

NORTH HERTS COUNCIL

WEEK ENDING FRIDAY 18 OCTOBER 2024

MEMBERS' INFORMATION

Topic	Page
News and information	
CCTV Reports	
Pre-Agenda, Agenda and Decision sheets	
Planning consultations	
Planning applications received & decisions	
Press releases	

Produced by the Communications Team.

Any comments, suggestions or contributions should be sent to the Communications Team at

MIS@north-herts.gov.uk

NEWS AND INFORMATION

AGENDA & REPORTS

PUBLISHED WEEK COMMENCING 14 OCTOBER 2024

None

FORTHCOMING MEETINGS WEEK COMMENCING 21 OCTOBER 2024

Standards Committee – 23 October 2024
Planning Control Committee – 24 October 2024

UPCOMING CHAIR'S ENGAGEMENTS FROM FRIDAY 18 OCTOBER 2024

Date	Event	Location
	None	

UPCOMING VICE-CHAIR'S ENGAGEMENTS FROM FRIDAY 18 OCTOBER 2024

Date	Event	Location
	None	

UPCOMING OTHER EVENTS FROM FRIDAY 18 OCTOBER 2024

Date	Event	Location
Monday 21 October 6-8pm	Local Authority Trading Company Training for Cabinet Members	via Teams



WASTE MANAGEMENT

MEMBERS INFORMATION NOTE

Food waste processing

We are pleased to advise you that North Herts food waste will be going to Biogen in Baldock under a new HCC contract which commences on 28th October. Weekly food waste recycling has been in place in North Herts since May 2018. We have been actively encouraging residents to use this service to recycle their food waste as this not only means their have their food waste recycled but also removes this putrescible waste from their purple refuse bins. If you are interested in learning more about the processing of food waste visit:

[What is Anaerobic Digestion | Biogen](#)

Members communications workshop

Further to our request for availability (MIS 12th September) We are pleased to invite you to the waste and recycling communications session being held at 1pm – 3pm on the 14th November at our depot in Buntingford. This will be a joint session with East Herts council and will explore the development the key messages for service changes in August 2025. We will look at methods for sharing information with our residents and further ideas for supporting residents with this transition. If you have any questions, please do let us know.

For more information please contact:

Louise Overington
Service Delivery and Support Manager – Waste Management
Tel: 01462 474336
Email: louise.overington@north-herts.gov.uk

Careline update

Across four decades, Herts Careline has grown from being a service for North Hertfordshire residents, to changing lives across the whole of Hertfordshire since partnering with Hertfordshire County Council (HCC) in 2014.



Herts Careline is a service area of North Herts Council under the Customers directorate. It provides a full service – from installation to call handling – for assistive technology and telecare systems to around 16,000 older and vulnerable people across Hertfordshire and surrounding areas. Having the Careline service increases peace of mind for the customer and family / carers, helps people live more independently in their own homes for longer, and reduces the pressure on the Statutory Services and hospitals. Customers enjoy the reassurance knowing that they can live relatively independently at home, with help just a button press away 24/7.

With an ageing population across Hertfordshire and increasing pressures on the health and social care sectors, Careline is relied on as a positive relief for many living with the challenges of old age and health concerns. Our Hospital Discharge service – where hospital discharge teams are supplied with a stock of alarms and pendants to issue on the spot to patients (free of charge for 6 weeks) is in strong demand with requests to continually supply more stock, especially during the winter months.

How does Herts Careline work?

Careline works in partnership with HCC who subsidise the service, making it more affordable for customers rather than them turning to private companies who are considerably more expensive and have restrictions and extra costs for additional equipment. Careline supplies, installs, and monitors for community pendant alarms, GPS pendants for outdoor use, and more complex telecare such as epilepsy monitors, smoke detectors, fall alarms, activity monitors, and CO detectors.



Technician's, directly employed by the council, attend a resident's home. They install the community alarm base unit and program a pendant help button for the resident to wear. In an emergency or if they have a fall, they press the pendant, and are connected to Call Operators from our 24/7 Letchworth Garden City control room.



The Call Operators often take around 1,500 calls a day, many of them life critical emergencies. They make sure help is arranged depending on the nature of the call. They can alert family, The British Red Cross, Early Intervention Vehicles for falls, or the emergency services if required.

Telecare alerts in the control room in a similar way but triggers automatically if it senses a risk – such as fire, a fall or carbon monoxide.

Careline appointed the British Red Cross (BRC) in April 2023, and they act as our First Responder Service. Sometimes, a pendant is pressed and there is no answer from the resident. Our Call Operator will be unsure if the service user is unable to speak as is injured, or if it was pressed by mistake. If they cannot contact the resident by telephone, and family responders are not available, dispatching BRC to arrive within the hour, will give us information about the situation. They can enter the home using the key safe which we also supply and install free of charge. If we went directly to the ambulance service, the wait could

be considerably longer as they do not have the information to triage according to medical emergency. Many Carelines across the UK do not have this additional level of response and rely on family and the emergency services to attend.

Successes

Recent accreditations for the Careline service include celebrating 40 years in 2022, its Control Room winning the National Control Room Awards - Team of the Year in 2022, and exceptional Customer Satisfaction Survey results this summer.



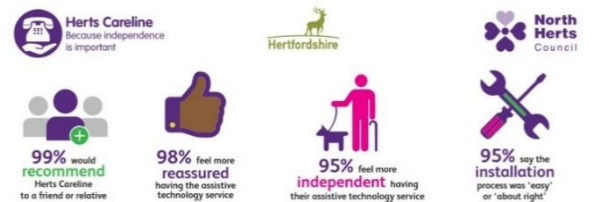
When asked 'What do you value most about your assistive technology service?' customers shared heartfelt feedback:

"Careline was an absolute godsend when my mum was mobile but experiencing falls. It's like always having amazing family members in the house – thank you!"

"Thank you for saving me when I was unconscious on the floor at 2am one night. Brilliant service."

"Your operatives are really reassuring, even during a false alarm. Thank you for your help and support; it really is a lifeline and a true CAREline."

"Very responsive, brilliant customer service, and value for money."



Herts Careline Customer Satisfaction Survey Results 2024



Launch of new service

Following a successful pilot, in September 2024, Careline launched its new All OK reassurance service. This is a daily welfare check-in automated telephone call for people who live alone or would benefit from being checked on at a distance. They may not need community alarm equipment just yet but would benefit from some preventative measures of checking. It is already showing positive results of success with enquiries coming in and new applicants joining us.

All OK Reassurance Service

A daily telephone check-in service to make sure you're OK each day, to bring peace of mind to you and your family.

0300 999 2 999 www.care-line.co.uk/allok



International Control Room Week

Finally, Careline will be marketing International Control Room Week over an extended three-week period, from Monday 21 October – Sunday 10 November. You are welcome to pop in and see us, just let us know via stephanie.bevan@north-herts.gov.uk

For more information about Herts Careline, visit: www.care-line.co.uk or call 0300 999 2 999.



**LEGAL & COMMUNITY
COMMITTEE & MEMBER SERVICES**

MEMBERS INFORMATION NOTE

UPCOMING TRAINING HIGHLIGHTS

Please see below upcoming training sessions and programmes available for Members – many of these are free of charge or fully subsidised by the LGA, so please feel free to sign up to these directly.

Should you wish to attend any paid training, you will need to discuss this with your Group Leader, who will confirm any requests with Committee Services.

For further information, please contact:

Committee Services

01462 474655

Committee.Services@north-herts.gov.uk

Leadership Academy

The Leadership Academy is the LGA's flagship development programme for Councillors in leadership positions. Refreshed and updated for the current challenges faced across local government, the Leadership Academy delivers for local leaders a step change in leadership behaviors, strategies, skills and mind-set.



Leading Councillors from across the country and political spectrum have found the Leadership Academy helps to ensure they can effectively address modern challenges and make the most of new opportunities. The programme is now approved by Institute of Leadership, the UK's leading awarding body for leadership and management, and Leadership Academy graduates will now receive an approved Institute of Leadership certificate with access to resource materials for a year from the organisation. The Leadership Academy is a leadership development programme for leading Councillors based on three two-day residential modules over a three-month period.

Leading Councillors from across the country and political spectrum have found the Leadership Academy helps to ensure they can effectively address modern challenges and make the most of new opportunities. Over 3,329 elected members from almost every council in the country have graduated from the Leadership Academy programme since it was launched in 2000.

Benefits of attending

- Work with fellow Leaders and leading councillors on current issues
- Understand your own leadership style and enhance your leadership capabilities.
- Develop a 'leadership toolbox' of techniques and strategies to use in different situations.
- Work on participants' own specific challenges from their councils.
- Understand and practise effective leadership strategies for the current environment.
- Take back the learning to councils.
- Work with peers from other parties and councils.
- You will become registered [Members](#) with [The Institute of Leadership](#) for 1 year, providing access to all their brilliant resources, including their award-winning platform [MyLeadership](#).
- You will receive a certificate of achievement upon completion, along with a digital credential and are able to use after your name: MIoL
- Overall, providing a step change in leadership effectiveness.

About the programme

The Leadership Academy is a leadership development programme for leading councillors based on three two-day residential modules over a three-month period.

Module 1 Personal Leadership: This module explores how councillors can develop, maintain and use relationships (both internal and external) to provide effective leadership at the political, organisational and wider community levels.

Module 2 Political Leadership: This module will develop councillors' ability to lead and manage complex change to improve effectiveness and efficiency and to achieve better outcomes for the community.

Module 3 Leadership of place. The focus is on helping councillors to communicate with and provide leadership to their communities and within partnerships to achieve growth and prosperity.

Who is it for?

Councillors in leadership positions, including leaders of councils, deputy leaders, leaders of political groups, portfolio holders, shadow portfolios, scrutiny chairs and committee chairs.

Fees: The cost of the first place booked for each authority is now just £1,000, and the cost for each subsequent place will be £1,250. The fee covers accommodation, meals, refreshments, materials and tuition for the three residential modules.

2024-2025 Leadership Academy Dates

Midweek Programme 224: Warwick Conference Centre, Coventry

Module 1: Thursday, 28th November – Friday, 29th November 2024

Module 2: Thursday, 9th January – Friday, 10th January 2025

Module 3: Thursday, 6th February – Friday, 7th February 2025

Weekend Programme 225: Warwick Conference Centre, Coventry

Module 1: Saturday, 18th January – Sunday, 19th January 2025

Module 2: Saturday, 15th February – Sunday, 16th February 2025

Module 3: Saturday, 15th March – Sunday, 16th March 2025

Date & Time	Location	Course Title and Detail	Course Fee
Saturday 26 October 2024 & Sunday 27 October 2024 OR Thursday 30 January 2025 & Friday 31 January 2025	Warwick Conference Centre, Coventry	<p>Effective Opposition</p> <p>This program, aimed at opposition leaders and deputy leaders, is designed to help participants to get a better understanding of how they can enhance the effectiveness of their role in leading an opposition group on their council.</p> <p>It will focus on a range of relevant topics, skills and techniques, including building good working relationships with key officers, engaging with external stakeholders, working with the local media and getting the most out of social media.</p>	<p>£150 per attendee</p> <p>(covers cost of one night accommodation, meals and learning materials)</p>
Saturday 16 November 2024 & Sunday 17 November 2024	Warwick Conference Centre, Coventry	<p>Young Councillors' Weekender</p> <p>The Young Councillor Weekender event is designed to give councillors aged 40 and under an opportunity to benefit from some focused leadership skills development aimed at helping them to make progress in their political career. The event also provides a chance for them to meet with and build up their network of other young councillors from different political parties and parts of the country. Over the sixteen years since the programme was first run approximately 40 participants have attended each year and several have gone on to take up cabinet positions on their councils or roles on LGA boards.</p>	<p>£150 per attendee</p> <p>(covers cost of one night accommodation, meals and learning materials)</p>
Wednesday 20 November 2024	Warwick Conference Centre, Coventry	<p>Leadership Essentials: Finance for Non-Finance Cabinet Members</p> <p>This exciting new course will de-mystify the financial elements of your portfolio. While all councillors understand the current financial pressures and their importance, many councillors – including cabinet members - find local government finance difficult to understand and hard to navigate. Too often financial leadership is left to the cabinet member for finance, but all cabinet members need to understand finances and be comfortable with their financial roles.</p> <p>The course is aimed specifically for non-finance portfolio holders and shadow cabinet Members.</p> <ul style="list-style-type: none"> • Increasing non-finance cabinet members' understanding of the contemporary local government finance system and likely future developments in the system. • Providing tools and practical advice to enable cabinet members to navigate their own authorities' financial systems and controls. • Increasing the confidence of cabinet members in developing constructive relationships with key financial managers (including the section 151 officer). • Enabling participants to identify and specify the financial management elements of a portfolio's role. • Enabling participants to better integrate financial information with non-financial service performance information. 	<p>Fully subsidised</p>

<p>Wednesday 4 December 2024 & Thursday 5 December 2024</p>	<p>Warwick Conference Centre, Coventry</p>	<p>Leadership Essentials: Finance</p> <p>Designed for Leaders and finance portfolio holders, this programme is an opportunity to focus on financial management and governance ahead of the final stages of the 2024/25 budget process, but also to look longer term at what the strategic options may be for the Council and its local area. Participants will hear from a variety of speakers with experience of financial leadership in difficult times and experts on the financial impact of change. This course is also suitable for the Chairs of Audit Committees and those responsible for finance scrutiny.</p> <p>Topic covered will include:</p> <ul style="list-style-type: none"> • The role of leaders and portfolio holders in a changing financial environment • Working with others to make sense of the opportunities • Understanding the council's finances • Navigating the budget process • The financial aspects of the new delivery models • Recognising a good business case for change 	<p>Fully subsidised</p>
<p>Thursday 16 January 2025 & Friday 17 January 2025</p> <p><i>(Waiting List)</i></p>	<p>Warwick Conference Centre, Coventry</p>	<p>Leadership Essentials: Planning Committee</p> <p>PAS are delivering one of our LGA Leadership Essentials councillor training sessions at Warwick Conferences on 16 and 17 January 2025 which will help councillors who are chairs of planning committee understand the key characteristics of a good committee and develop their skills as a chair.</p> <p>The programme will also look at updates on new challenges and agendas in the planning process such as Biodiversity Net Gain, new performance regimes, housing numbers and delivery. The sessions will be useful to both new and experienced planning committee chairs and vice chairs. The two-day residential course will be delivered in person, and we'll be trialling access to an online warm-up to those who are attending.</p>	<p>£200 per attendee</p> <p>(covers cost of one night accommodation, meals and learning materials)</p>
<p>Saturday 18 January 2025 & Sunday 19 January 2025</p>	<p>Warwick Conference Centre, Coventry</p>	<p>Leadership Essentials: Getting Your Message Across</p> <p>This event will provide leading councillors with new ideas, strategies and techniques for achieving more effective communication with both internal and external audiences. Participants will learn how to:</p> <ul style="list-style-type: none"> • Influence others towards achieving mutually beneficial objectives • Adapt their communication style to convey messages more persuasively to people who have a different communication style • Be more effective when delivering and managing bad news • Develop a more authoritative communication style • Build and promote their own personal brand • Target the right message at the right audience and establish trust and credibility and build relationships • Overcome barriers to effective communication • Select the best tools and methods for delivering messages. 	<p>£250 per attendee</p> <p>(covers cost of one night accommodation, meals and learning materials)</p>

<p>Thursday 23 January 2025 & Thursday 30 January 2025</p>	<p>Virtual - via Zoom</p>	<p>Leadership Essentials: Financial governance</p> <p>With finance in every local council getting ever tighter, it is even more important that every council makes sure that it has a culture and systems to ensure that finance is well governed and controlled. Good governance starts at full Council and every councillor has a role to play, but what does good financial governance look like? These two online sessions will explore this question. These sessions assume no prior knowledge and as such are ideal for new councillors or those who wish to refresh their understanding. The session will be delivered in plain English with plenty of time for you to ask questions.</p> <p><u>Session 1:</u> Introductions, what is meant by good financial governance? Roles and responsibilities - councillors, officers and auditors.</p> <p><u>Session 2:</u> An in-depth look at financial governance; budgeting and financial control, new project evaluation and control.</p>	<p>Fully subsidised</p>
<p>Friday 24 January 2024</p>	<p>Warwick Conference Centre, Coventry</p>	<p>Communication and Media Political Leadership Masterclass</p> <p>As a leading councillor you play a pivotal role in raising awareness of your local area and organisation through the media. We're running an intense five-hour masterclass to develop and enhance interview skills. The session will be run by Scott Chisholm, who advises some of the country's top politicians and the world's most influential corporate executives.</p> <p>You will learn how to:</p> <ul style="list-style-type: none"> • Be in control of any encounter with any journalist • How to prepare and present • How a journalist thinks • What makes news, news • Your rights • How to exploit difficult questions • How to influence, rather than merely inform • The 3 'R's of damage limitation and crisis management 	<p>Fully subsidised</p>
<p>Saturday 25 January 2025 & Sunday 26 January 2025</p> <p>OR</p> <p>Thursday 13 February 2025 & Friday 14 February 2025</p>	<p>January - Warwick Conference Centre, Coventry</p> <p>February - Virtual via Zoom</p>	<p>Leadership Essentials: Effective Scrutiny</p> <p>The Leadership Essentials: Effective Scrutiny 2-day programme is for new or aspiring scrutiny chairs or task-and-finish group review lead members covering:</p> <ul style="list-style-type: none"> • Leading and managing a scrutiny review • Chairing scrutiny meetings in all their forms • Increasing participation by members and the public • Ensuring impact of scrutiny recommendations <p>Drawing on experts in their field, the programme will also offer the opportunity to focus in depth on the hot topics that are currently most relevant to your work, whether that is children's safeguarding, welfare reform, changes in health services or pressure on budgets driving major changes in how services are delivered or commissioned.</p>	<p>£250 per attendee, in person</p> <p>£99 per attendee, remote</p> <p>(covers cost of one night accommodation, meals and learning materials)</p>

<p>Saturday 1 February 2025 & Sunday 2 February 2025</p>	<p>Warwick Conference Centre, Coventry</p>	<p>LGBTQ+ Councillors Weekender – “I’m Me”</p> <p>Cross-party two day Councillors Weekender event which will provide an opportunity for Lesbian, Gay, Bisexual, Trans and Queer+ (LGBTQ+) Councillors to network and share experience and stories with each other. Exploring the challenges of being a LGBTQ+ elected member and how to get what you stand for across.</p> <p>Working on how to build support networks, your own personal resilience and develop your way of being a leader whilst also being “other”. Looking at intersectionality and what it is to be different whilst at the same time the same!</p>	<p>£150 per attendee</p> <p>(covers cost of one night accommodation, meals and learning materials)</p>
<p>Thursday 6 February 2025 & Friday 7 February 2025</p>	<p>Warwick Conference Centre, Coventry</p>	<p>Leadership Essentials: Effective Cabinet Member</p> <p>This exciting programme from the LGA has been designed to meet a significant unmet need in the member development world - a course to support new and experienced cabinet members in being successful in their portfolios. There are many courses available for scrutiny councillors but this is the first course dedicated to supporting councillors in their role as executive members.</p> <p>The course examines the key aspects of being a successful cabinet member - from having a clear understanding of the legacy you want to leave, to working with your director, working with other cabinet members, making effective decisions and managing your workload. The course is designed to produce a step change in the effectiveness of cabinet members. It is designed to support all different types of portfolio holders - and is not specific to a specific portfolio - and will be relevant for new cabinet members; experienced cabinet members wanting a ‘refresh’; shadow cabinet members.</p>	<p>£250 per attendee</p> <p>(covers cost of one night accommodation, meals and learning materials)</p>
<p>Saturday 22 February 2025 & Sunday 23 February 2025</p>	<p>TBC</p>	<p>Black, Asian and Minority Ethnic Councillors – Developing your Political Leadership Skills</p> <p>This two-day programme focuses on the development of high-level political skills. As a Black, Asian or minority ethnic councillor, this session will help you:</p> <ul style="list-style-type: none"> • Define and refine your political skills to adapt your leadership approach for maximum effectiveness. Explore the relevance and importance of this issue for Black, Asian and minority ethnic elected members. • Align your leadership strategy with your political vision and values, ensuring authenticity and impact. • Explore key leadership qualities such as effective communication, resilience and confidence. • Enhance your influence to build a reliable political following and achieve your leadership goals. • Learn perspectives of experienced and notable Black, Asian, Minority ethnic political leaders on the importance of ‘political skills and the issues important for them as political leaders. • Lead with confidence and achieve maximum impact by being clear about your purpose and what you personally bring to municipal leadership. • Discuss the importance of collaborative leadership that attracts and influences powerful / potential allies across the political spectrum. • Create a personal development plan centred on the advancement of your political skills. 	<p>£150 per attendee</p> <p>(covers cost of one night accommodation, meals and learning materials)</p>

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

PART 1 – PUBLIC DOCUMENT

Any interest to declare/ or conflict and any dispensation granted for the Officer or Executive Member
[NO]

Any conflict with any Member of the Panel and the bodies concerned **[NO]**

SERVICE DIRECTORATE: Legal and Community

1. DECISION TAKEN

1.1 Approval to use the Oct 24 to March 25 Household Support Fund phase 6 (£50,000 + £5k admin) to continue a district wide food education project that was delivered from April 23 to Sept 24 using Household Support Fund phases 4 and 5, *and* energy support.

2. DECISION TAKER

2.1 Executive Member for Community and Partnerships, Cllr Val Bryant, in consultation with the Service Director – Legal and Community.

3. DATE DECISION TAKEN:

17.10.24

4. REASON FOR DECISION

4.1 £55,000.00 Household Support Fund phase 6 has been allocated to North Herts Council from the Department for Work and Pensions (DWP) via Hertfordshire County Council (HCC) for the period October 2024 to March 2025. The funding is to be used to support vulnerable households experiencing food and energy poverty.

5. ALTERNATIVE OPTIONS CONSIDERED

5.1 There are no other reasonable alternative options.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS, AND THE PUBLIC)

6.1 The Leadership Team have considered the proposals as part of the pre Decision approval by the Executive Member.

7. FORWARD PLAN

7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

8.1 Previous district/borough Household Support Funding from 2021 to 2023 provided supermarket vouchers to low-income households distributed by partner organisations. This support continues countywide through Citizens Advice and Hertshelp and vouchers provided through schools to families in receipt of free school meals for school holiday support.

- 8.2 In July 2023, a delegated decision was taken to utilise phase 4 of the fund to provide a district wide food education programme from April 2023 to March 2024 to support households to gain the knowledge, skills and confidence to cook low cost healthy meals, in anticipation of this level of support being withdrawn.

When Household Support Fund phase 5 was announced in March 2024, a further delegated decision was taken in May 2024 to continue these food education programmes for a further 6 months. In addition, a programme of energy efficient cookery courses was introduced which provided participants with air fryers/slow cookers and knowledge in how to utilise them.

From July 2023 to September 2024:

- 8.2.1 177 households received monthly food boxes benefitting 684 individuals and providing 7115 healthy meals from 1423 boxes. Only 6 households dropped out.
 - 8.2.2 731 individual children attended a food education session for under 5's, totalling 1457 attendances.
 - 8.2.3 14 food education sessions were offered to carers supporting 20 individuals and totalling 104 attendances.
 - 8.2.4 31 food education sessions were provided for disabled adults supporting 51 individuals and totalling 582 attendances.
 - 8.2.5 37 food education sessions were offered to older adults, supporting 211 individuals and totalling 487 attendances.
 - 8.2.6 Projects were delivered in partnership with Age UK Hertfordshire, First Garden Cities Homes, Carers in Hertfordshire and numerous pre-schools, nursery classes and community groups.
 - 8.2.7 10 energy efficient cookery courses were offered supporting 103 individuals.
- 8.4 On 2nd September the Chancellor announced Household Support Fund phase 6 October 2024 to March 2025 would be funded at the same value as phase 5. With winter looming and the government announcing the universal withdrawal of the winter fuel allowance for all pensioners, HCC directed districts on 2 October to utilise the £50k funding for phase 6 for energy support and food support. The % split HCC require between food and energy support is yet to be confirmed but is anticipated to be 50/50. To continue to deliver a programme of this scale under very short timescales, the Community Wellbeing Team wish to:
- 8.4.1 Invite new referrals to the food box scheme for households who prefer not to access face to face food education classes, containing low cost, healthy ingredients, and recipes for 5 dinners, 5 breakfasts and snacks for a household of 4 to 5 people. Current households received 12 months of support so will not be eligible to be referred again.
 - 8.4.2 Continue to deliver a programme of air frying and slow cooking courses to our deprived communities, including rural locations, working with housing associations and other partners to target those who need it most and supply participants who commit to the programme with an appliance to reduce their energy use in the home.
 - 8.4.3 Work with Citizens Advice to identify pensioners who are no longer eligible for a winter fuel payment and will experience fuel poverty as a result of its withdrawal and provide direct payments for their energy bills.

9. LEGAL IMPLICATIONS

- 9.1 The Executive Member has delegated authority to make these Executive decisions under section 14.6.9(b)((ii)A 5 of the constitution, in consultation with the Service Director: Legal & Community. That decision will be subject to a 5 clear working day

call-in period, following publication in the Members Information Service (MIS) and on the Council's website.

10. FINANCIAL IMPLICATIONS

- 10.1 50% (£25,000) of the 2024/25 Household Support Fund 6 Oct 24 to Mar 25 funding is to be used for food support in the form of food education programmes and food boxes. This will directly delivered by the Community Wellbeing team at the Council.
- 10.2 50% (£25,000) is to be used for energy support in the form of direct payments for energy costs to pensioners who as a result of losing their winter fuel payment will experience fuel poverty. Payments to Citizens Advice will be staggered and if by early February 2025 it looks unlikely they will be able to use the full allocation, the Community Wellbeing team will work with Citizens Advice and other community partners such as housing associations to identify other households experiencing fuel poverty.
- 10.3 *Both 10.1 and 10.2 could change when HCC confirm the final split required between food and energy support. In which instance this decision covers a default allocation to that set out by HCC.*
- 10.4 A purchase order has not yet been received from HCC but the final allocation of £55k has been confirmed.

11. RISK IMPLICATIONS

- 11.1 Good Risk Management supports and enhances the decision-making process, increasing the likelihood of the Council meeting its objectives and enabling it to respond quickly and effectively to change. When taking decisions, risks and opportunities must be considered.
- 11.2 The funding criteria means there is a short timeframe for us to use the allocated money to deliver essential support to vulnerable households. Therefore, there is a potential reputational risk associated with not using the full allocation and not delivering the maximum support possible. This decision notice aims to mitigate the risk by allowing experienced officers to make the required preparations and commence delivery quickly.
- 11.3 To mitigate the risk of our key external partner, Citizens Advice, not being able to utilise the full funding for energy support by the end of March, regular monitoring of spend will be undertaken and other options in 10.2 utilised early in 2025 if needed.

12. EQUALITIES IMPLICATIONS

- 12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.
- 12.2 This proposal will target households in the district who are in greatest need and experiencing food and fuel poverty.

13. SOCIAL VALUE IMPLICATIONS

- 13.1 The Social Value Act and "go local" policy do not apply to the matters contained within this report, as there are no recommendations on procurement.

14. ENVIRONMENTAL IMPLICATIONS

14.1 To support both an increase in the consumption of low cost vegetables and assist with food safety, the programme will focus on cooking with vegetarian ingredients, which is reported by the Vegetarian Society to contribute to reduced carbon emissions.

14.2 Air frying and slow cooking have been identified as energy efficient in comparison to oven cooking and in particular as electrical appliances emit less carbon than gas equivalents.

15. HUMAN RESOURCE IMPLICATIONS

15.1 The work will be overseen by existing members of the Community Wellbeing Team.


16. BACKGROUND PAPERS

16.1 None.

17. APPENDICES

17.1 None.

NOTIFICATION DATE

Signature of Service Director Consulted 

Date 17.10.24

Signature of Executive Member for Community and Partnerships



Decision Taker

**Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.
Call-in does not apply to NON-EXECUTIVE DECISIONS**

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

Any interest to declare/ or conflict and any dispensation granted <i>[if applicable]</i>	
--	--

SERVICE DIRECTORATE: PLACE

1. DECISION TAKEN

- 1.1 To approve to hold Culturewood Family Forest School events on various agreed dates from 8th December 2024 (and every second Sunday of the month) and Adult events for wellbeing and mental health on various agreed dates from 25th January 2025 (and every fourth Saturday of the month), ending 14th December 2025, using Norton Common, Letchworth between 11.00 to 16.00 hrs (dependant on session).

2. DECISION TAKER

- 2.1. Andrew Mills, Service Manager Greenspace

3. DATE DECISION TAKEN:

- 3.1 18th October 2024

4. REASON FOR DECISION

- 4.1 To support the organisers to provide a regular event for the community.

5. ALTERNATIVE OPTIONS CONSIDERED

- 5.1 The organisers have approached North Herts Council to host this event. No other alternatives have been considered.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

- 6.1 Consultation has been undertaken with colleagues in the Safety Advisory Group.

7. FORWARD PLAN

- 7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

- 8.1 The organisers have approached NHC for approval to use this location for their event.

9. LEGAL IMPLICATIONS

- 9.1 The authority has an obligation to ensure that the public open spaces it maintains are at a standard that are safe for everyone to use. Additionally, the authority has an obligation to ensure that any environmentally sensitive environment is not damaged due to actions or intentions of others.

10. FINANCIAL IMPLICATIONS

10.1 There are no financial risks as this opportunity is generating income.

11. RISK IMPLICATIONS

11.1 There are no risk implications. However, risk assessments have been considered to endeavour that this is a safe event.

12. EQUALITIES IMPLICATIONS

12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

12.2 Central Government and national groups have expressed the continued importance of public Green Space in the health and well-being of communities. From April 2013 local authorities at county level are required to take on the statutory duty to improve the health of their communities as required by the Health and Social Care Act 2012 and with it, to acquire many of the public health services currently the responsibility of the NHS. The use of open spaces, parks, playgrounds and relevant leisure facilities are promoted in terms of reducing the impact of obesity on long term health, the importance in the management of wellbeing and in aiding relaxation, as well as sensory' enjoyment.

13. SOCIAL VALUE IMPLICATIONS

13.1 The event is open to everyone.

14. ENVIRONMENTAL IMPLICATIONS

14.1 There are no known Environmental impacts or requirements that apply to this event.

15. HUMAN RESOURCE IMPLICATIONS

15.1 This item of work is contained within the Place Directorate existing work programs.

16. BACKGROUND PAPERS

16.1 None

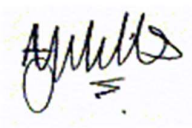
17. APPENDICES

17.1 None

NOTIFICATION DATE - 18th October 2024

Signature of Executive Member ConsultedNot Applicable.....

Date18th October 2024



Signature of Decision Taker

Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.

NORTH HERTFORDSHIRE DISTRICT COUNCIL

DECISION SHEET

Meeting of the Planning Control Committee held in the Council Chamber, District Council Offices, Gernon Road, Letchworth Garden City, SG6 3JF on Thursday, 10th October, 2024 at 7.30 pm

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Amy Allen.

Having given due notice, Councillor Val Bryant substituted for Councillor Allen.

2 MINUTES - 5 SEPTEMBER 2024

RESOLVED: That the Minutes of the Meeting of the Committee held on 5 September 2024 be approved as a true record of the proceedings and be signed by the Chair.

3 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

4 CHAIR'S ANNOUNCEMENTS

- (1) The Chair advised that, in accordance with Council Policy, the meeting would be recorded.
- (2) The Chair drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.
- (3) The Chair clarified matters for the registered speakers.
- (4) The Chair advised that Section 4.8.23(a) of the Constitution applied to the meeting.
- (5) The Chair advised of a change in the order of the agenda. Agenda Item 9 followed by Item 8 would be considered after Agenda Item 5.

5 PUBLIC PARTICIPATION

The Chair confirmed that the registered speakers were in attendance.

9 24/00482/FP MUNTS, MAIDEN STREET, WESTON, HITCHIN, HERTFORDSHIRE, SG4 7AG

RESOLVED: That application 24/00482/FP be **GRANTED** planning permission subject to the reasons and conditions set out in the report of the Development and Conservation Manager with the following two additional Informatives and amendments to Condition 5:

"Condition 5

None of the trees to be retained on the application site shall be felled, lopped, topped, uprooted, removed or otherwise destroyed or killed without the prior written agreement of the Local Planning Authority. On the tree report these trees are: T2- T11 and H2 Leyland Cypress hedge.

Thursday, 10th October, 2024

Reason: To safeguard and enhance the appearance of the completed development and the visual amenity of the locality.

Ecology Informative

The applicant is advised to avoid the bird nesting season, or if this cannot be avoided the site should be checked for nesting birds prior to any site clearance taking place.

The applicant is advised if bats are found during the course of any work to buildings or trees where not previously anticipated, then works should immediately stop and Natural England notified for appropriate advice.

Drainage Condition

Prior to the undertaking of works above ground level, details of surface water drainage shall be submitted to and approved in writing by the Local Planning Authority. Approved details will be implemented and maintained thereafter.

Reason: To safeguard neighbouring dwellings in accordance with policies D1 and NE8 of the Local Plan.”

8 24/01489/FPH 68 CHILTERN ROAD, BALDOCK, HERTFORDSHIRE, SG7 6LS

RESOLVED: That application 24/01489/FPH be **REFUSED** planning permission subject to the amended reason set out in the Supplementary document published alongside the report of the Development and Conservation Manager.

6 24/00756/FP COACH HOUSE CLOISTERS, HITCHIN STREET, BALDOCK, HERTFORDSHIRE, SG7 6AE

RESOLVED: That application 24/00756/FP be **GRANTED** planning permission subject to the reasons and conditions set out in the report of the Development and Conservation Manager.

7 24/00757/LBC COACH HOUSE CLOISTERS, HITCHIN STREET, BALDOCK, HERTFORDSHIRE, SG7 6AE

RESOLVED: That application 24/00757/LBC be **GRANTED** planning permission subject to the reasons and conditions set out in the report of the Development and Conservation Manager.

10 24/00497/FP AUTOGLYM, WORKS ROAD, LETCHWORTH GARDEN CITY, HERTFORDSHIRE, SG6 1LU

RESOLVED: That application 24/00497/FP be **GRANTED** planning permission subject to the reasons and conditions set out in the report of the Development and Conservation Manager subject to an additional Condition 13.

“Condition 13

Prior to commencement of above ground works full details of all hard and soft landscaping shall be submitted to and approved in writing by the Local Planning Authority. The landscape details to be submitted shall include the following:

- a) which, if any, of the existing vegetation is to be removed and which is to be retained*
- b) what new trees, shrubs, hedges and grassed areas are to be planted, together with the species proposed and the size and density of planting*
- c) the location and type of any new walls, fences or other means of enclosure and any hardscaping proposed*

d) details of any earthworks proposed

The approved landscape details must be implemented on site prior to the first use of the hereby approved warehouse and retained on site thereafter.

Reason: To ensure the soft and hard landscaping is in accordance with Policy NE2 of the North Hertfordshire Local Plan 2011 to 2031.”

11 PLANNING APPEALS

The Development and Conservation Manager provided an update on Planning Appeals.

NORTH HERTFORDSHIRE DISTRICT COUNCIL

DECISION SHEET

Meeting of the Cabinet Panel on the Environment held in the Via Zoom
on Wednesday, 9th October, 2024 at 7.30 pm

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Joe Graziano.

2 MINUTES - 17 JULY 2024

RESOLVED: That the Minutes of the Meeting of the Committee held on 17 July 2024 be approved as a true record of the proceedings and be signed by the Chair.

3 CHAIR'S ANNOUNCEMENTS

- (1) The Chair advised that, in accordance with Council Policy, the meeting would be recorded.
- (2) The Chair drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.
- (3) The Chair reminded Members that the Council had declared both a Climate Emergency and an Ecological Emergency. These are serious decisions, and mean that, as this was an emergency, all of us, Officers and Members had that in mind as we carried out our various roles and tasks for the benefit of our District.

4 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

5 PUBLIC PARTICIPATION

The Chair confirmed that members of the public were in attendance and would participate in any discussions related to Agenda Item 6.

6 INFORMATION NOTE: WORK PROGRAMME AND NEW PROPOSED ACTION TRACKER TEMPLATE FOR 2024/25

A presentation was provided by the Strategic Sites Planning Officer on the 'Sustainability SPD'.

The Policy and Strategy Team Leader led a review of the 'Work Programme and New Proposed Action Tracker for 2024/25'.

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

*PART 1 – PUBLIC DOCUMENT

Any interest to declare/ or conflict and any dispensation granted *[if applicable]; None*

SERVICE DIRECTORATE: *RESOURCES*

1. DECISION TAKEN

Agreement to suspend collection of £100,608.78 clawback in respect of the disposal of Property at 25, Hitchin Road, Weston Hertfordshire SG4 7AY to allow settle the opportunity to comply with the terms of an exemption namely applying the proceeds towards the provision of Social Housing or Community Benefit in the District of North Hertfordshire, subject to settle entering into a deed of covenant with North Hertfordshire District Council that it will pay 25% of any overage payment is receives from the transferee (or its successors in title) of the Property.

2. DECISION TAKER

Ian Couper, Service Director: Resources

3. DATE DECISION TAKEN:

16/10/2024

4. REASON FOR DECISION

To allow settle the opportunity to comply with the terms of the exemption by applying the funds to the development of Social Housing.

5. ALTERNATIVE OPTIONS CONSIDERED

The decision is in accordance with the protocol entered into between North Hertfordshire District Council (NHDC) and North Hertfordshire Homes (NHH), now known as settle, in respect of a proposed disposal by settle of an asset transferred under the Stock Transfer. Therefore, no other alternative options are applicable.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

Settle have been consulted regarding the level of the potential clawback payment and the details of the social housing scheme to which the funds will be applied. There is no obligation on the Council to carry out any wider consultation.

7. FORWARD PLAN

7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

8.1 NHH changed its name to settle in May 2018.

- 8.2 Settle have submitted a request to agree an exemption to clawback in respect of Property at 25, Hitchin Road, Weston Hertfordshire SG4 7AY for the proceeds from the disposal to be used for the provision of Social Housing or Community Benefit in the District of North Hertfordshire. Settle are relying on exemption *xi* in the deed of covenant dated 31 March 2003 which imposes the obligation to pay clawback.
- 8.3 The proposed project to which the proceeds will be applied is the John Barker Place regeneration project. Whilst it is still considered appropriate to suspend payment of the clawback for three years to allow settle the opportunity to invest the proceeds into Social Housing, The Council cannot at this stage agree the specific details of the Social Housing provision as until the precise proposals for the later phases of the John Barker Place regeneration project are known the clawback cannot be committed to that project. Once the detail of the Social Housing to be provided by the John Barker place regeneration scheme is known, together with the financial modelling, then the Council will determine whether this clawback should be allocated to that scheme or an alternative scheme.
- 8.4 Clawback is 25% of the greater of the Disposal Gain or the Development Gain. In this transaction, there is no Development Gain to consider, so the only relevant calculation is the Disposal Gain. The clawback calculation for the property has been agreed between the parties as follows:

Property	Disposal Gain	Clawback @ 25%
Property at 25, Hitchin Road, Weston Hertfordshire SG4 7AY	£402,435.11	£100,608.78

- 8.5 As the Council has agreed to suspend its right to clawback the parties have agreed that in the event of an overage payment being paid to settle pursuant to the transfer of the Property at 25 Hitchin Road, Weston Hertfordshire SG4 7AY, then 25% of this overage payment will be paid by the Council. As there is no obligation on settle that any overage payment would be used for the provision of social housing then such a payment would be in keeping with the intention of the deed of covenant dated 31 March 2003.

9. LEGAL IMPLICATIONS

- 9.1 The Service Director: Resources has delegated authority for 'Approvals for any overage, claw back or similar arrangement pursuant to the Stock Transfer Agreement'.
- 9.2 The value paid by settle for the housing at stock transfer was based on its continued use as Social Housing. The deed of covenant provides compensation to the Council for property disposals by settle that are above the equivalent value at stock transfer. As the principle of this is to protect the volume of Social Housing in the District, there is an exemption that allows settle to reinvest this money into Social Housing or Community Benefit (as defined by the agreement) schemes within 3 years. The parties have entered into a protocol which governs how this exemption will operate in practice. The protocol permits the Council to suspend collection of clawback to allow settle the opportunity to comply with the terms of the exemption. As long as the request is reasonable then it should not be refused. So, this does not provide an opportunity for the Council to obtain additional funding.

10. FINANCIAL IMPLICATIONS

- 10.1 A significant amount of clawback has been suspended for use on the John Barker Place scheme. This clawback would take the total to £3,804,725.54. It has also been agreed that £1,760,000 of previously suspended clawback will be used on phases 1 and 2 of the John Barker Place scheme. Within its capital programme, the Council

has also allocated £1.096 million towards this scheme. The overall value of the Social Housing within the scheme will need to be reviewed when a final proposal is in place. This will determine whether it is appropriate to confirm the use of the suspended clawback and also the use of the Council's own funding.

11. RISK IMPLICATIONS

11.1 No security is being sought to ensure payment of the clawback in the event that the social housing scheme is not delivered. Therefore, there is a risk that settle will not have the funds to pay the clawback if they are unable to deliver the scheme. However this is considered unlikely

12. EQUALITIES IMPLICATIONS

12.1 *In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.*

12.2 *There are no equalities implications arising from this decision.*

13. SOCIAL VALUE IMPLICATIONS

13.1 The Social Value Act and "go local" policy do not apply to this decision.

14. ENVIRONMENTAL IMPLICATIONS

14.1. There are no known Environmental impacts or requirements that apply to this decision.

15. HUMAN RESOURCE IMPLICATIONS

15.1 There are no HR implications arising from this decision.

16. BACKGROUND PAPERS

16.1 *None.*

17. APPENDICES

17.1 None.

NOTIFICATION DATE

18/10/2024

Signature of Executive Member ConsultedN/a.....

Date

Signature of Decision Taker:..... 

Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.

Call-in does not apply to NON-EXECUTIVE DECISIONS

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

***PART 1 – PUBLIC DOCUMENT**

No interests or conflicts to declare.

SERVICE DIRECTORATE: Leader/Managing Director

1. DECISION TAKEN

To approve minor amendments made to the Council Plan (as detailed in paragraph 8.2 of this decision) following its approval by Full Council on 19 September 2024, under authority delegated by Full Council.

2. DECISION TAKER

Anthony Roche, Managing Director in consultation with Cllr Daniel Allen, Leader of the Council

3. DATE DECISION TAKEN:

17 October 2024

4. REASON FOR DECISION

- 4.1 To reflect the minor amendments that have been made following approval of the Council Plan at Full Council in September, as a result of the design process and for clarification.

5. ALTERNATIVE OPTIONS CONSIDERED

- 5.1 The Council Plan text could remain the same as it was when reviewed and approved by Full Council on 19th September 2024. However, this would not take into consideration various additions that had been suggested at Overview & Scrutiny Committee and Cabinet, and which were highlighted to Full Council in the Leader's introduction to the item at the 19th September meeting. In addition to this, some further minor wording amendments have been made to better reflect the Council's level of influence in particular areas.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

- 6.1 Consultation on these changes has taken place with the Leader of the Council, the Deputy Leader of the Council. In addition to this, several of the amendments reflect suggestions that were made in the discussions at Overview & Scrutiny Committee, and Cabinet.

7. FORWARD PLAN

- 7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

- 8.1 The Council Plan 2024-2028 was developed through a series of workshops with administration members and officers, and through a working group comprised of a smaller number of administration members and officers. The draft plan then

progressed through the Committee process. It was reviewed by Overview & Scrutiny Committee and Cabinet before being approved by Full Council on the 19th September 2024. The discussion at Overview & Scrutiny Committee made several suggestions for amendments but did not result in any formal recommendation for amendment. Cabinet reviewed the Overview & Scrutiny suggestions and made their own, but also did not make any formal recommendation for amendment. When the Council Plan was presented at Full Council, the Leader's introduction to the item indicated which suggestions from Overview & Scrutiny Committee and Cabinet the working group had agreed to incorporate into the plan. Full Council approved the Council Plan and approved the report's recommendation to delegate further minor amendments to the plan.

8.2 The table below sets out the changes that have been made to the Plan, since its approval at Full Council. Some of the amendments made relate to the suggestions from Overview & Scrutiny Committee and Cabinet, while others clarify the influence of North Herts Council in particular areas. The amendments are as follows:

<i>Section</i>	<i>Original Version</i>	<i>Updated Version</i>
Thriving Communities	Continue to work on our Community Safety Priorities and other areas of community safety: <ul style="list-style-type: none"> • Anti-social Behaviour • Violence against Women and Girls • Environmental Crime e.g. fly tipping • Tackling crime against young people 	Continue to work on our Community Safety Priorities <ul style="list-style-type: none"> • Anti-social Behaviour • Violence against Women and Girls • Environmental Crime e.g. fly tipping <p>Work with partners to highlight crime against young people.</p>
Thriving Communities	Respond to the Government's Young Futures programme	Explore a role within the government's Young Futures Programme.
Responsible Growth	n/a	Work with the Herts Business Support and Skills programmes to raise their profile and increase their activities with North Herts businesses and residents. This will include extending the services offered from the Council, and ensuring more networking events are held in and for North Herts
Sustainability	We strive to be sustainable in our service-delivery and will continue to follow a policy-led budget, while placing our environmental responsibilities at the centre of our policymaking. We will work with you to achieve balanced budgets, improve environmental sustainability, and reduce carbon emissions as much as we can to work towards our net zero ambitions.	We strive to be sustainable in our service-delivery and will continue to follow a policy-led budget, while placing our environmental responsibilities at the centre of our policymaking. We will work with you to achieve balanced budgets, improve environmental sustainability, and reduce carbon emissions as much as we can to work towards our net zero ambitions. We aim to be net zero in our operations by 2030 and for our district to be net zero by 2040. Net zero means achieving a

		balance between the carbon emitted into the atmosphere and the carbon removed from it.
Sustainability	Monitor air quality in the district.	Work with partners to review air quality in the district.

8.3 In addition to these amendments, a diagram to explain the relationship between the Council Plan and other documents and processes including the Medium-Term Financial Strategy and the Council Delivery Plan has been incorporated during the design process, as promised during the Leader’s speech to Full Council.

9. LEGAL IMPLICATIONS

9.1. In accordance with what was recommended and approved at Full Council on 19th September 2024, the Managing Director and Leader of the Council have the authority to approve minor amendments to the Council Plan.

10. FINANCIAL IMPLICATIONS

10.1. See Human Resource Implications at 15.1. The financial implications otherwise remain as set out in the report of Full Council on 19 September 2024.

11. RISK IMPLICATIONS

11.1 The risk implications remain as set out in the report of Full Council on 19 September 2024.

12. EQUALITIES IMPLICATIONS

12.1 The equality implications remain as set out in the report of Full Council on 19 September 2024.

13. SOCIAL VALUE IMPLICATIONS

13.1 The Social Value Implications remain as set out in the report of Full Council on 19 September 2024.

14. ENVIRONMENTAL IMPLICATIONS

14.1. The Environmental Implications remain as set out in the report of Full Council on 19 September 2024.

15. HUMAN RESOURCE IMPLICATIONS

15.1 The Responsible Growth change in the table in paragraph 8.2 references that existing services will be extended. In the short-term this will be delivered from existing staff resources, but will mean that there is less focus on other economic development work. In the longer term it may mean that additional resource would be required, and then this would have to be compared against the other priorities and overall Council financial sustainability. Other than this, the Human Resources Implications remain as set out in the report of Full Council on 19 September 2024.

16. BACKGROUND PAPERS

- 16.1 [Council Plan and Priorities 2024-2028 Report](#)
- 16.2 [Council Plan 2024-2028](#)

17. APPENDICES

17.1 none.


17.2 The amended Council Plan will be uploaded to this page:
<https://www.north-herts.gov.uk/council-plan>

NOTIFICATION DATE

18.10.24

Signature of the Leader of the Council ... 
.....

Date 16.10.24

Signature of the Managing Director 

Date 16.10.24

Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.

Call-in does not apply to NON-EXECUTIVE DECISIONS – THIS IS A NON-EXECUTIVE DECISION.

EAST TEAM

Application No.	Applicant/Agent Address	Location Address, Applicant Name & Proposal
Baldock		
24/02196/FP	Neil Gaskell Architects Mr Neil Gaskell 37 Whitehorse St, Baldock, SG7 6QF, United Kingdom	Town Hall High Street Baldock Hertfordshire SG7 6AR Mr Ellis Removal of early 20th century opening and late 20th century infill panel to form new entrance to Heritage Centre in the style of the original fire station doors.
24/02308/TCA	Mr Mark Gibson 4Seasons Specialist Tree Surgeons Ltd 19 Tansy Avenue, Stotfold, Hitchin, SG5 4GJ	41B High Street Baldock Hertfordshire SG7 6BG Caroline Gilbey T1: Silver Birch - Reduce by approx. 20-25% to suitable lateral growth points. T2: Collection of shrubs - Prune to shape.
Barkway Parish Council		
24/02169/FP	Ian Abrams Architect Ltd Mr Ian Abrams 5 The Maltings Station Road, Newport, CB11 3RN	9 High Street Barkway Royston Hertfordshire SG8 8EA Mr Steve Geraghty Conversion and extension of existing outbuilding to create one 4-bed dwelling including raising ridge height and replacement roof, and part two storey and part single storey rear extension following demolition of single storey front lean-to. Erection of detached two-bay cart shed with studio accommodation over.
24/02170/LBC	Ian Abrams Architect Ltd Mr Ian Abrams 5 The Maltings Station Road, Newport, CB11 3RN	9 High Street Barkway Royston Hertfordshire SG8 8EA Mr Steve Geraghty External and internal alterations to existing outbuilding to facilitate conversion into one 4-bed dwelling including raising ridge height and replacement roof, and part two storey and part single storey rear extension following demolition of single storey front lean-to.

24/02301/TCA Mr Nicholas Tufton Church Of St Mary Magdalene
11 High Street, Barkway, Royston, Church Lane
SG8 8EA Barkway
Royston
Hertfordshire
SG8 8EJ

Mr Nicholas Tufton

Yew - Reduce height by 4m and 3m width

Barley Parish Council

24/02112/FPH The Planning Consultancy Ltd Mr C The Basset
Hennem High Street
2 Bradbury Farm Barns, B1368 Barley
North From Junc With Hare Str, Royston
Hare Street, Buntingford, Hertfordshire
Hertfordshire, SG9 0DX SG8 8HU

Mr Danny Buzzing

Single storey front and rear extensions and roof extension including raised ridge height, part hip to gable end and insertion of 3 no. rooflights and second floor side window to facilitate conversion of loft into habitable accommodation.

24/02168/TCA Mrs Jenny Robinson The Cottage
Arboretum, Ware Park, Ware, SG12 Smiths End Lane
0DY, United Kingdom Barley
Hertfordshire
SG8 8LH

Helen Edwards

T1, T2, T3, T4: Cherry - Reduce by 2m. T5: 2 x Ash - Fell to ground level. T6, T8: Ash - Fell to ground level. T7: 3x Ash - Fell to ground level. T9: Walnut - Reduce by 3m

Kelshall Parish Meeting

24/02185/FP NP Architects Mr Nicholas Phillips Red Brick Cottage
96 King Street, CAMBRIDGE, CB1 The Street
1LN Kelshall
Royston
Hertfordshire
SG8 9SQ

Mr & Mrs Cordell

Erection of detached 3-bed dwelling following demolition of garage and store buildings (redesign of application 23/02851/FP).

Letchworth Garden City

24/01917/FPH William Sheehy 1 Lodge Cottages
1 Lodge Cottages, Willian Road, Willian Road
Letchworth Garden City, SG6 2AD, Letchworth Garden City
United Kingdom Hertfordshire
SG6 2AD

William Sheehy

Erection of timber framed garden office

**NORTH HERTFORDSHIRE DISTRICT COUNCIL
PLANNING CONTROL
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 18/10/2024
DEADLINE FOR COUNCILLORS' CALL IN: 07/11/2024**

24/02097/FPH	Norton Studio Architects Mr Adam Grant 5 Croft Lane, Letchworth Garden City, Hertfordshire, SG6 1AS	153 Baldock Road Letchworth Garden City Hertfordshire SG6 2EH
		Mrs Anita Noghiu
		Two storey rear extension with side dormer window following demolition of rear conservatory and single storey rear element. Replacement roof to existing single storey side extensions. Insertion of a first floor window in both existing side elevations. Alterations to existing fenestration and alterations to existing driveway to allow for additional parking.
24/02192/FPH	Arkiplan Architectural Ltd Mrs Arita Beqiri Lytchett House,, 13 Freeland Park,, Wareham Road,, Poole, Dorset, BH16 6FA, United Kingdom	79 Willian Way Letchworth Garden City Hertfordshire SG6 2HJ
		Jonathan Hughes
		Two storey rear extension following demolition of existing conservatory. Insertion of first floor side window.
24/02216/FPH	Burton And Associates Ltd Mr Richard Burton 65 Shefford Road, Clifton, Shefford, SG17 5RQ	21 Linnet Close Letchworth Garden City Hertfordshire SG6 4FA
		Mr Vikram Singh
		Part two storey and part single storey rear extension and alterations to existing garage to facilitate garage conversion into habitable accommodation
24/02260/TCA	Mr Dom Walker The Blue Tree Company 50 Bunyan Road, Hitchin, SG5 1NN	17 Broadwater Avenue Letchworth Garden City Hertfordshire SG6 3HF
		Dollman
		T1: Plum - Remove the new shorts bringing the height down by 1.5m and shape and balance. Thin the crown by 20%. T2: Ornamental Pear - Remove deadwood within the crown, reduce height up to 1m shape and balance cutting to viable growth.
24/02273/TCA	Mr Matt Jones Letchworth Garden City Heritage Foundation, One Garden City, Broadway, Letchworth, SG6 3BF, United Kingdom	Land Adjacent To 15 Field Lane Letchworth Garden City Hertfordshire SG6 3LF
		Mr Matt Jones
		Various works including felling

**NORTH HERTFORDSHIRE DISTRICT COUNCIL
PLANNING CONTROL
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 18/10/2024
DEADLINE FOR COUNCILLORS' CALL IN: 07/11/2024**

24/02288/TCA	Mr Mark Gibson 4Seasons Specialist Tree Surgeons Ltd 19 Tansy Avenue, Stotfold, Hitchin, SG5 4GJ	109 Wilbury Road Letchworth Garden City Hertfordshire SG6 4JQ	Mr Colin Green T1: Mulberry - Reduce by approx. 25-30% to suitable lateral growth points. T2: 2x Silver Birch - Reduce by approx. 15-20% T3: Laurel - Prune back approx. 12-18"
24/02309/TCA	Mrs Kerrie Morris Branching Out Tree and Garden Services 38 Station Road, Lower Stondon, Henlow, Central Bedfordshire, SG16 6JL, United Kingdom	15 Hillshott Letchworth Garden City Hertfordshire SG6 1SA	Mrs Momoe Hatano Apple - Remove
Newnham Parish Meeting			
24/02289/TCA	Mr Mark Gibson 4Seasons Specialist Tree Surgeons Ltd 19 Tansy Avenue, Stotfold, Hitchin, SG5 4GJ	Thatch End Ashwell Road Newnham Baldock Hertfordshire SG7 5JX	Terry Eames T1: Lime - Re-pollard to previous points. T2: Cherry plum - Reduce by 20-25%. T3: Conifer - Reduce by approx. 20-25%. T4: Hornbeam - Lateral growth shortened to suitable growth points. T5: Laurel - Reduce in height to approx 7ft. T6: Apple - Reduce by approx 25-30% to suitable growth points.
Reed Parish Council			
24/02262/TCA	Mr James Cantle Shire Tree Limited 1A Trigg Way, Melbourn, Royston, SG8 6HX	Village Hall Blacksmiths Lane Reed Hertfordshire SG8 8AU	Alan Blower T1: Oak - Cut lateral growth to clear the Village hall roof by 2.5m. Reduce lateral growth over house no .1. Crown lift to provide 4m clearance from floor level.
Royston Town Council			
24/02263/TPO	Mr James Cantle Shire Tree Limited 1A Trigg Way, Melbourn, Royston, SG8 6HX	1 Tall Trees Royston Hertfordshire SG8 7EG	Frederick Bird T1: Atlas Cedar - Crown reduce height by 2m and lateral growth by 1.5m
Therfield Parish Council			

**NORTH HERTFORDSHIRE DISTRICT COUNCIL
PLANNING CONTROL
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 18/10/2024
DEADLINE FOR COUNCILLORS' CALL IN: 07/11/2024**

24/02290/TCA Mr Mark Thurley The Eco Arborist Limited
c/o Absolute Accountants, 10 Park Street, Hatfield, Hertfordshire, AL9 5AX, United Kingdom
Maplefield
The Causeway
Therfield
Royston
Hertfordshire
SG8 9PP

Mr Chris Brogden

T1, T2: Larch - Fell

WEST TEAM

Application No.	Applicant/Agent Address	Location Address, Applicant Name & Proposal
-----------------	-------------------------	---

Hitchin

24/01980/AD	Ms Malgorzata Demetriou 6 Station Terrace, Hitchin, SG4 9UN, United Kingdom	Land At The Corner Of Walsworth Road And Cambridge Road Hitchin Hertfordshire SG4 9UN
-------------	---	---

Ms Malgorzata Demetriou

Erection of billboard to replace existing fence.

24/01993/FP	CHQ Architects Mrs Laura Watson The Maltings, 44 Whitehorse Street, Baldock, SG7 6QQ, United Kingdom	Our Lady And St Andrews Rc Church 16 Nightingale Road Hitchin Hertfordshire SG5 1QS
-------------	--	---

Mr Roger Hyde

Erection of scout hut outbuilding to include solar roof panels following demolition of existing scout hut outbuilding. Alterations to existing car parking layout and access.

24/02009/FP	Peter George Town Planning Mr Tom Donovan Nine Hills Road, Cambridge, CB2 1GE	Land At New Pound Farm East Side Of Old Hale Way Hitchin Hertfordshire SG4 0SA
-------------	--	--

Mr Bruce Parker

Erection of one detached 2-bed farm workers dwelling.

24/02021/FP	Pentangle Design Group Mr Jonathan Read Suite 1, 21 Bancroft, Hitchin, SG5 1JW, United Kingdom	Land To Rear Of No's 141-143 Nightingale Road Hitchin Hertfordshire
-------------	---	--

Mr Garg

Erection of one detached 1-bed dwelling with associated landscaping, parking, bin and cycle storage following demolition of existing outbuilding

**NORTH HERTFORDSHIRE DISTRICT COUNCIL
PLANNING CONTROL
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 18/10/2024
DEADLINE FOR COUNCILLORS' CALL IN: 07/11/2024**

24/02154/FP	Mr James Batchelor Batchelor Via Email	Mr James	36 Brampton Park Road Hitchin Hertfordshire SG5 1XF Mr Onkar Singh Rehal Erection of one self-build detached 4-bedroom dwelling following demolition of existing bungalow
24/02157/FPH	Houghton Architecture Ltd Houghton Suite 83, Enterprise House, 86 Bancroft, Hitchin, Hertfordshire, SG5 1NQ	Mr Mark	38 High Dane Hitchin Hertfordshire SG5SG4 0BD Mr & Mrs Z Pochodaj Part two storey and single storey rear extension. Alterations to fenestration
24/02173/FP	Quadrant Town Planning Ltd Louise Morton The Office, 14 Harcourt Close, Henley on Thames, RG9 1UZ	Ms	Anderson House Florence Street Hitchin Hertfordshire SG5 1RA Mr Euan Courtney Morgan Change of use from care home (use class C2) to supported hostel accommodation (sui generis) and provision of additional car parking, refuse/recycling store and cycle storage
24/02180/LDCP	Burton & Associates Ltd. Burton 65 Shefford Road, Clifton, Shefford, SG17 5RQ	Mr Richard	45 Grovelands Avenue Hitchin Hertfordshire SG4 0QU Mrs Eleanor Vaughan Single storey rear extension. Replace existing front garage door with window to facilitate garage conversion into office space.
24/02202/FPH	Boyd Seddon Architect Seddon Old Kitchin's Farm, 31 Horslow Street, Potton, Beds, SG19 2NS	Mr Boyd	140 Bedford Road Hitchin Hertfordshire SG5 2UP Mr & Mrs Cooper Single storey rear extension following demolition of existing rear conservatory.
24/02319/TCA	Mrs Kate Ryan Evoke Tree Services Ltd 15 Great Ganett, Welwyn Garden City, AL7 3DA		Hitchin Audi Nightingale Road Hitchin Hertfordshire SG5 1RQ Mrs Dawn Richards Ash, Sycamore - Reduce height by approx 2.5m in height and 1.5m in width. Ash - Reduce lateral branches back by 2.5m (Audi side only) Mixed species - Clear overhanging branches back from workshop roofs providing a 1.2m horizontal clearance and a 2.5m vertical clearance



**NORTH HERTFORDSHIRE DISTRICT COUNCIL
PLANNING CONTROL
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 18/10/2024
DEADLINE FOR COUNCILLORS' CALL IN: 07/11/2024**

24/01864/FP Nett Assets Limited Mr Jonathan
Tucker
The Studio, 141 New Road, Croxley
Green, WD3 3EN, United Kingdom

Caxton Villa
14 Park Lane
Knebworth

Pirton Parish Council

24/02156/FPH 30 Shillington Road
Pirton
Hitchin
Hertfordshire
SG5 3QL

Fausset

Single storey rear extension. Removal of two garage doors and replace with windows and insertion of two rooflights to existing garage to facilitate garage conversion into art studio. Alterations to fenestration of main dwelling and garage. Erection of detached shed in side garden

**List of Planning Decisions
Week Ending 18/10/2024**

(Including Withdrawn decisions)

EAST TEAM

Application No: 23/01149/DOC	Location: Margaret House Church End Barley Royston Hertfordshire SG8 8JS Applicant Name: Mr Thomas Kelly Description: Details reserved by conditions 6, 7 and 8 (Archaeological Written Scheme of Investigation) of planning permission reference no. 22/02392/FP granted on 13.01.2023.	Decision: Approval of Details Decision Date: 10/10/2024
Application No: 24/00444/FP	Location: Northway Filling Station Great North Road Hinxworth Baldock Hertfordshire SG7 5EX Applicant Name: Welcome Break Group Ltd Welcome Break Group Ltd Description: Redevelopment of the existing service station, including replacement of the existing filling station (use Class sui generis), construction of a drive thru coffee shop (use Class E), electric vehicle charging hub, car parking, and landscaping arrangements.	Decision: Withdrawn Decision Date: 15/10/2024
Application No: 24/00482/FP	Location: Munts Maiden Street Weston Hitchin Hertfordshire SG4 7AG Applicant Name: Mrs Deborah Curtis Description: Erection of one 4-bed detached dwelling with detached outbuilding.	Decision: Conditional Permission Decision Date: 11/10/2024
Application No: 24/00497/FP	Location: Autoglym Works Road Letchworth Garden City Hertfordshire SG6 1LU Applicant Name: Autoglym . Description: Extension to main warehouse/production building and reconfiguration of existing car parking areas following demolition of existing buildings	Decision: Conditional Permission Decision Date: 15/10/2024
Application No: 24/00756/FP	Location: Coach House Cloisters Hitchin Street Baldock Hertfordshire SG7 6AE Applicant Name: Jason Kitchener Essential Water Services Ltd Description: Change of use of rearward buildings from offices to five 2-bed dwellings, retention of office use class to main front building, provision of 9 parking spaces and bin storage. Removal of existing archway gates and installation of new sliding gates.	Decision: Conditional Permission Decision Date: 15/10/2024
Application No: 24/00757/LBC	Location: Coach House Cloisters Hitchin Street Baldock Hertfordshire SG7 6AE Applicant Name: Jason Kitchener Essential Water Services Ltd Description: Internal and external alterations including alteration to existing roof and fenestration, to facilitate conversion of rearward buildings from offices into 5 x 2 bed dwellings and installation of sliding entrance gates	Decision: Conditional Consent Decision Date: 15/10/2024
Application No: 24/01032/DOC	Location: Site Of Former Draytons Garage High Street Barley Hertfordshire SG8 8HT Applicant Name: Mr Sandy Sutherland NFC Homes Limited Description: Details reserved by Condition 9(4) (verification report) of planning permission reference 19/03064/FP granted on 18.11.2021.	Decision: Approval of Details Decision Date: 14/10/2024

EAST TEAM

Application No: 24/01489/FPH	Location: 68 Chiltern Road Baldock Hertfordshire SG7 6LS Applicant Name: Laura Leeson Description: Hip to gable roof extension to include insertion of rooflights to front roofslope and insertion of box dormer to rear roofslope to facilitate conversion of loftspace into habitable accommodation. Erection of single storey side and rear extension and front entrance porch. Alterations to fenestration and external materials, insertion of coursing to side gable wall at eaves level, formation of rear access steps and provision of two parking spaces at front, following demolition of existing detached garage.	Decision: Refused Decision Date: 14/10/2024
Application No: 24/01558/LBC	Location: Town House Church End Barley Hertfordshire SG8 8JW Applicant Name: Mrs Alice Robertson Clerk to the Parish Council Description: Replace 4no. first-floor windows (FW3 to FW6) with hardwood framed single-glazed windows including replacing Crittal-type casements with timber. Replace 6no. first-floor windows (FW9, FW11 to FW15) with softwood framed single-glazed windows. Replace 2no attic windows on SW gable with hardwood framed single-glazed windows re-using existing metal lattice work (as amended by drawing nos. S1041-PL12.P2; -PL13.P3; - PL14.P2; - PL15.P2 and - PL16.P2 and as amplified by drawing nos. S1041-PL20.P2; - PL21.P2 and -PL22.P1 received on 14.10.2024).	Decision: Conditional Consent Decision Date: 15/10/2024
Application No: 24/01751/LBC	Location: 21 Lytton Avenue Letchworth Garden City Hertfordshire SG6 3HT Applicant Name: Robert Letchworth Heritage Foundation Letchworth G Description: Removal of double glazed uPVC windows and reinstatement of original style single glazed casement windows.	Decision: Conditional Consent Decision Date: 10/10/2024
Application No: 24/01869/FPH	Location: 10 Newlands Letchworth Garden City Hertfordshire SG6 2JE Applicant Name: Mr N Botcherby Description: Single storey rear extension and replace existing boundary fence following demolition of existing rear conservatory, shed and garage.	Decision: Conditional Permission Decision Date: 15/10/2024
Application No: 24/01873/DOC	Location: Site Of Former Foundation House Icknield Way Letchworth Garden City Hertfordshire SG6 1UD Applicant Name: Mr Harry Howard The Hill Group Description: Details reserved by Condition 6 (Details of the proposed lighting columns) of planning permission reference 20/01714/FP granted on 14.06.2021.	Decision: Approval of Details Decision Date: 10/10/2024
Application No: 24/01877/FPH	Location: 1 Pledgers Place Barkway Royston Hertfordshire SG8 8DQ Applicant Name: Mr and Mrs Baker Description: Installation of rear patio door and two picture windows to existing rear elevation.	Decision: Conditional Permission Decision Date: 15/10/2024
Application No: 24/01905/FPH	Location: Gamelands 10A North Close Royston Hertfordshire SG8 5EZ Applicant Name: Mr John Somerville Behind no 10 Description: Installation of heat pump (description amended 23.09.2024).	Decision: Conditional Permission Decision Date: 10/10/2024
Application No: 24/01927/PNMA	Location: 6 - 12 Station Road Letchworth Garden City Hertfordshire SG6 3AU Applicant Name: Mr Mandeep Basra Basra Group Ltd Description: Conversion of ground floor (use class E) into two 1-bed flats (use class C3).	Decision: Prior Approval Refused Decision Date: 16/10/2024

EAST TEAM

Application No: 24/02003/TCA	Location: 41 Shott Lane Letchworth Garden City Hertfordshire SG6 1SD Applicant Name: Mrs Lisa Wright Description: T3, T4: Sycamore - Fell. T1: Cherry - Reduce by 1m. T2: Willow - Fell. T5: Sycamore - Reduce large limb	Decision: No Objection Decision Date: 10/10/2024
Application No: 24/02008/LDCP	Location: 79 Weston Way Baldock Hertfordshire SG7 6HB Applicant Name: Mr And Mrs Rob Mayhew Description: Roof extension to form gable end with side window and insertion of rear box dormer to facilitate conversion of loft into habitable accommodation	Decision: Granted Permission Decision Date: 14/10/2024
Application No: 24/02022/TCA	Location: 135 Jackmans Place Letchworth Garden City Hertfordshire SG6 1RG Applicant Name: Settle Housing association Maria Free Settle Housing Description: Pear - Remove. Apple - Remove	Decision: No Objection Decision Date: 14/10/2024
Application No: 24/02023/TCA	Location: 16 Norton Way North Letchworth Garden City Hertfordshire SG6 1BX Applicant Name: Ms Hilary Howell Description: T1: Pear - Fell to ground level. T2: Apple - Lift the lower canopy giving 2m clearance of the ground cutting to viable growth. T3: Plum - Fell to ground level.	Decision: No Objection Decision Date: 14/10/2024
Application No: 24/02025/TCA	Location: 14 The Quadrant Letchworth Garden City Hertfordshire SG6 4TY Applicant Name: Mr Antony Pillai Description: T1: Hazel - Fell. T2: Purple leaf Plum - Fell.	Decision: No Objection Decision Date: 14/10/2024
Application No: 24/02030/TCA	Location: 113 Wilbury Road Letchworth Garden City Hertfordshire SG6 4JQ Applicant Name: Ms Emma Beckett Description: Pine - Remove. Yew hedge - Remove	Decision: No Objection Decision Date: 14/10/2024
Application No: 24/02053/TCA	Location: Corrie Wood 9 Hitchin Road Letchworth Garden City Hertfordshire SG6 3LT Applicant Name: Mr Geoffrey Murray-Rochard Description: Various works including removal	Decision: No Objection Decision Date: 14/10/2024
Application No: 24/02059/TCA	Location: Wolverley House Gardiners Lane Ashwell Baldock Hertfordshire SG7 5LZ Applicant Name: Mrs Apryl Goodwin Settle Description: Various works	Decision: No Objection Decision Date: 14/10/2024
Application No: 24/02064/TCA	Location: Ashwell Cemetery Station Road Ashwell Hertfordshire SG7 5LW Applicant Name: Ms Nicky Forrester Ashwell Parish Council Description: T1: Horse Chestnut - Reduce the limb extending over the gravestones. T2 : Holm Oak - Reduce overall crown by 4m. T3: Holm Oak - Reduce overall crown by 3m	Decision: No Objection Decision Date: 14/10/2024
Application No: 24/02065/TCA	Location: Ashwell Springs Springhead Ashwell Hertfordshire SG7 5LL Applicant Name: Mrs Nicola Forrester Ashwell Parish Council Description: T15: Plum - Remove dead stem. T21: Ash - Remove. T36: Ash - Reduce crown by 5 - 6m. T46, T47: Ash - Remove deadwood.	Decision: No Objection Decision Date: 14/10/2024
Application No: 24/02080/TCA	Location: Ashwell Cemetery Station Road Ashwell Hertfordshire SG7 5LW Applicant Name: Mrs Nicola Forrester Ashwell Parish Council Description: 667: Holm Oak - 4m crown reduction. 681: Holm Oak - 3m reduction in crown (as amended by plan received on 30/09/2024).	Decision: No Objection Decision Date: 15/10/2024

EAST TEAM

Application No: 24/02081/TCA	Location: 104 West View Letchworth Garden City Hertfordshire SG6 3QJ Applicant Name: Mrs Hargraves Description: T1: Oak - Reduce up to 0.5m beyond previous pruning points and raise crown to approx 5m. Remove epicormic from main stem.	Decision: No Objection Decision Date: 14/10/2024
Application No: 24/02085/TCA	Location: 3 Green Lane Ashwell Baldock Hertfordshire SG7 5LW Applicant Name: Mr Alan Munns Description: T1: Holly - Crown Reduce by up to 1.5m, crown shape and cut back from road. T2: Crab Apple - Crown Reduce by up to 1m to suitable growth points. T3: Rowan - Crown Reduce by up to 1n to suitable growth points.	Decision: No Objection Decision Date: 14/10/2024
Application No: 24/02086/TCA	Location: 27 South View Letchworth Garden City Hertfordshire SG6 3JJ Applicant Name: Mr Dave Sharp Description: T1: Magnolia - Reduce and thin canopy by up to 30%. T2, T3: Sycamore - Reduce and thin canopy by up to 30%. T4: Hornbeam - Clean and thin canopy. T5: Purple Plum - Clean and thin	Decision: No Objection Decision Date: 14/10/2024
Application No: 24/02098/TCA	Location: 18 Broadwater Avenue Letchworth Garden City Hertfordshire SG6 3HE Applicant Name: Jackie Sayers Description: Plum - Remove	Decision: No Objection Decision Date: 14/10/2024
Application No: 24/02122/TCA	Location: 22 Sollershott East Letchworth Garden City Hertfordshire SG6 3JN Applicant Name: Mr Robert Haines CTC Description: T1: Sycamore - Remove	Decision: No Objection Decision Date: 10/10/2024
Application No: 24/02178/DOC	Location: Colt House Southern Green Rushden Buntingford Hertfordshire SG9 0SS Applicant Name: Trustees Of 'Captain Jeremy James' 1963 Marriage Se Description: Details reserved by Condition 5 (Bat Licence) of planning permission reference 24/00873/FP granted on 14.08.2024	Decision: Approval of Details Decision Date: 10/10/2024
Application No: 24/02179/DOC	Location: Colt House Southern Green Rushden Buntingford Hertfordshire SG9 0SS Applicant Name: Trustees Of 'Captain Jeremy James' 1963 Marriage Se Description: Details reserved by Condition 7 (Landscape Plan) of planning permission reference 24/00873/FP granted on 14.08.2024	Decision: Approval of Details Decision Date: 10/10/2024
Application No: 24/02198/NMA	Location: 84 Rushby Mead Letchworth Garden City Hertfordshire SG6 1RY Applicant Name: Mrs Sue Jalali Description: Removal of solar panels from the roof of the dwelling and their proposed siting on the roof of the garage (as non-material amendment to planning permission 23/01357/FPH granted on 26.07.23).	Decision: Agreed Decision Date: 10/10/2024
Application No: 24/02211/TCA	Location: Treetops Cottage High Street Barley Hertfordshire SG8 8JA Applicant Name: Caroline Eastern Description: T1: Yew - Crown reduce by 2.5-3ms to clear neighbouring property and over head BT lines	Decision: No Objection Decision Date: 14/10/2024
Application No: 24/02253/TCA	Location: 32 Ashwell Street Ashwell Baldock Hertfordshire SG7 5QD Applicant Name: Smithson Description: T2: Elder - Fell to ground	Decision: Withdrawn Decision Date: 14/10/2024

WEST TEAM

WEST TEAM

Application No: 21/01364/DOC	Location: North Hertfordshire College Cambridge Road Hitchin Hertfordshire SG4 0JD Applicant Name: North Hertfordshire College & CALA Homes (North Ho Description: Details reserved by Condition 25 (Drainage B1) as attached to Planning Application 20/00073/FP granted on 29.03.2021 (as amended by plans received 08/08/23)	Decision: Approval of Details Decision Date: 10/10/2024
Application No: 24/01446/FPH	Location: 3 Chambers Lane Ickleford Hitchin Hertfordshire SG5 3YA Applicant Name: Ms Phoebe Bath Description: First floor rear extension; alterations existing front porch roof and fenestration and Insertion of rear dormer and front rooflight to existing roof slopes to facilitate conversion of loft into habitable accommodation. External render and alterations to fenestration (as amended by revised plans received 03/10/2024).	Decision: Conditional Permission Decision Date: 10/10/2024
Application No: 24/01451/LBC	Location: 11 Home Farm Court Putteridge Park Luton Hertfordshire LU2 8NN Applicant Name: Mr & Mrs Godfrey Description: Removal of internal wall to create more habitable kitchen/dining space.	Decision: Conditional Consent Decision Date: 14/10/2024
Application No: 24/01566/LDCP	Location: 15 Coach Drive Hitchin Hertfordshire SG4 9AP Applicant Name: Mr Alyn Lambert Description: Single storey rear extension following demolition of existing conservatory	Decision: Granted Permission Decision Date: 14/10/2024
Application No: 24/01648/DOC	Location: Land To The North And East Of Great Wymondley Arch Road Great Wymondley Hertfordshire Applicant Name: AGR Solar 4 Limited Description: Details reserved by condition 8 (Construction Traffic Management Plan) of planning permission reference no 21/03380/FP granted 11.03.2024	Decision: Approval of Details Decision Date: 10/10/2024
Application No: 24/01669/PNMA	Location: Radcliffe House Tilehouse Street Hitchin Hertfordshire SG5 2DW Applicant Name: Bellborough Ltd Description: Conversion to 49 residential dwellings	Decision: Prior Approval Given Decision Date: 15/10/2024
Application No: 24/01886/FP	Location: 16 Bancroft Hitchin Hertfordshire SG5 1JQ Applicant Name: Gail's Ltd Description: Use of existing rear hardstanding to outdoor seating area; installation of a metal awning box and retractable fabric awning and repainting of shopfront	Decision: Conditional Permission Decision Date: 16/10/2024
Application No: 24/01902/FP	Location: 3 Bearton Avenue Hitchin Hertfordshire SG5 1NZ Applicant Name: Lewcon Estates Ltd Description: Erection of one detached 3-bed dwelling. (Development already carried out).	Decision: Conditional Permission Decision Date: 10/10/2024
Application No: 24/01912/DOC	Location: Mill House Purwell Lane Hitchin Hertfordshire SG4 0NF Applicant Name: Mrs Belinda Lavin Description: Details reserved by Condition 2 (Sample Brick Panel) of Listed Building Consent permission reference 22/03068/LBC granted 22.05.2023	Decision: Approval of Details Decision Date: 15/10/2024

WEST TEAM

Application No: 24/01914/FPH	Location: 120 High Street Kimpton Hitchin Hertfordshire SG4 8QP Applicant Name: Mr Wilson Description: Part two storey and part single storey rear extension and single storey front extension incorporating front porch following demolition of existing rear element. Alterations to fenestration including insertion of first floor window in existing side elevation and alterations to driveway to provide three parking spaces.	Decision: Conditional Permission Decision Date: 14/10/2024
Application No: 24/01924/FPH	Location: 12 Bowlers End Hitchin Hertfordshire SG5 2EA Applicant Name: Mrs Jemima Irisik Description: Single storey rear extension. Alterations to existing detached garage fenestration including insertion of rear juliet balcony's following removal of existing garage doors to facilitate conversion of garage to gym/study. Alterations to existing side garden to provide two parking spaces.	Decision: Refused Decision Date: 14/10/2024
Application No: 24/01939/TPO	Location: 28 Symonds Road Hitchin Hertfordshire SG5 2JL Applicant Name: Mr Sam Nicholls Description: Lime - Crown reduction of 30%	Decision: Conditional Consent Decision Date: 14/10/2024
Application No: 24/01943/FPH	Location: 53 Cleveland Way Great Ashby Stevenage Hertfordshire SG1 6BH Applicant Name: Michael Thurbin Description: Installation of rear air source heat pump.	Decision: Conditional Permission Decision Date: 15/10/2024
Application No: 24/01963/DOC	Location: Sunvale Bedford Road Holwell Hitchin Hertfordshire SG5 3RX Applicant Name: Lynda Musgrove Description: Details reserved by condition 9 (Materials) of planning permission reference no 21/00810/FP granted 21.10.2021	Decision: Approval of Details Decision Date: 14/10/2024
Application No: 24/01966/LDCP	Location: Gleniffer Lucas Lane Hitchin Hertfordshire SG5 2JA Applicant Name: Mr M Hernon Description: Insertion of roof lantern and alterations to front elevation of existing garage to facilitate garage conversion.	Decision: Withdrawn Decision Date: 15/10/2024
Application No: 24/01984/TPO	Location: Caldicott Court Harrison Close Hitchin Hertfordshire SG4 9SL Applicant Name: Mr Philip Bellwood CALDICOTT COURT RESIDENTS Description: Walnut - Crown reduction and lopping of a main side branch by up to 50%	Decision: Conditional Consent Decision Date: 10/10/2024
Application No: 24/02056/TCA	Location: Flat 6 42 Upper Tilehouse Street Hitchin Hertfordshire SG5 2EE Applicant Name: Mrs Theresa Johnson Lewesford House Management Description: T1: Yew - Remove	Decision: No Objection Decision Date: 10/10/2024
Application No: 24/02130/NMA	Location: Land At Oakleigh Farm Codicote Road Welwyn Hertfordshire AL6 9TY Applicant Name: Mr Julian Smith Kingshall Estates (UK) LTD Description: Amendment to wording of conditions 7,18 and 20 (as Non-Material Amendment to planning permission 23/02572/S73 granted 19.07.2024)	Decision: Agreed Decision Date: 10/10/2024

PRESS RELEASE

PR 3887

14 October 2024

Recycle Week 2024: North Herts Council joins the national campaign to save recycling from the bin

North Herts Council is delighted to join this year's **Recycle Week** (14 – 20 October) to celebrate the efforts of people in the district and help save five packaging heroes from the rubbish bin.

Now in its twenty-first year, **Recycle Week** (organised by [Recycle Now](#)) is the UK's biggest celebration of recycling, shining a light on the nation's recycling habits through activities happening across the UK. For Recycle Week 2024, North Herts Council joins an urgent crusade to save five packaging heroes from being rubbished and keeping them out of the bin and living the *circular life*, through recycling.

The latest Recycle Now research shows that while we're a nation of recyclers - nine out of ten people regularly recycle – nearly eight out of ten of us (79%) put one or more items into the bin that could have been recycled.

To highlight the plight of the five ill-fated packaging heroes, Recycle Now has created a team of characters to bring the campaign to life and is asking everyone to **Rescue Me – Recycle**.

The condemned containers include **Dee Dee** the deodorant, **Rey** the plastic trigger spray, **Yogi** the yoghurt pot, **Fitz** the perfume bottle and humble **Hube** - the toilet roll tube. The group will feature on recycling and refuse lorries in parts of the UK, in school education packs and on social media. Life-size characters have been produced to highlight the key message and will feature in media throughout Recycle Week.

A week of fun activities with a serious message, **Rescue Me – Recycle** aims to empower people in North Herts to look out for the five items missed most often in the weekly recycling collection. The council will be encouraging residents to keep them in circulation by recycling.

Throughout the week, North Herts Council will be sharing posts on its social channels to remind residents about what items can be recycled. The council will also be running some fun polls on Instagram to see if residents know what items belong in which bin.

Sarah Kingsley, Service Director- Place at North Herts Council, said: "We're doing our bit to help support residents with recycling. We've already started collecting plastic film/wrap often known as soft plastic from almost 8,000 residents across the district as part of a trial, and from 2025 we'll collect soft plastics from everyone's grey recycling bin. This will greatly reduce the volume of general waste and the amount we send to landfill.

From next summer, three-weekly collections will replace the current fortnightly cycle of general waste and recycling. We'll still collect food waste every week, and garden waste every fortnight. Research and experience across the country shows that extending the frequency of

general waste collections encourages people to recycle more and reduces what is sent to landfill.”

Craig Stephens, Senior Campaign Manager for Recycle Now, said *“We are delighted that North Herts Council is supporting Recycle Week. While a light-hearted campaign, recycling is essential to limit the impact what we buy has on the environment. Keeping these materials circulating means we can reduce emissions linked with our weekly shop. Most people are recycling, and the material we capture has a multitude of uses, so the next step is to ensure everyone captures everything they can. Every aerosol, every trigger spray bottle, every plastic pot, perfume bottle and toilet roll tube. Rescue – recycle!”*

If you would like to follow the action on social media and take part in your own rescue missions, please use the hashtag **#RescueMeRecycle** and **#RecycleWeek**. Follow on **Twitter/X @recycle_now** and **Instagram @recyclenow_uk** for updates on how you can get involved and make an impact this Recycle Week.

Ends

Notes to editors

- To help residents find out **what can be recycled where they live** - pop any postcode in the **Recycling Locator** and info on recycling anywhere in the UK is instantly revealed: www.recyclenow.com
- Find out more about Recycle Week: www.recyclenow.com/RecycleWeek
- [Click here](#) to download Recycle Week images

About Recycle Week:

- First staged in 2004, Recycle Week is now the UK’s largest national annual recycling campaign. It’s a week where citizens, media, local governments, and brands come together to meet one goal; to galvanise everyone into recycling more of the right things, more often: www.recyclenow.com/RecycleWeek For the fourth year running, major brands are putting their support behind Recycle Week by sponsoring to help fund it including Boots and Tesco.

About Recycle Now:

- For more than twenty years, Recycle Now has encouraged and motivated citizens to recycle more things, more often, from around the home. Using ground-breaking research and behaviour change science, it develops interventions and campaigns to motivate citizens to change their behaviour. Recycle Now is the citizen facing recycling campaign of global environmental NGO [WRAP](#).

ENDS

For more information please contact Sarah.Jenkinson@north-herts.gov.uk / 01462 474210.

PRESS RELEASE

PR 3888

14 October 2024

Art takes centre stage at Churchgate: Hitchin Art Club's 81st Annual Exhibition in Unit 17

North Herts Council is proud to support the Hitchin Art Club as they celebrate their 81st year with an exciting opportunity to occupy Unit 17 in Churchgate, Hitchin (previously Tim's Art Shop), for the next 12 weeks. Thanks to the Council's generosity, this space will showcase the creative talents of local artists whilst making use of an empty unit in the Churchgate Centre.

From 19 October, the public is invited to enjoy the club's Annual Exhibition, featuring original paintings from Hitchin Art Club members, all of which will be available for purchase. This will be followed by a pop-up gallery running up to Christmas, where additional works from club members will be on display, alongside special guest artists, including professional painter James Willis.

Cheryl Hare, a spokesperson for Hitchin Art Club, expressed her gratitude: *"I cannot tell you how excited our members at Hitchin Art Club are to hold our Annual Exhibition in such a fantastic space at No. 17 Churchgate. A huge thank you to North Herts Council for making this possible. We've worked hard to freshen up the venue, and it's now the perfect setting to showcase the incredible talent within our club."*

Steve Crowley, Service Director, Enterprise at North Herts Council, added: *"We're absolutely delighted to support Hitchin Art Club by providing this space at Churchgate. This project really brings the community together and breathes new life into the area. I encourage everyone to come down, explore the exhibition, and enjoy the fantastic artwork on display. It's a great way to support local artists and celebrate the creative spirit in Hitchin."*

Exhibition Opening:

- **Date:** 19th October 2024 onwards
- **Location:** Unit 17, Churchgate, Hitchin
- **Duration:** 12 weeks

Don't miss this chance to support local artists and see Churchgate transformed into a vibrant art space!

ENDS

For more information please contact Sarah.Jenkinson@north-herts.gov.uk / 01462 474210.