

NORTH HERTS COUNCIL

WEEK ENDING FRIDAY 23 AUGUST 2024

MEMBERS' INFORMATION

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Produced by the Communications Team.

Any comments, suggestions or contributions should be sent to the Communications Team at

MIS@north-herts.gov.uk

NEWS AND INFORMATION

AGENDA & REPORTS

PUBLISHED WEEK COMMENCING 19 AUGUST 2024

Overview and Scrutiny Committee – 3 September 2024
Finance, Audit and Risk Committee – 4 September 2024
Planning Control Committee – 5 September 2024

FORTHCOMING MEETINGS WEEK COMMENCING 26 AUGUST 2024

None

UPCOMING CHAIR'S ENGAGEMENTS FROM FRIDAY 23 AUGUST 2024

Date	Event	Location
	None	

UPCOMING VICE-CHAIR'S ENGAGEMENTS FROM FRIDAY 23 AUGUST 2024

Date	Event	Location
	None	

UPCOMING OTHER EVENTS FROM FRIDAY 23 AUGUST 2024

Date	Event	Location
	None	



HOUSING AND ENVIRONMENTAL HEALTH

MEMBERS INFORMATION NOTE

Supporting vulnerable residents with the Anderson House Project

Dear Councillors,

I wanted to draw your attention to the press statement below which was released on Friday 23rd August. As I am sure you are aware the council's provision for homeless residents has been inadequate to meet the needs of some of our most vulnerable residents for some years. This new provision will be a very welcome boost to our housing supply and a significant help in realising one of the council's strategic objectives of supporting homeless individuals. The additional units at Anderson House, as described below, will not change the provision at the Lord Lister and the council remains committed to working with Keystage Housing at the Lord Lister until at least 2031.

There will be many opportunities for both councillors and residents to engage with our provider, One YMCA, to ask questions about the service and visit the site, and we will keep you informed as the scheme progresses.

Press statement: Supporting vulnerable residents with the Anderson House Project

North Herts Council recognises the growing demand for supported housing in the district, especially for single homeless people who require additional assistance. Over the years, we have been committed to developing a pathway that helps those experiencing rough sleeping transition smoothly to independent living. To achieve this, we've been working closely with specialist providers of accommodation and support to create tailored housing schemes for this group.

We're pleased to advise that One YMCA has recently agreed to purchase Anderson House on Florence Street, Hitchin from settle Group. One YMCA has nearly 180 years of experience in supporting people in need and this project represents a

significant opportunity to provide high-quality, much-needed housing for the district's residents.

The final purchase and future use of the property are subject to the usual legal and regulatory requirements, including planning permission. We understand that there will be local interest in these developments, so the Council will work with One YMCA to offer opportunities for residents to receive updates and meet with representatives from One YMCA, who will be leading on this initiative.

Anderson House is currently occupied by Live-In Guardians who will be vacating the property in due course.

Cllr Dave Winstanley, North Herts Council's Executive Member for Housing and Environmental Health, said: "This project is an important step forward in providing meaningful support for our most vulnerable residents. We're proud to be working with partners who share our vision of providing a pathway to independent living for those who need it most."

Guy Foxell from One YMCA said: "We are delighted to be working with settle and North Herts Council, to meet the needs of the most vulnerable in the district, at Anderson House, and hope to continue to work with the Hitchin based charity, Helping Herts Homeless in the future development of the Sanctuary site."

As the project progresses, we will keep the community informed and share further details in due course.

For more information please contact:

Name: Jo Doggett
Title: Service Director – Housing and Environmental Health
Tel: 01462 474 470
Email: jo.doggett@north-herts.gov.uk



RESOURCES

MEMBERS INFORMATION NOTE

COMMUNITY RIGHT TO BID (REGISTER OF ASSETS OF COMMUNITY VALUE)

A nomination has been received for the following asset:

The Cabinet, High Street, Reed.

The nominations have been accepted and the asset will be placed on the list of successful nominations for a period of five years.

For more information please contact:

Rachel Cooper
Controls, Risk and Performance Manager
Tel: 01462 474606
Email: Rachel.cooper@north-herts.gov.uk

Community & Partnerships Executive Member briefing – August 2024

Democratic Services

Committee Services

- Continuing to develop plans for Youth Democracy Day in November, with save the dates sent to schools, as well as Councillors and MPs, with further information to be provided in September.
- Beginning discussions with the Chair of the Council on plans for the Civic Event in February 2025 at Hitchin Town Hall.
- Continuing to develop the scrutiny function, with the Scrutiny Officer working on finalising the Members Scrutiny Charter to be presented at September meeting, as well as looking at developing a page on the Hub for Officers and Members to refer to for scrutiny queries.
- Recruiting to our vacant Democratic Services Apprentice position, with the advert now live and open until Wednesday 4 September.
- Have a vacant role for Committee, Member and Scrutiny Officer, which is being reviewed and recruitment options are being considered – the post will be advertised shortly.
- In process of establishing a date for the April Council meeting, as requested when the calendar of meetings was ratified at Annual Council – that the date be changed, and a date for the Annual Council meeting in 2025.

Electoral Services

- Community Governance Review – currently have 88 responses to the consultation which closes on 7 October.
- Following the canvass data match (where the data within the Electoral Register is checked against the data held by the Department for Work and Pensions), the purpose of the exercise is to help identify properties where electors may have changed, which then is

used to determine the route used to canvass each property during the Annual Canvass. There are 103,431 electors on the Register and 88.23% electors have matched against DWP records. Next steps are to see if any of those that did not match can be from council tax records, to hopefully increase the match rate and ultimately reduce the properties that are canvassed. Especially given there are cost implications to Canvass. In the meantime, the Team will be recruiting Canvassers for door knocking those properties that do not respond to the correspondence sent as part of the Canvass.

- The Team is undertaking training on the Xpress system so that they know how to implement the changes as a result of the Elections Act in regard to the EU Voter Candidacy Rights. Will need to identify those relevant citizens who are eligible to remain registered to vote under the new criteria and confirm their continued registration under the new criteria; and identify those relevant citizens who are not eligible to remain registered to vote under the new criteria and remove them from the register. Deadline 31 Jan 2025, but ideally want to conclude in time for publication of the Register on 1 December. [Elections Act 2022 | North Herts Council \(north-herts.gov.uk\)](#) There is a page on the Council's website that provides details about the changes as a result of the Elections Act.

Policy & Community Services

Policy, Community & Partnerships

- Meeting and advising prospective applicants of the North Herts Prosperity Fund (NHPF).

- Ongoing grant assessments for NHPF and Community Grant applications.
- Preparing for recruitment of a new Community Partnerships Officer to replace Danny Pearson.
- Liaising and advising the Save Club 85 steering group.
- Seeking and securing sponsors for the North Herts Heroes Volunteer Awards.
- Ongoing facilitation of councillors' surgeries in the civic year.
- Corporate Grants Officer liaising with JAG on possible details for a sports project to combat anti-social behaviour. Also researching grant funding pots for other areas related to EV charging, and the museum.
- Produced first draft of the Council Plan and now amending based on feedback received so far.
- Updating the Climate Hive.

Community Wellbeing

- Delivered various projects including food education for disabled adults and families on free school meals, craft with Mind in Mid Herts, and low impact exercise classes across the district.
- Negotiated reduced monitoring requirements with HCC in order to proceed with an energy efficiency cookery project they were funding, which we had previously paused due to their unreasonable and extensive monitoring requirements.

Safeguarding

- Begun updating training database with the learning-needs analysis responses.
- Reviewing the safeguarding policies of grant applications and providing advice on these to the Community Partnerships Team.

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

Any interest to declare/ or conflict and any dispensation granted <i>[if applicable]</i>	
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SERVICE DIRECTORATE: PLACE

1. DECISION TAKEN

1.1 To approve a Triangle Garden Summer Fete event at Ransom's Recreation Ground, Hitchin on the 15th September 2024 between 11.00 hrs and 15.30 hrs.

2. DECISION TAKER

2.1. Andrew Mills, Service Manager Greenspace

3. DATE DECISION TAKEN:

3.1 23rd August 2024

4. REASON FOR DECISION

4.1 To support the organisers to provide an annual event for the whole community.

5. ALTERNATIVE OPTIONS CONSIDERED

5.1 The organisers have approached North Herts Council to host this event. Other locations have been considered by the organisers that are outside North Herts.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

6.1 Consultation has been undertaken with colleagues in Property Services and the Safety Advisory Group.

7. FORWARD PLAN

7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

8.1 The organisers have approached NHC for approval to use this location for their event.

9. LEGAL IMPLICATIONS

9.1 The authority has an obligation to ensure that the public open spaces it maintains are at a standard that are safe for everyone to use. Additionally, the authority has an obligation to ensure that any environmentally sensitive environment is not damaged due to actions or intentions of others.

10. FINANCIAL IMPLICATIONS

10.1 There are no financial risks as this opportunity is generating income.

11. RISK IMPLICATIONS

11.1 There are no risk implications. However, risk assessments have been considered to endeavour that this is a safe event.

12. EQUALITIES IMPLICATIONS

12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

12.2 Central Government and national groups have expressed the continued importance of public Green Space in the health and well-being of communities. From April 2013 local authorities at county level are required to take on the statutory duty to improve the health of their communities as required by the Health and Social Care Act 2012 and with it, to acquire many of the public health services currently the responsibility of the NHS. The use of open spaces, parks, playgrounds, and relevant leisure facilities are promoted in terms of reducing the impact of obesity on long term health, the importance in the management of wellbeing and in aiding relaxation, as well as sensory' enjoyment.

13. SOCIAL VALUE IMPLICATIONS

13.1 The event is open to everyone.

14. ENVIRONMENTAL IMPLICATIONS

14.1 There are no known Environmental impacts or requirements that apply to this event.

15. HUMAN RESOURCE IMPLICATIONS

15.1 This item of work is contained within the Place Directorate existing work programs.

16. BACKGROUND PAPERS

16.1 Application form and supporting documents.

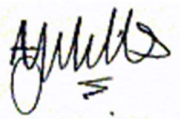
17. APPENDICES

17.1 None

NOTIFICATION DATE - 23rd August 2024

Signature of Executive Member ConsultedNot Applicable.....

Date23rd August 2024.....



Signature of Decision Taker

Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.

Call-in does not apply to NON-EXECUTIVE DECISIONS

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

Any interest to declare/ or conflict and any dispensation granted <i>[if applicable]</i>	
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SERVICE DIRECTORATE: PLACE

1. DECISION TAKEN

1.1 To approve to hold a Wedding Blessing event using part of Norton Common, Letchworth Garden City on 14th September 2024 between 15.00 hrs to 16.30 hrs.

2. DECISION TAKER

2.1. Andrew Mills, Service Manager Greenspace

3. DATE DECISION TAKEN:

3.1 20th August 2024

4. REASON FOR DECISION

4.1 To support the organisers to provide an opportunity to hold their event.

5. ALTERNATIVE OPTIONS CONSIDERED

5.1 The organisers have approached North Herts Council to host this event. No other locations have currently been considered for this event.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

6.1 Consultation has been undertaken with colleagues in the Safety Advisory Group.

7. FORWARD PLAN

7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

8.1 The organisers have approached NHC for approval to use this location for their event.

9. LEGAL IMPLICATIONS

9.1 The authority has an obligation to ensure that the public open spaces it maintains are at a standard that are safe for everyone to use. Additionally, the authority has an obligation to ensure that any environmentally sensitive environment is not damaged due to actions or intentions of others.

10. FINANCIAL IMPLICATIONS

10.1 There are no financial risks as this opportunity is generating income.

11. RISK IMPLICATIONS

11.1 There are no risk implications. However, risk assessments have been considered to endeavour that this is a safe event.

12. EQUALITIES IMPLICATIONS

12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

12.2 Central Government and national groups have expressed the continued importance of public Green Space in the health and well-being of communities. From April 2013 local authorities at county level are required to take on the statutory duty to improve the health of their communities as required by the Health and Social Care Act 2012 and with it, to acquire many of the public health services currently the responsibility of the NHS. The use of open spaces, parks, playgrounds and relevant leisure facilities are promoted in terms of reducing the impact of obesity on long term health, the importance in the management of wellbeing and in aiding relaxation, as well as sensory' enjoyment.

13. SOCIAL VALUE IMPLICATIONS

13.1 The event is open to everyone.

14. ENVIRONMENTAL IMPLICATIONS

14.1 There are no known Environmental impacts or requirements that apply to this event.

15. HUMAN RESOURCE IMPLICATIONS

15.1 This item of work is contained within the Place Directorate existing work programs.

16. BACKGROUND PAPERS

16.1 None

17. APPENDICES

17.1 None

NOTIFICATION DATE - 23rd August 2024

Signature of Executive Member ConsultedNot Applicable.....

Date20th August 2024



Signature of Decision Taker

Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.

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RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

PART 1 – PUBLIC DOCUMENT

Any interest to declare/ or conflict and any dispensation granted [N/A]

SERVICE DIRECTORATE: LEGAL AND COMMUNITY

1. DECISION TAKEN

That the following Substitute Members be appointed to outstanding vacancies (subsequent to the appointments made at the Annual Council meeting on 23 May 2024):

- Council Tax Setting Committee - Cllr Paul Ward
- Employment Committee - Cllr Steve Jarvis
- Employment Appeals Committee - Cllr Tim Johnson
- Joint Staff Consultative Committee - Cllr Tim Johnson

2. DECISION TAKER

Melanie Stimpson, Democratic Services Manager.

3. DATE DECISION TAKEN:

22 August 2024

4. REASON FOR DECISION

- 4.1 As per the constitution, the Service Director: Legal and Community and the Democratic Services Manager (given as a sub delegation) have delegated authority to make appointments (or where relevant nominate) Councillors or Substitutes to Committees, Sub-Committees, panels, boards and outside bodies, in consultation with Group Leaders during the civic year in respect of the appointments that have previously been made at Annual Council.

5. ALTERNATIVE OPTIONS CONSIDERED

- 5.1 None considered. Appointments to seats allocated to each political party under the provisions of Section 15 of the Local Government and Housing Act 1989 are made on a politically proportionate basis at the Annual Council meeting. It is therefore a matter for the respective Group Leaders on who they wish to nominate as an appointment or replacement.
- 5.2 Regarding outside organisation and other bodies to which the Council has a seat, it is for Group Leaders to discuss and determine which Members be appointed.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

- 6.1 In accordance with the Constitution, the delegated decision is made having consulted the Group Leaders.

7. FORWARD PLAN

- 7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

- 8.1 Following the Annual Council meeting there remained several vacancies regarding Substitute Members on committees.
- 8.2 The respective Group Leaders were approached regarding the outstanding vacancies and the subsequent notification was given as to the Liberal Democrat vacancies.
- 8.3 The Labour and Cooperative and Conservative Group Leaders were notified/consulted on the appointment to substitute members on 14 August.

9. LEGAL IMPLICATIONS

- 9.1. 14.6.9 (a) Delegation of Authority – Service Director: Legal and Community of the Constitution states:

(xx) To make appointments (or where relevant nominate) Councillors or Substitutes to Committees, Sub-Committees, panels, boards and outside bodies, in consultation with Group Leaders during the civic year in respect of the appointments that have previously been made at Annual Council.

- 9.2 14.6.2 (c) Scheme of Delegations to Officers – General Principles - All officers discharging these functions may authorise any member of their staff to act on their behalf and shall keep a written record of all sub-delegations in a register held by the Monitoring Officer (subject to the limitations at 14.6.3 and within specific policies).

- 9.3 Sub delegation to Democratic Services Manager under 1.14.1 of officer's delegations:

e) The appointment, nomination or revocation of appointment of any individual to any office/ body other than to Full Council in the event of vacation of office, in consultation with Group Leaders in respect of elected Councillors (in accordance with any requirements under the Local Government (Committees and Political Groups) Regulations 1990, or any legislation replacing the same under section 14.5.1 of the Constitution.

10. FINANCIAL IMPLICATIONS

- 10.1 There are no direct financial implications.

11. RISK IMPLICATIONS

- 11.1 Good Risk Management supports and enhances the decision-making process, increasing the likelihood of the Council meeting its objectives and enabling it to respond quickly and effectively to change. When taking decisions, risks and opportunities must be considered.
- 11.2 A vacancy on a Committees, Sub-Committees or Panel be that as a Full Member or as a Substitute Member could result in the respective political party not being fully represented at a particular meeting or that the district council is not represented at the outside organisation/bodies meetings.

12. EQUALITIES IMPLICATIONS

12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

12.2 There are no direct equalities implications arising from this report.

13. SOCIAL VALUE IMPLICATIONS

13.1 The Social Value Act and “go local” policy do not apply to this decision.

14. ENVIRONMENTAL IMPLICATIONS

14.1. There are no known Environmental impacts or requirements that apply to this report.

15. HUMAN RESOURCE IMPLICATIONS

15.1 None

16. BACKGROUND PAPERS

16.1 [Annual Council – 23 May 2024](#)

17. APPENDICES

17.1 None

NOTIFICATION DATE

23 August 2024

Signature of Decision Taker



Call-in does not apply to NON-EXECUTIVE DECISIONS – this is a NON-EXECUTIVE DECISION

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

PART 1 – PUBLIC DOCUMENT

Any interest to declare/ or conflict and any dispensation granted *[if applicable]*

SERVICE DIRECTORATE: CUSTOMERS

1. DECISION TAKEN

To award Chiptech the contract to maintain functionality of their own telecare equipment. This includes, alarm, pendant, additional peripherals and SIM's (airtime costs)

2. DECISION TAKER

Jo Dufficy, Service Director - Customers

3. DATE DECISION TAKEN:

22 August 2024

4. REASON FOR DECISION

- 4.1 Digital alarms are a core component of assistive technology and the service that Careline provides to support independent living. Chiptech are a specialist supplier of assistive technology, and they are the only supplier that can maintain their own equipment which Careline has installed into clients homes.

5. ALTERNATIVE OPTIONS CONSIDERED

- 5.1 The possibility of utilising the Northern Housing Consortium Framework has been explored for a direct award to Chiptech, however, after careful assessment, it was evident that while they could offer a similar level of service, the pricing of the equipment was higher compared to a direct award to Chiptech outside of the framework. On May 14, 2024, Legal Services reviewed the NHC Framework and reported that further investigation was required due to perceived inaccuracies in the wording. As the framework did not offer any additional benefit, it was decided that no further action would be taken to pursue the framework route.
- 5.2 Initiating a procurement process for another provider to maintain Chiptech equipment is not feasible. Chiptech remains the sole entity capable of providing this essential maintenance.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

- 6.1 Consultation has taken place with Executive Member for Community and Partnership, Councillor Val Bryant.

7. FORWARD PLAN

- 7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

- 8.1 Digital alarms are a core component of assistive technology and the service that Careline provides to support independent living. The Council currently installs, maintains, and monitors assistive technology to approximately 8000 users living in Hertfordshire with its own in-house team of assistive technology technicians.
- 8.2 Chiptech are a specialist supplier of assistive technology, particularly specialising in equipment for complex needs. A full procurement exercise was carried out via Intend, and in July 2020, Chiptech were the successful provider, demonstrating best value for money. The equipment included an alarm, pendant, additional peripherals, and SIM's also known as 'airtime' costs. This single tender specifically relates to the maintenance service of this Chiptech equipment.
- 8.3 Careline has a responsibility to comply with requirements of our HCC partnership agreement to support people in need, within Hertfordshire. We need to enter into a further agreement with Chiptech to maintain the existing equipment installed in users' home, which includes replacing any faulty equipment, batteries or peripherals and airtime supply.
- 8.4. Due to the proprietary nature of the equipment required, a single tender approach was recommended. This equipment is unique to the manufacturer, making other suppliers non-viable. A single tender contract is suggested for a four-year period, with a 6 month break clause. This ensures compliance with procurement rules while addressing immediate needs.

9. LEGAL IMPLICATIONS

- 9.1 Section 14.6.4 of the Council Constitution provides delegation to service directors and states at section 14.6.4 (a) (ii) and is therefore non-executive:
- “Entering into contracts to carry out works and/or for the supply of goods and services within approved budgets (subject also to approval of the Service Director for: Customers in respect of software or hardware contracts). All may attest the fixing of the Common Seal to a contract or Deed;”
- 9.2 Under terms of reference 14.6.6 (b)(i) of the Constitution, the Service Director Customers has delegated authority for all care functions including the provision and management of Careline and community alarms.
- 9.3 The Contract Procurement Rules at 7.13 require the publication of a Decision Notice for any contract with a value of above £ £50,000.

10. FINANCIAL IMPLICATIONS

- 10.1. The contract value has been calculated as up to £200k per annum.
- 10.2 The expenditure is on behalf of Hertfordshire County Council who have delegated their authority to NHDC to provide assistive technology equipment to Hertfordshire residents. NHDC will draw down the funding through the existing Section 9EA agreement to purchase the equipment. The maintenance of equipment through Chiptech is something that we currently do, it is not new expenditure so therefore there is no additional pressure on the current Section 9EA budget that HCC has agreed to.

11. RISK IMPLICATIONS

- 11.1 Good Risk Management supports and enhances the decision-making process, increasing the likelihood of the Council meeting its objectives and enabling it to respond quickly and effectively to change. When taking decisions, risks and opportunities must be considered.
- 11.2 Failure to procure Chiptech to maintain their own digital Assistive Technology equipment would put in jeopardy the supply of service to vulnerable residents within Hertfordshire, due to the change of telecommunications network from analogue to digital.
If there is a requirement to retender then we will need to replace all equipment where a service user has Chiptech installed. The cost for replacement equipment, airtime and approximate engineer costs equates to around £1,300,000.

12. EQUALITIES IMPLICATIONS

- 12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.
- 12.2 The service, which supports vulnerable elderly and disabled residents in Hertfordshire, did not identify any equality implications during the initial tender process. A subsequent Equalities Impact Assessment (Appendix A) reaffirms that there are no concerns in this regard.

13. SOCIAL VALUE IMPLICATIONS

- 13.1 The Social Value Act and “go local” policy do not apply to this decision.

14. ENVIRONMENTAL IMPLICATIONS

- 14.1 Environmental Impact Assessment has been undertaken (Appendix B). The outcomes have been considered and there are no relevant adaptations that could be applied and no negative implications where identified.

15. HUMAN RESOURCE IMPLICATIONS

- 15.1 There are no human resources implications.

16. BACKGROUND PAPERS

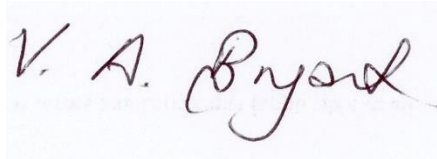
- 16.1 None

17. APPENDICES

- 17.1 Appendix A – Equalities Impact Assessment
Appendix B – Environmental Impact Assessment

NOTIFICATION DATE

23 August 2024

Handwritten signature of V. A. Byrd in black ink on a light blue background.

Signature of Executive Member Consulted

Date 23/08/24

Handwritten signature of the Decision Taker in black ink.

Signature of Decision Taker

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Call-in does not apply to NON-EXECUTIVE DECISIONS

**NORTH HERTFORDSHIRE DISTRICT COUNCIL
PLANNING CONTROL
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 23/08/2024
DEADLINE FOR COUNCILLORS' CALL IN: 12/09/2024**

EAST TEAM

Application No.	Applicant/Agent Address	Location Address, Applicant Name & Proposal
24/01768/ADJ	Mr Andrew Cox South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA	Odsey House Baldock Road Guilden Morden Cambridgeshire Mr Andrew Cox Installation of external solar control blinds and ventilation to the stairwell NORTH HERTS DISTRICT COUNCIL: ADJACENT AUTHORITY : CONSULTEE ONLY
24/01769/ADJ	Mr Andrew Cox South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA	Odsey House Baldock Road Guilden Morden Cambridgeshire Mr Andrew Cox Installation of external solar control blinds and ventilation to the stairwell NORTH HERTS DISTRICT COUNCIL: ADJACENT AUTHORITY : CONSULTEE ONLY

Ashwell Parish Council

24/01820/TCA	Mr Dom Walker The Blue Tree Company 50 Bunyan Road, Hitchin, SG5 1NN	33 Back Street Ashwell Baldock Hertfordshire SG7 5PD Villa T1. Apple - Fell to ground level and eco plug.
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Baldock

24/01840/TCA	Mrs Lynda Stevens The Gables, Park Street, Baldock, SG7 6DY, United Kingdom	The Gables Park Street Baldock Hertfordshire SG7 6DY Mrs Lynda Stevens Elm - Reduce by approx 1/3
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Letchworth Garden City

24/01751/LBC	Rapleys LLP Mr Robert Buckland 66 St. James's Street, London, SW1A 1NE, United Kingdom	21 Lytton Avenue Letchworth Garden City Hertfordshire SG6 3HT Robert Letchworth Heritage Foundation Removal of double glazed uPVC windows and reinstatement of original style single glazed casement windows.
24/01774/FPH	Mrs Ninder Sanghera 225 Glebe Road, Letchworth Garden City, Hertfordshire, SG6 1DZ	225 Glebe Road Letchworth Garden City Hertfordshire SG6 1DZ Mrs Ninder Sanghera Two storey side/rear extension.

**NORTH HERTFORDSHIRE DISTRICT COUNCIL
PLANNING CONTROL
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 23/08/2024
DEADLINE FOR COUNCILLORS' CALL IN: 12/09/2024

24/01804/LBC	Mr Ben Wall 28 Ridge Road, Letchworth Garden City, Hertfordshire, SG6 1PN	28 Ridge Road Letchworth Garden City Hertfordshire SG6 1PN
		Mr Ben Wall
		Replace existing timber double glazed windows - like for like.
24/01829/TCA	Mr Mark Gibson 4Seasons Specialist Tree Surgeons Ltd 19 Tansy Avenue, Stotfold, Hitchin, SG5 4GJ	Letchworth Guide Hall 247A Icknield Way Letchworth Garden City Hertfordshire SG6 4UE
		Mr Colin Green
		G1: Hazel, Laurel and Privet - Reduce height to approx. 12-15ft. G2: Hazel - Lateral growth over the hall side removed. G3: Silver Birch - Prune back away from the hall
24/01851/TCA	Mr Ben Waterman Waterman Tree Co. 26 Passingham Avenue, Hitchin, SG4 9LD, United Kingdom	39 South View Letchworth Garden City Hertfordshire SG6 3JJ
		Anderson
		T1: Copper Beech - Prune branches by approx 2 to 3m. T2: Cherry - Remove. T3, T4: Cypress - Fell. T5: Pine - Prune branches overhanging boundary line back to main stem.

Weston Parish Council

24/01759/AG	MSAD Architectural Design Ltd Mr Mark Scott Bancroft House, 34 Bancroft, Hitchin, SG5 1LA	Land East Of Glebe Cottage Church Lane Weston Hitchin Hertfordshire SG4 7DJ
		Mr A Mills
		Erection of agricultural barn for use to store crops/machinery/warehouse space.

WEST TEAM

Application No.	Applicant/Agent Address	Location Address, Applicant Name & Proposal
Hitchin		
24/01603/FP	Mr Edmund Wright Mr Edmund Wright The Barn , Preston Road, Gosmore, Herts , SG4 7QS	204 Whitehill Road Hitchin Hertfordshire SG4 9JE
		Ms Brid Kelly
		Erection of one self-build detached 2-bed dwelling following demolition of existing garage.

**NORTH HERTFORDSHIRE DISTRICT COUNCIL
PLANNING CONTROL
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 23/08/2024
DEADLINE FOR COUNCILLORS' CALL IN: 12/09/2024**

24/01677/LDCP	Mr Garry Burdett 22 Victoria Road, Hitchin, Hertfordshire, SG5 2LS	22 Victoria Road Hitchin Hertfordshire SG5 2LS Mr Garry Burdett Erection of detached rear garden room including home office, gym and attached shed storage.
24/01714/NCS	Mr Patrick Bowler BAYA 13 Clifton Vale, Bristol, Bristol, BS8 4PT	3 Spinney Close Hitchin Hertfordshire SG4 9PD Priya Patel Single storey rear extension following removal of existing conservatory with the following dimension: Length as measured from rear wall of original dwelling - 4.40m
24/01749/FP	MSAD Architectural Design Ltd Mr Mark Scott MSAD Architectural Design Ltd Bancroft House, 34 Bancroft, Hitchin, SG5 1LA	Mews Court Rear Of 22 Bancroft Hitchin Hertfordshire Dr V Gehani Installation of external air conditioning fan units to front elevation. (Development already carried out).
24/01750/FPH	COLA Projects LTD Mr Mathew Collins 18 Royce Close, Dunstable, Dunstable, LU6 2NT, United Kingdom	27 The Ridgeway Hitchin Hertfordshire SG5 2BT Mr and Mrs Adrian and Sandra Brixton Two storey side extension and single storey rear extensions following demolition of existing garage.
24/01753/FPH	Rejig Homes Ltd Mr Abdul Haque 167 Heathfield Road, Hitchin, SG5 1TE	15 Masefield Hitchin Hertfordshire SG4 0QB K & L Fleming Single storey rear infill extension
24/01755/LDCP	Home Extension Team Miss Georgia Hayes 4 Brand Street, Hitchin, Hertfordshire, SG5 1HX	27 Bessemer Close Hitchin Hertfordshire SG5 1AG Mr Du Dok De Wit & Dr Lord Replacement of rear west elevation fenestrations and insertion of 3no roof lights to existing single storey roof slope

**NORTH HERTFORDSHIRE DISTRICT COUNCIL
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**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 23/08/2024
DEADLINE FOR COUNCILLORS' CALL IN: 12/09/2024**

24/01760/LDCP	Planners And Architects Mr John Asiamah 443 Streatham High Road, London, SW16 3PH	25 Milestone Road Hitchin Hertfordshire SG5 2SZ
		Mr Alvin Osei-Tutu
		Use of garage as a habitable room and use of existing house for the provision of care to no more than 3 young people living together as a single household (Class C3b)
24/01843/TCA	Mrs Anna Briercliffe 11 The Chilterns, Hitchin, SG4 9PP, United Kingdom	11 The Chilterns Hitchin Hertfordshire SG4 9PP
		Mrs Anna Briercliffe
		Whitebeam (2) - Remove
Kimpton Parish Council		
24/01683/PNQ	Clague Architects Ms Clare Butterworth Clague Architects, 2 Kinsbourne Court, Luton Road, Harpenden, AL5 3BL	Porters End House Porters End Lane Kimpton Hitchin Hertfordshire SG4 8ER
		Procter
		Conversion of agricultural buildings into 5 residential dwellings with all associated building works.
Offley Parish Council		
24/01707/FPH	Anglian Home Improvements Mrs Bonita Ratcliffe National Administration Centre, PO Box 65, Norwich, NR6 6EJ	3 Elmtree Avenue Cockernhoe Luton Hertfordshire LU2 8QA
		Miss K Quist
		Replacement rear conservatory
St Ippolytts Parish Council		
24/01519/FPH	Mr Michael Collins 12 Purwell Lane , Hitchin , Hertfordshire, SG40NE	West Wing St Ibbs London Road St Ippolyts Hitchin Hertfordshire SG4 7NL
		Mr Michael Collins
		Alterations to existing roof and Insertion of rooflight to northwestern roof pitch. External alterations



**NORTH HERTFORDSHIRE DISTRICT COUNCIL
PLANNING CONTROL
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 23/08/2024
DEADLINE FOR COUNCILLORS' CALL IN: 12/09/2024**

24/01520/LBC Mr Michael Collins
12 Purwell Lane , Hitchin ,
Hertfordshire, SG40NE

West Wing
St Ibbs
London Road
St Ippolyts
Hitchin
Hertfordshire
SG4 7NL

Mr Michael Collins

Alterations to existing roof and Insertion of rooflight to northwestern roof pitch. Internal and external alterations

(Including Withdrawn decisions)

EAST TEAM

Application No: 24/01342/FP	Location: Broadway Cinema Eastcheap Letchworth Garden City Hertfordshire SG6 3DD Applicant Name: Mr Jason Valentine Letchworth Garden City Heritage F Description: Installation of No.2 information screens to replace existing card holders adjacent to entrance doors	Decision: Conditional Permission Decision Date: 19/08/2024
Application No: 24/01347/FP	Location: 38 Heathfield Royston Hertfordshire SG8 5BN Applicant Name: Steve Saward 1418 Development & Consulting LTD Description: Erection of one detached 3-bed dwelling following demolition of existing garage including installation of hardstanding and associated works.	Decision: Refused Decision Date: 15/08/2024
Application No: 24/01456/FPH	Location: 47 Brandles Road Letchworth Garden City Hertfordshire SG6 2JA Applicant Name: Mr & Mrs M Bottazzi Description: Two storey rear extension to include a Juliette balcony, insertion of first floor side window and alterations to existing front elevation fenestration following demolition of existing rear conservatory.	Decision: Conditional Permission Decision Date: 15/08/2024
Application No: 24/01530/LDCP	Location: 71 Ordelmere Letchworth Garden City Hertfordshire SG6 4QP Applicant Name: Mrs Sasha Willans Description: Insertion of No.2 rooflights to existing front and box dormer to existing rear roofslope to facilitate conversion of loftspace into habitable accommodation.	Decision: Granted Permission Decision Date: 19/08/2024
Application No: 24/01553/TCA	Location: 40 Back Street Ashwell Baldock Hertfordshire SG7 5PE Applicant Name: Mr Jeff Adams Description: T1. Holly - Remove to ground level. T2. Conifer - Remove to ground level. T3. Plum - Remove to 2ft stump. T4. Plum - Crown reduce to gutter height. Approx 1m reduction.	Decision: No Objection Decision Date: 19/08/2024
Application No: 24/01561/TCA	Location: 8 Baldock Road Letchworth Garden City Hertfordshire SG6 3LB Applicant Name: Mr Jez Coyle Description: Cherry - Reduce by up to 4m	Decision: No Objection Decision Date: 19/08/2024
Application No: 24/01575/TCA	Location: 16 Birds Hill Letchworth Garden City Hertfordshire SG6 1PJ Applicant Name: Mr Darren Griffin Clarion Housing Description: 2x Ash - Remove and removal of front hedgerow	Decision: No Objection Decision Date: 19/08/2024
Application No: 24/01576/TCA	Location: 111 Jackmans Place Letchworth Garden City Hertfordshire SG6 1RG Applicant Name: Miss Summer And Mr McRobert Description: 3x Conifer - Remove	Decision: No Objection Decision Date: 19/08/2024
Application No: 24/01600/TCA	Location: 51 Baldock Road Letchworth Garden City Hertfordshire SG6 3JX Applicant Name: Mrs Sylvia Batchelor Description: T1: Magnolia - Reduce by approx. 25-30% to suitable lateral growth points.	Decision: No Objection Decision Date: 15/08/2024

EAST TEAM

Application No: 24/01645/TCA **Location:** 10 Souberie Avenue Letchworth Garden City Hertfordshire SG6 3JA **Decision:** No Objection
Applicant Name: Ames **Decision Date:** 19/08/2024
Description:T1: Apple - Crown reduce height and spread by up to 2m.
T2: Apple - Fell

Application No: 24/01697/TCA **Location:** 47 High Street Barkway Royston Hertfordshire SG8 8EB **Decision:** No Objection
Applicant Name: Mrs Nina Lancaster **Decision Date:** 19/08/2024
Description:Oak - Reduce by 50%

Application No: 24/01705/EC **Location:** Land Outside 26 North Avenue North Avenue Letchworth Garden City Hertfordshire SG6 1DJ **Decision:** No Objection
Applicant Name: Rohan Firake Openreach **Decision Date:** 19/08/2024
Description:Installation of one 10m wooden pole

Application No: 24/01731/EC **Location:** Land Outside Of 3 Lindencroft Letchworth Garden City Hertfordshire SG6 4NL **Decision:** No Objection
Applicant Name: PRIYANKA V **Decision Date:** 19/08/2024
Description:Replace existing pole with 11M pole.

WEST TEAM

Application No: 24/00905/DOC **Location:** Thistley Farm Thistley Lane Gosmore Hertfordshire SG4 7QT **Decision:** Approval of Details
Applicant Name: Mr & Mrs N and V Whitley and Webster **Decision Date:** 20/08/2024
Description:Details reserved by condition 2 (Door in link) of listed building consent reference no. 22/03139/LBC granted 15.03.2023.

Application No: 24/00960/DOC **Location:** Thistley Farm Thistley Lane Gosmore Hitchin Hertfordshire SG4 7QT **Decision:** Approval of Details
Applicant Name: Mr & Mrs N And V Whitley And Webster **Decision Date:** 20/08/2024
Description:Details reserved by condition 3 (South-west gable end window) of listed building consent reference no. 22/03139/LBC granted 15.03.2023.

Application No: 24/01108/FP **Location:** 74, 80 And 81 Hermitage Road Hitchin Hertfordshire SG5 1DB **Decision:** Conditional Permission
Applicant Name: Mr Basra Stonewater Capital Ltd **Decision Date:** 15/08/2024
Description:Conversion of first floor accommodation from Class E use to Class C3 to create 2 x 1-beds flats and subdivision of existing second floor flat to provide 2 x 1-bed flats. External alterations.

Application No: 24/01402/FPH **Location:** 16 Bradleys Corner Hitchin Hertfordshire SG4 0PR **Decision:** Conditional Permission
Applicant Name: Sandra Colley **Decision Date:** 19/08/2024
Description:Replace rear roof over existing garage and outbuilding and alterations to existing outbuilding to create utility room and detached garden store. Erection of front porch and side elevation garden gate.

Application No: 24/01418/FPH **Location:** 31 Gainsford Crescent Hitchin Hertfordshire SG4 0QG **Decision:** Conditional Permission
Applicant Name: Ms C Simmons **Decision Date:** 15/08/2024
Description:Single storey rear extension following demolition of existing conservatory. Alterations to fenestration

Application No: 24/01423/FPH **Location:** 22 Mattocke Road Hitchin Hertfordshire SG5 2NZ **Decision:** Conditional Permission
Applicant Name: Mr Darren Spicer **Decision Date:** 20/08/2024
Description:Single storey side extension and alterations to ground floor fenestrations

WEST TEAM

Application No: 24/01429/FPH	Location: 1 Bunyan Close Pirton Hitchin Hertfordshire SG5 3RE Applicant Name: Mr Simon Morton Description: Single storey side/rear extension following demolition of existing detached garage.	Decision: Conditional Permission Decision Date: 15/08/2024
Application No: 24/01460/LDCP	Location: 29 Dacre Road Hitchin Hertfordshire SG5 1QJ Applicant Name: Richard Sally-Lower Description: Insertion of rear L-shaped box dormer window with Juliet balcony and 3no rooflights to front elevation. Single storey front porch extension with pitched roof.	Decision: Granted Permission Decision Date: 19/08/2024
Application No: 24/01609/EC	Location: Land Near Green Oak Luton Road Cockernhoe Hertfordshire LU2 8PY Applicant Name: Mounika Jetti Openreach Description: Installation of 9m Light Wooden Pole	Decision: No Objection Decision Date: 15/08/2024
Application No: 24/01610/EC	Location: Land Opposite 82 Luton Road Luton Road Cockernhoe Hertfordshire LU2 8PY Applicant Name: Mounika Jetti Openreach Description: Installation of 9m Light Wooden Pole	Decision: No Objection Decision Date: 15/08/2024
Application No: 24/01672/TPO	Location: 4 Coach Drive Hitchin Hertfordshire SG4 9AP Applicant Name: Dr Jennifer Piggott Description: T1. Beech - Reduce lower outer crown by up tp 10% to improve symmetry on the North-east North and West sides.	Decision: Conditional Consent Decision Date: 19/08/2024
Application No: 24/01678/EC	Location: Land Opposite The Orchard Mangrove Green Cockernhoe Hertfordshire LU2 8QE Applicant Name: Palash Das Openreach Description: Installation of one 9m light wooden pole	Decision: No Objection Decision Date: 15/08/2024
Application No: 24/01781/DOC	Location: The Anchor 84 Cambridge Road Hitchin Hertfordshire SG4 0JH Applicant Name: Greene King Commercial Investments Limited Description: Details reserved by condition 14 (Materials) of planning permission reference no. 23/01947/FP granted 26.03.2024	Decision: Approval of Details Decision Date: 19/08/2024

PRESS RELEASE

PR 3870

22 August 2024

‘Absolute godsend’ Herts Careline achieves outstanding customer satisfaction

Herts Careline, a leading provider of community alarm, telecare, and assistive technology monitoring services across Hertfordshire, has [once again](#) proven its invaluable role in supporting residents to live independently and safely at home. Its 2024 Customer Satisfaction Survey results are exceptional, highlighting the critical lifeline that Herts Careline provides to the community.

Key survey highlights:

- 99% would recommend Herts Careline to a friend or relative
- 98% feel more reassured having the assistive technology service
- 95% feel more independent with the assistive technology service
- 95% found the installation process 'easy' or 'about right'
- 94% feel confident using their equipment
- 92% rate the advice from call operators as 'excellent' or 'good'
- 91% are 'very satisfied' or 'satisfied' with the Herts Careline service
- 90% say it gives friends and family peace of mind knowing they have the Herts Careline service.

When asked 'What do you value most about your assistive technology service?' customers shared heartfelt feedback:

- "Careline was an absolute godsend when my mum was mobile but experiencing falls. It's like always having amazing family members in the house – thank you!"
- "Thank you for saving me when I was unconscious on the floor at 2am one night about two years ago now. Brilliant service."
- "Your operatives are really reassuring, even during a false alarm. Thank you for your help and support; it really is a lifeline and a true CAREline."

- "You provide my dad with an outstanding service. The response is always kind, even when he presses the button by mistake – it's never a problem."
- "After falling multiple times, the wonderful help from you, talking to me and getting assistance, is such a relief! This is why I encourage friends to join."
- "Peace of mind for my family and me."
- "Very responsive, brilliant customer service, and value for money."
- "The staff are always so pleasant and delightful."
- "Your technicians have always been professional, courteous, friendly, and helpful – excellent service."

Herts Careline is part of North Herts Council, having started as a service for North Herts in 1982, and partnering with Hertfordshire County Council in 2014.

Cllr Val Bryant, Executive Member for Communities & Partnerships at North Herts Council, said: "These results are fantastic! We are so proud of this service and all it does for the communities across Hertfordshire – assisting older and vulnerable people in their homes, and also providing that all-important peace of mind to their relatives at the same time. The results are a powerful testament to the amazing team's dedication and commitment. It's incredibly positive to see that the vast majority of customers are so satisfied with our service and would recommend it to others."

Cllr Tony Kingsbury, Executive Member for Adult Care, Health & Wellbeing at Hertfordshire County Council, said: "We're very pleased to see this high level of satisfaction with the telecare services we commission from Herts Careline, and we'd like to thank all those at Herts Careline who are contributing to this great service for our residents, allowing them to remain independent and providing additional reassurance for families."

Herts Careline supports over 16,000 residents across the county, with support and advice available 24 hours a day, 7 days a week, often taking 1,500 calls a day.

For more information about Herts Careline, visit: www.care-line.co.uk

ENDS

For more information please contact Anna.Cotton@north-herts.gov.uk / 01462 474403.