

NORTH HERTS COUNCIL

WEEK ENDING FRIDAY 28 JUNE 2024

MEMBERS' INFORMATION

Topic	Page
News and information	2-6
CCTV Reports	
Pre-Agenda, Agenda and Decision sheets	7-19
Planning consultations	
Planning applications received & decisions	20-29
Press releases	30-31

Produced by the Communications Team. Any comments, suggestions or contributions should be sent to the Communications Team at MIS@north-herts.gov.uk

NEWS AND INFORMATION

AGENDA & REPORTS

PUBLISHED WEEK COMMENCING 24 JUNE 2024

Cabinet – 9 July 2024

FORTHCOMING MEETINGS WEEK COMMENCING 1 JULY 2024

Extraordinary Overview and Scrutiny Committee – 2 July 2024

UPCOMING OTHER EVENTS FROM FRIDAY 28 JUNE 2024

Date	Event	Location
	None	

**LEGAL AND COMMUNITY
SAFEGUARDING**

MEMBERS INFORMATION NOTE

Safeguarding Training

Safeguarding relates to the action taken to promote the welfare of children and adults at risk and protect them from harm.

Safeguarding is everyone's responsibility and all NHC employees, volunteers and members have a duty to take action to safeguard children and adults at risk in our communities.

NHC offers two levels of training and the level of training required is determined by how much contact, be that direct or indirect (email, telephone, post etc.) you have with children and adults including access to personal and sensitive information about them.

The levels of training are:

Basic

- a 3-hour long course which is required to refresh every 3 years.
- This is for any member that has contact, either directly or indirect with children and adults and/or access to personal and sensitive information.
- There are separate basic courses for children and adults at risk.

Advanced

- a 6-hour course which is required to be refreshed every 3 years.
- This is for any member who manages another member or is a Designated Safeguarding Officer.
- There are separate advanced courses for children and adults at risk.

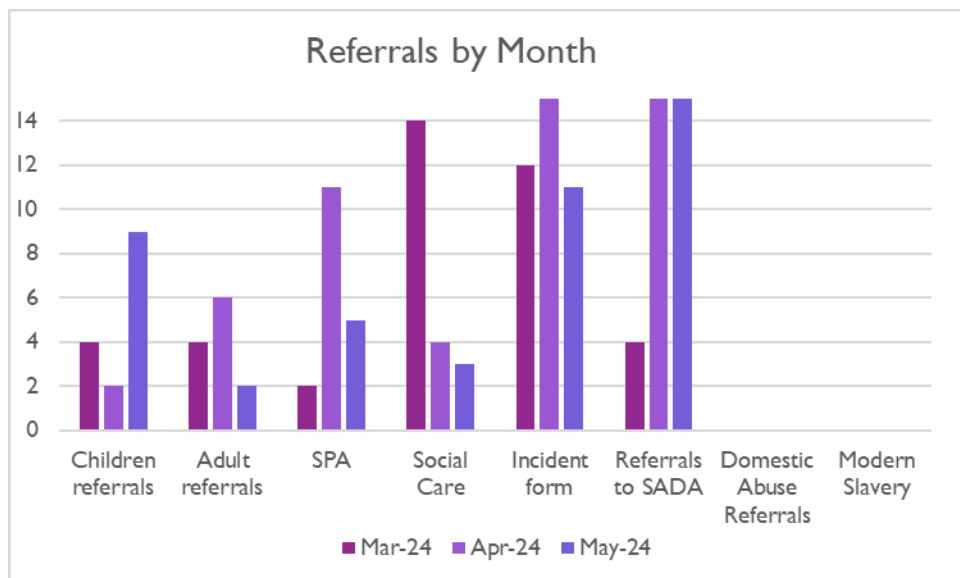
Safeguarding training courses YR24/25:

- Members training – Thursday 11th July 2024 prior to Full Council meeting
- Advanced Child – Tuesday 16th July 2024
- Basic Adult – Tuesday 10th September 2024
- Basic Child – Thursday 17th October 2024
- Basic Adult – Wednesday 13th November 2024
- Basic Child – Tuesday 21st January 2025
- Basic Adult – Thursday 30th January 2025
- Advanced Adult – Wednesday 29th January February 2025
- Advanced Child – Wednesday 26th February 2025
- Basic Adult – Wednesday 5th March 2025

Members safeguarding training compliance per requirement: (based on 51 Members elected as of May 2024)

All members are to receive safeguarding training within the first 3 months of the May 2024 election.

Referrals by month



Safeguarding Updates- May 2024

- 30 referrals were received into safeguarding in April. Of those referrals submitted to HCC and out of county;
- 8 referrals accepted.
- 4 referrals were not accepted.
- 7 external referrals, no feedback received at time of report.
- 11 internal incident forms only.
- In addition, NHC submitted 15 referrals to SADA.

External Boards HSCP & HSAB

HSCP/HSAB L&D latest newsletter can be viewed here

[HSAB and HSCP training and resources | Hertfordshire County Council](#)

HSCP and Children's Referrals

For professional referrals to Hertfordshire Children's Services these must be made via the online portal.

The online referral portal is an easy process, where urgent situations are picked up quickly and you can track what happens to your referral. The online referral portal is accessed via our webpage: [Report concerns about a child or request support | Hertfordshire County Council](#)

The professional webpage includes a 'how to guide' and frequently asked questions. The webpage has a HSCP [Leaflet](#) for families you can give them when talking about making a referral to Children's Services. You can view the HSCP launch event [here](#).

Referrals by email and phone from professionals are no longer accepted.

Children, parents, families, and members of the public will continue to refer using the phone. Due to the distinct nature of police referrals, we're exploring a bespoke digital solution for their referrals, and they will continue to email referrals in the meantime. There is no change to out of hours safeguarding services who are still contacted by phone.

B-CARE project

This pilot project compares the usual domestic abuse and perinatal support services complemented by For Baby's Sake work, when compared to the usual services alone.

For further information please view:

- [Referrers - Project Flyer Hertfordshire.pdf](#)
- [Parents Participant Information Sheet.pdf](#)

Now able to accept referrals via online form [The B-CARE Project: Baby and Co-Parent Attachment, Resilience and Empowerment \(office.com\)](#)

Suicide Prevention Network

In June the focus has been on:

- LGBTQIA+ Pride Month
 - Online support group [LGBTQ+ Group | Hertfordshire Mind Network \(hertsmindnetwork.org\)](#)
- Managing low mood
 - Visit [Why Join? | Togetherall](#) to learn more about managing low mood in self-paced courses that can help you feel better.
- Armed Forces Day
 - Op COURAGE is the Veterans Mental Health and Wellbeing Service [Mental health support for veterans, service leavers and reservists - NHS \(www.nhs.uk\)](#)
 - Watch [Op COURAGE – We're in it together | NHS \(youtube.com\)](#)
 - Suicide Bereavement UK guides for those bereaved by suicide in the Armed Forces community ['At Your Side' - Suicide Bereavement UK](#)
- Mental Health Carers support group
 - Support group delivered by carers in partnership with Hector's house for adult (18+) carers/loved ones and affected others who support someone with suicide ideation or who has attempted to take their life.

- Group meets monthly and alternates between online and in person.
- For further information visit [Check out our latest events - Carers In Herts](#)
- Samaritans are always available to talk to, day or night on 116 123 or email jo@samaritans.org to chat.

Referrals

- Please send safeguarding@north-herts.gov.uk a copy of referrals that are submitted to:
 - SPA
 - Children's Services
 - Adult Care Services (Safeguarding and Social Care)

Right Care Right Person (RCRP)

Please see [RCRP - Escalation process](#) for a reminder re the escalation process .

Missing People Charity

Free webinar on improving the local response to missing children and adults on 2nd July 2024 11am to 12pm via Teams [Systems Change Webinar - Missing People](#)

Silver Line – Age UK

The Silver Line Helpline is a free, confidential telephone service run by Age UK, providing friendship, conversation and support for anyone aged 55 or over.

The lines are open 24 hours a day, 7 days a week and the number is 0800 4 70 80 90.

Visit [The Silver Line Helpline](#) for further information

For more information please contact:

Name: Lisa McDonald
Title: Interim Safeguarding Team Leader
Tel: 01462 474 143
Email: safeguarding@north-herts.gov.uk

NORTH HERTFORDSHIRE DISTRICT COUNCIL

DECISION SHEET

Meeting of the Cabinet held in the Committee Room 2, District Council Offices, Gernon Road,
Letchworth, Herts, SG6 3JF
on Tuesday, 25th June, 2024 at 7.30 pm

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Tamsin Thomas.

2 MINUTES - 19 MARCH 2024

RESOLVED: That the Minutes of the Meeting of the Committee held on 19 March 2024 be approved as a true record of the proceedings and be signed by the Chair.

3 CHAIR'S ANNOUNCEMENTS

- (1) The Chair advised that, in accordance with Council Policy, the meeting would be audio recorded.
- (2) Members were reminded that this Council had declared both a Climate Emergency and an Ecological Emergency. These were serious decisions and meant that, as these were emergencies, all of us, officers and Members had that in mind as we carried out our various roles and tasks for the benefit of our District.
- (3) The Chair drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.
- (4) The Chair advised for the purposes of clarification that 4.8.23(a) of the Constitution did not apply to this meeting.

4 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

5 PUBLIC PARTICIPATION

There was no public participation at the meeting.

6 ITEMS REFERRED FROM OTHER COMMITTEES

The Chair advised that items referred from the Overview and Scrutiny Committee and the Finance, Audit and Risk Committee, would be taken with their respective items on the agenda.

7 COUNCIL DELIVERY PLAN 2023-24 (END OF YEAR)

RESOLVED: That Cabinet:

- (1) Noted the progress against Council projects as set out in the Council Delivery Plan (Appendix A) including new milestones and changes to milestone dates.
- (2) Noted the completion in Q4 of the projects detailed in paragraph 8.5.

REASON FOR DECISIONS: The Council Delivery Plan (CDP) monitoring reports provide Overview and Scrutiny, and Cabinet, with an opportunity to monitor progress against the key Council projects, and understand any new issues, risks, or opportunities.

8 ANNUAL REPORT ON RISK MANAGEMENT GOVERNANCE

RESOLVED: That Cabinet noted this report.

RECOMMEND TO COUNCIL: That Council note the report.

REASONS FOR DECISION:

- (1) The responsibility for ensuring the management of risks is that of Cabinet.
- (2) This Committee has responsibility to monitor the effective development and operation of Risk Management.

9 REVENUE BUDGET OUTTURN 2023/24

RESOLVED: That Cabinet:

- (1) Noted this report.
- (2) Approved a decrease of £194k in the 2023/24 net General Fund expenditure, as identified in section 8, to a total of £16.494million.
- (3) Approved the adjustments to the 2024/25 General Fund budget, as identified in table 4 and paragraph 8.3, a total £634k increase in net expenditure.

RECOMMENDED TO COUNCIL: To approve the net transfer to earmarked reserves, as identified in table 9, of £2.028million.

REASONS FOR DECISIONS:

- (1) Members are able to monitor, make adjustments within the overall budgetary framework and request appropriate action of Services who do not meet the budget targets set as part of the Corporate Business Planning process.
- (2) Changes to the Council's balances are monitored and approved.

10 INVESTMENT STRATEGY (CAPITAL AND TREASURY) END OF YEAR REVIEW 2023/24

RESOLVED: That Cabinet:

- (1) Noted expenditure of £2.409million in 2023/24 on the capital programme, paragraph 8.3 refers.
- (2) Approved the adjustments to the capital programme for 2024/25 as a result of the revised timetable of schemes detailed in table 2, increasing the estimated spend by £2.655million and £0.193million in 2025/26.
- (3) Noted the position of the availability of capital resources, as detailed in table 4 paragraph 8.7 and the requirement to keep the capital programme under review for affordability.
- (4) Approved the application of £1.313million of capital receipts/set aside towards the 2023/24 capital programme, paragraph 8.7 refers.
- (5) Noted the position of Treasury Management activity as at the end of March 2024.

RECOMMENDED TO COUNCIL:

- (1) To approve the actual 2023/24 prudential and treasury indicators.
- (2) To note the annual Treasury Report for 2023/24.
- (3) To approve a change to the Investment Strategy allowing investments to be placed on Lloyds Call Account so the combined total of Current Account and Call Account is up to £5M.

REASONS FOR DECISIONS:

- (1) Cabinet is required to approve adjustments to the capital programme and ensure the capital programme is fully funded.
- (2) To ensure the Council's continued compliance with CIPFA's code of practice on Treasury Management and the Local Government Act 2003 and that the Council manages its exposure to interest and capital risk.

11 KEY PERFORMANCE INDICATORS 2024/25

RESOLVED:

- (1) That Cabinet adopted the performance indicators set out in paragraph 8.3 for 2024/25.
- (2) Considered adding Key Performance Indicators regarding performance of third party suppliers and staff satisfaction.
- (3) Agreed that Key Performance Indicators were published to the Members Information Service when provided to Cabinet.

REASON FOR DECISIONS: North Herts District Council had tried to move towards having indicators that were focused on key projects of the Council. However it had been found that these do not generally give the level of Council oversight that the Council would want. Therefore these performance indicators are proposed to give that view of overall performance.

12 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the said Act (as amended).

13 PART 2 MINUTES - 12 DECEMBER 2023

RESOLVED: That the Part 2 Minutes of the Meetings of the Committee held on 12 December 2023 be approved as a true record of the proceedings and be signed by the Chair.

14 LEISURE INVESTMENT OPTIONS - PART 2

RESOLVED: That the Part 2 report was considered when the decisions detailed in Part 1 were reached.

REASONS FOR DECISION: As detailed in the Part 1 report.

15 LEISURE INVESTMENT OPTIONS - PART 1**RESOLVED:** That Cabinet:

- (1) Agreed in principle to terminate the Combined Heat and Power Centrica contracts at North Herts Leisure Centre (NHLC) and Hitchin Swimming and Fitness Centre (HSFC) at the appropriate time during the PSDS project and recommend to Council as per 2.6 below regarding the termination fee.
- (2) Expressed its profound disappointment at the position taken by Centrica over the cost of the CHP contract termination, given the company's stated position as "Energising a greener, fairer future" and requests that the Council continues to raise, and seek solutions to, the issue of long-term inflexible agreements for gas CHPs with Salix and Government, which will inevitably prevent many public sector organisations from achieving their net zero ambitions.
- (3) Did not approve the business case for Royston Leisure Centre Learner Pool at this time due to matters identified in the Part 2 report.
- (4) Agreed that the Project Board would review the business case for the Royston Learner Pool, after further work had taken place to explore any other funding options that were realistically available. That review would then feed into the planned review of the Council's capital programme, as part of the 2025/26 budget setting process.

RECOMMENDED TO COUNCIL:

- (1) An increase in capital expenditure of £2.4m into the capital programme for the decarbonisation work to the three leisure centres. The overall budget will be profiled across 2024/25 and 2025/26.
- (2) An increase in the capital budget of £250k for the Royston Leisure Centre (RLC) gym extension, to ensure the extension is built to net zero carbon standards.
- (3) Approval of revenue expenditure of up to £757k for termination and removal fees of the gas CHPs at North Herts Leisure Centre and Hitchin Fitness and Swimming Centre. This would be funded from General Fund reserves. To take this Part 2 report into consideration when reaching the decisions detailed in Part 1.

REASONS FOR DECISIONS:

- (1) North Herts Council passed a climate emergency motion in May 2019. This declaration asserted the council's commitment toward climate action beyond current government targets and international agreements. This is currently pursued through the North Herts Climate Change Strategy 2022-2027 which sets out what the council will aim to do to reduce its own carbon emissions to achieve Carbon Neutrality for the Council's own operations by 2030 and a Net Zero Carbon district by 2040.
- (2) Gas use from our leisure centres is a significant contributor towards the Council's own emissions. In 2022-23, gas use across the three leisure centres accounted for 1,428 tonnes CO₂e. This equates to 45% of the Council's Scope 1-3 emissions. Taking action to replace gas heating for our leisure centres with low carbon alternatives is the single most effective action we can take towards meeting our target of being carbon neutral by 2030.
- (3) There is currently a capital allocation in the 2024/25 budget to build a gym extension and learner pool (subject to business case) at Royston Leisure Centre.

Tuesday, 25th June, 2024

- (4) During the procurement for the leisure and active communities contract, the Council committed to deliver the gym extension project which is incorporated in to the contractual management fee. The initial tender stage returns showed that extension would generate additional income of at least £150k per year, and subject to inflationary increases. The latest estimate is that the capital costs will be £1.25m. This is an increase from the initial estimate of £1m and includes making the extension net-zero. The income generated will still exceed the revenue cost of capital (at around £90k per year), but in line with the financial regulation the increased capital spend needs to be approved by Cabinet.
- (5) The business case for the learner pool has not yet been agreed and is included in the Part 2 report.

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

***PART 1 – PUBLIC DOCUMENT**

Any interest to declare/ or conflict and any dispensation granted n/a

SERVICE DIRECTORATE: LEGAL & COMMUNITY

1. DECISION TAKEN

To approve the updated Councillor Complaints Handling Procedure (Appendix A – amendments as per tracking)

2. DECISION TAKER

Jeanette Thompson, Service Director, Legal & Community in consultation with the Chair and Vice Chair of Standards Committee (and having consulted the Independent and Reserve Independent Persons).

3. DATE DECISION TAKEN:

25 June 2024

4. REASON FOR DECISION

4.1 To update following a review and further to local experience for the reasons set out under table 8.2.

5. ALTERNATIVE OPTIONS CONSIDERED

5.1. To retain the current version. However, given the Local Government & Social Care Ombudsman Code and feedback in relations to some complaints during 2023-24, that was not considered appropriate.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS, AND THE PUBLIC)

6.1 The subject was discussed by the Standards Committee on 27 March 2024 under the Standards Matters report numbered 6, [item note 46] [CLICK HERE for page](#). The Chair, Vice Chair, Independent Persons, and Deputy Monitoring Officer also considered drafts that included the representations made and The Local Government & Social Care Ombudsman Code, website, and Local Government Association Guidance on Member Model Code of Conduct Complaints Handling, before the version attached was approved.

6.2 Local Councils were also contacted in April, after the Standards Committee meeting, regarding the change of reference from Chairman to Chair. Those that responded supported the amendment.

7. FORWARD PLAN

7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

8.1. See 8.3-8.5 of the Standards Matters report 27 March 2024 [[CLICK HERE](#)]. Also see public participation representations made at the meeting.

8.2. These and the above documents/ websites mentioned in 6.1 were considered and the amendments made as considered by the consultees appropriate, as per the table below¹:

Relevant page/ section	Proposed change by whom raised and subject	Proposal accepted/ not accepted and reasons
General	Local Government & Social Care ('LGO') Complaints Handling Code 2024 considered	Does not specifically apply to Standards Complaints and largely relevant in terms of service provision ² . Self-Assessment document completed. Compliant in terms of themes/ approach in so far as relevant. Amended new Appendix 2 to apply LGO guidance for principles for apology in
General	Member of the public: Removing gender bias language in documents.	This is with reference to 'Chairman' as opposed Chair. Post Standards Committee meeting, local council's consulted and of the responses received, they were supportive of the recommendation: Amended.
1.2 & Appendix 1	To make it clearer that the Code and investigations only applies to those acting as a Councillor.	Compliance with the provisions of section 27 Localism Act 2011. Amended to remove 'appears to be acting'
3, 5.3 & Appendix 1	Monitoring Officer: Complaints flowchart – Appendix 1	Updated to make it clearer regarding the jurisdictional Stage 1 and merits/ public Interest Stage 2.
5.3.1-5.3.4 [also 5.11]	Monitoring Officer / Independent Person: Initial assessment decisions	Amended to provide explanation under each heading. Deleted old section 5.11 as this explanation now provided under relevant sections, and Appendix 2 informal resolution.
Renumbered 5.11	Monitoring Officer/ Independent Person: What review process is in place if a regulatory body pursues or does not pursue a complaint when it has been referred under the Complaints Handling Procedure.	May consider the complaint under the Complaints Handling Procedure – e.g. if something was referred to the Police for a breach of a DPI. There may be an 'informative; / recommendations vs enforcement by them to the Monitoring Officer. Equally there may be a separate potential breach of the Code that needs to be considered – and the Procedure has been updated to reflect the ability to do so, under the criteria. Amended previous 5.12 –

¹ note minor typographical/ sentence, grammar or concise language changes are not highlighted in the table; however, can be seen as tracked changes on the Procedure

² <https://www.lgo.org.uk/information-centre/information-for-organisations-we-investigate/complaint-handling-code/complaint-handling-code?chapter=2>

		renumbered 5.11.
Various	Member of the public: Notifications to Clerks and or Parishes: Insert the following after each reference to notification of Parishes in the Complaints Handling Procedure. “For the avoidance of doubt, if both the Clerk and Chair are conflicted, notification will be provided to an unconflicted party at the Parish Council.	General point accepted – in terms of the following: where there is a perceived conflict, that is accepted by the Monitoring Officer, another nominated Clerk and or Councillor will need to be nominated for such notification. Amendments made to relevant sections 5.7, 5.9, 7.2 & 8.2.
6.8	Member of the public: “Errors will be corrected”, suggest that “all errors” will be corrected in associated decision letters/ informal resolution.	The Procedure refers to Stage 3 Investigations. It indicates that they will be corrected. If this is a slight error in letters for informal resolution earlier, nor disputes over interpretation of evidence/ opinion, then it would not be proportionate or appropriate to ‘correct’ or reissue, accepting that this response does not relate to errors in the actual outcome of the decision itself, which should be corrected. No amendment, as none deemed necessary.
	Member of the public: The policy is silent on “Incidental findings” If during the course of their consideration of any complaint, officers become aware of an apparent breach of the code, they shall consider that and include that in their investigation reports or decision notices. The Complaints Handling Procedure be amended to clarify that where an investigation reveals an apparent breach not specifically mentioned in the complaint, it will form part of any deliberations and report.	That is potentially the very basis of consideration as part of an investigation. This would not potentially apply to assessment stage as no finding of breach occurs, just potential. In terms of an investigation, note, where this relates to a new allegation, raised during the course of the investigation, however, that would only be possible if the Councillor was provided the opportunity to comment and respond to that, as per the LGO’s decision in the Teignbridge case 2023. No amendment, as none deemed necessary.
	Member of the public: Transparent framework for decision making on investigation route and sanctions No current policy Sanctions under Informal Action Proposed that Appendix B be added to the Complaints Handling Procedure for Matters Relating to Councillors Code of Conduct. Similarly, appropriate references to that Appendix be made in the document itself.	The Procedure in place is in line with S28(6) and (7) of the Localism Act 2011. Additional guidance is obtained from the LGA’s Guidance to complaint handling and specific reference will be made to that in relation to informal resolution (when to seek, when not appropriate, who is subject to it, who should be informed etc). Amendment to include a guidance on informal action Appendix 2.

Apologies	Member of the public: Apologies will be dealt with in accordance with the protocol.	<p>The Procedure incorporates an informal resolution mechanism designed to address concerns efficiently and empathetically, including the provision of apologies where appropriate. This approach is guided by principles of fairness and practicality, aiming to resolve disputes swiftly and maintain a constructive dialogue. Introducing a 'too' formalised mechanism for a complainant to dispute the content or acceptance of apologies could potentially lead to prolonged disputes and may not align with the overarching goal of reconciliation and resolution. It would also be inconsistent with the LGA guidance on complaint handling.</p> <p>The Monitoring Officer and Independent Person are well-placed to ensure that any apology offered is sincere and appropriate to the situation; that said, Amendment as per additional guidance has been included in new Appendix 2, based on the LGA guidance to complaint handling and LGO regarding principles underlying an apology/ and appropriate timescales for apologies.</p>
8.3	Monitoring Officer: Informal resolution – after investigation.	Amended to make reference to Appendix 2 and adding timescales.
Parish Councils referral of complaints	<p>Member of the public: The Complaints Handling Procedure be amended so the following is added after each reference to Parish Councils in the policy.</p> <p>“Where a Parish Council refers a complaint, it shall receive the same information and notifications as any other initiator of a complaint”.</p>	<p>The Procedure recognises that the Complaint Handling is a confidential process and subject to Data Protection considerations.</p> <p>In the case of complaints to Monitoring Officer, the information is likely to be made up of a combination of personal data of a complainant, subject member, third parties (inextricably linked) and non-personal data. This classification of personal data has been confirmed in the Information Commissioners Office ‘ICO’/ First Tier tribunal decisions: Herefordshire Council v ICO FS50782482; & Herefordshire Council v ICO FS50794892.</p> <p>If a complaint is referred to the Parish and then on to the Monitoring Officer, that does not of itself make the Parish Council the complainant, therefore it is not accepted that they attain that status simply because they have referred. Where individuals or many Councillors have complained about another this</p>

		<p>may, however, be appropriate.</p> <p>The Procedure recognises that the local Council has a role to play in complaints; and the relevant officer and Councillors will receive information. Where there is a perceived conflict that is accepted by the Monitoring Officer, another nominated Clerk and or Councillor will need to be nominated for such notification.</p> <p>No amendment made as not considered to be appropriate.</p>
Guidance for Sanctions & Pathway for consideration of complaint	Member of the public: proposal that certain guidance should be included in terms of possible sanctions and pathways for dealing with a complaint, as this would increase transparency.	Amendments made to 9.1 and sanctions principles, following a Sub-Committee finding of breach, set out in the LGA guidance to complaint handling on the model code ('reasonable, proportionate and relevant the behaviour..'). Link to LGA guidance provided.

9. LEGAL IMPLICATIONS

- 9.1. There was a specific delegation from the Standards Committee meeting of 27 March 2024 under the Standards Matters report numbered 6, [item note 46] [CLICK HERE for page](#) for the Monitoring Officer to consider and amend the Procedure.
- 9.2. Additionally the Service Director: Legal & Community has delegations under section 14.6.9(a): (v). *To authorise changes to the Governance Policies/ Protocols/ Codes or Guidance (as the case may be) that fall within the remit of the Monitoring Officer and/ or Legal Services (and are not already covered by 14.6.9 to reflect decisions of the Council / Committees and the Cabinet, or minor ones relating to changes of fact and law, or if required for practical purposes, in order to ensure the proper administration of the Council, subject to regular notification to all Members of such changes.*

10. FINANCIAL IMPLICATIONS

- 10.1. None.

11. RISK IMPLICATIONS

- 11.1 Good Risk Management supports and enhances the decision-making process, increasing the likelihood of the Council meeting its objectives and enabling it to respond quickly and effectively to change. When taking decisions, risks and opportunities must be considered.
- 11.2 Keeping Policies and procedures up to date is effective risk management.

12. EQUALITIES IMPLICATIONS

- 12.1 The Public Sector Equality Duty seeks Public Authorities to have due regard to encourage persons those who share a protected characteristic to participate in public life or other activities where participation is usually low. Otherwise none identified.

13. SOCIAL VALUE IMPLICATIONS

13.1 In respect of procurement or contract, not relevant.

14. ENVIRONMENTAL IMPLICATIONS

14.1 None identified.

15. HUMAN RESOURCE IMPLICATIONS

15.1 None identified.

16. BACKGROUND PAPERS

16.1 None.

17. APPENDICES

17.1 Appendix A – Complaints Handling Procedure showing tracked amendments [for MIS this will be placed Appendix link will be provided only: <https://www.north-herts.gov.uk/delegated-decisions-2024>]

NOTIFICATION DATE

28 June 2024

Councillor Consultees:

Signature of Chair of Standards Committee consulted, Cllr Alistair Willoughby.



Date24.6.24

Signature of Vice Chair of Standards Committee consulted, Cllr Ian Albert:



Date...24.6.24.....

Decision taker:



Signature of Service Director: Legal & Community ...

**Call-in does not apply to NON-EXECUTIVE DECISIONS.
This decision is Non-Executive.**

NORTH HERTFORDSHIRE DISTRICT COUNCIL

DECISION SHEET

Meeting of the Planning Control Committee held in the Council Chamber, District Council Offices, Letchworth Garden City, SG6 3JF on Thursday, 20th June, 2024 at 7.30 pm

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Michael Muir.

Having given due notice Councillor Joe Graziano substituted for Councillor Muir.

2 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

3 CHAIR'S ANNOUNCEMENTS

- (1) The Chair advised that, in accordance with Council Policy, the meeting would be recorded.
- (2) The Chair drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.
- (3) The Chair clarified matters for the registered speakers and advised that there were two applications each with a listed building consent application, as well as a main planning application. Due to this there would be one presentation for each application covering both issues and speakers would be provided 10 minutes speaking time. Voting would take place individually on each item.
- (4) The Chair advised that Section 4.8.23(a) of the Constitution applied to the meeting.
- (5) The Chair advised that a Delegated Decision was published in the Members Information Service on 14 June 2024 regarding the Labour and Co-Operative membership of the Planning Control Committee, therefore Councillors Amy Allen and Ian Mantle became full members, and Councillor Sean Nolan as a reserve member.
- (6) The Chair confirmed that the Planning Appeals listed on the Planning Control Committee agenda for the 13 June 2024 had been included for consideration at this meeting.

4 PUBLIC PARTICIPATION

The Chair confirmed that the registered speakers were in attendance.

5 24/00181/FP THE GEORGE AT BALDOCK, HITCHIN STREET, BALDOCK, HERTFORDSHIRE, SG7 6AE

RESOLVED: That application 24/00181/FP be **GRANTED** planning permission subject to the reasons and conditions set out in the report of the Development and Conservation Manager, with the removal of Conditions 4 and 5 and the following amendment to Condition 3, to read:

"Condition 3

The opening hours of the Restaurant (Use Class E) and Retail bar units (Use Class E) hereby permitted shall only be permitted between 09:00 hours and midnight hours Monday to Sunday.

Reason: To protect the residential amenities of existing residents and to comply with the provisions of policy D3 of North Herts Local Plan 2011-2031.”

6 24/00182/LBC THE GEORGE AT BALDOCK, HITCHIN STREET, BALDOCK, HERTFORDSHIRE, SG7 6AE

RESOLVED: That application 24/00182/LBC be **GRANTED** planning permission subject to the reasons and conditions set out in the report of the Development and Conservation Manager, with the following amendment to Condition 3, to read:

“Condition 3:

Full joinery details of the proposed new timber doors (internal) and windows to a metric scale and 1:1 scale drawings of the proposed glazing bars hereby granted consent, shall be submitted to and agreed, in writing, by the Local Planning Authority before any works commence to alter internal doors or external windows.

Reason: To safeguard the character and appearance of the listed building to which this consent relates and to comply with Policies SP13 and HE1 of the North Hertfordshire Local Plan 2011 to 2031.”

7 24/00537/FP 31 HITCHIN STREET, BALDOCK, HERTFORDSHIRE, SG7 6AQ

RESOLVED: That application 24/00537/FP be **GRANTED** planning permission subject to the reasons and conditions set out in the report of the Development and Conservation Manager.

8 24/00538/LBC 31 HITCHIN STREET, BALDOCK, HERTFORDSHIRE, SG7 6AQ

RESOLVED: That application 24/00538/LBC be **GRANTED** planning permission subject to the reasons and conditions set out in the report of the Development and Conservation Manager.

9 PLANNING APPEALS

The Development and Conservation Manager presented the Appeals Reports from the meeting of the Committee on 13 June 2024.

EAST TEAM

Application No.	Applicant/Agent Address	Location Address, Applicant Name & Proposal
-----------------	-------------------------	---

Ashwell Parish Council

24/01301/TCA	Hbn Trees Mr Ewan Habben 61moorymead closs, Watton at stone, Hertfordshire , Sg143hf, United Kingdom	87 Back Street Ashwell Hertfordshire SG7 5PG Mrs Michelle Banister T1 - Mulberry Tree - Crown Reduction of up to 2 metres and thin crown by 10%.
--------------	---	--

Baldock

24/01300/FPH	G2 Architecture + Design Mr George Dobson Moat House, Brickendonbury Estate, Hertford, Hertfordshire England, SG13 8NL, United Kingdom	5 Station Road Baldock Hertfordshire SG7 5BU Mrs Beth Blackburne Alterations to existing single storey rear extension including raised roof height, insertion of two rooflights and alterations to fenestration and insertion of rear bi-fold doors to patio area.
--------------	--	---

24/01341/FPH	AJF Project Design Mr A Ford 22 Ashtons Lane, Baldock, SG7 6JJ, United Kingdom	66 London Road Baldock Hertfordshire SG7 6JL Mr J Broughton Single storey rear extension following demolition of existing rear conservatory
--------------	--	---

Barkway Parish Council

24/01354/TCA	Mrs Hazel Izod 77A High Street, Barkway, SG8 8ED, United Kingdom	77 High Street Barkway Hertfordshire SG8 8ED Mrs Hazel Izod T1, T2, T3, T4 Lime - Repollard. T5 Oak - Crown reduce up to 30%
--------------	--	---

24/01373/TCA	Mrs Valerie Bradford 97 High Street,, Barkway,, Royston, SG8 8ED, United Kingdom	97 High Street Barkway Royston Hertfordshire SG8 8ED Mrs Valerie Bradford Willow - Pollard. Crab Apple - Reduce by 30%
--------------	--	--

Kelshall Parish Meeting

**NORTH HERTFORDSHIRE DISTRICT COUNCIL
PLANNING CONTROL
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 28/06/2024
DEADLINE FOR COUNCILLORS' CALL IN: 18/07/2024**

24/01184/LDCLB Alan Johnston
Old Rectory, Church Lane, Kelshall,
Herts, SG8 9SP

Old Rectory
Church Lane
Kelshall
Royston
Hertfordshire
SG8 9SP

Alan Johnston

Installation of stairlift.

Letchworth Garden City

24/01140/FPH Mr Brian Petty
32 Lordship Lane, Letchworth
Garden City, Hertfordshire, SG6 2BL Hertfordshire
SG6 2BL

Mr Brian Petty

Replace the existing front elevation flat roof over existing ground floor window, porch and garage with a pitched roof.

24/01288/FP Ben Savills Mr Ben Younger
132-134 Hills Road, Cambridge,
Cambridgeshire, Cambridge, CB2
8PA, United Kingdom

1 Arena Parade
Letchworth Garden City
Hertfordshire
SG6 3BY

Mrs April Heath

Replacement shopfront (Development has commenced).

Royston Town Council

24/01384/TPO Mr Sebastian Lenton-Leaver All
Aspects Tree Services Ltd
UNIT D, 32-42 Denington Road,
Wellingborough, NN8 2QH

Land Adjacent And To The East Of McDonalds Restaurant
Baldock Road
Royston
Hertfordshire
SG8 9NT

Mr Bourne

T1, T3, T4, T6 Sycamore, T2, T5 Hornbeam, T7 Hawthorn - Remove.

Therfield Parish Council

24/01283/FP Moss Property Development Mrs
Amy Moss
42 Silver Street, Ashwell, SG7 5QH

Holborn Farm Bungalow
Dane End
Therfield
Royston
Hertfordshire
SG8 9RH

Ms Clare Malpas

Erection of detached stables and replace existing storage shed.

Weston Parish Council

**NORTH HERTFORDSHIRE DISTRICT COUNCIL
PLANNING CONTROL
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 28/06/2024
DEADLINE FOR COUNCILLORS' CALL IN: 18/07/2024**

24/01309/TCA Bryony Tomlinson Weston Bury
Weston Bury Maiden Street,
Weston, Hertfordshire, SG4 7DL, Hitchin
United Kingdom Hertfordshire
SG4 7DL

Bryony Tomlinson

Holm Oak -Remove

WEST TEAM

Application No.	Applicant/Agent Address	Location Address, Applicant Name & Proposal
-----------------	-------------------------	---

Codicote Parish Council

24/01310/FPH	ArchiTech Ltd. Mr Richard Chambers 72 Lytton Avenue, Letchworth, SG6 3HY, United Kingdom	4 The Riddy Codicote Hitchin Hertfordshire SG4 8UP Mr Pink and Mrs Wilson-Pink Single storey front and side extensions following demolition of existing attached garage and rear conservatory. External render
--------------	---	--

Hitchin

24/01247/TPO	Mr Mark Reed Bartlett Tree Experts Bartlett Tree Experts, Coursers Farm, Coursers Road, Colney Heath, AL4 0PD, United Kingdom	Land At 3 To 41 Harrison Court Harrison Close Hitchin Hertfordshire SG4 9SG Ms Owen T6 Norway Maple - Crown reduction by removing 2.0 to 3.0m growth in height and spread pruning back to suitable growth points to leave a balanced crown.
--------------	--	---

24/01290/FPH	Ms Shabnam Rafiq Ms Shabnam Rafiq 153 Marlborough Road, Bedford, MK40 4LE	26 Cadwell Lane Hitchin Hertfordshire SG4 0AG Ms Shultana Begum First floor rear extension including Juliet balcony
--------------	--	--

24/01304/FPH	Studio C Architects Ltd Mrs Sarah Coughlan 15 Studio C Architects Ltd, 15 Walkern Road, Watton-At-Stone, Hertford, SG14 3RQ, United Kingdom	199 Cambridge Road Hitchin Hertfordshire SG4 0JP Mr & Mrs Harte-Andrews Insertion of first floor side window and removal of front chimney breast.
--------------	--	--

**NORTH HERTFORDSHIRE DISTRICT COUNCIL
PLANNING CONTROL
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 28/06/2024
DEADLINE FOR COUNCILLORS' CALL IN: 18/07/2024**

24/01308/LDCP	Planners And Architects Mr John Asiamah 443 Streatham High Road, London, SW16 3PH	25 Milestone Road Hitchin Hertfordshire SG5 2SZ
		Mr Alvin Osei-Tutu Change of use of existing dwelling to children's home (under Class C3b) and conversion of garage into habitable accommodation.
24/01332/S73	Pentangle Design Group Mr Jonathan Read Suite 1, 21 Bancroft, Hitchin, SG5 1JW, United Kingdom	88 Wymondley Road Hitchin Hertfordshire SG4 9PX
		Mr & Mrs Grouse Variation of condition 2 (revised plans) and removal of condition 3 of planning permission 23/00489/FP granted 04.07.2023 for erection of one detached 5-bed dwelling and detached single garage following demolition of existing 3-bed dwelling. Raised rear patio area
Knebworth Parish Council		
24/01330/LDCP	Intouch Planning Ltd Mr James Gran 4 Ennismore Close, Letchworth Garden City, Hertfordshire, SG6 2SU	13 Wadnall Way Knebworth Hertfordshire SG3 6DU
		JBK Estates Ltd Insertion of front, side and rear rooflights to facilitate loft conversion into habitable accommodation
24/01375/TCA	Mr Andy Nation Elphin, 6 Deards End Lane, Knebworth, SG3 6NL, United Kingdom	6 Deards End Lane Knebworth Hertfordshire SG3 6NL
		Mr Andy Nation Silver Birch, Sycamore - Remove
Pirton Parish Council		
24/01176/FPH	Mr David Allard 16 Great Green, Pirton, SG5 3QD, United Kingdom	16 Great Green Pirton Hitchin Hertfordshire SG5 3QD
		Mr David Allard Replacement of existing ground floor rear window and insertion of rooflight to existing rear roofslope.
24/01177/LBC	Mr David Allard 16 Great Green, Pirton, SG5 3QD, United Kingdom	16 Great Green Pirton Hitchin Hertfordshire SG5 3QD
		Mr David Allard Replacement of existing ground floor rear window and insertion of rooflight to existing rear roofslope.

**NORTH HERTFORDSHIRE DISTRICT COUNCIL
PLANNING CONTROL
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 28/06/2024
DEADLINE FOR COUNCILLORS' CALL IN: 18/07/2024**

24/01316/FPH Charlotte Fausset 30 Shillington Road
30 Shillington Road, Pirton, Hitchin, Pirton
Hertfordshire, SG5 3QL Hitchin
Hertfordshire
SG5 3QL

Charlotte Fausset

Single storey rear and side extensions. Alterations to fenestration of main dwelling and existing garage to facilitate garage conversion into art studio.

St Ippolytts Parish Council

24/01366/TCA Mr Mark Shadbolt 1 Gosmore Ley Close
6 Tilehouse Street, Hitchin, SG5 Gosmore
2DW, United Kingdom Hitchin
Hertfordshire
SG4 7QJ

Mr Mark Shadbolt

T1 Holly - Remove. T2 Hornbeam - Crown reduce by 20%. T3 Silver Birch - Prune back to boundary.

(Including Withdrawn decisions)

EAST TEAM

Application No: 24/00181/FP	Location: The George At Baldock Hitchin Street Baldock Hertfordshire SG7 6AE Applicant Name: Mr Sabahipour Description: Part change of use and conversion of ground floor restaurant to four hotel rooms (C1 use) and one retail (E(a) use) and bar unit, to include insertion of two windows to rear elevation and internal alterations.	Decision: Conditional Permission Decision Date: 21/06/2024
Application No: 24/00182/LBC	Location: The George At Baldock Hitchin Street Baldock Hertfordshire SG7 6AE Applicant Name: Mr Sabahipour Description: Part change of use and conversion of ground floor restaurant to four hotel rooms (C1 use) and one retail (E(a) use) and bar unit, to include insertion of two windows to rear elevation and internal alterations.	Decision: Conditional Consent Decision Date: 21/06/2024
Application No: 24/00504/FPH	Location: 26 Abbots Road Letchworth Garden City Hertfordshire SG6 4UR Applicant Name: Mr Gavin Pain Description: Detached timber summer house and front porch. (Development already carried out).	Decision: Unconditional Permission Decision Date: 21/06/2024
Application No: 24/00537/FP	Location: 31 Hitchin Street Baldock Hertfordshire SG7 6AQ Applicant Name: Kirsten Wandlowsky Description: Change of Use from restaurant (Class E from the 1/09/2020) to C3 (residential) to create two x 1-bed flats. External window alterations to rear elevations.	Decision: Conditional Permission Decision Date: 24/06/2024
Application No: 24/00538/LBC	Location: 31 Hitchin Street Baldock Hertfordshire SG7 6AQ Applicant Name: Kirsten Wandlowsky Description: Replacement double casement window to ground floor of rear courtyard and north-east courtyard elevations, together with refurbishment of mullion transom leaded light window on north-east courtyard elevation. Internal alterations.	Decision: Conditional Consent Decision Date: 24/06/2024
Application No: 24/00614/LBC	Location: 33 Hitchin Street Baldock Hertfordshire SG7 6AQ Applicant Name: Mark Allen Description: Retain outer frames but replace 12 no. existing timber, single-glazed windows with timber, double-glazed units (windows 1, 8 and 9 to front, windows 5 (including glazed doors), 11, 12 and 13 to rear, windows 2, 4 and 10 to side (south-west) elevation and windows 7 and 14 to side (north-east) elevation) and Door 6 glazing (6 panel glazing in top half of door & overhead fan light) (as amended by drawing no. 01/MJ/24 rev A received on 13.05.2024 and as amplified by Window Survey received on 09.06.2024).	Decision: Split Decision Decision Date: 21/06/2024
Application No: 24/00626/FPH	Location: Pendmere Fore Street Weston Hitchin Hertfordshire SG4 7AS Applicant Name: Mr Peter Cox Description: Side infill extension to link main dwelling house to existing detached garage.	Decision: Conditional Permission Decision Date: 26/06/2024

EAST TEAM

Application No: 24/00815/FPH	Location: 17 Lucas Lane Ashwell Baldock Hertfordshire SG7 5LN Applicant Name: Mr David And Paul Evans And Owen Description: Single storey rear extension, replace existing front garage door with an entrance door and window to facilitate conversion of garage into habitable accommodation and alterations to existing fenestration. Widen existing vehicular access following partial demolition of existing boundary wall.	Decision: Conditional Permission Decision Date: 25/06/2024
Application No: 24/00816/FPH	Location: 19 Lucas Lane Ashwell Baldock Hertfordshire SG7 5LN Applicant Name: Mr David And Paul Evans And Owen Description: Two storey side, single storey front and single storey rear extension and alterations to existing fenestration following demolition of existing detached side garage and garden store. Alterations to existing vehicular access following partial demolition of existing boundary wall. As amended by plans received on 02/06/2024.	Decision: Conditional Permission Decision Date: 25/06/2024
Application No: 24/00817/FPH	Location: 54 Gaunts Way Letchworth Garden City Hertfordshire SG6 4PJ Applicant Name: Mr Zak Longthorpe Description: Part two storey part single storey rear extension following demolition of existing rear element (as amended by plans rec'd 22 May 2024).	Decision: Conditional Permission Decision Date: 25/06/2024
Application No: 24/00818/AD	Location: Greggs At Tesco Extra Superstore High Street Baldock Hertfordshire SG7 6BN Applicant Name: Mrs Sara Humphries Greggs plc Description: Installation of three non-illuminated fascia signs.	Decision: Conditional Consent Decision Date: 25/06/2024
Application No: 24/00995/FP	Location: 26 Creamery Court Letchworth Garden City Hertfordshire SG6 2UA Applicant Name: Mr Stabile Description: Replace existing No.4 timber windows with PVCu to ground floor front, side and rear elevations.	Decision: Conditional Permission Decision Date: 20/06/2024
Application No: 24/01038/PNR	Location: Mill End Farm Mill End Sandon Buntingford Hertfordshire SG9 0RN Applicant Name: Mr Tom Cannon Mill End Farms Ltd Description: Change of use of part of agricultural building to offices	Decision: Prior Approval Given Decision Date: 26/06/2024
Application No: 24/01066/FPH	Location: 27 Meadow Way Letchworth Garden City Hertfordshire SG6 3JB Applicant Name: Mr and Mrs Tipping Description: Single storey rear extension and raise existing side elevation parapet following demolition of existing rear element.	Decision: Conditional Permission Decision Date: 26/06/2024
Application No: 24/01159/TCA	Location: 73 West View Letchworth Garden City Hertfordshire SG6 3QJ Applicant Name: Buz Loveday Description: T1: Liquidambar - Lateral growth shortened back from the property side to suitable growth points. Remaining canopy to have protruding growth shortened back to balance and the lower canopy lifted. T2: Sycamore - Prune back overhanging foliage back to the boundary where possible to suitable growth points.	Decision: No Objection Decision Date: 25/06/2024
Application No: 24/01160/TCA	Location: 45 Baldock Road Letchworth Garden City Hertfordshire SG6 3JX Applicant Name: Mr Andy Kennedy Description: T1: Oak - Reduce canopy by approx. 25-30% to suitable lateral growth points. T2: Eucalyptus - Reduce by approx. 25-30% to suitable lateral growth points and lower stem growth removed. T3: Birch - Reduced by approx. 20-25% to suitable lateral growth points.	Decision: No Objection Decision Date: 25/06/2024

EAST TEAM

Application No: 24/01161/TCA	Location: 76 Baldock Road Letchworth Garden City Hertfordshire SG6 2EQ Applicant Name: Mr Ernest Lewis Description: T1: Conifer - Reduce in height by approx 25-30% and remaining canopy pruned in to balance.	Decision: No Objection Decision Date: 25/06/2024
Application No: 24/01164/LDCP	Location: 27 Wynn Close Baldock Hertfordshire SG7 6QS Applicant Name: Mr & Mrs Legg Description: Insertion of 3no roof lights to existing front and rear roof slopes to facilitate conversion of loft into habitable accommodation	Decision: Granted Permission Decision Date: 21/06/2024
Application No: 24/01167/TCA	Location: 28 South View Letchworth Garden City Hertfordshire SG6 3JJ Applicant Name: Mrs Julia Sonander Description: Cherry - Prune and shape to a height of 4.5m above ground level.	Decision: No Objection Decision Date: 25/06/2024
Application No: 24/01282/EC	Location: Land Adjacent To 9 Pyms Close Letchworth Garden City Hertfordshire SG6 1DP Applicant Name: Amen Barudwale Openreach Description: Installation of 10m pole.	Decision: No Objection Decision Date: 20/06/2024
Application No: 24/01301/TCA	Location: 87 Back Street Ashwell Hertfordshire SG7 5PG Applicant Name: Mrs Michelle Banister Description: T1 - Mulberry Tree - Crown Reduction of up to 2 metres and thin crown by 10%.	Decision: No Objection Decision Date: 26/06/2024
Application No: 24/01309/TCA	Location: Weston Bury Maiden Street Weston Hitchin Hertfordshire SG4 7DL Applicant Name: Bryony Tomlinson Description: Holm Oak -Remove	Decision: No Objection Decision Date: 26/06/2024

WEST TEAM

Application No: 23/01749/FPH	Location: 45 West Street Lilley Luton Hertfordshire LU2 8LN Applicant Name: Mrs Emma Talbot Description: Two storey side extension and single storey rear extension. Insertion of rooflights to existing outbuilding and erection of detached single garage following demolition of existing garage	Decision: Conditional Permission Decision Date: 24/06/2024
Application No: 23/01750/LBC	Location: 45 West Street Lilley Luton Hertfordshire LU2 8LN Applicant Name: Mrs Emma Talbot Description: Two storey side extension and single storey rear extension and internal alterations. Repair of external brickwork.	Decision: Conditional Consent Decision Date: 24/06/2024

WEST TEAM

Application No: 23/02410/FP	Location: Valley Farm Kimpton Road Codicote Hitchin Hertfordshire SG4 8ST Applicant Name: Chris and Maria Carradice Description: Conversion of existing barn into flexible habitable space ancillary to the main dwelling, reinstatement of formal courtyard including erection of two outbuildings and installation of natural pond, change of use of land to residential curtilage. Widening of existing vehicular access (as amended by plans received 19/03/24 and 13/05/24)	Decision: Conditional Permission Decision Date: 26/06/2024
Application No: 23/02411/LBC	Location: Valley Farm Kimpton Road Codicote Hitchin Hertfordshire SG4 8ST Applicant Name: Chris and Maria Carradice Description: Internal and external alterations to existing barn to facilitate the conversion of barn into flexible habitable space (as amended by plans received 19/03/24 and 13/05/24)	Decision: Conditional Consent Decision Date: 26/06/2024
Application No: 24/00590/FP	Location: Garages Rear Of Garrison Court Mount Garrison Hitchin Hertfordshire Applicant Name: Mr Tim Sheridan Garrison Court Freeholders Ltd Description: Four 2-storey blocks comprising of 8 apartments following demolition of existing garages.	Decision: Refused Decision Date: 26/06/2024
Application No: 24/00646/NMA	Location: Land North Of Pound Farm London Road St Ippolyts Hertfordshire SG4 7NE Applicant Name: C/o Agent Osprey Homes Limited & Parker Land LLP Description: Relocation of the electricity sub station from the approved position adjacent to Plot 45 to the amenity space located to the rear of the site; amendment relating to Plot 17 replacing the approved 4-bed house to a 3-bed house; amendment to provide 2 no. additional parking spaces in the parking court adjacent to Plots 26 -31; formation of single means of access to Plots 26-31; removal of 2 no. front-entrance doors to front elevation and addition of 2 no. bay windows to Plots 26-31; internal layout reconfiguration to Plots 26-31; replace the 3 no. 1-bed M4(3) flats with 2 no. 2-bed flats and 1 no. 1-bed flat including general internal layout reconfiguration; and amendment relating to Plot 61 replacing the approved 3-bed house to a 4-bed house (as Non-Material Amendment to planning permission 21/00434/HYA granted 19.03.2024)	Decision: Granted Permission Decision Date: 20/06/2024
Application No: 24/00907/FP	Location: Land Along The West Side Of Folly Lane St Ippolyts Hertfordshire Applicant Name: Maydencroft Farm Partnership Description: Use of land as a secure dog exercise area (continuation of) and retention of fencing and hardstanding parking/turning area.	Decision: Conditional Permission Decision Date: 26/06/2024
Application No: 24/00945/FPH	Location: 60 Ninesprings Way Hitchin Hertfordshire SG4 9NU Applicant Name: Mrs Laura Sabri Description: First floor side extension including juliet balcony. Single storey front and rear extensions to existing garage and alterations to fenestration to facilitate the conversion of garage to self-contained 1-bed annexe ancillary to main dwelling.	Decision: Refused Decision Date: 25/06/2024
Application No: 24/01001/FPH	Location: 41 Girons Close Hitchin Hertfordshire SG4 9PG Applicant Name: Mr G Draper Description: Single storey front porch extension and installation of front access ramp following demolition of existing porch and front access steps.	Decision: Conditional Permission Decision Date: 21/06/2024

WEST TEAM

Application No: 24/01006/FPH	Location: 17 Meadowbank Hitchin Hertfordshire SG4 0HX Applicant Name: Mrs Szilvia Perge Description: Two storey front and side extensions following demolition of existing side elevation lean-to roof and front porch as a variation of planning permission 23/01576/FPH granted 30.08.2023 (Development has commenced).	Decision: Conditional Permission Decision Date: 25/06/2024
Application No: 24/01014/LDCP	Location: 7 Westland Road Knebworth Hertfordshire SG3 6AS Applicant Name: Mr & Mrs Sorrentino Description: Erection of outbuilding in rear garden	Decision: Granted Permission Decision Date: 21/06/2024
Application No: 24/01190/DOC	Location: Land At 25-35 John Baker Place And 1-36 Freemans Close Hitchin Hertfordshire Applicant Name: Mrs Shelley Baldwin Lovell Construction Description: Details reserved by condition 27 parts 2 and 3 (Management and Maintenance plan) of planning permission reference no 19/01416/HYA granted 09.06.2020.	Decision: Approval of Details Decision Date: 24/06/2024
Application No: 24/01203/LDCP	Location: Oaks Cottage Oaks Close Hitchin Hertfordshire SG4 9BN Applicant Name: Mr And Mrs Horsnell Description: Single storey rear extension with lean-to pitched roof, following demolition of existing conservatory	Decision: Refused Decision Date: 21/06/2024
Application No: 24/01263/LDCP	Location: 74 Grove Road Hitchin Hertfordshire SG5 1SG Applicant Name: Mr Neil Buckley Description: Insertion of rear L shaped box dormer window to facilitate loft conversion	Decision: Granted Permission Decision Date: 25/06/2024
Application No: 24/01267/LDCP	Location: 22 Chennells Close Hitchin Hertfordshire SG4 0EA Applicant Name: Ms Amy Barber Description: Single storey rear extension with pitched roof	Decision: Granted Permission Decision Date: 25/06/2024

PRESS RELEASE

PR 3857

24 June 2024

Grants for Letchworth groups providing important services

Five community groups have been awarded a total of £7,969* following the Letchworth Community Forum recommendations on 5 June.

Repair Therapy has been awarded £2,060 towards a movement-based support group for new parents to help reduce loneliness and increase mental wellbeing. The group is called Babe Club and is the UK's only silent disco support group for new parents and their babies. Run by a dance movement psychotherapist, the sessions use dance and movement as a therapeutic approach to improve mental and emotional wellbeing.

Creative Chefs has been awarded £1,951 towards providing fun cooking sessions for approximately 200 local children aged four to eight years old. Kids are encouraged to touch, smell and taste ingredients, and learn the importance of making healthy food choices. They take home a healthy main meal as well as a family-friendly recipe booklet, with the aim to help reduce health inequalities in the area.

Army Cadets has been awarded £1,750 towards new 'adventure' training equipment and replacing some old/damaged items. Some of the activities they provide to young people include outdoor climbing, mountain biking, paddling and navigation exercises. These help build resilience, encouraging members to push themselves physically and mentally in a safe and fun environment, and help develop skills including teamwork, communication and self-confidence. Their HQ is in Icknield Way, Letchworth, and they have detachment locations in Letchworth, Hitchin and Royston, as well as other areas in Herts. The Army Cadets are helping to fill a gap in activities for young people, with places accessible to families on low incomes.

The Sadie Centre has been awarded £1,500 towards the design and delivery of a 10-day training programme for trainers in the award-winning 'positive movement' technique. Positive movement is a gentle exercise approach for older people with mobility problems or who are

living with long-term conditions. They want to create a team of teachers equipped to train new tutors, to deliver the programme widely in the local community. Evaluations of positive movement show that 80-90% of participants experienced reduced anxiety, stress and fear of falling, improved self-confidence, increased energy, and a greater ability to look after themselves in their own homes.

Letchworth Men's Shed has been awarded £708 towards a 'Lathe Lads' project for older men to learn skills in wood turning affordably – to help keep brains active with mindful activity and develop the potential to earn income to sustain the Men's Shed in future. Operating from premises at Standalone Farm, the Men's Shed bring men together for purposeful activity, which has shown to have a positive impact on physical and mental health outcomes.

Jeanette Thompson, North Herts Council's Service Director for Legal & Community, said: "These groups are providing important services to our communities, benefitting children and young people as well as new parents and older men, showing the wide range of services our voluntary sector offers which we are proud to help fund."

The next Letchworth Community Forum will take place on [18 September](#).

*subject to completion of the necessary formalities

ENDS

For more information please contact Anna.Cotton@north-herts.gov.uk / 01462 474403.