

## NORTH HERTS COUNCIL

WEEK ENDING FRIDAY 19 JULY 2024

# MEMBERS' INFORMATION

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Produced by the Communications Team. Any comments, suggestions or contributions should be sent to the Communications Team at [MIS@north-herts.gov.uk](mailto:MIS@north-herts.gov.uk)

# NEWS AND INFORMATION

## AGENDA & REPORTS

### PUBLISHED WEEK COMMENCING 15 JULY 2024

None

### FORTHCOMING MEETINGS WEEK COMMENCING 22 JULY 2024

Planning Control Committee – 25 July 2024

### UPCOMING CHAIR'S ENGAGEMENTS FROM FRIDAY 19 JULY 2024

Date	Event	Location
	None	

### UPCOMING VICE-CHAIR'S ENGAGEMENTS FROM FRIDAY 19 JULY 2024

Date	Event	Location
Saturday 20 July @ 3pm	Chairman of HCC – Summer Event	County Hall, Pegs Lane, Hertford

### UPCOMING OTHER EVENTS FROM FRIDAY 19 JULY 2024

Date	Event	Location
	None	

**RESOURCES Directorate  
(RESILIENCE PLANNING)**

# **MEMBERS INFORMATION NOTE**

## **Member Information on Emergency Planning**

In the event of an emergency Elected Members can play a key role representing the Council in a community leadership capacity within affected wards and act as a focal point between the affected community and those involved in response and recovery. Guidance for Councillors on the role of the Elected Member in an emergency is available on the 'Member Information – Emergency Planning' Sharepoint page.

The page contains the following documents:

- Elected Member Resilience Booklet: information and guidance on the Council's Resilience Planning arrangements and the role of Members during a major incident.
- Response checklist for Members: checklist for use in conjunction with the Member Resilience booklet during an incident.
- Handover Form template.
- Incident Log Book Template.

<https://northhertsgovuk.sharepoint.com/sites/ResourcesIntranet/SitePages/Member-Information---Emergency-Planning.aspx>

### **Resilience Planning contacts:**

Paula Busby

**Resilience Manager**

Tel: 01462 474246 Email: [paula.busby@north-herts.gov.uk](mailto:paula.busby@north-herts.gov.uk)

Amanda McMillan

**Resilience Officer**

Tel: 01462 474483 Email: [amanda.mcmillan@north-herts.gov.uk](mailto:amanda.mcmillan@north-herts.gov.uk)



## RESOURCES

# MEMBERS INFORMATION NOTE

### **COMMUNITY RIGHT TO BID (REGISTER OF ASSETS OF COMMUNITY VALUE)**

A nomination has been received for the following asset:

Red Lion PH, Damask Green Road, Weston, Herts. SH4 7DE

The nominations have been accepted and the asset will be placed on the list of successful nominations for a period of five years.

For more information please contact:

Rachel Cooper  
Controls, Risk and Performance Manager  
Tel: 01462 474606  
Email: [Rachel.cooper@north-herts.gov.uk](mailto:Rachel.cooper@north-herts.gov.uk)

# NORTH HERTFORDSHIRE DISTRICT COUNCIL

## DECISION SHEET

Meeting of the Cabinet Panel on the Environment held in the Remote Meeting Via Zoom on Wednesday, 17th July, 2024 at 7.30 pm

### 1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Tina Bhartwas.

### 2 MINUTES - 20 MARCH 2024

**RESOLVED:** That the Minutes of the Meeting of the Committee held on 20 March 2024 be approved as a true record of the proceedings and be signed by the Chair.

### 3 CHAIR'S ANNOUNCEMENTS

- (1) The Chair advised that, in accordance with Council Policy, the meeting would be recorded.
- (2) The Chair drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.
- (3) The Chair reminded Members that the Council had declared both a Climate Emergency and an Ecological Emergency. These are serious decisions, and mean that, as this was an emergency, all of us, Officers and Members had that in mind as we carried out our various roles and tasks for the benefit of our District.
- (4) The Chair agreed a change to the order of tonight's agenda and Agenda Item 5 would now follow Agenda Item 7.

### 4 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

### 5 INFORMATION NOTE: WORK PROGRAMME 2024/25

The Policy and Strategy Team Leader provided a verbal update on the Work Programme for 2024/25 civic year.

### 6 INTRODUCTION TO CLIMATE AND SUSTAINABILITY WORK AT THE COUNCIL

The Climate Change and Sustainability Project Manager, the Policy and Strategy Team Leader and the Policy and Strategy Trainee provided a presentation to introduce Members to the climate and sustainability work ongoing at the Council.

### 7 PUBLIC PARTICIPATION

The Chair led a discussion with Members and members of the public present on topics raised at this meeting.

### 8 WORK PROGRAMME SCOPING FOR THE PANEL FOR FUTURE MEETINGS

The Policy and Strategy Team Leader led a discussion with the Panel regarding the the Work Programme and possible topics for future meetings.

**9 REVIEW OF THE ENVIRONMENT PANEL ACTION TRACKER**

The Policy and Strategy Team Leader led a review of the Environment Panel Action Tracker.



## LEGAL & COMMUNITY COMMITTEE & MEMBER SERVICES

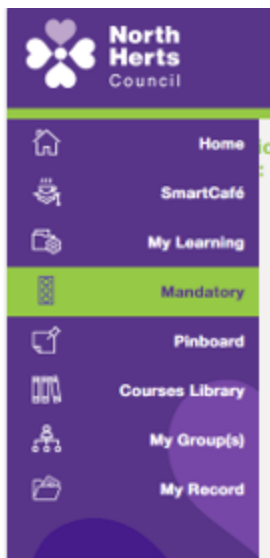
# MEMBERS INFORMATION NOTE

### NEW GROWZONE (Learning Management System)

By now you should have received your email with the new link to allow you to log on to the new GrowZone – you will not need a password when logging in from your North Herts Council laptop and will be taken straight to the homepage.

If you did not receive the email – you can access the site directly through [this link](#). The page can also be accessed via the “Go To” link on The Hub.

The Code of Conduct can be found under the “Mandatory” section of the menu (that look like traffic lights) outlined below:



Please note if you have already completed this, you should show as compliant – if this is not the case, it may be that you completed it after the report was run, you should be able to complete the declaration to confirm you have done this.

The GDPR module will shortly show in the Mandatory section.

You will find the Member Induction Resources in your “Online courses” section (looks like books) outlined below, there are 5 sections containing all resources that were available on the previous system:

**Online courses**

- Member Development
  - Member Development
- MyCouncillor
- Resources
- Safeguarding at NHC
- Service Director Intros

**List of online courses**

Search for a course

**Member Development:**

External:

- Masterplans and Design Cheat Sheet [Access now](#)
- Masterplans and Design Slides [Access now](#)
- Member Development User Guide [Access now](#)

If you have any issues accessing the system or for further information, please contact:

Helen Bylett, Learning and Employee Engagement Business Partner  
01462 474619  
[Helen.Bylett@north-herts.gov.uk](mailto:Helen.Bylett@north-herts.gov.uk)

Committee Services  
01462 474655  
[Committee.Services@north-herts.gov.uk](mailto:Committee.Services@north-herts.gov.uk)





## LICENSING AND COMMUNITY SAFETY

# MEMBERS INFORMATION NOTE

### Neighbourhood Policing Team (NPT) Contacts

PS Lisa Perks will be leaving the Royston NPT at the end of this month. She will be replaced on a temporary basis by Acting PS Sam Kingston until a permanent replacement is found as part of a force-wide PS recruitment campaign. It is hoped that a permanent replacement will be in post in the next couple of months.

New PC and PCSO contact details are attached.

For more information please contact:

Steve Cobb  
Licensing and Community Safety Manager  
Tel: 01462 474833  
Email: [steven.cobb@north-herts.gov.uk](mailto:steven.cobb@north-herts.gov.uk)

### July 2024: North Herts Neighbourhood Policing Team - Hitchin Urban Wards

Ward	PC	Contact	PCSO	Contact
Priory	Will Cox  Josh Rutland	william.cox2@herts.police.uk 01438 757680 / 07590 450454  joshua.rutland@herts.police.uk 01438 757680 / 07710 143551	Cynthia Combe	cynthia.combe@herts.police.uk 01438 757630 / 07720 202512
Highbury	Remi Bekevicius	remi.bekevicius@herts.police.uk 01438 757680 / 07921 291906	-	-
Bearton	Martin Barringer	martin.barringer@herts.police.uk 01438 757618 / 07590 464316	Sarah Brown	sarah.brown2@herts.police.uk 01438 757697 / 07736 478680
Oughton/Westmill	Bradley Collins	bradley.collins@herts.police.uk 07718 695559	Nat Skinner	natalie.skinner@herts.police.uk 07590 441343
Walsworth	Remi Bekevicius	remi.bekevicius@herts.police.uk 01438 757680 / 07921 291906	Sarah Brown	sarah.brown2@herts.police.uk 01438 757697 / 07736 478680
Cadwell - Ickleford	Bradley Collins	bradley.collins@herts.police.uk 07718 695559	Nat Skinner	natalie.skinner@herts.police.uk 07590 441343

### Hitchin Rural Wards

Ward	PC	Contact	PCSO	Contact
Cadwell - Holwell	Bradley Collins	bradley.collins@herts.police.uk 07718 695559	Heather Burrows	heather.burrows@herts.police.uk 01438 757685 / 07740 745168
Chesfield	Greg Graham	gregory.graham@herts.police.uk 01438 757624 / 07736 482788	Stuart Stone	stuart.stone@herts.police.uk 01438 757625 / 07710 143727
Hitchwood	Natasha Redman	natasha.redman@herts.police.uk 01438 757970 / 07712 419168	Heather Burrows	heather.burrows@herts.police.uk 01438 757685 / 07740 745168
Kimpton	Natasha Redman	natasha.redman@herts.police.uk 01438 757970 / 07712 419168	Heather Burrows	heather.burrows@herts.police.uk 01438 757685 / 07740 745168
Codicote	Grace Moore	grace.moore@herts.police.uk 01438 757618 / 07895 213371	Stuart Stone	stuart.stone@herts.police.uk 01438 757625 / 07710 143727
Knebworth	Grace Moore	grace.moore@herts.police.uk 01438 757618 / 07895 213371	Stuart Stone	stuart.stone@herts.police.uk 01438 757625 / 07710 143727
Offa – Offley & Pirton	Natasha Redman	natasha.redman@herts.police.uk 01438 757970 / 07712 419168	Heather Burrows	heather.burrows@herts.police.uk 01438 757685 / 07740 745168
Hoo - Breachwood Green/Tea Green/Preston/Kings Walden/Lilley	Natasha Redman	natasha.redman@herts.police.uk 01438 757970 / 07712 419168	Heather Burrows	heather.burrows@herts.police.uk 01438 757685 / 07740 745168
Great Ashby	Greg Graham	gregory.graham@herts.police.uk 01438 757624 / 07736 482788	Stuart Stone	stuart.stone@herts.police.uk 01438 757625 / 07710 143727

## Royston

Ward	PC	Contact	PCSO	Contact
Urban	Jon Seppings	jon.seppings@herts.police.uk 01438 757905 / 07590 452259	Rebecca Fannon-Hall	rebecca.fannon-hall@herts.police.uk 01438 757706 / 07860 910411
	Lynsey Catt	lynsey.catt@herts.police.uk 01438 757608 / 07720 209539	Nigel Hagggar	nigel.hagggar@herts.police.uk 07740 744655
Rural	Tom Woollard	thomas.woollard@herts.police.uk 01438 757935 / 07999 175528	Chris Brabrook	christopher.brabrook@herts.police.uk 01438 757935 / 07736 481215
			Hannah Moss	hannah.moss@herts.police.uk 01438 757706 / 07710 143913

## Letchworth and Baldock

Ward	PC	Contact	PCSO	Contact
Industrial	Megan Lynch* * as of 31/7/24	megan.lynch@herts.police.uk 07526 918728	Angelo Pavlou	angelo.pavlou@herts.police.uk 01438 757731 / 07712 419151
Grange & Norton Common	Michael Hoare	michael.hoare@herts.police.uk 07590 452729 / 01438 757527	Phoebe Taylor	phoebe.taylor@herts.police.uk 07523 945107
Jackmans, Lordship & Willian	Callum Ellis	callum.ellis@herts.police.uk 07710 144285	Angelo Pavlou	angelo.pavlou@herts.police.uk 01438 757731 / 07712 419151
Town	Jamie Fannon-Hall	jamie.fannon-hall@herts.police.uk 01438 757666 / 07720 211386	Jordan Bright	jordan.bright@herts.police.uk 01438 757722 / 07712 419151
Wilbury	Michael Hoare	michael.hoare@herts.police.uk 07590 452729 / 01438 757527	Phoebe Taylor	phoebe.taylor@herts.police.uk 07523 945107
Baldock	Sam Durham	sam.durham@herts.police.uk 01438 757666 / 07522 711467	Shelley Gordon	shelley.gordon@herts.police.uk 01438 757706 / 07935 010353

## RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

### \*PART 1 – PUBLIC DOCUMENT

Any interest to declare/ or conflict and any dispensation granted [if applicable]

#### SERVICE DIRECTORATE: RESOURCES

##### 1. DECISION TAKEN

To approve the Council's annual Modern Slavery Transparency Statement for 2023 – 2024.

##### 2. DECISION TAKER

Cllr Ian Albert, Executive Member for Finance and IT

##### 3. DATE DECISION TAKEN:

19/7/2024

##### 4. REASON FOR DECISION

The Modern Slavery Act 2015 requires that commercial organisations with a turnover of at least £36 million to publish a slavery and human trafficking statement on an annual basis. The Council does not meet the definition contained within the Act but considers that it is good practice to publish a Modern Slavery Transparency Statement.

##### 5. ALTERNATIVE OPTIONS CONSIDERED

The Council could choose to not publish a slavery and human trafficking statement. However, the Council supports the principles of the Act, so has chosen to publish a statement. The Council is bound by other provisions of the Modern Slavery Act.

##### 6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

The Council's internal Contract and Procurement Group (which includes legal representation) have reviewed the proposed Statement.

##### 7. FORWARD PLAN

7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

##### 8. BACKGROUND/ RELEVANT CONSIDERATIONS

8.1 The Council has carried out the following actions in relation to Modern Slavery:

- Delivery of training to Officers and Councillors.
- Approved our first Modern Slavery Statement in June 2019 and updated each year since then./
- Approved becoming a signatory to the Charter against Modern Slavery in July 2019.

- Implemented actions to enhance our processes in relation to Modern Slavery, including use of a Modern Slavery Identifiers checklist (for all appropriate procurements) and a risk assessment tool (for higher risk contracts).
- 8.2 The changes for the 2023/24 Statement (compared with the 2022/23 version) relate to updates to documents from Government issued Procurement Policy Notes (PPNs). This includes an update to the Modern Slavery Identifiers checklist.
- 8.3 Although the Statement is late in being approved for 2023/24, it still makes sense to approve it as the update for 2024/25 will not take place until September. Following approval, as well as publishing on our website, we will also add our Statement to the Government register website.

## **9. LEGAL IMPLICATIONS**

- 9.1 The Modern Slavery Act 2015 (MSA 2015) applies to England and Wales and includes the offences of human trafficking and slavery, servitude and forced or compulsory labour. The Act consolidated and simplified existing offences and establishes a legal duty under Section 52 for specified public authorities to notify the Home Office where there are reasonable grounds to believe a person may be a victim of modern slavery.
- 9.2 Section 54 of the MSA 2015 requires commercial organisations carrying out business in the UK, with a turnover of at least £36 million, to prepare and publish a slavery and human trafficking statement for each and every financial year. Whilst this does not apply to the Council, as detailed above we still choose to publish such a Statement.
- 9.3 The MSA created the role of the Independent Anti-Slavery Commissioner (the Commissioner) whose role is to act in the interests of victims and potential victims by ensuring that the law enforcement response to modern slavery is coordinated. 1 <https://shivafoundation.org.uk/>
- 9.4 Section 43 of the Act states that specified public authorities (including borough councils) have a duty to co-operate with the Commissioner. The Commissioner may request a specified public authority to co-operate with the Commissioner in any way that the Commissioner considers necessary for the purposes of the Commissioner's functions. A specified public authority must so far as reasonably practicable comply with a request made to it under this section.

## **10. FINANCIAL IMPLICATIONS**

- 10.1. There are no financial implications relating to this decision.

## **11. RISK IMPLICATIONS**

- 11.1 Good Risk Management supports and enhances the decision-making process, increasing the likelihood of the Council meeting its objectives and enabling it to respond quickly and effectively to change. When taking decisions, risks and opportunities must be considered.
- 11.2 The actions and measures taken in the Council's updated Modern Slavery Transparency Statement should help to reduce the Council's risks in relation to Modern Slavery.

## **12. EQUALITIES IMPLICATIONS**

- 12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment,

victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

12.2 The Modern Slavery Transparency Statement is a positive step to raising awareness amongst Officers, Councillors and suppliers delivering services on behalf of the Council. The Statement supports the Council's commitment to eradicate slavery in any form.

**13. SOCIAL VALUE IMPLICATIONS**

13.1 *The Social Value Act and "go local" policy do not apply to this decision.*

**14. ENVIRONMENTAL IMPLICATIONS**

14.1. There are no known Environmental impacts or requirements that apply to this decision.

**15. HUMAN RESOURCE IMPLICATIONS**

15.1 There are no direct HR implications that relate to this decision.

**16. BACKGROUND PAPERS**

16.1 *None*

**17. APPENDICES**

17.1 Modern Slavery Transparency Statement 2023-24.

**NOTIFICATION DATE**

19/7/2024

Signature of Executive Member Decision Maker .....  .....

Date .....19/7/2024.....

Signature of Service Director: .....  .....  
Ian Couper, Service Director: Resources

**Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.**

**Call-in does not apply to NON-EXECUTIVE DECISIONS**

## **Modern Slavery Transparency Statement 2023-2024**

### **1. Introduction**

The Council has a key role to play in tackling modern slavery, including identifying and supporting victims and working in partnership locally. The Council's role can be separated into four distinct areas:

1. identification and referral of victims.
2. supporting victims by safeguarding children and adults with care and support needs and providing housing/homelessness services;
3. community safety and disruption activities; and
4. ensuring the supply chains that the Council procures from are free from modern slavery.

Modern slavery intersects with many different areas that the Council is involved with and a number of different officers might come across it while going about their everyday activities. Key examples where officers might come across victims include housing and homelessness services, community protection work, licensing and customer services.

The procurement of services is an important part of the Council's expenditure. Understanding our supply chains and assessing the risk to those working in it requires commitment, support and collaboration. The Council is uniquely placed to be at the forefront of the fight against modern slavery. In line with best practice, and in compliance with Section 54 of the Modern Slavery Act 2015, this statement sets out the actions taken by the Council to understand, prevent and address modern slavery risks within its services and supply chains.

This statement sets out North Hertfordshire District Council's actions to understand the potential modern slavery risks related to its activities and to put steps in place to attempt to eliminate acts of modern slavery and human trafficking within its supply chain.

North Hertfordshire District Council are a signatory to the Charter Against Modern Slavery and support the principles of the Modern Slavery Charter.

### **2. NHDC's organisational structure & supply chains**

North Hertfordshire District Council is a local authority in the north-eastern part of Hertfordshire, in the East of England region. The activities the Council undertakes are wide ranging in order to fulfil its duties to its residents. Its highest spend contracts are for the Household Waste Services and Grounds Maintenance. Its medium spend contracts are those spent on Carelines Services and IT Services. Its low spend contracts are for Repair works.

The supply chains for the Council's activities are considered as only operating within the United Kingdom and the country's risk of slavery and human trafficking is therefore relatively low. However, the Council remains vigilant and will take all steps available to manage the

risks presented. To assist, a check list of the modern slavery identifiers within supply chains has been produced for dissemination within the Council's service areas to increase awareness of identifying modern slavery risks within supply chains. The checklist has been updated in line with the Government's PPN 02/23 recommendations. This checklist will be applied at the procurement stage of new contracts so that modern slavery risks can be managed at the outset of a contract. For existing supplier contracts, contract managers will be able to use the risk identifiers to highlight specific areas of risk for that good or service and then be able to seek further information from suppliers on the processes they have in place for mitigating that risk.

For high risk, high value procurement, suppliers will additionally be invited to complete the Government's Modern Slavery Risk Assessment tool. This tool is designed to help public sector organisations work with their suppliers in understanding where the risk of modern slavery exists within their supply chains.

### **3. Responsibility: who has responsibility for anti-slavery initiatives?**

The Council believes that safeguarding is the responsibility of all employees, Members, volunteers and organisations delivering services on our behalf. Everybody has a duty to safeguard children and adults in our local communities.

Our named Safeguarding Officer is our Service Director: Legal and Community. Designated Safeguarding Officers throughout the organisation support colleagues to respond and refer any concerns and a Corporate Safeguarding Group monitors current practice in relation to safeguarding and identifies key areas for development.

Responsibility for safeguarding sits with the Executive Member for Community and Partnership. An annual report is also made to the Overview and Scrutiny Committee.

Each Service area is responsible for reviewing spend on their supplier contracts as part of their ongoing commissioning and budget setting process. As part of this process, whenever spend is reviewed, it is considered best practice to include consideration of modern slavery.

Specified public authorities have a duty to notify the Secretary of State of any individual encountered in England and Wales who they believe is a suspected victim of slavery or human trafficking. The 'duty to notify' provision is set out in Section 52 of the Modern Slavery Act 2015 and applies to local authorities in England and Wales which includes North Hertfordshire District Council. Guidance on the duty to notify is provided at: <https://www.gov.uk/government/publications/duty-to-notify-the-home-office-of-potential-victims-of-modern-slavery>.

If an infringement of the Modern Slavery Act is suspected, the following reportage options are available:

- Telephone 999 for emergencies
- Telephone 101 for non-emergencies (Request the Modern Slavery Unit)
- Suspicions/concerns contact the 24/7 charity, Modern Slavery Helpline: 0800 12 700; <https://www.modernslaveryhelpline.org/>
- If you would like to receive support for yourself in Hertfordshire, contact the local charity Beacon, which provides a free and impartial service, on 03000 115555 (option 3) or email [info@hertfordshirebeacon.org](mailto:info@hertfordshirebeacon.org)

### **4. Link to relevant policies**

The Council's commitment to safeguarding children and adults at risk is outlined in our



policies for safeguarding children and adults at risk that can be found on our website: [Safeguarding | North Herts Council \(north-herts.gov.uk\)](http://north-herts.gov.uk/Safeguarding)

The Council has a wide range of policies and processes in place which support its commitment

to preventing and tackling modern slavery throughout its operations. Associated and complimentary policies to enable our employees to better identify risks around exploitation such as modern slavery include:

- Equality & Diversity Policy
- Code of Conduct
- Whistleblowing Policy

## **5. What due diligence of suppliers is carried out?**

For the appointment of new suppliers above the relevant threshold for services, the Council uses the Government Standard Supplier Selection Questionnaire for all appropriate procurements and requests confirmation that suppliers meet Modern Slavery Act 2015 requirements. This was recently updated in line with Central Government recommendations as per [PPN 03/23: Standard Selection Questionnaire \(SQ\) - GOV.UK \(www.gov.uk\)](http://www.gov.uk/government/uploads/system/uploads/attachment_data/file/444444/PPN_03_23_Standard_Selection_Questionnaire_(SQ).pdf)

The Council will utilise the Government Modern Slavery Statement Registry which is a central system where suppliers can publish their Modern Slavery Statements. This will allow the Council to easily assess information in relation to suppliers' compliance with the Modern Slavery Act 2015. [Find modern slavery statements - GOV.UK \(modern-slavery-statement-registry.service.gov.uk\)](http://modern-slavery-statement-registry.service.gov.uk)

Any bidder who fails to evidence their compliance with the required legislation shall be excluded from participating further in the tender process. Incorporated within the Council's standard contract terms are clauses that specify the supplier's contractual obligation concerning Modern Slavery.

Any suppliers found not meeting the required standard will be asked to take action to improve; where this is not forthcoming the contract relationship will be terminated at the next opportunity, taking into account the contract terms and conditions.

## **6. Performance**

The Council uses the following to measure how effective it has been to ensure that slavery and human trafficking is not taking place in any part of its business or supply chains:

- Investigating all allegations, complaints, whistleblowing reports received from employees, the public, or law enforcement agencies regarding modern slavery and human trafficking.
- At the outset of a procurement, where appropriate, Contract Managers will complete the Modern Slavery Identifiers checklist, which has appropriate actions based on a risk score. Contract Managers will be invited to complete the Government Modern Slavery Risk Assessment tool for high-risk contracts.
- All employees will be provided with mandatory Safeguarding training.

## **7. How we train NHDC staff on anti-slavery measures**

In 2018/19, training on modern day slavery was identified as mandatory for all staff and briefings and e-learning was rolled out throughout the organisation (including to elected Members). Going forward, all staff are required to undertake safeguarding training at a level relevant to their role. Introductory, basic and advanced training is refreshed every three years. This training now includes modern slavery and human trafficking. Compliance with these training requirements is monitored by the Leadership Team and audited by the Hertfordshire Safeguarding Children Partnership and Hertfordshire Safeguarding Adults Board.

The Procurement Officer as part of their role is required to maintain current knowledge of the latest developments in tackling modern slavery through dialogue with Hertfordshire Modern Slavery Partnership and through their professional CIPS membership (including through the Chartered Institute of Procurement and Supply, Ethical Procurement and Supply e-learning which will be retaken every 12 months.

This statement will be reviewed on an annual basis. This statement is made pursuant to section 54(1) of the Modern Slavery Act 2015 and constitutes the North Hertfordshire District Councils modern slavery and human trafficking statement.

The statement covers the following financial year:  
1 April 2023 to 31 March 2024

## RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

### \*PART 1 – PUBLIC DOCUMENT

Any interest to declare/ or conflict and any dispensation granted *[if applicable]: None*

#### SERVICE DIRECTORATE: *RESOURCES*

#### 1. DECISION TAKEN

*Agreement to suspend collection of £92,052.16 clawback in respect of the disposal of Property at 5 North End, Kelshall, Hertfordshire SG4 8NT to allow settle the opportunity to comply with the terms of an exemption namely applying the proceeds towards the provision of Social Housing or Community Benefit in the District of North Hertfordshire.*

#### 2. DECISION TAKER

*Ian Couper, Service Director: Resources*

#### 3. DATE DECISION TAKEN:

**19/07/2024**

#### 4. REASON FOR DECISION

To allow settle the opportunity to comply with the terms of the exemption by applying the funds to the development of Social Housing.

#### 5. ALTERNATIVE OPTIONS CONSIDERED

The decision is in accordance with the protocol entered into between North Hertfordshire District Council (NHDC) and North Hertfordshire Homes (NHH), now known as settle, in respect of a proposed disposal by settle of an asset transferred under the Stock Transfer. Therefore, no other alternative options are applicable.

#### 6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

Settle have been consulted regarding the level of the potential clawback payment and the details of the social housing scheme to which the funds will be applied. There is no obligation on the Council to carry out any wider consultation.

#### 7. FORWARD PLAN

7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

#### 8. BACKGROUND/ RELEVANT CONSIDERATIONS

8.1 NHH changed its name to settle in May 2018.

8.2 Settle have submitted a request to agree an exemption to clawback in respect of Property at 5 North End, Kelshall, Hertfordshire SG4 8NT for the proceeds from the disposal to be used for the provision of Social Housing or Community Benefit in the

District of North Hertfordshire. Settle are relying on exemption *xi* in the deed of covenant dated 31 March 2003 which imposes the obligation to pay clawback.

- 8.3 The proposed project to which the proceeds will be applied is the John Barker Place regeneration project. Whilst it is still considered appropriate to suspend payment of the clawback for three years to allow settle the opportunity to invest the proceeds into Social Housing, The Council cannot at this stage agree the specific details of the Social Housing provision as until the precise proposals for the later phases of the John Barker Place regeneration project are known the clawback cannot be committed to that project. Once the detail of the Social Housing to be provided by the John Barker place regeneration scheme is known, together with the financial modelling, then the Council will determine whether this clawback should be allocated to that scheme or an alternative scheme.
- 8.4 Clawback is 25% of the greater of the Disposal Gain or the Development Gain. In this transaction, there is no Development Gain to consider, so the only relevant calculation is the Disposal Gain. The clawback calculation for the property has been agreed between the parties as follows:

<b>Property</b>	<b>Disposal Gain</b>	<b>Clawback @ 25%</b>
Property at 5 North End, Kelshall, Hertfordshire SG4 8NT	£368,208.63	£92,052.16

## **9. LEGAL IMPLICATIONS**

- 9.1 The Service Director: Resources has delegated authority for 'Approvals for any overage, claw back or similar arrangement pursuant to the Stock Transfer Agreement'.
- 9.2 The value paid by settle for the housing at stock transfer was based on its continued use as Social Housing. The deed of covenant provides compensation to the Council for property disposals by settle that are above the equivalent value at stock transfer. As the principle of this is to protect the volume of Social Housing in the District, there is an exemption that allows settle to reinvest this money into Social Housing or Community Benefit (as defined by the agreement) schemes within 3 years. The parties have entered into a protocol which governs how this exemption will operate in practice. The protocol permits the Council to suspend collection of clawback to allow settle the opportunity to comply with the terms of the exemption. As long as the request is reasonable then it should not be refused. So, this does not provide an opportunity for the Council to obtain additional funding.

## **10. FINANCIAL IMPLICATIONS**

- 10.1 A significant amount of clawback has been suspended for use on the John Barker Place scheme. This clawback would take the total to £3,510,817.79. It has also been agreed that £1,760,000 of previously suspended clawback will be used on phases 1 and 2 of the John Barker Place scheme. Within its capital programme, the Council has also allocated £1.096 million towards this scheme. The overall value of the Social Housing within the scheme will need to be reviewed when a final proposal is in place. This will determine whether it is appropriate to confirm the use of the suspended clawback and also the use of the Council's own funding.

## **11. RISK IMPLICATIONS**

- 11.1 No security is being sought to ensure payment of the clawback in the event that the social housing scheme is not delivered. Therefore, there is a risk that settle will not have the funds to pay the clawback if they are unable to deliver the scheme. However this is considered unlikely

**12. EQUALITIES IMPLICATIONS**

12.1 *In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.*

12.2 *There are no equalities implications arising from this decision.*

**13. SOCIAL VALUE IMPLICATIONS**

13.1 The Social Value Act and “go local” policy do not apply to this decision.

**14. ENVIRONMENTAL IMPLICATIONS**

14.1. There are no known Environmental impacts or requirements that apply to this decision.

**15. HUMAN RESOURCE IMPLICATIONS**

15.1 There are no HR implications arising from this decision.

**16. BACKGROUND PAPERS**

16.1 *None.*

**17. APPENDICES**

17.1 *None.*

**NOTIFICATION DATE**

**19/07/2024**

**Signature of Executive Member Consulted .....N/a.....**

**Date .....**

**Signature of Decision Taker .....  .....**

**Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.**

**Call-in does not apply to NON-EXECUTIVE DECISIONS**

## RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

### \*PART 1 – PUBLIC DOCUMENT

Any interest to declare/ or conflict and any dispensation granted *[if applicable]: None*

#### SERVICE DIRECTORATE: *RESOURCES*

#### 1. DECISION TAKEN

*Agreement to suspend collection of £71,860.28 clawback in respect of the disposal of Property at 76, Sturgeons Way, Hitchin, Hertfordshire SG4 0BN to allow settle the opportunity to comply with the terms of an exemption namely applying the proceeds towards the provision of Social Housing or Community Benefit in the District of North Hertfordshire.*

#### 2. DECISION TAKER

*Ian Couper, Service Director: Resources*

#### 3. DATE DECISION TAKEN:

*19/07/2024*

#### 4. REASON FOR DECISION

To allow settle the opportunity to comply with the terms of the exemption by applying the funds to the development of Social Housing.

#### 5. ALTERNATIVE OPTIONS CONSIDERED

The decision is in accordance with the protocol entered into between North Hertfordshire District Council (NHDC) and North Hertfordshire Homes (NHH), now known as settle, in respect of a proposed disposal by settle of an asset transferred under the Stock Transfer. Therefore, no other alternative options are applicable.

#### 6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

Settle have been consulted regarding the level of the potential clawback payment and the details of the social housing scheme to which the funds will be applied. There is no obligation on the Council to carry out any wider consultation.

#### 7. FORWARD PLAN

7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

#### 8. BACKGROUND/ RELEVANT CONSIDERATIONS

8.1 NHH changed its name to settle in May 2018.

8.2 Settle have submitted a request to agree an exemption to clawback in respect of Property at 76, Sturgeons Way, Hitchin, Hertfordshire SG4 0BN for the proceeds from the disposal to be used for the provision of Social Housing or Community Benefit in

the District of North Hertfordshire. Settle are relying on exemption *xi* in the deed of covenant dated 31 March 2003 which imposes the obligation to pay clawback.

- 8.3 The proposed project to which the proceeds will be applied is the John Barker Place regeneration project. Whilst it is still considered appropriate to suspend payment of the clawback for three years to allow settle the opportunity to invest the proceeds into Social Housing, The Council cannot at this stage agree the specific details of the Social Housing provision as until the precise proposals for the later phases of the John Barker Place regeneration project are known the clawback cannot be committed to that project. Once the detail of the Social Housing to be provided by the John Barker place regeneration scheme is known, together with the financial modelling, then the Council will determine whether this clawback should be allocated to that scheme or an alternative scheme.
- 8.4 Clawback is 25% of the greater of the Disposal Gain or the Development Gain. In this transaction, there is no Development Gain to consider, so the only relevant calculation is the Disposal Gain. The clawback calculation for the property has been agreed between the parties as follows:

<b>Property</b>	<b>Disposal Gain</b>	<b>Clawback @ 25%</b>
Property at 76, Sturgeons Way, Hitchin, Hertfordshire SG4 0BN	£287,441.13	£71,860.28

## **9. LEGAL IMPLICATIONS**

- 9.1 The Service Director: Resources has delegated authority for 'Approvals for any overage, claw back or similar arrangement pursuant to the Stock Transfer Agreement'.
- 9.2 The value paid by settle for the housing at stock transfer was based on its continued use as Social Housing. The deed of covenant provides compensation to the Council for property disposals by settle that are above the equivalent value at stock transfer. As the principle of this is to protect the volume of Social Housing in the District, there is an exemption that allows settle to reinvest this money into Social Housing or Community Benefit (as defined by the agreement) schemes within 3 years. The parties have entered into a protocol which governs how this exemption will operate in practice. The protocol permits the Council to suspend collection of clawback to allow settle the opportunity to comply with the terms of the exemption. As long as the request is reasonable then it should not be refused. So, this does not provide an opportunity for the Council to obtain additional funding.

## **10. FINANCIAL IMPLICATIONS**

- 10.1 A significant amount of clawback has been suspended for use on the John Barker Place scheme. This clawback would take the total to £3,582,678.07. It has also been agreed that £1,760,000 of previously suspended clawback will be used on phases 1 and 2 of the John Barker Place scheme. Within its capital programme, the Council has also allocated £1.096 million towards this scheme. The overall value of the Social Housing within the scheme will need to be reviewed when a final proposal is in place. This will determine whether it is appropriate to confirm the use of the suspended clawback and also the use of the Council's own funding.

## **11. RISK IMPLICATIONS**

- 11.1 No security is being sought to ensure payment of the clawback in the event that the social housing scheme is not delivered. Therefore, there is a risk that settle will not have the funds to pay the clawback if they are unable to deliver the scheme. However this is considered unlikely

**12. EQUALITIES IMPLICATIONS**

12.1 *In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.*

12.2 *There are no equalities implications arising from this decision.*

**13. SOCIAL VALUE IMPLICATIONS**

13.1 The Social Value Act and “go local” policy do not apply to this decision.

**14. ENVIRONMENTAL IMPLICATIONS**

14.1. There are no known Environmental impacts or requirements that apply to this decision.

**15. HUMAN RESOURCE IMPLICATIONS**

15.1 There are no HR implications arising from this decision.

**16. BACKGROUND PAPERS**

16.1 *None.*

**17. APPENDICES**

17.1 *None.*

**NOTIFICATION DATE**

**19/07/2024**

**Signature of Executive Member Consulted .....N/a.....**

**Date .....**

**Signature of Decision Taker .....  .....**

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**Call-in does not apply to NON-EXECUTIVE DECISIONS**



## RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

### \*PART 1 – PUBLIC DOCUMENT

Any interest to declare/ or conflict and any dispensation granted *[if applicable]: None*

#### SERVICE DIRECTORATE: *RESOURCES*

##### 1. DECISION TAKEN

*Agreement to suspend collection of £64,640.16 clawback in respect of the disposal of Property at 82, Hillbrow, Letchworth Garden City Hertfordshire SG6 3RE to allow settle the opportunity to comply with the terms of an exemption namely applying the proceeds towards the provision of Social Housing or Community Benefit in the District of North Hertfordshire.*

##### 2. DECISION TAKER

*Ian Couper, Service Director: Resources*

##### 3. DATE DECISION TAKEN:

*19/07/2024*

##### 4. REASON FOR DECISION

To allow settle the opportunity to comply with the terms of the exemption by applying the funds to the development of Social Housing.

##### 5. ALTERNATIVE OPTIONS CONSIDERED

The decision is in accordance with the protocol entered into between North Hertfordshire District Council (NHDC) and North Hertfordshire Homes (NHH), now known as settle, in respect of a proposed disposal by settle of an asset transferred under the Stock Transfer. Therefore, no other alternative options are applicable.

##### 6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

Settle have been consulted regarding the level of the potential clawback payment and the details of the social housing scheme to which the funds will be applied. There is no obligation on the Council to carry out any wider consultation.

##### 7. FORWARD PLAN

7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

##### 8. BACKGROUND/ RELEVANT CONSIDERATIONS

8.1 NHH changed its name to settle in May 2018.

8.2 Settle have submitted a request to agree an exemption to clawback in respect of Property at 82, Hillbrow, Letchworth Garden City Hertfordshire SG6 3RE for the proceeds from the disposal to be used for the provision of Social Housing or

Community Benefit in the District of North Hertfordshire. Settle are relying on exemption *xi* in the deed of covenant dated 31 March 2003 which imposes the obligation to pay clawback.

8.3 The proposed project to which the proceeds will be applied is the John Barker Place regeneration project. Whilst it is still considered appropriate to suspend payment of the clawback for three years to allow settle the opportunity to invest the proceeds into Social Housing, The Council cannot at this stage agree the specific details of the Social Housing provision as until the precise proposals for the later phases of the John Barker Place regeneration project are known the clawback cannot be committed to that project. Once the detail of the Social Housing to be provided by the John Barker place regeneration scheme is known, together with the financial modelling, then the Council will determine whether this clawback should be allocated to that scheme or an alternative scheme.

8.4 Clawback is 25% of the greater of the Disposal Gain or the Development Gain. In this transaction, there is no Development Gain to consider, so the only relevant calculation is the Disposal Gain. The clawback calculation for the property has been agreed between the parties as follows:

<b>Property</b>	<b>Disposal Gain</b>	<b>Clawback @ 25%</b>
Property at 82, Hillbrow, Letchworth Garden City Hertfordshire SG6 3RE	£258,560.63	£64,640.16

## **9. LEGAL IMPLICATIONS**

9.1 The Service Director: Resources has delegated authority for 'Approvals for any overage, claw back or similar arrangement pursuant to the Stock Transfer Agreement'.

9.2 The value paid by settle for the housing at stock transfer was based on its continued use as Social Housing. The deed of covenant provides compensation to the Council for property disposals by settle that are above the equivalent value at stock transfer. As the principle of this is to protect the volume of Social Housing in the District, there is an exemption that allows settle to reinvest this money into Social Housing or Community Benefit (as defined by the agreement) schemes within 3 years. The parties have entered into a protocol which governs how this exemption will operate in practice. The protocol permits the Council to suspend collection of clawback to allow settle the opportunity to comply with the terms of the exemption. As long as the request is reasonable then it should not be refused. So, this does not provide an opportunity for the Council to obtain additional funding.

## **10. FINANCIAL IMPLICATIONS**

10.1 A significant amount of clawback has been suspended for use on the John Barker Place scheme. This clawback would take the total to £3,647,318.23. It has also been agreed that £1,760,000 of previously suspended clawback will be used on phases 1 and 2 of the John Barker Place scheme. Within its capital programme, the Council has also allocated £1.096 million towards this scheme. The overall value of the Social Housing within the scheme will need to be reviewed when a final proposal is in place. This will determine whether it is appropriate to confirm the use of the suspended clawback and also the use of the Council's own funding.

## **11. RISK IMPLICATIONS**

11.1 No security is being sought to ensure payment of the clawback in the event that the social housing scheme is not delivered. Therefore, there is a risk that settle will not

have the funds to pay the clawback if they are unable to deliver the scheme. However this is considered unlikely

**12. EQUALITIES IMPLICATIONS**

12.1 *In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.*

12.2 *There are no equalities implications arising from this decision.*

**13. SOCIAL VALUE IMPLICATIONS**

13.1 The Social Value Act and “go local” policy do not apply to this decision.

**14. ENVIRONMENTAL IMPLICATIONS**

14.1. There are no known Environmental impacts or requirements that apply to this decision.

**15. HUMAN RESOURCE IMPLICATIONS**

15.1 There are no HR implications arising from this decision.

**16. BACKGROUND PAPERS**

16.1 *None.*

**17. APPENDICES**

17.1 None.

**NOTIFICATION DATE**

19/07/2024

Signature of Executive Member Consulted .....N/a.....

Date .....

Signature of Decision Taker .....  .....

**Please Note: that unless urgency provisions apply EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.**

**Call-in does not apply to NON-EXECUTIVE DECISIONS**

## RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

Any interest to declare/ or conflict and any dispensation granted *[if applicable]*

**SERVICE DIRECTORATE:** PLACE

### **1. DECISION TAKEN**

- 1.1 To approve to hold a Children's Beach Festival and Fun Park event at Bancroft Recreation Ground, Hitchin from the 27<sup>th</sup> July to 26<sup>th</sup> August 2024 (also operating 27<sup>th</sup> July to 26<sup>th</sup> August 2024) between 12.00 hrs to 18.00 hrs.

### **2. DECISION TAKER**

- 2.1. Andrew Mills, Service Manager Greenspace

### **3. DATE DECISION TAKEN:**

- 3.1 17<sup>th</sup> July 2024

### **4. REASON FOR DECISION**

- 4.1 To support the organisers to provide an annual event for the whole community.

### **5. ALTERNATIVE OPTIONS CONSIDERED**

- 5.1 The organisers have approached North Herts Council to host this event. No other locations were considered as part of this application.

### **6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)**

- 6.1 Consultation has been undertaken with colleagues in the Safety Advisory Group.

### **7. FORWARD PLAN**

- 7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

### **8. BACKGROUND/ RELEVANT CONSIDERATIONS**

- 8.1 The organisers have approached NHC for approval to use this location for their event.

### **9. LEGAL IMPLICATIONS**

- 9.1 The authority has an obligation to ensure that the public open spaces it maintains are at a standard that are safe for everyone to use. Additionally, the authority has an obligation to ensure that any environmentally sensitive environment is not damaged due to actions or intentions of others.

### **10. FINANCIAL IMPLICATIONS**

- 10.1 There are no financial risks as this opportunity is generating income.

**11. RISK IMPLICATIONS**

11.1 There are no risk implications. However, risk assessments have been considered to endeavour that this is a safe event.

**12. EQUALITIES IMPLICATIONS**

12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

12.2 Central Government and national groups have expressed the continued importance of public Green Space in the health and well-being of communities. From April 2013 local authorities at county level are required to take on the statutory duty to improve the health of their communities as required by the Health and Social Care Act 2012 and with it, to acquire many of the public health services currently the responsibility of the NHS. The use of open spaces, parks, playgrounds and relevant leisure facilities are promoted in terms of reducing the impact of obesity on long term health, the importance in the management of wellbeing and in aiding relaxation, as well as sensory' enjoyment.

**13. SOCIAL VALUE IMPLICATIONS**

13.1 The event is open to everyone.

**14. ENVIRONMENTAL IMPLICATIONS**

14.1 There are no known Environmental impacts or requirements that apply to this event.

**15. HUMAN RESOURCE IMPLICATIONS**

15.1 This item of work is contained within the Place Directorate existing work programs.

**16. BACKGROUND PAPERS**

16.1 None

**17. APPENDICES**

17.1 None

**NOTIFICATION DATE - 19<sup>th</sup> July 2024**

**Signature of Executive Member Consulted .....Not Applicable.....**

**Date .....17<sup>th</sup> July 2024**



**Signature of Decision Taker .....**

**Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.**

## RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

Any interest to declare/ or conflict and any dispensation granted <i>[if applicable]</i>	
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**SERVICE DIRECTORATE:** PLACE

**1. DECISION TAKEN**

1.1 To approve a Family Fun event in Priory Memorial Gardens, Royston on the 20<sup>th</sup> August 2024 between 13.30 hrs and 15.00 hrs

**2. DECISION TAKER**

2.1. Andrew Mills, Service Manager Greenspace

**3. DATE DECISION TAKEN:**

3.1 15 July 2024

**4. REASON FOR DECISION**

4.1 To support the organisers to provide this event for the whole community.

**5. ALTERNATIVE OPTIONS CONSIDERED**

5.1 The organisers have approached North Herts Council to host this event. Other locations have been considered by the organisers that are outside North Herts.

**6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)**

6.1 Consultation has been undertaken with colleagues in the Safety Advisory Group.

**7. FORWARD PLAN**

7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

**8. BACKGROUND/ RELEVANT CONSIDERATIONS**

8.1 The organisers have approached NHC for approval to use this location for their event.

**9. LEGAL IMPLICATIONS**

9.1 The authority has an obligation to ensure that the public open spaces it maintains are at a standard that are safe for everyone to use. Additionally, the authority has an obligation to ensure that any environmentally sensitive environment is not damaged due to actions or intentions of others.

**10. FINANCIAL IMPLICATIONS**

10.1 There are no financial risks as this opportunity is generating income.

**11. RISK IMPLICATIONS**

11.1 There are no risk implications. However, risk assessments have been considered to endeavour that this is a safe event.

**12. EQUALITIES IMPLICATIONS**

12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

12.2 Central Government and national groups have expressed the continued importance of public Green Space in the health and well-being of communities. From April 2013 local authorities at county level are required to take on the statutory duty to improve the health of their communities as required by the Health and Social Care Act 2012 and with it, to acquire many of the public health services currently the responsibility of the NHS. The use of open spaces, parks, playgrounds, and relevant leisure facilities are promoted in terms of reducing the impact of obesity on long term health, the importance in the management of wellbeing and in aiding relaxation, as well as sensory' enjoyment.

**13. SOCIAL VALUE IMPLICATIONS**

13.1 The event is open to everyone.

**14. ENVIRONMENTAL IMPLICATIONS**

14.1 There are no known Environmental impacts or requirements that apply to this event.

**15. HUMAN RESOURCE IMPLICATIONS**

15.1 This item of work is contained within the Place Directorate existing work programs.

**16. BACKGROUND PAPERS**

16.1 Application form and supporting documents.

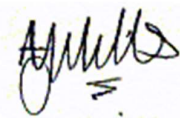
**17. APPENDICES**

17.1 None

**NOTIFICATION DATE - 19<sup>th</sup> July 2024**

**Signature of Executive Member Consulted .....Not Applicable.....**

**Date .....15 July 2024.....**



**Signature of Decision Taker .....**

**Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.**

**Call-in does not apply to NON-EXECUTIVE DECISIONS**

**EAST TEAM**

Application No.	Applicant/Agent Address	Location Address, Applicant Name & Proposal
<b>Ashwell Parish Council</b>		
24/01413/LBC	Peter Taylor 6 TheDovecote, Back Street, Ashwell, Hertfordshire, SG75PE, United Kingdom	6 The Dovecote Back Street Ashwell Baldock Hertfordshire SG7 5PE  Peter Taylor  Reroof grade II listed dovecote.
24/01553/TCA	Mr Ewan Habben Hbn Trees 5 Walkdens, Station Road, Ashwell, Hertfordshire , SG7 5RU, United Kingdom	40 Back Street Ashwell Baldock Hertfordshire SG7 5PE  Mr Jeff Adams  T1. Holly - Remove to ground level. T2. Conifer - Remove to ground level. T3. Plum - Remove to 2ft stump. T4. Plum - Crown reduce to gutter height. Approx 1m reduction.
24/01559/TCA	Mr Dom Walker The Blue Tree Company 50 Bunyan Road, Hitchin, SG5 1NN	Huntsridge Ashwell Street Ashwell Baldock Hertfordshire SG7 5QD  Mr Robin Lipscombe  2 x Plum - Cut back in line with the wall.
<b>Baldock</b>		
24/01421/FP	SILK Partnership (Building Surveyors) Limited Mr Ian Nunn Woodhall House, 11 Horton Gardens, Hemel Hempstead, HP2 7NF, United Kingdom	Baldock Health Centre Park Drive Baldock Hertfordshire SG7 6EN  Mr Brendan Giblin  Erection of a perforated metal fence compound to house the installation of air source heat pump.



24/01489/FPH	Laura Leeson 61 Boston House, Park Place, STEVENAGE, HERTS, SG1 1AZ	68 Chiltern Road Baldock Hertfordshire SG7 6LS  Laura Leeson  Hip to gable roof extension to include insertion of rooflights to front roofslope and insertion of box dormer to rear roofslope to facilitate conversion of loftspace into habitable accommodation. Erection of single storey side and rear extension and front entrance porch. Alterations to fenestration and external materials, insertion of coursing to side gable wall at eaves level, formation of rear access steps and provision of two parking spaces at front, following demolition of existing detached garage.
24/01551/TPO	Mr Philip Kennedy 4, Penfold Close, Baldock, SG7 6UT	4 Penfold Close Baldock Hertfordshire SG7 6UT  Mr Philip Kennedy  Oak - Reduce by 20-30%
<b>Hinxworth Parish Council</b>		
24/01567/TCA	Jennifer Corran 8 New Inn Road, Hinxworth, SG7 5HG, United Kingdom	Land Outside 8 And 10 New Inn Road Hinxworth Baldock Hertfordshire SG7 5HG  Jennifer Corran  T1, T2, T3, T4, T5, T6, T7 Sycamore - Cut to approx 10/12ft. T8 Ash - Prune.
<b>Letchworth Garden City</b>		
24/01303/LBC	Edward To 14 Ridge Road, Letchworth Garden City, Hertfordshire, SG6 1PN, United Kingdom	14 Ridge Road Letchworth Garden City Hertfordshire SG6 1PN  Edward To  Replacement windows to rear elevation
24/01561/TCA	Mr Jason Hough CTC 6 Strawplait Way, Arlesey, SG15 6SJ	8 Baldock Road Letchworth Garden City Hertfordshire SG6 3LB  Mr Jez Coyle  Cherry - Reduce by up to 4m
24/01575/TCA	Mrs Karen Stockhill John O'Conner 2, Great North Road, Welwyn, Hertfordshire, AL6 0PL, United Kingdom	16 Birds Hill Letchworth Garden City Hertfordshire SG6 1PJ  Mr Darren Griffin  2x Ash - Remove

### Royston Town Council

24/01513/TCA	Mr James Cantle Shire Tree Limited 1A Trigg Way, Melbourn, Royston, SG8 6HX	4 The Green Royston Hertfordshire SG8 7AA
		Doug Drake
		T1 Purple plum - Crown reduce by 20 % (approx. 1.5m in height and 1.5m in lateral growth). Crown lift to provide 4m clearance from ground level to clear the highway.

### Rushden And Wallington Parish Council

24/01477/FPH	Susan Crump Rumah Lama, Mill End, Rushden, Buntingford, Hertfordshire, SG9 0TA	Rumah Lama Mill End Rushden Buntingford Hertfordshire SG9 0TA
		Susan Crump
		Single storey front extension.

### Weston Parish Council

24/01476/FP	DLA Town Planning Ltd Planning Ltd 5 The Gavel Centre , Porters Wood, St Albans, AL3 6PQ, United Kingdom	DLA Town Friends Green Farm Friends Green Damask Green Road Weston Hitchin Hertfordshire SG4 7BU
		Friends Green Porsche
		Alterations to existing fenestration on elevations 1, 5 and 6 as marked on submitted drawing FGP1-4

### WEST TEAM

Application No.	Applicant/Agent Address	Location Address, Applicant Name & Proposal
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### Clothall Parish Meeting

24/01237/LBC	Hertford Planning Service Mr John Myring Westgate House, 37-41 Castle Street, Hertford, SG14 1HH, United Kingdom	Walnut Tree Farm Luffenhall Luffenhall Stevenage Hertfordshire SG2 7PX
		Mr & Mrs M & S Ward
		Replace 20no. windows (18no. single-glazed and 2no. double-glazed - W6 & W7) with 4:4:4 double-glazed, hardwood framed windows

### Hexton Parish Council

**NORTH HERTFORDSHIRE DISTRICT COUNCIL  
PLANNING CONTROL  
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 19/07/2024  
DEADLINE FOR COUNCILLORS' CALL IN: 08/08/2024**

24/01466/FPH	Intouch Planning Ltd Mr James Gran 4 Ennismore Close, Letchworth Garden City, SG6 2SU, United Kingdom	Hexton Manor Hexton Hitchin Hertfordshire SG5 3JH  Mr Riehmer  Erection of garage outbuilding, following demolition of existing service outbuilding.
24/01467/LBC	Intouch Planning Ltd Mr James Gran 4 Ennismore Close, Letchworth Garden City, SG6 2SU, United Kingdom	Hexton Manor Hexton Hitchin Hertfordshire SG5 3JH  Mr Riehmer  Erection of garage outbuilding, following demolition of existing service outbuilding.
24/01568/TCA	Clara Lawless Model Farm Mill Lane, Hexton, Hertfordshire, SG5 3JE, United Kingdom	Model Farm Mill Lane Hexton Hitchin Hertfordshire SG5 3JE  Clara Lawless  T2, T3 Cherry, T4 Sycamore - Remove
<b>Hitchin</b>		
24/01020/LDCP	Richard Lloyd Chartered Architect Mr R Lloyd 11 Marshalls Heath Lane, Wheathampstead, Hertfordshire, AL4 8HR	164 Old Hale Way Hitchin Hertfordshire SG5 1XT  Mr And Mrs J Reffell  Insertion of rear box dormer with French doors and Juliet balcony, including rear window and obscured side window and 2 no rooflights to front elevation to facilitate conversion of loft into habitable accommodation.
24/01426/FP	PowerHaus Consultancy Ms Mary Power The Stanley Building, 7 Pancras Square, London, N1C 4AG, United Kingdom	9 - 10 High Street Hitchin Hertfordshire  Demolition and redevelopment to provide 44 residential apartments (in four part 4 storey / part 5 storey linked blocks) 325 sqms of Class E floorspace at ground floor fronting the High Street, landscaping, amenity and associated parking.

**NORTH HERTFORDSHIRE DISTRICT COUNCIL  
PLANNING CONTROL  
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 19/07/2024  
DEADLINE FOR COUNCILLORS' CALL IN: 08/08/2024**

24/01460/LDCP	Scott Associates LLP David Scott Cromer Farm, Whitehill, Cromer, SG2 7QA	29 Dacre Road Hitchin Hertfordshire SG5 1QJ	Richard Sally-Lower  Insertion of rear L-shaped box dormer window with Juliet balcony and 3no rooflights to front elevation. Single storey front porch extension with pitched roof.
24/01472/LDCP	Mr C Saul Mr C Saul Flat 30 Fisher Court, Brentwood, CM14 5GE	84 Grovelands Avenue Hitchin Hertfordshire SG4 0QZ	Mr N Jennings  Insertion of rear box dormer to provide additional habitable accommodation in loft space
24/01497/FPH	Michael Collins Architect Mr Michael Collins 12 Purwell Lane, Hitchin, Hertfordshire, SG40NE, England	3D The Avenue Hitchin Hertfordshire SG4 9RQ	Mrs Claire Powell  First floor rear extension, replace existing front garage door with bay window to facilitate conversion of integral garage into habitable accommodation, erection of detached rear garden studio.
<b>Ickleford Parish Council</b>			
24/01031/S73	DLA Town Planning Ltd DLA Town Planning Ltd 5 The Gavel Centre Porters Wood, St Albans, AL3 6PQ, United Kingdom	Land At Turnpike Lane And Adjacent To 4 Manor Close Turnpike Lane Ickleford Hertfordshire	Mr P Wright  Variation of condition 2 (revised plans) of planning permission 23/02650/FP granted 16.02.2024 for erection of eight dwellings comprising of 3 pairs of semi-detached dwellings (6 x 3-bed) and two detached 4-bed dwellings including integral garages (plots 1 and 8) with a new access spur from the Lodge Court, on-site parking, landscaping.
24/01486/FPH	MSAD Architectural Design Ltd Mr Mark Scott Bancroft House, 34 Bancroft, Hitchin, SG5 1LA	6 Raymond Cottages Upper Green Ickleford Hitchin Hertfordshire SG5 3YE	Mr And Mrs Lucas  Single storey rear infill extension

**Offley Parish Council**

**NORTH HERTFORDSHIRE DISTRICT COUNCIL  
PLANNING CONTROL  
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 19/07/2024  
DEADLINE FOR COUNCILLORS' CALL IN: 08/08/2024**

24/01451/LBC MSAD Architectural Design Ltd Mr 11 Home Farm Court  
Mark Scott Putteridge Park  
Bancroft House, 34 Bancroft, Luton  
Hitchin, SG5 1LA Hertfordshire  
LU2 8NN

Mr & Mrs Godfrey

Removal of internal wall to create more habitable kitchen/dining space.

**Pirton Parish Council**

24/01468/FPH Charlotte Fausset Architect 34 Drovers Way  
Charlotte Fausset Pirton  
41 Bunyan Close, Pirton, Hitchin, Hitchin  
Sg5 3re Hertfordshire  
SG5 3EQ

Smith

Single storey rear extension

**St Ippolytts Parish Council**

24/01175/OP Lobs Design Mr Ian Lawrence Recreation Ground  
Devonshire Business Centre, Works Orchard Close  
Road, Letchworth Garden City, SG6 St Ippolyts  
1GJ, United Kingdom Hertfordshire

Susan Mears

Erection of sports pavilion following demolition of existing changing rooms (all matters reserved)

24/01458/FPH Aria Design Mr Alan Hawkes Peascod Hall  
90 Chertsey Rise, Stevenage, SG2 London Road  
9JL, United Kingdom St Ippolyts  
Hitchin  
Hertfordshire  
SG4 7NJ

Mr Robert Ranson

Part two storey and part single storey rear extension incorporating rear porch canopy following demolition of existing rear elements

24/01459/LBC Aria Design Mr Alan Hawkes Peascod Hall  
90 Chertsey Rise, Stevenage, SG2 London Road  
9JL, United Kingdom St Ippolyts  
Hitchin  
Hertfordshire  
SG4 7NJ

Mr Robert Ranson

Part two storey and part single storey rear extension incorporating rear porch canopy following demolition of existing rear elements.

**St Pauls Walden Parish Council**



**NORTH HERTFORDSHIRE DISTRICT COUNCIL  
PLANNING CONTROL  
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 19/07/2024  
DEADLINE FOR COUNCILLORS' CALL IN: 08/08/2024**

24/01491/FPH HOME EXTENSION DESIGNS LTD 31 Bradway  
Mr Stuart Cook Whitwell  
HED House, 60A Bridge Road East, Hitchin  
Welwyn Garden City, AL7 1JU, Hertfordshire  
United Kingdom SG4 8BE

Mr And Mrs G Warman

First floor side extension incorporating front dormer window.

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(Including Withdrawn decisions)

**EAST TEAM**

<b>Application No:</b> 22/01464/OP	<b>Location:</b> Land Between Croft Lane Norton Road And Cashio Lane Letchworth Garden City Hertfordshire <b>Applicant Name:</b> Ms Sass Pledger Hertfordshire County Council <b>Description:</b> Outline planning application for residential development (all matters reserved)	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 12/07/2024
<b>Application No:</b> 22/02225/FP	<b>Location:</b> Nicholls Yard Crow Lane Reed Hertfordshire SG8 8BJ <b>Applicant Name:</b> K D Duke & Partners <b>Description:</b> Erection of three 2-bed, three 3-bed, and one 4-bed dwellings and associated parking and formation of vehicular access onto the highway.	<b>Appeal Decision:</b> Appeal Dismissed <b>Decision Date:</b> 15/07/2024
<b>Application No:</b> 23/00359/DOC	<b>Location:</b> Unit 3 Anglian Business Park Orchard Road Royston Hertfordshire SG8 5TW <b>Applicant Name:</b> Mr Richard Telford <b>Description:</b> Details reserved by Condition 3 (Noise Assessment) as attached the Planning Application 21/02649/FP granted on 25.11.2021	<b>Decision:</b> Approval of Details <b>Decision Date:</b> 15/07/2024
<b>Application No:</b> 24/01064/LDCP	<b>Location:</b> 23 Northfields Letchworth Garden City Hertfordshire SG6 4RJ <b>Applicant Name:</b> Mr Daniel Jolley <b>Description:</b> Erection of detached garden room and painting exterior elevations.	<b>Decision:</b> Granted Permission <b>Decision Date:</b> 15/07/2024
<b>Application No:</b> 24/01072/FPH	<b>Location:</b> 28 Hodwell Ashwell Baldock Hertfordshire SG7 5QQ <b>Applicant Name:</b> Mrs Susan Greenbank <b>Description:</b> Partially replace existing picket boundary fence and associated gates and erect side fence and gate.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 11/07/2024
<b>Application No:</b> 24/01073/LBC	<b>Location:</b> 28 Hodwell Ashwell Baldock Hertfordshire SG7 5QQ <b>Applicant Name:</b> Mrs Susan Greenbank <b>Description:</b> Partially replace existing picket boundary fence and associated gates and erect side fence and gate.	<b>Decision:</b> Not Required <b>Decision Date:</b> 11/07/2024
<b>Application No:</b> 24/01092/FP	<b>Location:</b> The White House Valley Rise Royston Hertfordshire SG8 9GH <b>Applicant Name:</b> Mr David White <b>Description:</b> Erection of one detached 2-bed, two semi-detached 3-bed and one detached 5-bed dwellings following demolition of existing veterinary centre together with ancillary works and parking.	<b>Decision:</b> Withdrawn <b>Decision Date:</b> 17/07/2024
<b>Application No:</b> 24/01142/FPH	<b>Location:</b> 37 Howard Drive Letchworth Garden City Hertfordshire SG6 2BT <b>Applicant Name:</b> Mr & Mrs Infantino <b>Description:</b> Part single and part two storey rear extension.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 17/07/2024
<b>Application No:</b> 24/01143/DOC	<b>Location:</b> 120 Ridge Road Letchworth Garden City Hertfordshire SG6 1PT <b>Applicant Name:</b> Mr Adrian Bianco <b>Description:</b> Details reserved by Condition 3 - sample or details of the tiles to be used for the extension roof (relating to Listed Building Consent 22/01349/LBC granted 06.12.2022)	<b>Decision:</b> Approval of Details <b>Decision Date:</b> 15/07/2024

**EAST TEAM**

<b>Application No:</b> 24/01146/FP	<b>Location:</b> Wymondley Wood Scout & Guide Centre Wymondley Road Willian Letchworth Garden City Hertfordshire SG6 2UB <b>Applicant Name:</b> Mr Chris King Wymondley Wood Scout and Guide Cen <b>Description:</b> Extension of existing ablutions block to form disabled changing area	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 12/07/2024
<b>Application No:</b> 24/01163/FP	<b>Location:</b> Hatch Pen The Joint Reed Royston Hertfordshire SG8 8AZ <b>Applicant Name:</b> Mr Charlie Rand Rand Brothers <b>Description:</b> Erection of a biomass boiler including accumulator tank and chimney (Development already carried out).	<b>Decision:</b> Unconditional Permission <b>Decision Date:</b> 16/07/2024
<b>Application No:</b> 24/01208/FPH	<b>Location:</b> 9 Cashio Lane Letchworth Garden City Hertfordshire SG6 1AY <b>Applicant Name:</b> Mr And Mrs Thomas <b>Description:</b> Two storey front extension and alterations to fenestration of existing garage/outbuilding to facilitate conversion to store/home office.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 16/07/2024
<b>Application No:</b> 24/01219/DOC	<b>Location:</b> 14 Mallard Road Royston Hertfordshire SG8 5DG <b>Applicant Name:</b> Mr. M Popkim <b>Description:</b> Details reserved by Condition 3 (Materials details) of planning permission reference 24/00561/FPH granted on 25.04.2024.	<b>Decision:</b> Approval of Details <b>Decision Date:</b> 16/07/2024
<b>Application No:</b> 24/01249/FPH	<b>Location:</b> 40 Maycroft Letchworth Garden City Hertfordshire SG6 4QD <b>Applicant Name:</b> Mr And Mrs S Waters <b>Description:</b> Single storey rear extension, following demolition of existing conservatory	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 15/07/2024
<b>Application No:</b> 24/01273/TCA	<b>Location:</b> 14 Eastholm Green Letchworth Garden City Hertfordshire SG6 4TW <b>Applicant Name:</b> Mr Andrew Heffer <b>Description:</b> Sycamore - Remove	<b>Decision:</b> No Objection <b>Decision Date:</b> 15/07/2024
<b>Application No:</b> 24/01286/TPO	<b>Location:</b> Land Opposite 7 St Marys Park Royston Hertfordshire <b>Applicant Name:</b> Mrs Anita Mackie Clarion Housing <b>Description:</b> T005, T006, T007, Yew - Remove epicormic growth.	<b>Decision:</b> Conditional Consent <b>Decision Date:</b> 12/07/2024
<b>Application No:</b> 24/01339/TCA	<b>Location:</b> 39 Shott Lane Letchworth Garden City Hertfordshire SG6 1SD <b>Applicant Name:</b> Mr Michael Tsang <b>Description:</b> Sever ivy to base of Elder Tree (T1).	<b>Decision:</b> No Objection <b>Decision Date:</b> 15/07/2024
<b>Application No:</b> 24/01348/NMA	<b>Location:</b> 1 Aubreys Letchworth Garden City Hertfordshire SG6 3TX <b>Applicant Name:</b> Mr. Shamsheer Bachra <b>Description:</b> Existing garage is to remain as it is (as non-material amendment to planning permission reference 23/00417/FPH granted on 30.03.2023).	<b>Decision:</b> Agreed <b>Decision Date:</b> 11/07/2024
<b>Application No:</b> 24/01363/NMA	<b>Location:</b> 43 Wilbury Road Letchworth Garden City Hertfordshire SG6 4JW <b>Applicant Name:</b> Mr Chris Jones <b>Description:</b> Installation of No.1 additional battery unit to east elevation garage wall (as non-material amendment to planning permission reference 24/00094/FPH granted on 23.02.2024) (as amended by plan received 1st July 2024).	<b>Decision:</b> Agreed <b>Decision Date:</b> 11/07/2024



**EAST TEAM**

**Application No:** 24/01372/NMA **Location:** 66 Maycroft Letchworth Garden City Hertfordshire SG6 4QD **Decision:** Agreed  
**Applicant Name:** Mr Mark Nunn **Decision Date:** 16/07/2024  
**Description:** Addition of one window to side elevation and change of colour to window frames from grey to white (as Non-Material Amendment to planning permission 22/02355/FPH granted 01.11.2022)

**Application No:** 24/01513/TCA **Location:** 4 The Green Royston Hertfordshire SG8 7AA **Decision:** No Objection  
**Applicant Name:** Doug Drake **Decision Date:** 12/07/2024  
**Description:** T1 Purple plum - Crown reduce by 20 % (approx. 1.5m in height and 1.5m in lateral growth). Crown lift to provide 4m clearance from ground level to clear the highway.

**WEST TEAM**

**Application No:** 21/01170/DOC **Location:** North Hertfordshire College Cambridge Road Hitchin Hertfordshire SG4 0JD **Decision:** Approval of Details  
**Applicant Name:** \* CALA Homes (North Home Counties) Ltd **Decision Date:** 11/07/2024  
**Description:** Details reserved by Condition 16 (Land contamination) as attached to planning application 20/00073/FP granted on 29.03.2021

**Application No:** 23/00958/DOC **Location:** Land On The South East Side Of Heath Lane Codicote Hertfordshire **Decision:** Approval of Details  
**Applicant Name:** Skaarbrevik **Decision Date:** 12/07/2024  
**Description:** Details reserved by Condition 18- External lighting (relating to planning permission 18/02722/FP granted 28.09.2021)

**Application No:** 23/02782/FP **Location:** 25 Nightingale Road Hitchin Hertfordshire SG5 1QU **Decision:** Conditional Permission  
**Applicant Name:** Mr Euan Courtney-Morgan One YMCA **Decision Date:** 15/07/2024  
**Description:** Demolition of the existing hostel and erection of a new hostel (sui generis), providing 23 ensuite bedrooms and support facilities, cycle parking, refuse storage, a revised pedestrian bridge over the River Hiz, footpath widening works and landscaping (as amended by plans received 14th February and 18th March 2024)

**Application No:** 24/00688/DOC **Location:** Land North Of Pound Farm London Road St Ippolyts Hertfordshire SG4 7NE **Decision:** Approval of Details  
**Applicant Name:** c/o agent Osprey Homes Limited & Parker Land LLP **Decision Date:** 12/07/2024  
**Description:** Details reserved by condition 4 (Materials) of planning permission 21/00434/HYA granted 19.03.2024

**Application No:** 24/00690/DOC **Location:** Land North Of Pound Farm London Road St Ippolyts Hertfordshire SG4 7NE **Decision:** Approval of Details  
**Applicant Name:** c/o agent Osprey Homes Limited & Parker Land LLP **Decision Date:** 12/07/2024  
**Description:** Details reserved by condition 14 (Drainage Scheme Design) of planning permission 21/00434/HYA granted 19.03.2024

**Application No:** 24/01009/FP **Location:** Robin Hood And Little John Rabley Heath Road Codicote Welwyn Hertfordshire AL6 9UB **Decision:** Conditional Permission  
**Applicant Name:** Mr D Nye MCNYES LTD **Decision Date:** 17/07/2024  
**Description:** Infill courtyard extension and conservatory to west elevation. Alterations to fenestration

**Application No:** 24/01010/LBC **Location:** Robin Hood And Little John Rabley Heath Road Codicote Welwyn Hertfordshire AL6 9UB **Decision:** Conditional Consent  
**Applicant Name:** Mr D Nye MCNYES LTD **Decision Date:** 17/07/2024  
**Description:** Infill courtyard extension and conservatory to west elevation. Internal and external alterations.

**Application No:** 24/01011/FPH **Location:** The Lodge Shillington Road Pirton Hitchin Hertfordshire SG5 3HB **Decision:** Withdrawn  
**Applicant Name:** Peters **Decision Date:** 15/07/2024  
**Description:** Two storey rear extension including first floor side balcony platform, dormer windows and rooflights. External cladding

**WEST TEAM**

<b>Application No:</b> 24/01044/FPH	<b>Location:</b> West Wing St Ibbs London Road St Ippolyts Hitchin Hertfordshire SG4 7NL <b>Applicant Name:</b> MR Michael Collins <b>Description:</b> Insertion of two rooflights to existing south-east elevation roofslope	<b>Decision:</b> Withdrawn <b>Decision Date:</b> 17/07/2024
<b>Application No:</b> 24/01045/LBC	<b>Location:</b> West Wing St Ibbs London Road St Ippolyts Hitchin Hertfordshire SG4 7NL <b>Applicant Name:</b> MR Michael Collins <b>Description:</b> Insertion of two rooflights to existing south-east elevation roofslope. Internal alterations	<b>Decision:</b> Withdrawn <b>Decision Date:</b> 17/07/2024
<b>Application No:</b> 24/01086/S73	<b>Location:</b> 201 Whitehill Road Hitchin Hertfordshire SG4 9HY <b>Applicant Name:</b> Mr Smith <b>Description:</b> Variation of Condition 2 (submission of revised plans) of planning permission 23/01389/FP granted 11.12.2023 for erection of a detached chalet style 3-bedroom bungalow	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 12/07/2024
<b>Application No:</b> 24/01088/FP	<b>Location:</b> 30 Shillington Road Pirton Hitchin Hertfordshire SG5 3QL <b>Applicant Name:</b> Mr and Mrs Fausset <b>Description:</b> Erection of rear shed for agricultural purposes.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 11/07/2024
<b>Application No:</b> 24/01095/FPH	<b>Location:</b> 66 Stevenage Road Knebworth Hertfordshire SG3 6NN <b>Applicant Name:</b> Mr And Mrs Hindle <b>Description:</b> Erection of detached front double garage (as amended by plans received 12 July 2024).	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 15/07/2024
<b>Application No:</b> 24/01114/FPH	<b>Location:</b> 140 High Street Codicote Hitchin Hertfordshire SG4 8UB <b>Applicant Name:</b> Ms R Zanre <b>Description:</b> Erection of detached bin store	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 12/07/2024
<b>Application No:</b> 24/01121/FPH	<b>Location:</b> The Tithe Barn St Albans Road Codicote Hitchin Hertfordshire SG4 8UT <b>Applicant Name:</b> Natasha Wilmott-Jowett <b>Description:</b> Replacement of windows and doors on rear lean-to and addition of velux windows to rear. Removal of single storey chimney at rear following demolition of existing rear pergola.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 16/07/2024
<b>Application No:</b> 24/01122/LBC	<b>Location:</b> The Tithe Barn St Albans Road Codicote Hitchin Hertfordshire SG4 8UT <b>Applicant Name:</b> Natasha Wilmott-Jowett <b>Description:</b> Replacement of windows and doors on rear lean-to elevation and addition of historic velux windows to rear. Removal of single storey chimney at rear	<b>Decision:</b> Conditional Consent <b>Decision Date:</b> 16/07/2024
<b>Application No:</b> 24/01135/LBC	<b>Location:</b> Thistley Farm Thistley Lane Gosmore Hitchin Hertfordshire SG4 7QT <b>Applicant Name:</b> Mr & Mrs N and V Whitley and Webster <b>Description:</b> Alterations to second floor room layouts. Installation of secondary glazing to second floor windows. Removal of non-original staircase door (at first floor level). Installation of fire door to: a) first floor bedroom (rear door to stairs) and, b) to ground floor sitting room (door to entrance hall). Installation of water mist fire suppression system to ground floor sitting room.	<b>Decision:</b> Conditional Consent <b>Decision Date:</b> 15/07/2024
<b>Application No:</b> 24/01145/FPH	<b>Location:</b> Sundown Lucas Lane Hitchin Hertfordshire SG5 2JA <b>Applicant Name:</b> Mr & Mrs Baldwin <b>Description:</b> Single storey rear extension (amendments to previous planning permission 23/01405/FPH)	<b>Decision:</b> Unconditional Permission <b>Decision Date:</b> 15/07/2024

**WEST TEAM**

<b>Application No:</b> 24/01166/DOC	<b>Location:</b> Glencoe Villa Snailswell Lane Ickleford Hitchin Hertfordshire SG5 3TS <b>Applicant Name:</b> Mr & Mrs A Del Basso <b>Description:</b> Details reserved by condition 4 (Materials) of planning permission reference no. 23/00505/S73 granted 20.04.2023	<b>Decision:</b> Approval of Details <b>Decision Date:</b> 15/07/2024
<b>Application No:</b> 24/01172/FPH	<b>Location:</b> 152 Cambridge Road Hitchin Hertfordshire SG4 0JN <b>Applicant Name:</b> Mr Luke Jeycock <b>Description:</b> Single storey front and rear extensions. Erection of detached rear outbuilding following demolition of existing detached garage/workshop/store.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 11/07/2024
<b>Application No:</b> 24/01192/FPH	<b>Location:</b> 4 Alexandra Road Hitchin Hertfordshire SG5 1RB <b>Applicant Name:</b> Mr. G. Singh <b>Description:</b> Single storey rear and side extension following demolition of existing garage. Insertion of two ground floor side windows and first floor rear balcony doors with glazed balustrade.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 11/07/2024
<b>Application No:</b> 24/01238/FPH	<b>Location:</b> 2 The Willows Hitchin Hertfordshire SG4 9EB <b>Applicant Name:</b> Mr Avesh Odedra <b>Description:</b> First floor front extension and front entrance porch (as amended by plan received on 03/07/2024).	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 16/07/2024
<b>Application No:</b> 24/01242/FPH	<b>Location:</b> 17 Lawn Avenue Kimpton Hitchin Hertfordshire SG4 8QD <b>Applicant Name:</b> Mr Goodge <b>Description:</b> Two storey side/rear extension and part single storey rear extension including juliet balcony following demolition of existing single storey rear extension. Alterations to existing detached garage to include new opening and single storey side extension. Erection of detached rear garden room outbuilding. Replacement windows and doors throughout.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 16/07/2024
<b>Application No:</b> 24/01243/FPH	<b>Location:</b> 12A Deards End Lane Knebworth Hertfordshire SG3 6NL <b>Applicant Name:</b> Mr Will Stott <b>Description:</b> Alterations to fenestration to existing detached garage following removal of existing garage doors to facilitate the conversion of garage to self-contained 1-bed annexe ancillary to main dwelling.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 16/07/2024
<b>Application No:</b> 24/01244/DOC	<b>Location:</b> Glencoe Villa Snailswell Lane Ickleford Hitchin Hertfordshire SG5 3TS <b>Applicant Name:</b> Mr & Mrs A Del Basso <b>Description:</b> Details reserved by condition 5 (Landscaping) of planning permission reference no. 23/00505/S73 granted 20.04.2023	<b>Decision:</b> Approval of Details <b>Decision Date:</b> 15/07/2024
<b>Application No:</b> 24/01245/DOC	<b>Location:</b> Glencoe Villa Snailswell Lane Ickleford Hitchin Hertfordshire SG5 3TS <b>Applicant Name:</b> Mr & Mrs A Del Basso <b>Description:</b> Details reserved by condition 7 (Land Contamination) of planning permission reference no. 23/00505/S73 granted 20.04.2023	<b>Decision:</b> Approval of Details <b>Decision Date:</b> 15/07/2024
<b>Application No:</b> 24/01257/FPH	<b>Location:</b> 7 Tennyson Avenue Hitchin Hertfordshire SG4 0PX <b>Applicant Name:</b> Rico Garofalo and Clare Garofalo <b>Description:</b> Single storey side/rear extension and front porch extension following removal of existing open sided canopy. Alterations to fenestration	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 16/07/2024

**WEST TEAM**

<b>Application No:</b> 24/01264/FPH	<b>Location:</b> 14 Deards Wood Knebworth Hertfordshire SG3 6PG <b>Applicant Name:</b> Mr And Mrs Crabtree <b>Description:</b> Single storey rear extension. Alterations to roof including raised roof height; insertion of two rear dormer windows and three front rooflights to facilitate loft conversion into habitable accommodation	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 16/07/2024
<b>Application No:</b> 24/01345/DOC	<b>Location:</b> Site Of Former Burford Grange Bedford Road Ickleford Hertfordshire SG5 3XG <b>Applicant Name:</b> Mr Neil Farnsworth Mr Neil Farnsworth <b>Description:</b> Details reserved by condition 5 (Site access drawings) of planning permission reference no.19/01106/FP granted 06.02.2023	<b>Decision:</b> Approval of Details <b>Decision Date:</b> 16/07/2024
<b>Application No:</b> 24/01379/EC	<b>Location:</b> Electronic Communications Apparatus In Front Of Bibbsworth Hall Farm Bibbs Hall Lane Kimpton Hertfordshire SG4 8EN <b>Applicant Name:</b> Openreach Hrishikesh Katare <b>Description:</b> Installation of 9m pole	<b>Decision:</b> No Objection <b>Decision Date:</b> 15/07/2024
<b>Application No:</b> 24/01388/DOC	<b>Location:</b> Site Of Former Burford Grange Bedford Road Ickleford Hertfordshire SG5 3XG <b>Applicant Name:</b> Mr Neil Farnsworth Mr Neil Farnsworth <b>Description:</b> Details reserved by condition 6 (Highway improvement drawings) of planning permission reference no.19/01106/FP granted 06.02.2023	<b>Decision:</b> Approval of Details <b>Decision Date:</b> 16/07/2024
<b>Application No:</b> 24/01399/EC	<b>Location:</b> Telecommunications Site Adjacent To Graveley Hall Farm Graveley Lane Graveley Hertfordshire <b>Applicant Name:</b> Patrick Buckley Cornerstone <b>Description:</b> Installation of 1no. Airo Cabinet following removal of existing cabinet; 3no. Antennas, 6no. RRUs and 3no. RRUs; GPS module will be installed at ground level on a gantry pole	<b>Decision:</b> No Objection <b>Decision Date:</b> 16/07/2024

# PRESS RELEASE

**PR 3864**

**19 July 2024**

## **Have your say on our Parish arrangements**

Residents, parishes, and businesses in North Herts are invited to shape future electoral and governance arrangements for parishes within the area. A Parish or Community Council is the first level of local government. They provide towns and villages with a democratic voice and a structure for taking local action.

Following the Local Government Boundary Commission for England (LGBCE) review of district wards, North Herts Council is now undertaking a Community Governance Review (CGR) for the whole district which focuses on arrangements at parish level.

As part of the first stage of the Review, the council is inviting residents to have their say on current arrangements and suggestions for future arrangements via a survey, which is open until 07 October.

This is an opportunity to suggest changes you would like to see in your area, and can be on any aspect of community governance such as:

- The creation or naming of a parish
- The establishment of a separate parish from an existing parish
- Alteration of parish boundaries
- Abolition or dissolution of a parish
- Changes to the number of councillors to be elected to the council
- Changes to the year when the ordinary election of parish councillors is held
- Whether the parish should be divided into wards, or parish groupings

The responses from the consultation will help develop proposals for changes to parish arrangements if and where necessary. The council has the authority to take decisions about parish electoral governance. However, before any changes are made there will be a second consultation in early 2025 about the draft proposals, and the CGR can review any aspect of community governance.

Melanie Stimpson, Returning Officer at North Herts Council said: "Parish and community councils are the first tier of government in England and play an important role in terms of community empowerment at a local level. The Community Governance Review is more than a process; it's an invitation for you to bring positive change to your local community by getting involved in shaping the future of North Herts.

"Your input will contribute to building local governance arrangements that best reflect the identities and interest of your local community."

The timetable is set for the review, with any changes coming into effect for the May 2026 scheduled elections.

To take part in the consultation visit: [Community Governance Review | North Herts Council \(north-herts.gov.uk\)](https://www.north-herts.gov.uk/community-governance-review)

For more information on Parishes and meetings visit: [Parish councils and parish meetings | North Herts Council \(north-herts.gov.uk\)](https://www.north-herts.gov.uk/parish-councils-and-parish-meetings)

Residents can submit their feedback online and for anyone who doesn't have access to a computer, they can come into the Customer Service Centre at North Herts Council's Head Office on Gernon Road.

**ENDS**

For more information, please contact [Sarah.Jenkinson@north-herts.gov.uk](mailto:Sarah.Jenkinson@north-herts.gov.uk) / 01462 474210.

# PRESS RELEASE

**PR 3865**

**16 July 2024**

## **£1.1million leisure centre refurb project commences across North Hertfordshire**

A refurbishment project, worth a total of more than £1.1million, is underway to transform three leisure centres in the North Hertfordshire district.

North Herts Leisure Centre, Royston Leisure Centre and Hitchin Swimming and Fitness Centre will undergo major works in the coming months which will include a gym refurbishment and the addition of state-of-the-art studios.

Everyone Active, North Herts Council's new leisure operator, has announced that the project will unfold in planned stages which have been funded from a combined Everyone Active and North Herts Council capital fund.

The leading operator stated that all improvements are set for completion by early September, culminating in a series of free, celebratory open events to unveil the changes to the public.

The £750,000 major refurbishment at North Herts Leisure Centre began with structural changes to the gym area, repurposing an old office and storage area to create additional gym space.

The refurbished gym will see the introduction of cutting-edge Life Fitness cardio equipment including arc trainers, cross trainers, rowers and treadmills, as well as a host of advanced resistance equipment including a dual pulley, lat pulldown, chest, shoulder and leg presses, a half rack and a smith machine.

The new strength training facilities will make up 58 per cent of the gym's improved equipment - an increase of 19 per cent - to cater for the ever-growing demand for weight training amongst all age groups.

Brand-new free weights, benches, dumbbells and squat racks will also be added to the extended space, which will be refurbished to achieve a new look and feel, providing members with a modern and inviting space to achieve their fitness goals.

Towards the end of July, work will begin at Royston Leisure Centre to improve the existing cycling studio and gym changing rooms.



Doubling the size of the existing cycling studio along with its number of bikes, the project will introduce brand-new Keiser bikes, innovative audio-visual equipment and an inspiring new look and feel.

In addition, North Herts Council will be investing £116,000 in improvements to the gym changing rooms, which will consist of a fresh and new look to the showers, cubicles, tiling and vanity areas.

Meanwhile, works at Hitchin Swimming and Fitness Centre include the refurbishment of two studios and the introduction of a brand-new spin studio, complete with 21 Kieser bikes and audio-visual dynamics.

The project will also see the unveiling of Everyone Active's first Reformer Studio.

A revolutionary concept conjured by Reformer Pilates, the studio space will replace basic mats with Reformer machines, using moving platforms, adjustable resistance, and the added challenge of straps, boxes, balls, gondola poles, resistance bands and hand weights for dynamic exercises to transform visitor's mind, muscles, and flexibility.

Mark Leahy, Regional Contract Manager at Everyone Active, said, "We are thrilled to be commencing work at three of North Hertfordshire's centres, which act as community cornerstones in the area.

"The improvements mark a significant step forward for the district's leisure facilities, and we hope that the transformations will create even more opportunities for locals of all ages, backgrounds and abilities to commence or continue their fitness and wellness journey with us.

"We thank our members for their patience during this period of transition and are excited to come together to celebrate the completed projects very soon when we hope the local community will take full advantage of the improved facilities to benefit their physical and mental health."

Cllr Mick Debenham – Executive Member for Environment, Leisure & Green Spaces at North Herts Council, said: "It's fantastic news that the leisure centres across the district are getting significant upgrades. This £1.1 million project shows our dedication to providing top class leisure facilities for our residents. The improvements at North Herts Leisure Centre, Royston Leisure Centre, and Hitchin Swimming and Fitness Centre will make these spaces even better for everyone.

"We can't wait to share the new and improved facilities with you and invite everyone to join us for the celebration events once the work is done."

The gym equipment within North Herts Leisure Centre has been relocated to another area in the centre for continued use, while classes hosted in the studio will be relocated within the centre.



North Herts Leisure Centre members will also have use of all other Everyone Active centres until 31st August 2024.

At Royston Leisure Centre, the gym changing facilities will close during the works and instead members will be able to use the swimming pool changing facilities, whilst at Hitchin Swimming and Fitness Centre, studio classes will be relocated to other areas of the centre.

**-ENDS-**

For more information, please contact [Sarah.Jenkinson@north-herts.gov.uk](mailto:Sarah.Jenkinson@north-herts.gov.uk) / 01462 474210.