Common, Letchworth.

- 8.3 Oughtonhead Common, Hitchin, Ivel Springs, Baldock and Norton Common Letchworth are all accredited with Green Flags and without the support of CMS to manage the local friends of groups and volunteers, we would not have been successful in gaining the accreditation.
- 8.4 CMS also manage the delivery of activities within the agreed Greenspace Management Plan by the Friends of Groups and Volunteers and without their support these activities would not take place.
- 8.5 CMS also provide a valuable resource of technical assistance to NHC Officers, including the Greenspace Team, Ecology and Planning colleagues, which would otherwise be lost without this agreement.

9. LEGAL IMPLICATIONS

- 9.1. Under paragraph 14.6.4 (a) (ii) of the Council's Constitution, Service Directors have general authority to enter contracts to carry out works and/or for the supply of goods and services within approved budgets.
- 9.2. Paragraph 14.6.10(b) (ii), (iii) and (vi) further gives the Service Director - Place the authority to manage, direct and control resources relating to, amongst others, environmental services, grounds maintenance and parks and open spaces. The Executive Member for Environment, Leisure and Green Spaces is also responsible for leadership, strategic planning and development, partnership working and decision making within these stated service areas under this paragraph.
- 9.3. Under the LNR designation of some of these sites, NHC has a duty to maintain and manage the environmentally sensitive habitats for the benefit of wildlife and biodiversity.

10. FINANCIAL IMPLICATIONS

- 10.1. There are existing budgets allocated to cover the costs of the agreement and as such there is no further additional financial burden upon NHC.
- 10.2. There are no capital implications.

11. RISK IMPLICATIONS

- 11.1 Good Risk Management supports and enhances the decision-making process, increasing the likelihood of the Council meeting its objectives and enabling it to respond quickly and effectively to change. When taking decisions, risks and opportunities must be considered.
- 11.2. As this decision refers to the renewal of an existing arrangement that has proved successful and has significant benefits to the local community and to NHC officers there is no reason to anticipate any additional risks.

12. EQUALITIES IMPLICATIONS

- 12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment,

victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

12.2 There are no known Equalities Implications associated with this Decision.

13. SOCIAL VALUE IMPLICATIONS

13.1 The Social Value Act and “go local” policy do not apply to this decision.

14. ENVIRONMENTAL IMPLICATIONS

14.1. There are potential negative impacts if this agreement is not renewed due to the loss of resources and technical knowledge specifically focused upon our LNR’s which will have a detrimental impact upon the sensitive habitats that NHC is responsible to maintain.

15. HUMAN RESOURCE IMPLICATIONS

15.1 There are no known human resource implications associated with this report as the existing structures within NHC already accommodate this agreement.

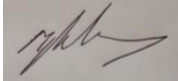
16. BACKGROUND PAPERS

16.1 None

17. APPENDICES

17.1 None

NOTIFICATION DATE 15 November 2024



Signature of Executive Member Consulted

Date ...11 November 2024.....

Signature of Decision Taker..... 

Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.

Call-in does not apply to NON-EXECUTIVE DECISIONS

EAST TEAM

Application No.	Applicant/Agent Address	Location Address, Applicant Name & Proposal
Baldock		
24/02480/FPH	Miss Laura Leeson 68 Chiltern Road, Baldock, Hertfordshire, SG7 6LS	68 Chiltern Road Baldock Hertfordshire SG7 6LS Miss Laura Leeson Hip to gable roof extension to include insertion of rooflights to front roofslope and insertion of box dormer to rear roofslope to facilitate conversion of loftspace into habitable accommodation. Erection of single storey side and rear extension. Alterations to fenestration and external materials, insertion of coursing to side gable wall at eaves level, formation of rear access steps and provision of two parking spaces at front, following demolition of existing detached garage.
24/02502/FPH	Lobs Design Mr Ian Lawrence Devonshire Business Centre, Works Road, Letchworth Garden City, SG6 1GJ, United Kingdom	35 The Sycamores Baldock Hertfordshire SG7 5BJ Mrs Kate Corney Single storey rear and side extension following removal of No.1 existing chimney.
24/02567/TCA	Mr Mark Thurley The Eco Arborist Limited c/o Absolute Accountants, Hatfield, Hertfordshire, AL9 5AX, United Kingdom	The Gates 24 High Street Baldock Hertfordshire SG7 6AX Mr Rob Bugler T1: Lime - Crown reduction and thinning by 30% (11-feet). T2: Cotoneaster - Cut back away from the shed.
Barley Parish Council		
24/02383/FPH	G2 Architecture Mr George Dobson Moat House, Brickendonbury Estate, Hertford, SG13 8NL, United Kingdom	Woodcroft Picknag Road Barley Royston Hertfordshire SG8 8HP Mr. Neil Ashford Erection of detached garage and single storey rear extension following demolition of existing outbuilding. Front porch with roof to extend over existing attached garage and replace existing front garage door with windows to facilitate garage conversion. Replace existing first floor side balcony with glazed infill and replace existing No.2 rear dormer windows with No.1 box dormer. Installation of external cladding and alterations to fenestration.

Hinxworth Parish Council

24/02404/FP	Oakwood Planning & Design Ltd Mr Harry Dibden Unit 2 Warren Court, Shefford, SG17 5QB, United Kingdom	Land Adjoining Cantlebury Chapel Street And 1 Christys Yard Hinxworth Hertfordshire SG7 5EH
		Mr Les Whitfield
		Erection of one detached 2-bed bungalow with associated access, car parking, private garden and landscaping.
Letchworth Garden City		
24/02526/TCA	Mrs Shelley West 106 Ridge Road, North Hertfordshire, SG6 1PT, United Kingdom	106 Ridge Road Letchworth Garden City Hertfordshire SG6 1PT
		Mrs Shelley West
		Cherry - Remove
24/02540/TCA	Mr Thomas Oakley Oakley Arboriculture Ltd 115 Western Way, Letchworth Garden City, SG6 4TF, United Kingdom	509 Broadway Letchworth Garden City Hertfordshire SG6 3PT
		Mr Thomas Oakley
		T1: Walnut - Reduce by 2.5m in height and 2m on lateral branches. T2: Weeping Willow -Reduce by 2m. T3: Hornbeam - Reduce height by 3m and reduce by 2m on lateral branches to balance.
24/02571/TCA	Mrs Kerrie Morris Branching Out Tree and Garden Services 38 Station Road, LOWER STONDON, SG16 6JL	8 Hitchin Road Letchworth Garden City Hertfordshire SG6 3LL
		Mr Matthew Hart
		Ash - Reduce back to boundary line
Royston Town Council		
24/02500/FP	MSAD Architectural Design Ltd Mr Mark Scott Bancroft House, 34 Bancroft, Hitchin, SG5 1LA	23 High Street Royston Hertfordshire SG8 9AB
		Mr Lombari
		Change of use to form two retail units (class E) and six one-bed and one 2-bed flats including alterations to fenestration.
24/02501/LBC	MSAD Architectural Design Ltd Mr Mark Scott Bancroft House, 34 Bancroft, Hitchin, SG5 1LA	23 High Street Royston Hertfordshire SG8 9AB
		Mr Lombari
		Internal and external alterations to facilitate change of use to form two retail units (class E) and six one-bed and one 2-bed flats.

WEST TEAM

Codicote Parish Council

24/02462/FPH	Hertfordshire Architects Ltd Mrs Pamela Stokes 13 Cubitts Close, Welwyn, AL6 0DZ	62 St Albans Road Codicote Hitchin Hertfordshire SG4 8UT
		Mr & Mrs Andrew and Wendy Rowan
		Replacement raised roof including first floor rear extension with Juliet balconies and insertion of two front dormer windows to facilitate additional accommodation at first floor level. Single storey rear extension, open sided front porch canopy and reposition access path/steps to front door. External render and cladding. Alterations to fenestration.

24/02467/FPH	Derek Lofty & Associates Mrs Lisa Dias The Lodge Studio, Copthorne Road, Croxley Green, Rickmansworth, WD3 4AQ	Mayfield Kimpton Road Oakhills Welwyn Hertfordshire AL6 9NN
		Mr Will Westwick
		Erection of detached garage/office/store following demolition of existing detached double garage and store (renewal of previously approved planning permission 21/00624/FPH granted 20.04.2021)

24/02522/FPH	A.T. Design (Welwyn) Ltd Mr Adam Trigg 30C High Street, Welwyn, AL6 9EQ	Maid Marion Rabley Heath Road Welwyn Hertfordshire AL6 9UF
		Mr Louis Watts
		Alterations to roof including hip to gable roof extension and insertion of two side dormer windows to create additional habitable space at first floor level. External render

Hitchin

24/02424/FPH	Home Extension Team Miss Georgia Hayes 4 Brand Street, Hitchin, SG5 1HX, United Kingdom	72 Tilehouse Street Hitchin Hertfordshire SG5 2DY
		Hardaker
		Replacement roof including rooflight above existing wc/utility room, refurbishment of rear dormer window, replacement of existing rear conservatory roof, replace cowl to chimney. Alterations to fenestration (renewal of previously approved planning permission 20/01231/FPH granted 26.11.2020)

24/02425/LBC	Home Extension Team Miss Georgia Hayes 4 Brand Street, Hitchin, SG5 1HX, United Kingdom	72 Tilehouse Street Hitchin Hertfordshire SG5 2DY Hardaker Alterations to basement and access staircase. Replacement roof including rooflight above existing wc/utility room, refurbishment of rear dormer window, replacement of existing rear conservatory roof, replace cowl to chimney. Internal and external alterations (renewal of previously approved listed building consent 20/01232/LBC granted 26.11.2020)
24/02449/FPH	NCC Design Mr Nigel Cox 116 Crowborough lane, Kents Hill, Milton Keynes, MK7 6JN, United Kingdom	27 Uplands Avenue Hitchin Hertfordshire SG4 9NH Mr J Hooley Alterations to roof including roof extension and insertion of rear box dormer and front rooflights to facilitate loft conversion. Single storey rear extension linking to existing garage and alterations to roof and fenestration of existing garage to facilitate conversion of garage to office/utility following partial demolition.. Alterations to fenestration
24/02498/LDCP	Survey Design (Harrow) Ltd Mrs Angelika Worthington 93 Elm Drive, North Harrow, Middlesex, HA2 7BY	69 Periwinkle Lane Hitchin Hertfordshire SG5 1TY Mr Matthew Coleman Roof extension to form gable end. Insertion of rear box dormer window including Juliet balcony and 4no front rooflights to facilitate loft conversion.
24/02499/FPH	Survey Design (Harrow) Ltd Mrs Angelika Worthington 93 Elm Drive, North Harrow, Middlesex, HA2 7BY	69 Periwinkle Lane Hitchin Hertfordshire SG5 1TY Mr Matthew Coleman Single storey side extension and front porch
24/02519/AD	Consultant M G Goodyear 254 Pentonville Road, London, N1 9JY, United Kingdom	84 Nightingale Road Hitchin Hertfordshire SG5 1RL OBERON PUBLIC Installation of billboard. (Development already carried out).
24/02534/FPH	Damien Poulter Mr Damien Poulter 9 Bakers Grove, Welwyn Garden City, AL7 2DJ, United Kingdom	51 Talbot Street Hitchin Hertfordshire SG5 2QU Mr Ryan Simmons Single storey rear extension (as a variation of planning permission 23/02178/FPH granted 07.11.2023)

24/02535/TPO Mrs Allison Sparrow Arborcare 14 The Finches
Unit N, Shangri La Farm, SG1 2JE Hitchin
Hertfordshire
SG4 9PB

Kingston

T1: Beech - Reduce by 3m and shape. T2: Apple - Reduce by 3m. T3:
Laurel -Trim and shape. T4 : Robinia - Trim and shape

Kimpton Parish Council

24/02373/FP DP Architects Mr Mark Longworth Bibbsworth Hall Farm
The Old Brewery Tap, 3 Shirburn St, Bibbs Hall Lane
Watlington, OX49 5BU, United Kingdom Hitchin
Hertfordshire
SG4 8EN

Knights Bespoke Build Limited

Erection of detached double carport

Pirton Parish Council

24/02536/TCA Mr Steve Dear Steve Dear Tree 13 Hitchin Road
Services Ltd Pirton
Top Farm, Beadlow, Shefford, SG17 Hitchin
5PL, United Kingdom Hertfordshire
SG5 3PZ

Mr Stephen Roberts

T1: Silver Birch - Reduce overall crown by 1/3 approx 3.5 - 4m

St Ippolytts Parish Council

24/02333/FP Axis Mr Jonathan Maginness Land Between Priory Farm And Wymondley Substation
Camellia House, 76 Water Lane, Blakemore End Road
Wilmslow, SK9 5BB Little Wymondley
Hertfordshire

Mr Luke Rogers

Electrical connection between the approved Priory Farm Solar Array
(application reference: 21/03380/FP) and Wymondley Substation,
Blakemore End Road, St Ippolytts

(Including Withdrawn decisions)

EAST TEAM

Application No: 24/01251/FP	Location: Greenfield Service Station Baldock Road Royston Hertfordshire SG8 9NN Applicant Name: Mr Tom Highland Highlands of Royston LTD Description: Replace existing canopy, reconfiguration of forecourt pumps to create additional HGV lane and changes to parking arrangements on site.	Decision: Conditional Permission Decision Date: 11/11/2024
Application No: 24/01899/FP	Location: 5 - 6 Amor Way Letchworth Garden City Hertfordshire SG6 1UG Applicant Name: Mr Kalli Basra TST Description: Installation of first floor rear fire escape door and external escape staircase. (Development already carried out).	Decision: Conditional Permission Decision Date: 08/11/2024
Application No: 24/01907/RM	Location: Greenleas Bygrave Road Baldock Hertfordshire SG7 5DS Applicant Name: Mr Thomas Wilcock Description: Reserved Matters application for approval of appearance, landscaping, layout and scale for outline permission 23/02113/OP granted 02.11.2023 for two detached dwellings with associated vehicular access and proposed parking area.	Decision: Conditional Approval of Details Decision Date: 08/11/2024
Application No: 24/01965/AD	Location: North Hertfordshire Leisure Centre Baldock Road Letchworth Garden City Hertfordshire SG6 2ER Applicant Name: Mr Chris Williams Sport & Leisure Management Ltd Description: Installation of roadside sign, replace existing banner frame and level ground area following demolition of existing brick sign structure.	Decision: Conditional Consent Decision Date: 07/11/2024
Application No: 24/01982/FPH	Location: 2 Ashwell Road Bygrave Baldock Hertfordshire SG7 5DT Applicant Name: Mr and Mrs Murray Description: Single storey front/side extension. Single storey side extension to existing garage and raise existing roof to include insertion of side elevation windows, dormer to front and rooflight to rear roofslopes.	Decision: Conditional Permission Decision Date: 11/11/2024
Application No: 24/02001/FPH	Location: 4 Gernon Walk Letchworth Garden City Hertfordshire SG6 3HW Applicant Name: Mr D Stirling Description: Erection of single storey side extension and associated works following demolition of detached garage	Decision: Conditional Permission Decision Date: 07/11/2024
Application No: 24/02054/FPH	Location: 2 Shrubbery Grove Royston Hertfordshire SG8 9LJ Applicant Name: Mr David Murphy Description: Proposed first floor front extension	Decision: Conditional Permission Decision Date: 12/11/2024
Application No: 24/02055/FPH	Location: 25 Briary Lane Royston Hertfordshire SG8 9BT Applicant Name: Mr John Wentworth Description: Single storey front porch and rear extension, 1.5 storey side extension including rear dormer extension and replace existing front dormer windows (amended plans received 16/10/2024).	Decision: Conditional Permission Decision Date: 12/11/2024

EAST TEAM

Application No: 24/02097/FPH	Location: 153 Baldock Road Letchworth Garden City Hertfordshire SG6 2EH Applicant Name: Mrs Anita Noghiu Description: Two storey rear extension with side dormer window following demolition of rear conservatory and single storey rear element. Replacement roof to existing single storey side extensions. Insertion of a first floor window in both existing side elevations. Alterations to existing fenestration and alterations to existing driveway to allow for additional parking (As amended by plans received 6 November 2024).	Decision: Conditional Permission Decision Date: 12/11/2024
Application No: 24/02146/S73	Location: 15 Garden Lane Royston Hertfordshire SG8 9EH Applicant Name: Mr Morgan Bevan MBCM Ltd. Description: Remove Condition Number 3 (Obscure glazing) of planning permission reference 20/02656/FPH granted on 29/03/2021.	Decision: Refused Decision Date: 08/11/2024
Application No: 24/02200/LDCP	Location: 50 Bedford Road Letchworth Garden City Hertfordshire SG6 4DR Applicant Name: Mr Peter Willcox Description: Installation of freestanding air source heat pump in rear garden behind garage	Decision: Refused Decision Date: 08/11/2024
Application No: 24/02288/TCA	Location: 109 Wilbury Road Letchworth Garden City Hertfordshire SG6 4JQ Applicant Name: Mr Colin Green Description: T1: Mulberry - Reduce by approx. 25-30% to suitable lateral growth points. T2: 2x Silver Birch - Reduce by approx. 15-20% T3: Laurel - Prune back approx. 12-18"	Decision: No Objection Decision Date: 08/11/2024
Application No: 24/02290/TCA	Location: Maplefield The Causeway Therfield Royston Hertfordshire SG8 9PP Applicant Name: Mr Chris Brogden Description: T1, T2: Larch - Fell	Decision: No Objection Decision Date: 12/11/2024
Application No: 24/02309/TCA	Location: 15 Hillshott Letchworth Garden City Hertfordshire SG6 1SA Applicant Name: Mrs Momoe Hatano Description: Apple - Remove	Decision: No Objection Decision Date: 12/11/2024
Application No: 24/02328/TCA	Location: Strathmore 12 Hitchin Road Letchworth Garden City Hertfordshire SG6 3LL Applicant Name: Mrs Tara Belcher Description: Robina - Reduce lower branches up to 3m (as amended 21/10/2024).	Decision: No Objection Decision Date: 12/11/2024
Application No: 24/02389/LDCP	Location: 2 The Sycamores Baldock Hertfordshire SG7 5BJ Applicant Name: Mr Paul Clayton Description: Alterations to existing garage to facilitate partial conversion into habitable space	Decision: Granted Permission Decision Date: 12/11/2024
Application No: 24/02422/TCA	Location: Kestrels Church End Barley Royston Hertfordshire SG8 8JN Applicant Name: Mr Jagelman Description: T1: Yew - Reduce back side by 1.5m to balance	Decision: No Objection Decision Date: 12/11/2024
Application No: 24/02435/TCA	Location: 1 Homefield Hinxworth Baldock Hertfordshire SG7 5RX Applicant Name: Mrs Heather Stean Description: (Group) Conifer - Reduce in height by up to 3m. Goat Willow - Crown Reduction of up to 2m. Remove all deadwood. Remove lowest limb.	Decision: No Objection Decision Date: 12/11/2024

WEST TEAM

WEST TEAM

Application No: 22/01962/DOC	Location: Wards Farm Hexton Road Lilley Luton Hertfordshire LU2 8LU Applicant Name: Ben And Lucy Clossick Thomson Description: Details reserved by Condition 9 - Archaeological Written Scheme of Investigation (relating to planning permission 20/02701/FP granted on 10.02.2022).	Decision: Approval of Details Decision Date: 08/11/2024
Application No: 22/02205/FP	Location: Land Adjacent To Arnolds Farm Chambers Lane Ickleford Hertfordshire SG5 3YE Applicant Name: BOYLE LIME TREE DEVELOPMENTS LTD Description: Erection of 9 dwellings (3 x 2-bed, 4 x 3-bed and 2 x 4-bed) including parking, landscaping and installation of vehicular access off of Chambers Lane (as amended by plan nos. PL003E, PL009A, PL108A _ L01A received 02/01/2024 AND 5/03/2024)	Decision: Conditional Permission Decision Date: 08/11/2024
Application No: 24/00490/DOC	Location: Iris Court Care Home Hitchin Road Gosmore Hitchin Hertfordshire SG4 7QH Applicant Name: Michael Coggins Barchester Healthcare Ltd Description: Details reserved by Condition 20 - Drainage scheme (relating to planning permission 21/01734/FP granted 04.01.2022)	Decision: Approval of Details Decision Date: 12/11/2024
Application No: 24/01806/DOC	Location: Land Adjacent To 148 High Street Kimpton Hertfordshire Applicant Name: Jarvis Homes Ltd Description: Details reserved by condition 14 (Surface Water Run-Off) of planning permission reference no 20/00667/FP granted 28.09.2022)	Decision: Approval of Details Decision Date: 12/11/2024
Application No: 24/01955/FP	Location: The Jays Pirton Road Holwell Hitchin Hertfordshire SG5 3SS Applicant Name: Mr Mark Jeffery Description: Erection of one detached 3-bedroom self-build dwelling with associated parking and garden land. Existing farm building restored and converted into environmentally friendly plant room to store battery packs, solar panels and associated equipment to serve new dwelling.	Decision: Withdrawn Decision Date: 07/11/2024
Application No: 24/01969/FPH	Location: 28 Periwinkle Lane Hitchin Hertfordshire SG5 1TZ Applicant Name: Mr Russell Arthurs Description: Single storey side/rear extension following demolition of existing rear element.	Decision: Conditional Permission Decision Date: 07/11/2024
Application No: 24/01999/NCS	Location: 62 Arlesey Road Ickleford Hitchin Hertfordshire SG5 3UU Applicant Name: Mr Mark Taylor Description: Single storey rear extension with the following dimension: Length as measured from rear wall of original dwelling - 8 metres	Decision: Prior Approval Not Required Decision Date: 13/11/2024
Application No: 24/02026/FPH	Location: 71 Arlesey Road Ickleford Hitchin Hertfordshire SG5 3TG Applicant Name: Ms Cheryl Isaacs Description: External render to rear and side elevations of existing dwelling and approved extensions (as a variation of reference 24/00414/FPH)	Decision: Conditional Permission Decision Date: 07/11/2024
Application No: 24/02033/FPH	Location: The Old Vicarage Church Road Kings Walden Hitchin Hertfordshire SG4 8JX Applicant Name: Mr Chris Parsons Description: Single storey rear extension; attached front garage and single storey side extension to provide 1-bed ancillary annexe following demolition of existing garage	Decision: Conditional Permission Decision Date: 08/11/2024

WEST TEAM

Application No: 24/02051/DOC
Location: Land Rear Of The Croft Stevenage Road Little Wymondley Hertfordshire
Applicant Name: Mr Skinner
Description:Details reserved by Condition 5 (exterior building materials) of planning permission reference 23/01866/FP granted 30.05.2024
Decision: Approval of Details
Decision Date: 08/11/2024

Application No: 24/02052/DOC
Location: Land Rear Of The Croft Stevenage Road Little Wymondley Hertfordshire
Applicant Name: Mr Skinner
Description:Details reserved by Condition 6 (Earth Environmental & Geotechnical DTS Report) of planning permission reference 23/01866/FP granted 30.05.2024
Decision: Approval of Details
Decision Date: 12/11/2024

Application No: 24/02071/DOC
Location: Land Rear Of The Croft Stevenage Road Little Wymondley Hertfordshire
Applicant Name: Mr Skinner
Description:Details reserved by condition 7 (Reptile Survey) of planning permission reference no 23/01866/FP granted 30.05.2024
Decision: Approval of Details
Decision Date: 12/11/2024

Application No: 24/02186/DOC
Location: Land Adjacent To 148 High Street Kimpton Hertfordshire SG4 8QR
Applicant Name: Jarvis Homes Ltd
Description:Details reserved by condition 13 (Archaeological Evaluation Report) of planning permission reference no 20/00667/FP granted 28.09.2022.
Decision: Approval of Details
Decision Date: 12/11/2024

Application No: 24/02207/TCA
Location: 4 Hitchin Hill Path Hitchin Hertfordshire SG4 9EU
Applicant Name: Dewar
Description:T1: Crab Apple - Reduce by 20% and shape. T2: Japanese Maple - Reduce by 20% and shape
Decision: No Objection
Decision Date: 08/11/2024

Application No: 24/02258/SU
Location: Crouchgreen Wood Three Houses Lane Codicote Hertfordshire SG4 8TB
Applicant Name: Eastern Power Networks
Description:Upgrade works to existing overhead electricity line
Decision: No Objection
Decision Date: 12/11/2024

Application No: 24/02413/EC
Location: Telecommunications Mast 90324 Meadow Way Offley Hertfordshire
Applicant Name: Archie Roberts
Description:Installation of 3no antenna at 25m to existing mast together with ancillary equipment
Decision: Objection
Decision Date: 12/11/2024

Application No: 24/02535/TPO
Location: 14 The Finches Hitchin Hertfordshire SG4 9PB
Applicant Name: Kingston
Description:T1: Beech - Reduce by 3m and shape. T2: Apple - Reduce by 3m. T3: Laurel -Trim and shape. T4 : Robinia - Trim and shape
Decision: Conditional Consent
Decision Date: 08/11/2024

Application No: 24/02536/TCA
Location: 13 Hitchin Road Pirton Hitchin Hertfordshire SG5 3PZ
Applicant Name: Mr Stephen Roberts
Description:T1: Silver Birch - Reduce overall crown by 1/3 approx 3.5 - 4m
Decision: No Objection
Decision Date: 08/11/2024

Press release

11 November 2024

PRESS RELEASE 3893

Free winter warmer pop-up offers free advice and support for Hitchin residents facing rising fuel costs

Residents in Hitchin and the surrounding areas are encouraged to take advantage of a free pop-up event offering practical support and guidance for staying warm this winter.

The Hertfordshire Winter Fuel Support Roadshow is coming to more than 100 locations across the county, including the Hitchin Swimming and Fitness Centre on Wednesday 13 November from 10am to 12pm.

Age UK Hertfordshire, Herts Help and Hertfordshire County Council are delivering the event with the aim of connecting local residents - especially older adults and low-income families - with the help and resources available to them.

Everyone Active, North Herts Council's leisure operator, is hosting several of these events across its sites in the county, including the one at Hitchin Swimming and Fitness Centre.

Kirsty Jones, Area Contract Activity & Wellbeing Manager at Everyone Active, said: "We know a lot of people in our community are really struggling with the rise in energy bills and the cost of living. These events are about bringing that support directly to people and making sure no one falls through the cracks.

"The goal is to give people a warm, welcoming space where they can get the help they need, all in one place. Whether it's advice on applying for benefits or just having someone to talk to, we want to make sure no one has to face this winter alone."

Councillor Mick Debenham, Executive Member for Leisure at North Herts Council, added: "With the cost of living continuing to put pressure on so many in our community, it's crucial that people know there is help available. This initiative is about making support accessible and ensuring residents feel seen and supported. I encourage anyone who needs advice to come along."

At the Hitchin pop-up, a team of trained advisors will be on hand to provide one-on-one assistance. This includes checking eligibility for Pension Credit and other benefits that can boost household incomes, as well as helping access the Welfare Assistance Scheme for food and energy vouchers.

The team will also be able to connect residents with additional services, such as Winter Welfare Checks, befriending programmes and carer support. In cases of extreme hardship, small grant payments may even be available.

The Hitchin event is one of a series of more than 100 pop-ups planned across both urban and rural areas of Hertfordshire over the coming months.

Tea and biscuits will also be provided.

The free Winter Warmer pop-up takes place at the Hitchin Swimming and Fitness Centre on Wednesday 13 November from 10am to 12pm. There's no need to book - just turn up on the day.

-ENDS-

For press information please contact:

Victoria Watkins | Regional PR & Communications Manager

victoriawatkins@everyoneactive.com

07739 985325

Everyone Active

Everyone Active is the trading name for Sports Leisure Management Ltd (SLM), which operates leisure facilities in partnership with local councils across England.

SLM is the longest-established leisure operator in the UK, having formed in 1987. At the time, it managed just one leisure centre in the Midlands, whereas today it has grown to operate more than 230 leisure facilities and cultural services across the country in partnership with over 69 local authorities.

Its influence reaches as far as Sunderland in the north to Chichester in the south, and Mid Suffolk in the east to Plymouth in the south west. SLM's growth is due to its ability to deliver well-managed leisure facilities and activity services that offer great value for money. Its aim is to increase local people's participation in sports and leisure activities by advocating that all adults achieve a minimum of 30 minutes exercise five times per week.

www.everyoneactive.com

PRESS RELEASE

PR 3894

13 November 2024

Over £200k given to 20 groups making a difference in North Herts

Grants of between £5,000 and £20,000 have been approved for a range of community groups across the district using money from the council's Prosperity Fund, a pot of £210,000 funded by the previous government's Department for Levelling Up, Housing and Communities. Sports clubs, gardening and allotment groups, social enterprises and community organisations have been given an all-important cash injection for specific projects as follows:

- £5,421 - Beee Creative towards the delivery of a dance programme.
- £6,750 - Creative Chefs, which provides fun food session for children, towards building a website.
- £6,000 - FC Comets, a youth football club in Hitchin, towards a mower that is suitable for the grounds in autumn/winter months.
- £19,775 - Green Care at Norton towards a low-emissions van.
- £8,000 to Groundwork East towards to help deal with the waiting list for their Green Aiders service.
- £5,000 - Herts Musical Memories to support the delivery of weekly singing sessions for older people with dementia.
- £12,225 - Hitchin Youth Allotment to expand and offer more opportunities to schools and community groups to take part in their activities.
- £6,100 - Khalsa Youth Football Academy for costs of halls and drum displays for their futsal sessions and mini festivals.
- £9,769 - Letchworth Eagles Football Club towards a pop-up refreshment area and storage solutions.
- £5,500 - Letchworth Garden Shed towards a tech recycling project.
- £14,622 - North Herts Centre for Voluntary Service (CVS) to upskill and help people get online.
- £19,134 - North Herts Minority Ethnic Forum towards community projects and revitalising their base.
- £5,232 - North Herts Pride towards hosting a charity gala.
- £19,250 - Reed Parish Council towards playground equipment.
- £20,000 - Royston Museum towards upgrading and expanding their storage.
- £6,589 - Royston Swimming Club towards swim meet costs and upgrading equipment.
- £8,119 - Stand By Me bereavement support towards technology for group sessions.
- £20,000 - Triangle Community Garden towards making plots more accessible, providing a kitchen area and improving biodiversity.
- £7,087 - Walk the Walk, a family support service, towards volunteer capacity building.
- £5,427 - Zeo Church towards their Helping Hands project, which improves people's homes with volunteers carrying out 'odd jobs'.

Cllr Val Bryant, Executive Member for Community & Partnerships, who made the delegated decision in consultation with the Service Director for Legal & Community, said: "From playground equipment

and swimming lessons for children, to singing sessions for older people with dementia and an exciting tech recycling project, these grants help our cash-strapped community sector to provide important local services, and have a positive impact on the community and wider environment, which ultimately improves the lives of our residents. They all meet at least one of the council's three priorities – People first, Sustainability, and A brighter future together – as well as a government list of interventions.”

ENDS

For more information please contact Anna.Cotton@north-herts.gov.uk / 01462 474403.

The list above is in alphabetical order, below is in numerical order, from large to small.

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