

## NORTH HERTS COUNCIL

WEEK ENDING FRIDAY 21 JUNE 2024

# MEMBERS' INFORMATION

<b>Topic</b>	<b>Page</b>
News and information	2-4
CCTV Reports	
Pre-Agenda, Agenda and Decision sheets	5-28
Planning consultations	
Planning applications received & decisions	29-47
Press releases	

Produced by the Communications Team. Any comments, suggestions or contributions should be sent to the Communications Team at [MIS@north-herts.gov.uk](mailto:MIS@north-herts.gov.uk)

# NEWS AND INFORMATION

## AGENDA & REPORTS

### PUBLISHED WEEK COMMENCING 17 JUNE 2024

Extraordinary O&S – 2 July 2024

### FORTHCOMING MEETINGS WEEK COMMENCING 24 JUNE 2024

Cabinet – Tuesday 25 June 2024

### UPCOMING OTHER EVENTS FROM FRIDAY 21 JUNE 2024

Date	Event	Location
Thursday 27 June 2024	Southern Rural Community Forum	Ickleford Village Hall Hitchin



**North  
Herts**  
Council

## ***ELECTIONS SECURITY CANDIDATES & AGENTS***

# **MEMBERS**

# **INFORMATION NOTE**

As Members will be aware, we are living in security challenging times. Nationally, our security risk is classified as Substantial, which means an attack is likely. However, according to recent Police intelligence there is currently no specific threat towards Hertfordshire regarding the general election or any of the candidates.

Therefore, a reminder (and to be aware, not to scare), that there are security resources available – and you are advised to look at the content on the following link:

[SECURITY GUIDANCE FOR ELECTIONS](#)

A General North Herts Councillor Safety Guide is also available:

[PERSONAL SAFETY - A GUIDE FOR COUNCILLORS](#)

**Remember – if it is *urgent Police assistance* that you require – call 999.**

*Otherwise if it is a routine matter - call 101 asking for Hertfordshire Constabulary if you are calling from another Police area.*

We do have a Police Single Point of Contact, and if you cannot find the information you require in the above links, please contact:

[operationsdepartment@herts.police.uk](mailto:operationsdepartment@herts.police.uk)

Jeanette Thompson  
Service Director – Legal and Community  
Monitoring Officer  
Email: [Monitoring.Officer@north-herts.gov.uk](mailto:Monitoring.Officer@north-herts.gov.uk)

# Community & Partnerships Executive Member briefing – June 2024

## Community & Licensing

### Community Safety

- Community Safety have participated in two Operation Outing multi agency checks, one on the A10 at Royston and one on the A505 at Lilley. Police, Customs, Trading Standards and North Herts Council were in attendance, examining vehicles for potential offences. Some minor waste transfer offences identified, and warnings/advice issued.
- A Violence Against Women and Girls (VAWG) event was held at the DCO. It was aimed at secondary school management and included guest speakers warning about the Incel movement and the dangers of pornography and 'sexting' by schoolchildren. All secondary schools in North Herts attended, as well as SEN (special education needs head teachers) and was very well received. North Herts Community Safety partnership have secured £5k funding from the OPCC to allow schools to survey their pupils to see how widespread the issues are.
- A promotional event was held in Hitchin Market Place to educate the public on 'Cuckooing' and included a large Ad Van with a billboard to explain the issues. Police and North Herts Council attended and despite the poor weather there was a good interaction with the public.
- There is currently an Anti-Social behaviour case review under investigation for an address in Ickleford, which is a long-standing neighbour dispute.

## Democratic Services

### Committee Services

- Induction Sessions have taken place since the May 2024 election with new and re-elected Members attending sessions covering topics including, scrutiny, planning and licensing. These sessions have been well attended by Members.
- Preparing ahead of the first round of meetings in June and July and have had to re-schedule some meetings to accommodate the election on 4 July.
- Scrutiny Officer has been working on documents and processes, alongside the new Chair and Vice Chair, on how the scrutiny function can be improved at the Council.
- Notified Outside Organisations of their appointed Members following Annual Council.

- Updating ModGov with Committee membership and specific roles following Annual Council.
- Supporting a work placement for a student from Bournemouth University, who is shadowing Committee Services over June.

### Electoral Services

- General election has been called for 4 July – preparations are well underway.
- Polling station bookings have all been finalised and staffing arrangements starting to take place.
- We are implanting our cross-boundary arrangements with the teams at East Herts, Central Bedfordshire and Stevenage with whom we work on cross boundary constituencies now following the latest boundary review.
- Poll cards have been despatched and other printing arrangements for postal votes and ballot papers have been confirmed.
- The team have also been dealing with the related surge in registration applications, postal vote applications and other registration-based queries.

## Policy & Community Services

### Policy, Community & Partnerships

Throughout May, we have been busy coordinating various partnership networks and events and the provision of ongoing Community and Member support.

- Ongoing facilitation of that last Area Forum meetings and Councillor's Surgeries in the civic year.
- Attended various groups and networking opportunities including Parish Council meetings, Food Provision network, Royston Community breakfast, St Mary's Church, Triangle Community Garden, Jackmans Group meeting, North Herts Youth Strategy Group, Therfield Parish Council meeting, Barley Annual Village Meeting, North Herts Arts & Culture Network Group meeting, Green and Growing network, Youth Action Network Meeting.
- Successful support of co-hosted 'All About Us' conference in May with LGCHF and NHCVS.
- Ongoing work for the Public Sector Decarbonisation Scheme (PSDS) project.
- Ongoing updates on the Climate Hive Engagement page – Hive updates for Hitchin Eco-day, Water Saving week VCSE Energy Efficiency Scheme,

World Environment Day and On Demand bus services.

- Council Plan workshop preparation for new administration.
- Ongoing planning support for Letchworth Remembrance Day event.
- AGS - compiling assurance statements, action plan development, and finishing draft condensed version AGS for June FAR meeting.
- Further research on grants to support Council objectives and priorities.

### Community Wellbeing

- The Healthy Hub drop-ins in are now scheduled to the end of March 2025. Further information can be found [HERE](#).
- Healthy Hub delivering various family session in Hitchin, Knebworth, Letchworth and Royston throughout the month.
- Herts County Council Health inequality funding used to support mental health peer support in Royston, energy efficient cooking sessions across the district and mental health projects located within the leisure centres.
- Progressing Growing People project with additional UKSPF allocation for horticultural therapy placement sessions, for those with mental health conditions.
- Collaborating with Communities 1st to facilitate numeracy courses in Baldock and Royston for families with children.
- Supported delivery of air frying course in Hitchin, family food education in Baldock and adult wellbeing drop in for Knebworth.

### Safeguarding briefing

- Members of the team attended the North Herts Deprivation meeting; and improving the response to older victims of domestic abuse for those living with dementia and care and support needs.
- There has been a start to the Safeguarding Annual Report for Overview & Scrutiny Committee – which also covers the recent audit and updates on that.
- The e-learning safeguarding module on Growzone, for it to migrated to new system.
- Members should be aware that the Council adopted the Modern Slavery Charter back in 2019. There is a useful Councillor guide to tackling modern slavery (drafted by the LGA) that can be found by clicking on [THIS LINK](#). *The guide will give you an idea of what to look for and the role that Councillors can play in helping to identify and referring victims.*

## RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

### **PART 1 – PUBLIC DOCUMENT**

Any interest to declare/ or conflict and any dispensation granted for the Officer or Executive Member  
**[NO]**

Any conflict with any Member of the Panel and the bodies concerned **[NO]**

**SERVICE DIRECTORATE:** Legal and Community

#### **1. DECISION TAKEN**

1.1 The approval of the allocation **Baldock & Surrounding Villages Community Grant** funding of:

1.1.1 **£2,000** to **Balstock CIC** to help support for the rising costs of putting on the Balstock festival.

1.1.2 **£1,000** to **Bygrave Parish Council** to help pay for a new defibrillator for the residents of Lower Bygrave.

1.1.3 **£1,200** to **Respair Therapy CIC** towards funding Dance Movement Psychotherapy sessions for adults living with profound multiple learning disabilities and/or adults living with autism with high support needs.

#### **2. DECISION TAKER**

2.1 Cllr Val Bryant, Executive Member for Community and Partnerships, in consultation with the Acting Service Director – Legal and Community.

#### **3. DATE DECISION TAKEN:**

**21 June 2024**

#### **4. REASON FOR DECISION**

4.1 The Baldock & Surrounding Villages Community Forum held on 17 June 2024 considered funding applications from Balstock CIC, Bygrave Parish Council, and Respair Therapy CIC and recorded their recommendation to the Executive Member for Community and Partnerships for the formal commitment of Community Grant funds via the delegated authority process.

#### **5. ALTERNATIVE OPTIONS CONSIDERED**

5.1 There are no other reasonable alternative options.

#### **6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)**

6.1 Consultation has taken place with the Baldock & Surrounding Villages Community Forum Members in a public meeting on 17 June 2024. Members are in favour and recommend that the Baldock & Surrounding Villages Community Grant budget should be used for this purpose.

#### **7. FORWARD PLAN**

7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

## **8. BACKGROUND/ RELEVANT CONSIDERATIONS**

- 8.1 The grant applications were considered by the Baldock & Surrounding Villages Community Forum on 17 June 2024. The report with the application details is set out under item 4, available on the Council's website [\[CLICK HERE\]](#).
- 8.3 This delegated decision confirms that the recommendation made by the Community Forum members was accepted by the Executive Member for Community & Partnerships, and Service Director on applications 1.1.1, 1.1.2, and 1.1.3.

## **9. LEGAL IMPLICATIONS**

- 9.1 Following the decision of Full Council on 18 April 2023, an Area Forum shall consider applications for community grants in its area and make recommendations to the Executive Member for Community & Partnerships on them. The Executive Member has delegated authority to make these Executive decisions under section 14.6.9(b)(ii)A of the constitution, in consultation with the Service Director: Legal & Community. That decision will be subject to a five clear working day call-in period, following publication in the Members Information Service (MIS) and on the Council's website.

## **10. FINANCIAL IMPLICATIONS**

- 10.1 At the start of this financial year, the carry over community grant budget for Baldock & Surrounding Villages from 2022/23 was **£2,229**.
- 10.2 The 2023/24 base budget is **£10,000**. This left a remainder of £2,229 in the 2022/23 budget to utilise.
- 10.3 No money has been allocated to date in 2024/25, leaving **£12,229** available to allocate for community grants.
- 10.4 The grant applications for this meeting total **£4,200**. If the grants are awarded as outlined in 1.1.1, 1.1.2, and 1.1.3. the remaining balance will be **£8,029** available for Community Grants for the remainder of the 2024-25 financial year.

## **11. RISK IMPLICATIONS**

- 11.1 Good Risk Management supports and enhances the decision-making process, increasing the likelihood of the Council meeting its objectives and enabling it to respond quickly and effectively to change. When taking decisions, risks and opportunities must be considered.
- 11.2 There are no relevant risk entries that have been recorded on Ideagen Risk, the Council's performance and risk system. Individual events should have their own risk assessments in place to mitigate any health and safety issues. Whenever a request for grant funding for equipment is received, the recipient of the funding will be advised to obtain insurance for the item to avoid a repeat request for funding in the event of the equipment being stolen or damaged. There are no pertinent risk implications for the Authority associated with any items within this report.

## **12. EQUALITIES IMPLICATIONS**

- 12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

12.2 Community Grant funds are awarded to community groups that clearly demonstrate positive impact on the community and wider environment. The projects outlined in this report seek to advance equality of opportunity and foster good relations.

**13. SOCIAL VALUE IMPLICATIONS**

13.1 The Social Value Act and “go local” policy do not apply to the matters contained within this report, as there are no recommendations on procurement.

**14. ENVIRONMENTAL IMPLICATIONS**

14.1 There are no known Environmental impacts or requirements that apply to this report.

**15. HUMAN RESOURCE IMPLICATIONS**

15.1 The activities of the Community & Partnership team are covered by existing budgets.

**16. BACKGROUND PAPERS**

16.1 Terms of Reference for Community Forums, see section 9 Constitution page: <https://www.north-herts.gov.uk/council-constitution>.

16.2 [Community Grants Policy, 9<sup>th</sup> May 2023](#)

16.3 Baldock & Surrounding Villages Community [Forum](#) – 17 June 2024

**17. APPENDICES**

17.1 See website links above.

**NOTIFICATION DATE**

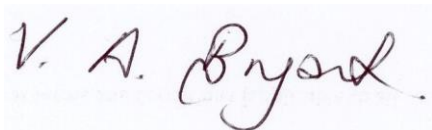
**21.6.24**

**Signature of Service Director Consulted**



**Date: 21.6.24**

**Signature of Executive Member for Community and Partnerships**



**Decision Taker .....**

**Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in. Call-in does not apply to NON-EXECUTIVE DECISIONS**

## **RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY**

### **PART 1 – PUBLIC DOCUMENT**

Any interest to declare/ or conflict and any dispensation granted for the Officer or Executive Member  
**[NO]**

Any conflict with any Member of the Panel and the bodies concerned **[NO]**

**SERVICE DIRECTORATE:** Legal and Community

#### **1. DECISION TAKEN**

1.1 The approval of the allocation **Hitchin Community Grant** funding of:

1.2 Rotary Club of Hitchin Tilehouse - **£550** towards delivering the Youth Showcase event in Hitchin Market Place.

1.3 Hitchin Community Gardens - **£1,612** towards delivering their Triangle Tribe Bushcraft for Wellbeing sessions, for a year.

1.4 Herts Vision Loss - **£2,000** towards funding the first five sessions of a new Sight Life social group, that will help support blind and visually impaired Hitchin residents.

#### **2. DECISION TAKER**

2.1 Cllr Val Bryant, Executive Member for Community and Partnerships, in consultation with the Acting Service Director – Legal and Community.

#### **3. DATE DECISION TAKEN:**

**21 June 2024**

#### **4. REASON FOR DECISION**

4.1 The **Hitchin Community Forum** held on 11 June 2024 considered funding applications from The Rotary Club of Hitchin Tilehouse, Hitchin Community Garden (Triangle) and, Herts Vision Loss and recorded their recommendation to the Executive Member for Community and Partnerships for the formal commitment of Community Grant funds via the delegated authority process.

#### **5. ALTERNATIVE OPTIONS CONSIDERED**

5.1 There are no other reasonable alternative options.

#### **6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)**

6.1 Consultation has taken place with the Hitchin Community Forum Members in a public meeting on 11 June 2024. Members are in favour and recommend that the Hitchin Community Grant budget should be used for this purpose.

#### **7. FORWARD PLAN**

7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.



## 8. BACKGROUND/ RELEVANT CONSIDERATIONS

- 8.1 The grant applications were considered by the Hitchin Community Forum on 11 June 2024. The report with the application details is set out under item 6, available on the Council's website [\[CLICK HERE\]](#).
- 8.2 The grant application 1.4 have also applied to Letchworth Community Forum. Herts Vison Loss is seeking (£2,000)
- 8.3 This delegated decision confirms that the recommendation made by the Community Forum members was accepted by the Executive Member for Community & Partnerships, and Service Director on applications 1.2. 1.3 and 1.4.

## 9. LEGAL IMPLICATIONS

- 9.1 Following the decision of Full Council on 18 April 2023, a Community Forum shall consider applications for community grants in its area and make recommendations to the Executive Member for Community & Partnerships on them. The Executive Member has delegated authority to make these Executive decisions under section 14.6.9(b)(ii)A of the constitution, in consultation with the Service Director: Legal & Community. That decision will be subject to a five clear working day call-in period, following publication in the Members Information Service (MIS) and on the Council's website.

## 10. FINANCIAL IMPLICATIONS

- 10.1 At the start of this financial year, the carry over community grant budget for Hitchin from 2022/23 was **£2,147**.
- 10.2 The 2023/24 base budget is **£16,000**.
- 10.3 No money has been allocated to date in 2024/25, leaving **£18,147** available to allocate for community grants.
- 10.4 The grant applications for this meeting total **£4,162**. If the grants are awarded as outlined in 1.2, 1.3 and 1.4, the remaining balance will be **£13,985** available for Community Grants in the Hitchin Budget for the remainder of the 2024-25 financial year.

## 11. RISK IMPLICATIONS

- 11.1 Good Risk Management supports and enhances the decision-making process, increasing the likelihood of the Council meeting its objectives and enabling it to respond quickly and effectively to change. When taking decisions, risks and opportunities must be considered.
- 11.2 There are no relevant risk entries that have been recorded on Ideagen Risk, the Council's performance and risk system. Individual events should have their own risk assessments in place to mitigate any health and safety issues. Whenever a request for grant funding for equipment is received, the recipient of the funding will be advised to obtain insurance for the item to avoid a repeat request for funding in the event of the equipment being stolen or damaged. There are no pertinent risk implications for the Authority associated with any items within this report.

## 12. EQUALITIES IMPLICATIONS

- 12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment,

victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

12.2 Community Grant funds are awarded to community groups that clearly demonstrate positive impact on the community and wider environment. The projects outlined in this report seek to advance equality of opportunity and foster good relations.

**13. SOCIAL VALUE IMPLICATIONS**

13.1 The Social Value Act and “go local” policy do not apply to the matters contained within this report, as there are no recommendations on procurement.

**14. ENVIRONMENTAL IMPLICATIONS**

14.1 There are no known Environmental impacts or requirements that apply to this report.

**15. HUMAN RESOURCE IMPLICATIONS**

15.1 The activities of the Community & Partnership team are covered by existing budgets.

**16. BACKGROUND PAPERS**

16.1 Terms of Reference for Community Forums, see section 9 Constitution page: <https://www.north-herts.gov.uk/council-constitution>.

16.2 [Community Grants Policy, 9<sup>th</sup> May 2023](#)


16.3 Hitchin Community [Forum](#) – 11 June 2024

**17. APPENDICES**

17.1 See website links above.

**NOTIFICATION DATE**

**20.06.24**



**Signature of Service Director Consulted**

**Date: 19.06.2024**

**Signature of Executive Member for Community and Partnerships**



**Decision Taker .....**

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## **RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY**

### **PART 1 – PUBLIC DOCUMENT**

Any interest to declare/ or conflict and any dispensation granted for the Officer or Executive Member  
**[NO]**

Any conflict with any Member of the Panel and the bodies concerned **[NO]**

**SERVICE DIRECTORATE:** Legal and Community

### **DECISION TAKEN**

1.1 The approval of the allocation **Royston Community Grant** funding of:

1.1.1 **£1,295** to **Royston Swimming Club** towards training new swimming coaches.

1.1.2 **£1,218** to **Barkway Preschool** towards iPads and sport equipment.

1.1.3 **£1,294** to **Outside of the Box** towards Chrome Books and sensory mats.

### **2. DECISION TAKER**

2.1 Cllr Val Bryant, Executive Member for Community and Partnerships, in consultation with the Service Director – Legal and Community.

### **3. DATE DECISION TAKEN:**

**20 June 2024**

### **4. REASON FOR DECISION**

4.1 The **Royston Community Forum** held on 11 June 2024 considered funding applications from Royston Swimming Club, Barkway Preschool and Outside of the Box and recorded their recommendation to the Executive Member for Community and Partnerships for the formal commitment of Community Grant funds via the delegated authority process.

### **5. ALTERNATIVE OPTIONS CONSIDERED**

5.1 There are no other reasonable alternative options.

### **6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)**

6.1 Consultation has taken place with the Royston Community Forum Members in a public meeting on 11 June 2024. Members are in favour and recommend that the Royston Community Grant budget should be used for this purpose.

### **7. FORWARD PLAN**

7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

### **8. BACKGROUND/ RELEVANT CONSIDERATIONS**

8.1 The grant applications were considered by the Royston Community Forum on 11 June 2024. The report with the application details is set out under item 3, available on the Council's website [\[CLICK HERE\]](#).

- 8.2 This delegated decision confirms that the recommendation made by the Community Forum members was accepted by the Executive Member for Community & Partnerships, and Service Director on applications 1.1.1, 1.1.2 and 1.1.3.

## **9. LEGAL IMPLICATIONS**

- 4.1 Following the decision of Full Council on 18 April 2023, a Community Forum (formerly Area Forum) shall consider applications for community grants in its area and make recommendations to the Executive Member for Community & Partnerships on them. The Executive Member has delegated authority to make these Executive decisions under section 14.6.8(b)((ii)A 5 of the constitution, in consultation with the Service Director: Legal & Community. That decision will be subject to a 5 clear working day call-in period, following publication in the Members Information Service (MIS) and on the Council's website.

- 4.2 These grants have been assessed against the Subsidy Control Act 2022. One of these grants (Barkway Preschool) relates to enabling the provision of goods and services that are also available commercially. As part of their grant submission, the organisation has confirmed that it is likely that these grants can be awarded under Minimal Financial Assistance (MFA) within the Subsidy Control Act. After this decision is taken, the organisation will be written to again to get formal confirmation that MFA can still be applied. Once this is received then the grant payment can be made.

## **10. FINANCIAL IMPLICATIONS**

- 10.1 At the beginning of the 2024/2025 financial year, the carry forward of community grant budget for Royston from 2023/24 was **£1**.

- 10.2 The 2024/25 base budget is **£11,000**.

- 10.3 No money has been allocated to date in 2024/25, leaving **£11,001** available to allocate for community grants.

- 10.4 The grant applications for this meeting total **£3,807**. If the grants are awarded as outlined in 1.1.1, 1.1.2 and 1.1.3, the remaining balance will be **£7,194** available for Community Grants for the remainder of the 2024-25 financial year.

## **11. RISK IMPLICATIONS**

- 11.1 Good Risk Management supports and enhances the decision-making process, increasing the likelihood of the Council meeting its objectives and enabling it to respond quickly and effectively to change. When taking decisions, risks and opportunities must be considered.

- 11.2 There are no relevant risk entries that have been recorded on Ideagen Risk, the Council's performance and risk system. Individual events should have their own risk assessments in place to mitigate any health and safety issues. Whenever a request for grant funding for equipment is received, the recipient of the funding will be advised to obtain insurance for the item to avoid a repeat request for funding in the event of the equipment being stolen or damaged. There are no pertinent risk implications for the Authority associated with any items within this report.

## **12. EQUALITIES IMPLICATIONS**

- 12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

12.2 Community Grant funds are awarded to community groups that clearly demonstrate positive impact on the community and wider environment. The projects outlined in this report seek to advance equality of opportunity and foster good relations.

**13. SOCIAL VALUE IMPLICATIONS**

13.1 The Social Value Act and “go local” policy do not apply to the matters contained within this report, as there are no recommendations on procurement.

**14. ENVIRONMENTAL IMPLICATIONS**

14.1 There are no known Environmental impacts or requirements that apply to this report.

**15. HUMAN RESOURCE IMPLICATIONS**

15.1 The activities of the Community & Partnership team are covered by existing budgets.

**16. BACKGROUND PAPERS**

16.1 Terms of Reference for Community Forums, see section 9 Constitution page: <https://www.north-herts.gov.uk/council-constitution>.

16.2 [Community Grants Policy, 9<sup>th</sup> May 2023](#)

16.3 [Royton Community Forum – 11 June 2024](#)

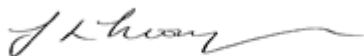
**17. APPENDICES**

17.1 See website links above.

**NOTIFICATION DATE**

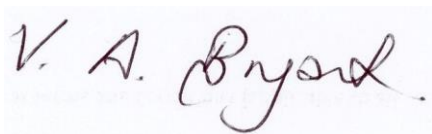
**21.06.24**

**Signature of Service Director Consulted**



**Date: 21.06.2024**

**Signature of Executive Member for Community and Partnerships**



**Decision Taker .....**

**Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in. Call-in does not apply to NON-EXECUTIVE DECISIONS**

## RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

Any interest to declare/ or conflict and any dispensation granted <i>[if applicable]</i>	
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**SERVICE DIRECTORATE:** PLACE

**1. DECISION TAKEN**

1.1 To approve to hold weekly 'Exercise Blue Education' training by the Royal Air Force Cadets from October 2024 to March 2025 on agreed dates (Mondays and Thursdays) between 19.00 hrs to 21.30 hrs using Norton Common, Letchworth.

**2. DECISION TAKER**

2.1. Andrew Mills, Service Manager Greenspace

**3. DATE DECISION TAKEN:**

3.1 19<sup>th</sup> June 2024

**4. REASON FOR DECISION**

4.1 To support the organisers to provide an event for the whole community.

**5. ALTERNATIVE OPTIONS CONSIDERED**

5.1 The organisers have approached North Herts Council to host this event. Other locations have been considered by the organisers that are outside North Herts.

**6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)**

6.1 Consultation has been undertaken with colleagues in Property Services and the Safety Advisory Group.

**7. FORWARD PLAN**

7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

**8. BACKGROUND/ RELEVANT CONSIDERATIONS**

8.1 The organisers have approached NHC for approval to use this location for their event.

**9. LEGAL IMPLICATIONS**

9.1 The authority has an obligation to ensure that the public open spaces it maintains are at a standard that are safe for everyone to use. Additionally, the authority has an obligation to ensure that any environmentally sensitive environment is not damaged due to actions or intentions of others.

**10. FINANCIAL IMPLICATIONS**

10.1 There are no financial risks as this opportunity is generating income.

**11. RISK IMPLICATIONS**

11.1 There are no risk implications. However, risk assessments have been considered to endeavour that this is a safe event.

**12. EQUALITIES IMPLICATIONS**

12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

12.2 Central Government and national groups have expressed the continued importance of public Green Space in the health and well-being of communities. From April 2013 local authorities at county level are required to take on the statutory duty to improve the health of their communities as required by the Health and Social Care Act 2012 and with it, to acquire many of the public health services currently the responsibility of the NHS. The use of open spaces, parks, playgrounds, and relevant leisure facilities are promoted in terms of reducing the impact of obesity on long term health, the importance in the management of wellbeing and in aiding relaxation, as well as sensory' enjoyment.

**13. SOCIAL VALUE IMPLICATIONS**

13.1 The event is open to everyone.

**14. ENVIRONMENTAL IMPLICATIONS**

14.1 There are no known Environmental impacts or requirements that apply to this event.

**15. HUMAN RESOURCE IMPLICATIONS**

15.1 This item of work is contained within the Place Directorate existing work programs.

**16. BACKGROUND PAPERS**

16.1 Application form and supporting documents.

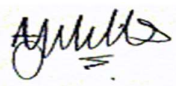
**17. APPENDICES**

17.1 None

**NOTIFICATION DATE - 21<sup>st</sup> June 2024**

**Signature of Executive Member Consulted .....Not Applicable.....**

**Date .....19<sup>th</sup> June 2024.....**

**Signature of Decision Taker .....**  **.....**

**Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.**

**Call-in does not apply to NON-EXECUTIVE DECISIONS**

## RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

Any interest to declare/ or conflict and any dispensation granted *[if applicable]*

**SERVICE DIRECTORATE:** PLACE

### **1. DECISION TAKEN**

- 1.1 To approve to hold a 5k run on the first Saturday of the every month at Norton Common, Letchworth on agreed monthly dates on Saturdays commencing 6<sup>th</sup> July 2024 until 28<sup>th</sup> June 2025 between 09.00 to 10.30 hrs at Norton Common, Letchworth on each occasion

### **2. DECISION TAKER**

- 2.1. Tom Ayres – Greenspace Manager

### **3. DATE DECISION TAKEN:**

- 3.1 14<sup>th</sup> June 2024

### **4. REASON FOR DECISION**

- 4.1 To support the organisers to provide an annual event for the whole community.

### **5. ALTERNATIVE OPTIONS CONSIDERED**

- 5.1 The organisers have approached North Herts Council to host this event. No other locations were considered as part of this application.

### **6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)**

- 6.1 Consultation has been undertaken with colleagues in the Safety Advisory Group.

### **7. FORWARD PLAN**

- 7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

### **8. BACKGROUND/ RELEVANT CONSIDERATIONS**

- 8.1 The organisers have approached NHC for approval to use this location for their event.

### **9. LEGAL IMPLICATIONS**

- 9.1 The authority has an obligation to ensure that the public open spaces it maintains are at a standard that are safe for everyone to use. Additionally, the authority has an obligation to ensure that any environmentally sensitive environment is not damaged due to actions or intentions of others.

### **10. FINANCIAL IMPLICATIONS**

- 10.1 There are no financial risks as this opportunity is generating income.



**11. RISK IMPLICATIONS**

11.1 There are no risk implications. However, risk assessments have been considered to endeavour that this is a safe event.

**12. EQUALITIES IMPLICATIONS**

12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

12.2 Central Government and national groups have expressed the continued importance of public Green Space in the health and well-being of communities. From April 2013 local authorities at county level are required to take on the statutory duty to improve the health of their communities as required by the Health and Social Care Act 2012 and with it, to acquire many of the public health services currently the responsibility of the NHS. The use of open spaces, parks, playgrounds and relevant leisure facilities are promoted in terms of reducing the impact of obesity on long term health, the importance in the management of wellbeing and in aiding relaxation, as well as sensory' enjoyment.

**13. SOCIAL VALUE IMPLICATIONS**

13.1 The event is open to everyone.

**14. ENVIRONMENTAL IMPLICATIONS**

14.1 There are no known Environmental impacts or requirements that apply to this event.

**15. HUMAN RESOURCE IMPLICATIONS**

15.1 This item of work is contained within the Place Directorate existing work programs.

**16. BACKGROUND PAPERS**

16.1 None

**17. APPENDICES**

17.1 None

**NOTIFICATION DATE - 14<sup>th</sup> June 2024**

**Signature of Executive Member Consulted .....Not Applicable.....**

**Date .....14<sup>th</sup> June 2024**

**Signature of Decision Taker ..........**

**Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.**

## RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

Any interest to declare/ or conflict and any dispensation granted *[if applicable]*

**SERVICE DIRECTORATE:** PLACE

### **1. DECISION TAKEN**

- 1.1 To approve to hold weekly ParkPlay events (Saturdays) at The Creamery Fields, Jackmans Estate, Letchworth from the 3<sup>rd</sup> August 2024 to 29<sup>th</sup> March 2025 from 10.00 to 12.00 hrs on each date.

### **2. DECISION TAKER**

- 2.1. Thomas Ayres – Greenspace Manager

### **3. DATE DECISION TAKEN:**

- 3.1 14<sup>th</sup> June 2024

### **4. REASON FOR DECISION**

- 4.1 To support the organisers to provide an annual event for the whole community.

### **5. ALTERNATIVE OPTIONS CONSIDERED**

- 5.1 The organisers have approached North Herts Council to host this event. No other locations were considered as part of this application.

### **6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)**

- 6.1 Consultation has been undertaken with colleagues in the Safety Advisory Group.

### **7. FORWARD PLAN**

- 7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

### **8. BACKGROUND/ RELEVANT CONSIDERATIONS**

- 8.1 The organisers have approached NHC for approval to use this location for their event.

### **9. LEGAL IMPLICATIONS**

- 9.1 The authority has an obligation to ensure that the public open spaces it maintains are at a standard that are safe for everyone to use. Additionally, the authority has an obligation to ensure that any environmentally sensitive environment is not damaged due to actions or intentions of others.

### **10. FINANCIAL IMPLICATIONS**

- 10.1 There are no financial risks as this opportunity is generating income.

**11. RISK IMPLICATIONS**

11.1 There are no risk implications. However, risk assessments have been considered to endeavour that this is a safe event.

**12. EQUALITIES IMPLICATIONS**

12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

12.2 Central Government and national groups have expressed the continued importance of public Green Space in the health and well-being of communities. From April 2013 local authorities at county level are required to take on the statutory duty to improve the health of their communities as required by the Health and Social Care Act 2012 and with it, to acquire many of the public health services currently the responsibility of the NHS. The use of open spaces, parks, playgrounds and relevant leisure facilities are promoted in terms of reducing the impact of obesity on long term health, the importance in the management of wellbeing and in aiding relaxation, as well as sensory' enjoyment.

**13. SOCIAL VALUE IMPLICATIONS**

13.1 The event is open to everyone.

**14. ENVIRONMENTAL IMPLICATIONS**

14.1 There are no known Environmental impacts or requirements that apply to this event.

**15. HUMAN RESOURCE IMPLICATIONS**

15.1 This item of work is contained within the Place Directorate existing work programs.

**16. BACKGROUND PAPERS**

16.1 None

**17. APPENDICES**

17.1 None

**NOTIFICATION DATE - 21<sup>st</sup> June 2024**

**Signature of Executive Member Consulted .....Not Applicable.....**

**Date .....17<sup>th</sup> June 2024**



**Signature of Decision Taker .....**

**Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.**

## RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

Any interest to declare/ or conflict and any dispensation granted <i>[if applicable]</i>	
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**SERVICE DIRECTORATE:** PLACE

### **1. DECISION TAKEN**

- 1.1 To approve to hold the Woodland Holiday Club event at Ransom's Recreation Ground every Monday from the 02 August 2024 to 23 August 2024 and at Norton Common every Thursday from the 05 August 2024 to 26 August 2024 from 10:00hrs to 15:00hrs on each occasion.

### **2. DECISION TAKER**

- 2.1. Andrew Mills, Service Manager Greenspace

### **3. DATE DECISION TAKEN:**

- 3.1 19 June 2024

### **4. REASON FOR DECISION**

- 4.1 To support the organisers to provide a regular event for the community.

### **5. ALTERNATIVE OPTIONS CONSIDERED**

- 5.1 The organisers have approached North Herts Council to host this event. No other alternatives have been considered.

### **6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)**

- 6.1 Consultation has been undertaken with colleagues in the Safety Advisory Group.

### **7. FORWARD PLAN**

- 7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

### **8. BACKGROUND/ RELEVANT CONSIDERATIONS**

- 8.1 The organisers have approached NHC for approval to use this location for their event.

### **9. LEGAL IMPLICATIONS**

- 9.1 The authority has an obligation to ensure that the public open spaces it maintains are at a standard that are safe for everyone to use. Additionally, the authority has an obligation to ensure that any environmentally sensitive environment is not damaged due to actions or intentions of others.

### **10. FINANCIAL IMPLICATIONS**

- 10.1 There are no financial risks as this opportunity is generating income.

**11. RISK IMPLICATIONS**

11.1 There are no risk implications. However, risk assessments have been considered to endeavour that this is a safe event.

**12. EQUALITIES IMPLICATIONS**

12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

12.2 Central Government and national groups have expressed the continued importance of public Green Space in the health and well-being of communities. From April 2013 local authorities at county level are required to take on the statutory duty to improve the health of their communities as required by the Health and Social Care Act 2012 and with it, to acquire many of the public health services currently the responsibility of the NHS. The use of open spaces, parks, playgrounds, and relevant leisure facilities are promoted in terms of reducing the impact of obesity on long term health, the importance in the management of wellbeing and in aiding relaxation, as well as sensory' enjoyment.

**13. SOCIAL VALUE IMPLICATIONS**

13.1 The event is open to everyone.

**14. ENVIRONMENTAL IMPLICATIONS**

14.1 There are no known Environmental impacts or requirements that apply to this event.

**15. HUMAN RESOURCE IMPLICATIONS**

15.1 This item of work is contained within the Place Directorate existing work programs.

**16. BACKGROUND PAPERS**

16.1 None

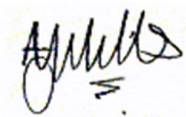
**17. APPENDICES**

17.1 None

**NOTIFICATION DATE - 19 June 2024**

**Signature of Executive Member Consulted .....Not Applicable.....**

**Date .....19 June 2024**



**Signature of Decision Taker .....**

**Please Note: that unless urgency provisions apply EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.**

# NORTH HERTFORDSHIRE DISTRICT COUNCIL

## DECISION SHEET

Meeting of the Planning Control Committee held in the Council Chamber, District Council Offices, Gernon Road, Letchworth Garden City, SG6 3JF on Thursday, 13th June, 2024 at 7.30 pm

### 1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Councillor Tom Tyson.

Having given due notice Councillor Jon Clayden substituted for Councillor Tyson.

Having given due notice, Councillors Ian Mantle and Mick Debenham substituted for the Labour vacancies on the Committee for this meeting.

### 2 MINUTES - 21 MARCH AND 11 APRIL 2024

**RESOLVED:** That the Minutes of the Meetings of the Committee held on 21 March and 11 April 2024 be approved as a true record of the proceedings and be signed by the Chair.

### 3 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

### 4 CHAIR'S ANNOUNCEMENTS

(1) The Chair advised that, in accordance with Council Policy, the meeting would be recorded.

(2) The Chair drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.

(3) The Chair clarified matters for the registered speakers.

(4) The Chair advised that Section 4.8.23(a) of the Constitution applied to the meeting.

### 5 PUBLIC PARTICIPATION

The Chair confirmed that the registered speakers were in attendance.

### 6 23/00563/FP LAND ON THE SOUTH OF, OUGHTONHEAD LANE, HITCHIN, HERTFORDSHIRE, SG5 2NA

**RESOLVED:** That application 23/00563/FP be **GRANTED** planning permission subject to the reasons and conditions set out in the report of the Development and Conservation Manager.

### 7 23/00743/RM - LAND ADJACENT TO OAKLEA AND SOUTH OF, COWARDS LANE, CODICOTE, HERTFORDSHIRE, SG4 8UN

**RESOLVED:** That application 23/00743/RM be **GRANTED** planning permission subject to the reasons and conditions set out in the report of the Development and Conservation Manager, with the removal of Condition 2.

8 **22/00741/FP - LAND WEST OF ASHWELL ROAD, BYGRAVE, HERTFORDSHIRE, SG7 5EB**

**RESOLVED:** That application 22/00741/FP be **GRANTED** planning permission subject to the reasons and conditions set out in the report of the Development and Conservation Manager.

9 **23/01749/FPH 45 WEST STREET, LILLEY, LUTON, HERTFORDSHIRE, LU2 8LN**

**RESOLVED:** That application 23/01749/FPH be **GRANTED** planning permission, contrary to the officer recommendation, subject to the following condition:

*“Notwithstanding the materials shown on the submitted plans and application form, details and/or samples of all external materials to be used for the works, hereby granted consent, shall be submitted to, and agreed in writing by the Local Planning Authority before any works are commenced.*

*Reason: To safeguard the character and appearance of the listed building to which this consent relates and to comply with Policies SP13 and HE1 of the North Hertfordshire Local Plan 2011 to 2031.”*

10 **23/01750/LBC 45 WEST STREET, LILLEY, LUTON, HERTFORDSHIRE, LU2 8LN**

**RESOLVED:** That application 23/01750/LBC be **GRANTED** listed building consent, contrary to the officer recommendation, subject to the following condition:

*“Notwithstanding the materials shown on the submitted plans and application form, details and/or samples of all external materials to be used for the works, hereby granted consent, shall be submitted to, and agreed in writing by the Local Planning Authority before any works are commenced.*

*Reason: To safeguard the character and appearance of the listed building to which this consent relates and to comply with Policies SP13 and HE1 of the North Hertfordshire Local Plan 2011 to 2031.”*

11 **22/01687/FP - LAND ON THE NORTH SIDE OF, PIRTON ROAD, HOLWELL, HERTFORDSHIRE, SG5 3SN**

**RESOLVED:** That application 22/01687/FP be **GRANTED** planning permission subject to the reasons and conditions set out in the report of the Development and Conservation Manager.

12 **APPEALS**

**RESOLVED:** The Chair advised that this item would be discussed at a future meeting of the Committee.

# NORTH HERTFORDSHIRE DISTRICT COUNCIL

## DECISION SHEET

Meeting of the Finance, Audit and Risk Committee held in the Council Chamber, District Council Offices, Letchworth Garden City, SG6 3JF on Wednesday, 19th June, 2024 at 7.30 pm

### 1 APOLOGIES FOR ABSENCE

Apologies for absences were received from Councillor Tina Bhartwas and Ruth Brown.

Having given due notice Councillor Daniel Wright-Mason substituted for Councillor Tina Bhartwas.

### 2 MINUTES - 13 MARCH 2024

**RESOLVED:** That the Minutes of the Meeting of the Committee held on 13 March 2024 be approved as a true record of the proceedings and be signed by the Chair.

### 3 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

### 4 CHAIR'S ANNOUNCEMENTS

- (1) The Chair advised that, in accordance with Council Policy, the meeting would be recorded.
- (2) The Chair drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.
- (3) The Chair advised that section 4.8.23(a) of the Constitution did not apply to this meeting.
- (4) The Chair advised a change in the order of the published agenda. Agenda item 12 Finance Audit and Risk Committee Annual Report 2023-24 would be considered after Agenda item 5.

### 5 PUBLIC PARTICIPATION

There was no public participation at this meeting.

### 6 FINANCE, AUDIT AND RISK COMMITTEE ANNUAL REPORT 2023-24

**RESOLVED:** That the Committee considered and commented on the Annual Report of the Finance, Audit and Risk Committee as attached at Appendix A and noted that there may be delays to some of the Planned Work for 2024-25, detailed on page 184, and this would be updated by the Service Director – Resources.

**RECOMMENDED TO COUNCIL:** The Annual Report of the Finance, Audit and Risk Committee (as amended) be noted.

**REASON FOR RECOMMENDATION:** To enable the Committee to consider the report before it is presented to Full Council. To provide Full Council with assurance as to the effectiveness of the Finance, Audit and Risk Committee.



**7 VALUE FOR MONEY INTERIM REPORT 22/23 (ERNST AND YOUNG)**

**RESOLVED:** That the Value for Money Interim Report 22/23 from Ernst and Young was noted.

**REASON FOR DECISION:** To enable the Committee to be provided with information on the work undertaken by the Auditors Ernst and Young and to highlight any significant weaknesses identified along with recommendations for improvement.

**8 EXTERNAL AUDIT PLAN & STRATEGY 23/24 (KPMG)**

**RESOLVED:** That the draft Audit Plan for 23/24 was noted.

**REASON FOR DECISION:** To enable the Committee to be provided with the outlined approach by KPMG to the audit of the Council's financial statements for the year ending 31 March 2024.

**9 SIAS ANNUAL ASSURANCE STATEMENT AND INTERNAL AUDIT ANNUAL REPORT 2023-24**

**RESOLVED:** That the Finance, Audit and Risk Committee:

- (1) Noted the Annual Assurance Statement and Internal Audit Annual Report.
- (2) Noted the results of the self-assessment required by the Public Sector Internal Audit Standards (PSIAS) and the Quality Assurance and Improvement Programme (QAIP).
- (3) Approved the Shared Internal Audit Service Audit Charter for 2024/25.
- (4) Received management assurance that the scope and resources for internal audit were not subject to inappropriate limitations in 2023/24.

**REASON FOR DECISION:** To enable the Committee to be provided with the ails the Shared Internal Audit Service's overall opinion on the adequacy and effectiveness of North Herts Council's framework of governance, risk management and control.

**10 DRAFT ANNUAL GOVERNANCE STATEMENT 2023/24**

**RESOLVED:** That the Committee reviewed and commented on the draft Annual Governance Statement Action Plan that would be finalised for approval once the Council's External Audit had been completed.

**REASON FOR DECISION:** The Committee is the legal body with responsibility for approval of the Annual Governance Statement. Reporting the draft Annual Governance Statement and Action Plan at this stage provides an opportunity for the Committee to assess and comment on the draft, before it is finalised and brought back for approval.

**11 REVENUE BUDGET OUTTURN 2023/24**

**RESOLVED:** That the Finance, Audit and Risk Committee provided comments and recommended to Cabinet the Revenue Budget Outturn 2023/24.

**RECOMMENDATIONS TO CABINET:**

- (1) That Cabinet note this report.
- (2) That Cabinet approves a decrease of £194k in the 2023/24 net General Fund expenditure, as identified in section 8 of the report, to a total of £16.494million.

- (3) That Cabinet approves the adjustments to the 2024/25 General Fund budget, as identified in table 4 and paragraph 8.3 of the report, a total £634k increase in net expenditure.

That Cabinet recommends to Council.

- (4) That Council approves the net transfer to earmarked reserves, as identified in table 9 of the report, of £2.028million.

**REASONS FOR RECOMMENDATIONS:**

- (1) Members are able to monitor, make adjustments within the overall budgetary framework and request appropriate action of Services who do not meet the budget targets set as part of the Corporate Business Planning process.
- (2) Changes to the Council's balances are monitored and approved.

**12 INVESTMENT STRATEGY (CAPITAL AND TREASURY) END OF YEAR REVIEW 2023/24**

**RESOLVED:** That the Finance, Audit and Risk Committee provided comments and recommended to Cabinet the Investment Strategy (Capital and Treasury) End of Year Review 2023-24.

**RECOMMENDATIONS TO CABINET:**

- (1) That Cabinet notes expenditure of £2.409million in 2023/24 on the capital programme, paragraph 8.3 refers.
- (2) That Cabinet approves the adjustments to the capital programme for 2024/25 as a result of the revised timetable of schemes detailed in table 2, increasing the estimated spend by £2.655million and £0.193million in 2025/26.
- (3) That Cabinet notes the position of the availability of capital resources, as detailed in table 4 paragraph 8.7 of the report and the requirement to keep the capital programme under review for affordability.
- (4) That Cabinet approves the application of £1.313million of capital receipts/set aside towards the 2023/24 capital programme, paragraph 8.7 refers.
- (5) Cabinet is asked to note the position of Treasury Management activity as at the end of March 2024.
- (6) Cabinet is asked to recommend this report to Council and ask Council to:
  - 1) Approve the actual 2023/24 prudential and treasury indicators.
  - 2) Note the annual Treasury Report for 2023/24.
  - 3) Approve a change to the Investment Strategy allowing investments to be placed on Lloyds Call Account so the combined total of Current Account and Call Account is up to £5M.

**REASONS FOR RECOMMENDATIONS:**

- (1) Cabinet is required to approve adjustments to the capital programme and ensure the capital programme is fully funded.
- (2) To ensure the Council's continued compliance with CIPFA's code of practice on Treasury Management and the Local Government Act 2003 and that the Council manages its exposure to interest and capital risk.

### 13 ANNUAL REPORT ON RISK MANAGEMENT GOVERNANCE

**RESOLVED:** That the Finance, Audit and Risk Committee noted and provided comments to Cabinet on this report

**RECOMMENDATION TO CABINET:** That Cabinet notes and provides comments to Council on this report.

**REASONS FOR RECOMMENDATION:**

- (1) The responsibility for ensuring the management of risks is that of Cabinet.
- (2) This Committee has responsibility to monitor the effective development and operation of Risk Management

### 14 EXCLUSION OF PRESS AND PUBLIC

**RESOLVED:** That under Section 100A of the Local Government Act 1972, the Press and Public be excluded from the meeting on the grounds that the following report will involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the said Act (as amended).

### 15 LEISURE INVESTMENT OPTIONS - PART 2

**RESOLVED:** That the Finance, Audit and Risk Committee provided comments and recommended to Cabinet the Leisure Investment Options – Part 2.

**RECOMMENDATIONS TO CABINET:** That the Part 2 report is considered when reaching the decisions detailed in Part 1.

**REASON FOR RECOMMENDATION:** As detailed in the Part 1 report.

### 16 LEISURE INVESTMENT OPTIONS - PART 1

**RESOLVED:** That the Finance, Audit and Risk Committee provided comments and recommended to Cabinet the Leisure Investment Options – Part 1.

**RECOMMENDATIONS TO CABINET:**

That Cabinet takes into account the matters set out in the Part 2 report when reaching the following decisions:

- 2.1 That Cabinet agree in principle to terminate the Combined Heat and Power Centrica contracts at North Herts Leisure Centre (NHLC) and Hitchin Swimming and Fitness Centre (HSFC) at the appropriate time during the PSDS project and recommend to Council as per 2.6 below regarding the termination fee.
- 2.2 That Cabinet expresses its profound disappointment at the position taken by Centrica over the cost of the CHP contract termination, given the company's stated position as "Energising a greener, fairer future" and requests that the Council continues to raise, and seek solutions to, the issue of long-term inflexible agreements for gas CHPs with Salix and Government, which will inevitably prevent many public sector organisations from achieving their net zero ambitions.
- 2.3 That Cabinet does not approve the business case for Royston Leisure Centre Learner Pool and the capital budget is removed from the capital programme, due to the matters identified in the Part 2 report.

That Cabinet recommends to Council:

- 2.4 An increase in capital expenditure of £2.4m into the capital programme for the decarbonisation work to the three leisure centres. The overall budget will be profiled across 2024/25 and 2025/26.
- 2.5 An increase in the capital budget of £250k for the Royston Leisure Centre (RLC) gym extension, to ensure the extension is built to net zero carbon standards.
- 2.6 Approval of revenue expenditure of up to £757k for termination and removal fees of the gas CHPs at North Herts Leisure Centre and Hitchin Fitness and Swimming Centre. This would be funded from General Fund reserves.

**REASONS FOR RECOMMENDATIONS:**

- (1) North Herts Council passed a climate emergency motion in May 2019. This declaration asserted the council's commitment toward climate action beyond current government targets and international agreements. This is currently pursued through the North Herts Climate Change Strategy 2022-2027 which sets out what the council will aim to do to reduce its own carbon emissions to achieve Carbon Neutrality for the Council's own operations by 2030 and a Net Zero Carbon district by 2040.
- (2) Gas use from our leisure centres is a significant contributor towards the Council's own emissions. In 2022-23, gas use across the three leisure centres accounted for 1,428 tonnes CO<sub>2</sub>e. This equates to 45% of the Council's Scope 1-3 emissions. Taking action to replace gas heating for our leisure centres with low carbon alternatives is the single most effective action we can take towards meeting our target of being carbon neutral by 2030.
- (3) There is currently a capital allocation in the 2024/25 budget to build a gym extension and learner pool (subject to business case) at Royston Leisure Centre.
- (4) During the procurement for the leisure and active communities contract, the Council committed to deliver the gym extension project which is incorporated in to the contractual management fee. The initial tender stage returns showed that extension would generate additional income of at least £150k per year, and subject to inflationary increases. The latest estimate is that the capital costs will be £1.25m. This is an increase from the initial estimate of £1m and includes making the extension net-zero. The income generated will still exceed the revenue cost of capital (at around £90k per year), but in line with the financial regulation the increased capital spend needs to be approved by Cabinet.
- (5) The business case for the learner pool has not yet been agreed and is included in the Part 2 report.

**17 POSSIBLE AGENDA ITEMS FOR FUTURE MEETINGS**

The Chair led a discussion regarding possible agenda items for future meetings. Further details regarding inherited versus mitigated risks for fixed financial obligations was requested.

The Chair requested that, should any Members have any suggestions for agenda items for future meetings, they advise himself, relevant officers or the Committee Member and Scrutiny Team

**EAST TEAM**

Application No.	Applicant/Agent Address	Location Address, Applicant Name & Proposal
<b>Baldock</b>		
24/01239/FPH	Mr Jovan Vranjkovic 3 Salisbury Road, Baldock, Hertfordshire, SG7 5BY	3 Salisbury Road Baldock Hertfordshire SG7 5BY  Mr Jovan Vranjkovic  External lime render to front wall.
24/01268/LDCP	Your Plans UK Mr Harrison Eales Suite A2, Stevenage, SG1 3UN	53 Weston Way Baldock Hertfordshire SG7 6EZ  Mrs Charlotte Haines  Hip to gable roof extension and insertion of No.2 rooflights to existing front and box dormer to include Juliet balcony to existing rear roofslope to facilitate conversion of loftspace into habitable accommodation.
24/01285/S73	BBR Design Mr Ryan Albone 7 Paynes Park, Hitchin, SG51EH, United Kingdom	Land North Of 68 London Road Baldock Hertfordshire SG7 6JL  Foxberry Developments Ltd  Variation of Condition 2 of planning permission 20/02507/FP granted on 04/07/2022 - Revised site plan and additional drawing for provision of garages to plots 21 & 22. Update drawing number to 19003_PL03_E and add drawing 19003_PL31.
24/01295/TCA	Mr Toby Crooks Foxglove, Park Street, Baldock, SG7 6DY, United Kingdom	Foxglove Park Street Baldock Hertfordshire SG7 6DY  Mr Toby Crooks  T1 Holm Oak - Reduce by 30%
<b>Barkway Parish Council</b>		
24/01266/FPH	Box Valley Architectural Design Mr John Scaife 13 Gallows Hill, Hadleigh, IP7 6DD	56 High Street Barkway Royston Hertfordshire SG8 8EE  Claire Pugh-Williams  Single storey rear and side extension following demolition of existing rear conservatory.
<b>Barley Parish Council</b>		

24/01197/FPH Donald Purkiss And Associates LLP 1 Sells Close Cottages  
Mr Peter Stollery High Street  
1A King Street, Saffron Walden, Barley  
CB10 1HE, United Kingdom Hertfordshire  
SG8 8HY

Mr & Mrs Hedges

Single storey rear extension and erection of porch canopy over side entrance following demolition of existing rear lean-to.

24/01198/LBC Donald Purkiss And Associates LLP 1 Sells Close Cottages  
Mr Peter Stollery High Street  
1A King Street, Saffron Walden, Barley  
CB10 1HE, United Kingdom Hertfordshire  
SG8 8HY

Mr & Mrs Hedges

Single storey rear extension and erection of porch canopy over side entrance following demolition of existing rear lean-to.

**Hinxworth Parish Council**

24/01275/AG Mr Mark Hale Land Adj To Manor Farm  
Dunton Lodge Farm, Northfield Chapel Street  
Road, Ashwell, Baldock, Herts, SG7 Hinxworth  
5JG, United Kingdom Hertfordshire  
SG7 5HN

Mr Mark Hale

Erection of an agricultural building for the storage of farm machinery.

**Letchworth Garden City**

24/01158/FPH Lobs Design Mr Ian Lawrence 82 Southfields  
Devonshire Business Centre, Works Letchworth Garden City  
Road, Letchworth Garden City, SG6 Hertfordshire  
1GJ, United Kingdom SG6 4NA

Mr Darren Campbell

Single storey front and rear extensions.

24/01226/FPH Katharine Green 71 Hillbrow  
71 Hillbrow, Letchworth Garden City, Letchworth Garden City  
Hertfordshire, SG6 3RF Hertfordshire  
SG6 3RF

Katharine Green

Erection of trellis to rear garden fence (Development already carried out).

24/01249/FPH Home Extension Designs Ltd Mr 40 Maycroft  
Stuart Cook Letchworth Garden City  
HED House, 60A Bridge Road East, Hertfordshire  
Welwyn Garden City, Hertfordshire, SG6 4QD  
AL7 1JU

Mr And Mrs S Waters

Single storey rear extension, following demolition of existing conservatory

**Reed Parish Council**

24/01163/FP Ceres Property Mr David Fletcher Hatch Pen  
Council Offices, London Road, The Joint  
Saffron Walden, CB11 4ER, United Reed  
Kingdom Royston  
Hertfordshire  
SG8 8AZ

Mr Charlie Rand

Erection of a biomass boiler including accumulator tank and chimney  
(Development already carried out).

**Royston Town Council**

24/01286/TPO Mrs Karen Stockhill John O'Conner Land Opposite 7  
2 Great North Road, Welwyn, St Marys Park  
Hertfordshire, AL6 0PL, United Royston  
Kingdom Hertfordshire

Mrs Anita Mackie

T005, T006, T007, Yew - Remove epicormic growth.

**Sandon Parish Council**

24/01297/FP MSAD Architectural Design Ltd Mr Partridge Hall Farm  
Mark Scott Deadmans Hill  
Bancroft House, 34 Bancroft, Sandon  
Hitchin, SG5 1LA SG9 0RH

Mr K Reed

Erection of agricultural building following demolition of existing building

**Weston Parish Council**

24/01209/LBC MSAD Architectural Design Ltd Mr Friends Green Farm  
Mark Scott Friends Green  
Bancroft House, 34 Bancroft, Damask Green Road  
Hitchin, SG5 1LA Weston  
Hitchin  
Hertfordshire  
SG4 7BU

Ms Hannah Crick

Installation of log burning stove and flue in association with barn  
conversion scheme approved under refs: 22/02883/FP and  
22/02884/LBC

**WEST TEAM**

Application No.	Applicant/Agent Address	Location Address, Applicant Name & Proposal
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**Great Ashby Community Council**

24/01222/LDCP	Vivendi Architects Ltd Mr Peter Koumis Unit 3, 37 High Street, London, N14 6LD	113 Cleveland Way Great Ashby Stevenage Hertfordshire SG1 6BH
		Ms Karen Georgiou
		Single storey detached outbuilding in rear garden following demolition of existing sheds.

24/01272/FPH	Octopus Energy Services Liberty Marshall Neptune Square, Block C, Floor 3, Brighton, BN2 0AT	33 Mendip Way Great Ashby Stevenage Hertfordshire SG1 6GW	Jason Root	Installation of free-standing air source heat pump at side of dwelling.
<b>Hitchin</b>				
24/01196/FPH	Jason Rivers Architect Mr Jason Rivers 47 Bevill Allen Close, London, London, SW17 8PX, United Kingdom	83 Balmoral Road Hitchin Hertfordshire SG5 1XQ	Mr George Dance	Rear L shaped box dormer window and insertion of two front rooflights to facilitate conversion of loft into habitable accommodation
24/01211/LDCP	Rejig Homes Ltd Mr Abdul Haque 167 Heathfield Road, Hitchin, Hertfordshire, SG5 1TE	1 Ninesprings Way Hitchin Hertfordshire SG4 9NG	Mr And Mrs Feeney	Single storey detached outbuilding in side rear garden
24/01212/FPH	Rejig Homes Ltd Mr Abdul Haque 167, Heathfield road, Hitchin, SG5 1TE	1 Ninesprings Way Hitchin Hertfordshire SG4 9NG	Mr & Mrs Feeney	Replacement raised side and front boundary wall and fence.
24/01213/FPH	Rejig Homes Ltd Mr Abdul Haque 167, Heathfield road, Hitchin, SG5 1TE	10 Harkness Way Hitchin Hertfordshire SG4 0QH	Mr Wilson	First floor rear extension. Alterations to roof including hip to gable roof extension, enlargement of existing side dormer window and insertion of two side rooflights
24/01224/FPH	Brick Architects Ltd Jack Punter F20C, 1 Dock Rd, London, E16 1AH, United Kingdom	30 The Chilterns Hitchin Hertfordshire SG4 9PP	Mr Andrew Donachie	Replacement windows to front elevation



**NORTH HERTFORDSHIRE DISTRICT COUNCIL  
PLANNING CONTROL  
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 21/06/2024  
DEADLINE FOR COUNCILLORS' CALL IN: 11/07/2024**

24/01231/FPH	Studio Charrette Mr Mark Mirams 50 Grosvenor Hill, London, W1K 3QT	3 Fountain Row Ninesprings Way Hitchin Hertfordshire SG4 9NR  Shabana Asghar  Erection of carport structure and installation of front boundary fence. (Development already carried out).
24/01257/FPH	A+L Architecture Studio Mr Ajay Shah 5 Poplar Close, Poplar Close, Hitchin, SG4 9LZ	7 Tennyson Avenue Hitchin Hertfordshire SG4 0PX  Rico Garofalo and Clare Garofalo  Single storey side/rear extension and front porch extension following removal of existing open sided canopy. Alterations to fenestration
24/01261/LDCP	CROE Architects Mr Joe Reader Suite 10, 18 Walsworth Road, Hitchin, Hertfordshire, SG4 9SP	15 Harkness Way Hitchin Hertfordshire SG4 0QH  Mr and Mrs Terrell  Insertion of rear box dormer with 2no windows and relocation of first floor side window to facilitate conversion of loft into habitable accommodation
24/01263/LDCP	Ram Design Mr Anthony Brett 9 Howarde Court, Stevenage, Hertfordshire, SG1 3DF	74 Grove Road Hitchin Hertfordshire SG5 1SG  Mr Neil Buckley  Insertion of rear L shaped box dormer window to facilitate loft conversion
24/01267/LDCP	BAYA Mr Patrick Bowler 13 Clifton Vale, Bristol, BS8 4PT	22 Chennells Close Hitchin Hertfordshire SG4 0EA  Ms Amy Barber  Single storey rear extension with pitched roof
24/01292/TPO	Mr Matthew Taylor 40 Symonds Road, Hitchin, Hertfordshire, SG5 2JL, United Kingdom	40 Symonds Road Hitchin Hertfordshire SG5 2JL  Mr Matthew Taylor  T1 Lime - Re pollard to previous cuts at 10m

**Kimpton Parish Council**

**NORTH HERTFORDSHIRE DISTRICT COUNCIL  
PLANNING CONTROL  
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 21/06/2024  
DEADLINE FOR COUNCILLORS' CALL IN: 11/07/2024**

24/01225/FPH Craig Lambert Associates Ltd Mr 91 High Street  
Craig Lambert Kimpton  
24 Sweet Briar Drive, Calcot, RG31 Hitchin  
7AD Hertfordshire  
SG4 8QL

Mr Andrew Devine

Single storey rear extensions following demolition of existing conservatory. Alterations to roof including raised roof height to create habitable space at first floor level. External cladding and alterations to fenestration including rear juliet balcony

24/01262/FP Studio Charrette Mrs Cora Younger Unit 5  
50 Grosvenor Hill, London, W1K Coleman Business Centre  
3QT, United Kingdom Claggy Road  
Kimpton  
Hitchin  
Hertfordshire  
SG4 8HY

H Horler

Change of use of Unit 5 Use Class B2 to a dual use for Use Class B2 (General Industrial) or Use Class E (c), (d) (e) or (g) (Commercial, Business and Service).

**Knebworth Parish Council**

24/01243/FPH Plans To Expand Mr Geoffrey 12A Deards End Lane  
Phillips Knebworth  
Plans To Expand, 97 Mildmay Road, Hertfordshire  
Stevenage, SG1 5RS SG3 6NL

Mr Will Stott

Alterations to fenestration to existing detached garage following removal of existing garage doors to facilitate the conversion of garage to self-contained 1-bed annexe ancillary to main dwelling.

24/01264/FPH Scott Associates LLP David Scott 14 Deards Wood  
Cromer Farm, Whitehill, Cromer, Knebworth  
SG2 7QA, United Kingdom Hertfordshire  
SG3 6PG

Mr And Mrs Crabtree

Single storey rear extension. Alterations to roof including raised roof height; insertion of two rear dormer windows and three front rooflights to facilitate loft conversion into habitable accommodation

**St Ippolytts Parish Council**

24/01238/FPH Suri Design And Build Mr Surey 2 The Willows  
29 Wellesley Avenue, Iver, SL0 9BP Hitchin  
Hertfordshire  
SG4 9EB

Mr Avesh Odedra

First floor front extension and front entrance porch.

(Including Withdrawn decisions)

**EAST TEAM**

<b>Application No:</b> 22/00741/FP	<b>Location:</b> Land West Of Ashwell Road Bygrave Hertfordshire SG7 5EB  <b>Applicant Name:</b> Mr Harman Sond Pathfinder Clean Energy (PACE) Uf <b>Description:</b> Ground mounted solar photovoltaic (PV) farm including battery energy storage; continued agricultural use, ancillary infrastructure, security fencing, landscaping provision, ecological enhancements and associated works (as amended by information received 29 January 2024)	<b>Decision:</b>  Conditional Permission <b>Decision Date:</b> 17/06/2024
<b>Application No:</b> 22/01793/DOC	<b>Location:</b> Land To The West Of Hullockpit Hill Newnham Road Newnham Hertfordshire <b>Applicant Name:</b> Mark Allen JOHNSTRUCT Ltd. <b>Description:</b> Details reserved by Condition 11 (Construction Traffic Management Plan) as attached to Planning Application 21/00433/FP granted on 13.09.2021.	<b>Decision:</b>  Approval of Details <b>Decision Date:</b> 19/06/2024
<b>Application No:</b> 22/01872/DOC	<b>Location:</b> Land North Of 68 London Road Baldock Hertfordshire SG7 6JL <b>Applicant Name:</b> Saunders Foxberry Developments Ltd <b>Description:</b> Details reserved by Condition 25 (Site Investigation Report III) as attached to Planning Application 20/02507/FP granted on 04.07.2022	<b>Decision:</b>  Approval of Details <b>Decision Date:</b> 07/06/2024
<b>Application No:</b> 22/01873/DOC	<b>Location:</b> Land North Of 68 London Road Baldock Hertfordshire SG7 6JL <b>Applicant Name:</b> Saunders Foxberry Developments Ltd <b>Description:</b> Details reserved by Condition 26 (Remediation Method Statement) as attached to Planning Application 20/02507/FP granted on 04.07.2022	<b>Decision:</b>  Approval of Details <b>Decision Date:</b> 07/06/2024
<b>Application No:</b> 23/01163/FP	<b>Location:</b> Moonshine Southern Green Rushden Buntingford Hertfordshire SG9 0SX <b>Applicant Name:</b> Mr Mitchell <b>Description:</b> Change of use of land to equestrian (sui generis) and erection of stable building with solar panels on southwest roof slope, menage and parking (as amended by plans received 14th November 2023).	<b>Decision:</b>  Conditional Permission <b>Decision Date:</b> 19/06/2024
<b>Application No:</b> 23/02707/FP	<b>Location:</b> Land Adjacent To Horseshoe Farm London Road Barley Hertfordshire SG8 8JE <b>Applicant Name:</b> Mr Geoffrey Wilkerson <b>Description:</b> Conversion of barn to one 4-bed dwelling including external alterations, single-storey bay to south gable end and single-storey rear extension. Associated boundary treatment and hardstanding (as amended by drawing nos. SK0001/P2, L0101/P02, S0001/P02, S0004/P01, P0001/P03, P0003/P03, P0004/P1 received on 13 May 2024).	<b>Decision:</b>  Conditional Permission <b>Decision Date:</b> 10/06/2024
<b>Application No:</b> 24/00202/LBC	<b>Location:</b> 27 - 29 Whitehorse Street Baldock Hertfordshire SG7 6QF <b>Applicant Name:</b> Mr Robert Dean Marliz Investments Ltd <b>Description:</b> Demolition of external stair enclosure and reinstate external wall on original alignment. Alternative Victorian-style new and replacement windows, to supersede the Georgian-style windows approved on application 21/01606/LBC. New external doors. Internal alterations to create first floor flat and to facilitate relocation of retail ancillary space to ground floor.	<b>Decision:</b>  Conditional Consent <b>Decision Date:</b> 12/06/2024

## EAST TEAM

<b>Application No:</b> 24/00265/FP	<b>Location:</b> 165 Weston Way Baldock Hertfordshire SG7 6JG  <b>Applicant Name:</b> Mr Chris Hunt <b>Description:</b> Conversion of existing 3-bed house into two single level independent apartments (two one 1-bed). Erection of one 1-bed adjoined house and creation of 3 additional parking spaces and one garage (as a resubmission of planning reference 23/00392/FP) (as amended by plans received 21st May 2024).	<b>Decision:</b> Refused <b>Decision Date:</b> 11/06/2024
<b>Application No:</b> 24/00318/DOC	<b>Location:</b> Friends Green Farm Friends Green Damask Green Road Weston Hitchin Hertfordshire SG4 7BU <b>Applicant Name:</b> Mrs T Gilbert <b>Description:</b> Details reserved by Condition 3 (Remediation Method statement drawing) of planning permission reference 22/02883/FP granted on 24.07.2023.	<b>Decision:</b> Approval of Details <b>Decision Date:</b> 11/06/2024
<b>Application No:</b> 24/00452/LBC	<b>Location:</b> 1 Gardiners Lane Ashwell Hertfordshire SG7 5NZ <b>Applicant Name:</b> Dr Reuben Thomas <b>Description:</b> To replace the windows at the rear of the building (2 in the kitchen, ground floor, 1 in the bathroom, 1st floor above the arch) with 4:6:4 slimlite glazing, with wooden frames made to match the existing windows.	<b>Decision:</b> Conditional Consent <b>Decision Date:</b> 12/06/2024
<b>Application No:</b> 24/00656/DOC	<b>Location:</b> Old Thatch Ashwell Road Newnham Baldock Hertfordshire SG7 5JX <b>Applicant Name:</b> Ms A Pepper-Bowen <b>Description:</b> Details reserved by Condition 3 (Details and/or samples of materials to be used for the works) of Listed Building Consent reference 23/02471/LBC granted on 23.12.2023.	<b>Decision:</b> Approval of Details <b>Decision Date:</b> 17/06/2024
<b>Application No:</b> 24/00687/DOC	<b>Location:</b> Old Thatch Ashwell Road Newnham Baldock Hertfordshire SG7 5JX <b>Applicant Name:</b> Ms A Pepper-Bowen <b>Description:</b> Details reserved by Condition 4 (Door and window joinery details) of Listed Building Consent reference 23/02471/LBC granted on 23.12.2023.	<b>Decision:</b> Approval of Details <b>Decision Date:</b> 17/06/2024
<b>Application No:</b> 24/00737/FPH	<b>Location:</b> 1 Woodforde Close Ashwell Baldock Hertfordshire SG7 5QE <b>Applicant Name:</b> Mr & Mrs Everington <b>Description:</b> First floor side extension and replace existing rear ground floor flat roof with a monopitched roof. Insertion of rear ground floor bi-folding doors and recladding to front elevation.	<b>Decision:</b> Refused <b>Decision Date:</b> 06/06/2024
<b>Application No:</b> 24/00771/FPH	<b>Location:</b> 109 High Street Barkway Royston Hertfordshire SG8 8ED <b>Applicant Name:</b> Hannah West <b>Description:</b> Installation of swimming pool and associated pump house in rear garden. (Development already carried out).	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 13/06/2024
<b>Application No:</b> 24/00830/FPH	<b>Location:</b> 22 Melbourn Road Royston Hertfordshire SG8 7DF <b>Applicant Name:</b> Mr & Mrs Fitzer <b>Description:</b> Single storey rear extension following demolition of existing rear element (as amended by plan received on 30/05/2024).	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 06/06/2024
<b>Application No:</b> 24/00837/FPH	<b>Location:</b> 5 Ashtons Lane Baldock Hertfordshire SG7 6JJ <b>Applicant Name:</b> Mr Andrew Willans Andrew Willans Builder <b>Description:</b> Single storey rear extension and erection of detached double garage following demolition of existing rear lobby and detached side garage.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 17/06/2024

## EAST TEAM

<b>Application No:</b> 24/00863/FPH	<b>Location:</b> The Noggings Dane End Therfield Royston Hertfordshire SG8 9RH <b>Applicant Name:</b> Mr Skeggs <b>Description:</b> Single storey rear extension, replace existing rear door and replace existing rear window with a door.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 11/06/2024
<b>Application No:</b> 24/00886/FPH	<b>Location:</b> 35 Orchard Way Royston Hertfordshire SG8 5EX <b>Applicant Name:</b> Mrs Zuzana Neville <b>Description:</b> Part two storey, part single storey rear extension.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 11/06/2024
<b>Application No:</b> 24/00902/TCA	<b>Location:</b> 121 Glebe Road Letchworth Garden City Hertfordshire SG6 1DX <b>Applicant Name:</b> Mrs Apryl Goodwin Settle <b>Description:</b> T1 Sycamore - Slightly raise the canopy, remove epicormic growth, remove deadwood.	<b>Decision:</b> No Objection <b>Decision Date:</b> 17/06/2024
<b>Application No:</b> 24/00909/LBC	<b>Location:</b> 37 Whitehorse Street Baldock Hertfordshire SG7 6QF <b>Applicant Name:</b> Mr Neil Gaskell <b>Description:</b> Removal of non-original wall and forming new door to existing opening.	<b>Decision:</b> Conditional Consent <b>Decision Date:</b> 06/06/2024
<b>Application No:</b> 24/00916/FPH	<b>Location:</b> 5 Princes Court Royston Hertfordshire SG8 9FG <b>Applicant Name:</b> Mr Martin Reeves <b>Description:</b> Replace existing front garage door with windows to facilitate conversion into habitable accommodation.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 13/06/2024
<b>Application No:</b> 24/00926/DOC	<b>Location:</b> Land West Of Royston Bypass Royston Hertfordshire <b>Applicant Name:</b> Mr Frankie Faulkner Harris Irwin Architects <b>Description:</b> Details reserved by Condition 13 (Maintenance Plan) of planning permission reference 19/00248/FP granted on appeal on 30.06.2021.	<b>Decision:</b> Approval of Details <b>Decision Date:</b> 10/06/2024
<b>Application No:</b> 24/00927/FPH	<b>Location:</b> 94 Wilbury Road Letchworth Garden City Hertfordshire SG6 4JJ <b>Applicant Name:</b> Mr Anthony Dolman <b>Description:</b> Single storey side extension to incorporate single storey attached garage and habitable accommodation.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 11/06/2024
<b>Application No:</b> 24/00936/TCA	<b>Location:</b> 45 Glebe Road Letchworth Garden City Hertfordshire SG6 1DS <b>Applicant Name:</b> Mrs Lesley McNeill <b>Description:</b> T1 Walnut - Crown reduce by approx 30%, remove all major deadwood and lift lower branches to provide sufficient clearance to property.	<b>Decision:</b> No Objection <b>Decision Date:</b> 12/06/2024
<b>Application No:</b> 24/00938/FPH	<b>Location:</b> 31 Pinnocks Lane Baldock Hertfordshire SG7 6DD <b>Applicant Name:</b> Mr & Mrs Armitage <b>Description:</b> First floor rear extension over existing dining room and insertion of rooflights to existing rear roofslope (as amended by plans received 14th May 2024).	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 11/06/2024
<b>Application No:</b> 24/00950/FPH	<b>Location:</b> 1 Norton Road Letchworth Garden City Hertfordshire SG6 1AA <b>Applicant Name:</b> Mr Michael Bracey <b>Description:</b> Single storey rear extension, insertion of rooflights and solar panels to existing rear roof and insertion of solar panels to roof of existing garage and alterations to fenestration.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 18/06/2024

## EAST TEAM

<b>Application No:</b> 24/00965/FPH	<b>Location:</b> 48 Runnalow Letchworth Garden City Hertfordshire SG6 4DT <b>Applicant Name:</b> Mrs Laura Stewart <b>Description:</b> Installation of rooflight in side roofslope following removal of existing rooflight.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 17/06/2024
<b>Application No:</b> 24/00979/FPH	<b>Location:</b> 23 Rosecomb Royston Hertfordshire SG8 9FL <b>Applicant Name:</b> Miss C Conner <b>Description:</b> Single storey side and rear extension.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 14/06/2024
<b>Application No:</b> 24/00996/FPH	<b>Location:</b> The Orchard Willian Road Hitchin Hertfordshire SG4 0LX <b>Applicant Name:</b> Mr And Mrs H Hundal <b>Description:</b> Single storey rear extension including creation of first floor rear terraced area with glass balustrade	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 17/06/2024
<b>Application No:</b> 24/01000/LDCP	<b>Location:</b> Lindhill House Knap Close Letchworth Garden City Hertfordshire SG6 1AQ <b>Applicant Name:</b> Mr Ramzi Saab Lavender Medical Ltd <b>Description:</b> Proposed use of first floor as Research and Development, Office with ancillary training and storage (Class E).	<b>Decision:</b> Granted Permission <b>Decision Date:</b> 10/06/2024
<b>Application No:</b> 24/01004/FPH	<b>Location:</b> 7 Willow Close Reed Royston Hertfordshire SG8 8BA <b>Applicant Name:</b> Mr Brian Tulley <b>Description:</b> Single storey rear extension, following demolition of existing rear conservatory.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 14/06/2024
<b>Application No:</b> 24/01007/FPH	<b>Location:</b> 3 Field Lane Letchworth Garden City Hertfordshire SG6 3LF <b>Applicant Name:</b> Mr & Mrs R Gatenby <b>Description:</b> Single storey rear extension and erection of detached outbuilding following demolition of existing rear conservatory (as amended by plans received on 17/05/2024 and 21/05/2024).	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 18/06/2024
<b>Application No:</b> 24/01021/TCA	<b>Location:</b> 32 Ashwell Street Ashwell Baldock Hertfordshire SG7 5QD <b>Applicant Name:</b> Ben Smithson <b>Description:</b> T1 Birch - Reduce height by 1.5 to 2m shape and balance cutting to viable growth. T2 Birch - Fell to ground level and eco plug. T3 Birch x 3 Stems - Reduce height by 2m, bring in the stem leaning over the driveway.	<b>Decision:</b> No Objection <b>Decision Date:</b> 10/06/2024
<b>Application No:</b> 24/01023/TCA	<b>Location:</b> 21 Lytton Avenue Letchworth Garden City Hertfordshire SG6 3HT <b>Applicant Name:</b> Paul McKenna Letchworth Garden City Heritage Four <b>Description:</b> 2 x Conifer - Fell to ground level and stumps ground.	<b>Decision:</b> No Objection <b>Decision Date:</b> 17/06/2024
<b>Application No:</b> 24/01043/TCA	<b>Location:</b> Yew Tree House Bennetts Lane Rushden Buntingford Hertfordshire SG9 0SG <b>Applicant Name:</b> Mrs Sandra Sargusingh <b>Description:</b> T1, T5 Yew - Thinning 30% . T2 Cherry - Crown lifting. T3, T4, T6 Maple - Thinning 30%. T7 Pine - Thinning 30%	<b>Decision:</b> No Objection <b>Decision Date:</b> 17/06/2024
<b>Application No:</b> 24/01049/FPH	<b>Location:</b> 192 Icknield Way Letchworth Garden City Hertfordshire SG6 4AE <b>Applicant Name:</b> Mr and Mrs Pace <b>Description:</b> Single storey side extension following demolition of garage	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 18/06/2024

## EAST TEAM

<b>Application No:</b> 24/01071/TCA	<b>Location:</b> Robert Humbert House Rushby Mead Letchworth Garden City Hertfordshire SG6 1RS <b>Applicant Name:</b> Mrs Apryl Goodwin Settle <b>Description:</b> T1 2x Sycamore, T2 2x Norway Maple, T3 2x Hornbeam, T4 Black Poplar, T5 Cypress, T6 Tree of Heaven, T7 Ash, T9a Lime, T9 London Plane, 9c Row of unidentified Trees - Raise the Canopy, Remove Epicormic Growth and side back overhanging branches.	<b>Decision:</b> No Objection <b>Decision Date:</b> 10/06/2024
<b>Application No:</b> 24/01078/TCA	<b>Location:</b> 11 Campers Avenue Letchworth Garden City Hertfordshire SG6 3SR <b>Applicant Name:</b> Mrs Helen Bernabe <b>Description:</b> Purple plum, Beech, Cherry - Reduce up to 1m.	<b>Decision:</b> No Objection <b>Decision Date:</b> 10/06/2024
<b>Application No:</b> 24/01083/TCA	<b>Location:</b> 22 Sollershott West Letchworth Garden City Hertfordshire SG6 3PX <b>Applicant Name:</b> Ms Alison Anderson <b>Description:</b> 3x Maple - Reduce in size by 1 to 1.5m all around cutting to viable growth shape and balancing, thin the crown and lift in height to 2m.	<b>Decision:</b> No Objection <b>Decision Date:</b> 17/06/2024
<b>Application No:</b> 24/01085/NMA	<b>Location:</b> Margaret House Church End Barley Royston Hertfordshire SG8 8JS <b>Applicant Name:</b> Mr Thomas Kelly <b>Description:</b> To introduce a curved step to match the opposite flanking wall (as non-material amendment to planning permission 22/02392/FP granted on 13.01.2023).	<b>Decision:</b> Agreed <b>Decision Date:</b> 11/06/2024
<b>Application No:</b> 24/01089/TCA	<b>Location:</b> 5 Church Lane Letchworth Garden City Hertfordshire SG6 1AJ <b>Applicant Name:</b> Avril Kavanagh <b>Description:</b> T1 Sycamore - Fell to ground level	<b>Decision:</b> No Objection <b>Decision Date:</b> 12/06/2024
<b>Application No:</b> 24/01102/TPO	<b>Location:</b> Rowan House The Green Royston Hertfordshire SG8 7AL <b>Applicant Name:</b> Gemma Racher <b>Description:</b> T1 Pear - Fell to ground level. G1 Mixed - Crown lift to provide 4m clearance from ground level. T2 Yew - Crown reduce height by 2m and 1.5m lateral. T3 2x Lime - Pollard back to previous (approx. 3m of new growth) T4 Yew - Crown reduce the height by 2m and 1.5m. T5 Horse Chestnut - Crown reduce height by 2m and laterals by 1.5m. T6 Yew - Crown reduce by 1m to re shape.	Conditional Consent <b>Decision Date:</b> 14/06/2024
<b>Application No:</b> 24/01109/TCA	<b>Location:</b> 65 Back Street Ashwell Baldock Hertfordshire SG7 5PG <b>Applicant Name:</b> Mrs Anne Burke <b>Description:</b> T1 Ornamental Cherry - 1m crown reduction. T2 Pear - Crown lift up to 2.5m. T3 Gingko - Crown lift to 2.5m & selectivity prune crossing branches. T4 Amelanchier - Reduce crown by 1m	<b>Decision:</b> No Objection <b>Decision Date:</b> 17/06/2024
<b>Application No:</b> 24/01110/TCA	<b>Location:</b> Ventnor House 36 High Street Ashwell Baldock Hertfordshire SG7 5NW <b>Applicant Name:</b> Mr Jon Ruch <b>Description:</b> T1 Mature Bay - Crown Reduction of 2.5m. T2 Ornamental Cherry - Crown Reduce by 1m to suitable growth points	<b>Decision:</b> No Objection <b>Decision Date:</b> 14/06/2024
<b>Application No:</b> 24/01111/TCA	<b>Location:</b> 105 High Street Ashwell Baldock Hertfordshire SG7 5NT <b>Applicant Name:</b> Mrs Jane Moss <b>Description:</b> T1 Mature Yew - Crown Trim by 0.5m & crown lift to 2.5m	<b>Decision:</b> No Objection <b>Decision Date:</b> 14/06/2024
<b>Application No:</b> 24/01129/TCA	<b>Location:</b> St Christopher School Barrington Road Letchworth Garden City Hertfordshire SG6 3JZ <b>Applicant Name:</b> Mr Jack Lucas St Christopher School <b>Description:</b> T33 Hazel - Fell. T79 Field Maple - Fell. T96 Sycamore - Fell. T99 Silver Birch - Fell.	<b>Decision:</b> No Objection <b>Decision Date:</b> 17/06/2024

## EAST TEAM

<b>Application No:</b> 24/01139/EC	<b>Location:</b> Telecommunications Mast Electricity Sub Station Stamford Avenue Royston Hertfordshire <b>Applicant Name:</b> Novo Technologies Limited Nathan Pratt <b>Description:</b> Replace existing mast with 25m tower and 3no additional antennas including ancillary apparatus	<b>Decision:</b> No Objection <b>Decision Date:</b> 18/06/2024
<b>Application No:</b> 24/01173/NMA	<b>Location:</b> Land Between A505 And York Way York Way Royston Hertfordshire <b>Applicant Name:</b> Kiafield Properties Ltd <b>Description:</b> Change the list of approved plans/documents in Condition 2 to reflect minor changes to include an additional door to the rear of unit 6 and reposition the dividing wall between units 6 and 7 (as non-material amendment to section 73 agreement reference 22/00863/S73 granted on 20.06.2022)	<b>Decision:</b> Agreed <b>Decision Date:</b> 18/06/2024
<b>Application No:</b> 24/01179/TPO	<b>Location:</b> 32 King James Way Royston Hertfordshire SG8 7EF <b>Applicant Name:</b> First Port <b>Description:</b> Oak - Reduce by 4m.	<b>Decision:</b> Conditional Consent <b>Decision Date:</b> 12/06/2024
<b>Application No:</b> 24/01227/EC	<b>Location:</b> Land Outside 130 Western Way Letchworth Garden City Hertfordshire SG6 4SP <b>Applicant Name:</b> Openreach GEETHA DEVI K <b>Description:</b> Installation of fixed line broadband electronic communications apparatus erection of 1 x wooden pole.	<b>Decision:</b> No Objection <b>Decision Date:</b> 18/06/2024
<b>Application No:</b> 24/01259/TCA	<b>Location:</b> Land At The Rear Of 3 Field Lane Letchworth Garden City Hertfordshire SG6 3LF <b>Applicant Name:</b> Paul McKenna Letchworth Garden City Heritage Four <b>Description:</b> T1 Sycamore - Reduce by up to 3m and clear deadwood from crown.	<b>Decision:</b> No Objection <b>Decision Date:</b> 10/06/2024
<b>Application No:</b> 24/01271/TCA	<b>Location:</b> Moycullen Blacksmiths Lane Reed Royston Hertfordshire SG8 8AU <b>Applicant Name:</b> Alison Graves <b>Description:</b> T.1 Oak - Crown reduce canopy by 30% (2-3m) back to previous pruning cuts and crown raise to 5m from floor level.	<b>Decision:</b> No Objection <b>Decision Date:</b> 11/06/2024
<b>Application No:</b> 24/01295/TCA	<b>Location:</b> Foxglove Park Street Baldock Hertfordshire SG7 6DY <b>Applicant Name:</b> Mr Toby Crooks <b>Description:</b> T1 Holm Oak - Reduce by 30%	<b>Decision:</b> No Objection <b>Decision Date:</b> 19/06/2024
<b>WEST TEAM</b>		
<b>Application No:</b> 19/01804/FP	<b>Location:</b> Needham House Blakemore End Road Little Wymondley Hitchin Hertfordshire SG4 7JJ <b>Applicant Name:</b> NEEDHAM HOUSE HOTEL NEEDHAM HOUSE HOT <b>Description:</b> Single storey rear extension to hotel to provide additional accommodation for a function room and 11 additional parking spaces. (Development already carried out).	<b>Decision:</b> Unconditional Permission <b>Decision Date:</b> 19/06/2024
<b>Application No:</b> 21/01583/DOC	<b>Location:</b> Rye End Farm Green Lane Codicote Hitchin Hertfordshire SG4 8SU <b>Applicant Name:</b> Dr Sarah Lotzof <b>Description:</b> Details reserved by Condition 5 (Roof Tile) as attached to Listed Building Consent 20/00643/LBC granted on 15.04.2021	<b>Decision:</b> Approval of Details <b>Decision Date:</b> 11/06/2024
<b>Application No:</b> 22/01687/FP	<b>Location:</b> Land On The North Side Of Pirton Road Holwell Hertfordshire SG5 3SN <b>Applicant Name:</b> Andrew Davidson <b>Description:</b> Erection of six dwellings with associated access, landscaping and parking (as amended by plans received 06/02/24 and 15/02/24)	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 17/06/2024



**WEST TEAM**

<b>Application No:</b> 22/01763/DOC	<b>Location:</b> Odyssey Health Club Old Knebworth Lane Knebworth Hertfordshire SG2 8DU <b>Applicant Name:</b> Mr Daniel Parker Croudace Homes <b>Description:</b> Details reserved by Condition 15- Proposed roundabout access works (relating to planning permission 19/01244/FP granted 05.11.2020).	<b>Decision:</b> Approval of Details <b>Decision Date:</b> 19/06/2024
<b>Application No:</b> 23/00743/RM	<b>Location:</b> Land Adjacent To Oaklea And South Of Cowards Lane Codicote Hertfordshire SG4 8UN <b>Applicant Name:</b> Christopher c/o agent <b>Description:</b> Reserved Matters application for approval of the details of the appearance, landscaping, layout and scale of the development for 80 dwellings including streets, car parking, open space and associated works (pursuant to outline application 17/01464/1 granted 02.11.2022) (as amended by plans and documents received 30th October, 29th November, 20th and 22nd December 2023 and 4th January, 7th February, 7th March and 18th April 2024).	<b>Decision:</b> Conditional Approval of Details <b>Decision Date:</b> 18/06/2024
<b>Application No:</b> 23/01039/DOC	<b>Location:</b> Land Adjacent To Oaklea And South Of Cowards Lane Codicote Hertfordshire SG4 8UN <b>Applicant Name:</b> c/o agent Croudace Homes Ltd <b>Description:</b> Details reserved by Condition 4- highway works/access plan (within Transport Statement) (relating to planning permission 17/01464/1 granted 02.11.2022)	<b>Decision:</b> Approval of Details <b>Decision Date:</b> 06/06/2024
<b>Application No:</b> 23/02814/FPH	<b>Location:</b> 52 Browning Drive Hitchin Hertfordshire SG4 0QR <b>Applicant Name:</b> Billing <b>Description:</b> Two storey front extension and single storey side and rear extensions following demolition of existing front porch and detached garage. Installation of fence to side boundary.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 14/06/2024
<b>Application No:</b> 24/00185/FPH	<b>Location:</b> 38 Horn Hill Whitwell Hitchin Hertfordshire SG4 8AR <b>Applicant Name:</b> Mr Matthew Beckham <b>Description:</b> Installation of vehicular crossover and retention of existing driveway	<b>Decision:</b> Refused <b>Decision Date:</b> 06/06/2024
<b>Application No:</b> 24/00198/FP	<b>Location:</b> Pirton Methodist Church High Street Pirton Hertfordshire SG5 3PS <b>Applicant Name:</b> Ian Brakenbury Pirton Methodist Church <b>Description:</b> Creation of rear garden area to include permeable paths, steps, ramp and seating together with installation of a proximity light to rear wall of the chapel.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 12/06/2024
<b>Application No:</b> 24/00424/DOC	<b>Location:</b> 81 Whinbush Road Hitchin Hertfordshire SG5 1PZ <b>Applicant Name:</b> Mr Bimal Barchha <b>Description:</b> Details reserved by Condition 7 (Boundary Treatments) of planning permission reference no. 22/02953/FP granted 30.03.2023.	<b>Decision:</b> Agreed <b>Decision Date:</b> 19/06/2024
<b>Application No:</b> 24/00425/DOC	<b>Location:</b> 81 Whinbush Road Hitchin Hertfordshire SG5 1PZ <b>Applicant Name:</b> Mr Bimal Barchha <b>Description:</b> Details reserved by Condition 9 (Long Stay Cycle Parking Facilities) of planning permission reference no. 22/02953/FP granted 30.03.2023.	<b>Decision:</b> Agreed <b>Decision Date:</b> 19/06/2024
<b>Application No:</b> 24/00426/DOC	<b>Location:</b> 81 Whinbush Road Hitchin Hertfordshire SG5 1PZ <b>Applicant Name:</b> Mr Bimal Barchha <b>Description:</b> Details reserved by Condition 10 (Waste Storage Facilities) of planning permission reference no. 22/02953/FP granted 30.03.2023.	<b>Decision:</b> Agreed <b>Decision Date:</b> 19/06/2024

**WEST TEAM**

<b>Application No:</b> 24/00430/DOC	<b>Location:</b> 81 Whinbush Road Hitchin Hertfordshire SG5 1PZ  <b>Applicant Name:</b> Mr Bimal Barchha <b>Description:</b> Details reserved by Condition 18 (External Lighting) of planning permission reference no. 22/02953/FP granted 30.03.2023.	<b>Decision:</b> Agreed <b>Decision Date:</b> 19/06/2024
<b>Application No:</b> 24/00469/S73	<b>Location:</b> 12 Kershaws Hill Hitchin Hertfordshire SG4 9AQ  <b>Applicant Name:</b> Mr And Mrs Brooking <b>Description:</b> Variation of condition 2 (revised plans) of planning permission 21/03100/FPH granted on 04.01.2022 for Erection of side elevation porch, replace existing side door with a window, single storey rear extension, insertion of rooflights to existing front and box dormer to existing rear roofslopes to facilitate conversion of loftspace into habitable accommodation, decking to rear garden and increase length of existing rear fence.	<b>Decision:</b> Refused <b>Decision Date:</b> 13/06/2024
<b>Application No:</b> 24/00492/FPH	<b>Location:</b> The Barn Preston Road Gosmore Hitchin Hertfordshire SG4 7QS  <b>Applicant Name:</b> Mr And Mrs Edmund Wright <b>Description:</b> Installation of ground mounted solar panels in front garden.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 06/06/2024
<b>Application No:</b> 24/00525/FPH	<b>Location:</b> 17 Langbridge Close Hitchin Hertfordshire SG4 9EL  <b>Applicant Name:</b> Mr And Mrs Powell <b>Description:</b> Two storey side extension (as a variation of planning permission 17/02658/1HH granted 19.12.2017)	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 11/06/2024
<b>Application No:</b> 24/00615/FPH	<b>Location:</b> 12 Matthew Gate Hitchin Hertfordshire SG4 9EQ  <b>Applicant Name:</b> Mr & Mrs Jha <b>Description:</b> Single storey rear extension, insertion of solar panels to existing front roofslope and replacement fenestration including insertion of ground floor front window following removal of existing garage doors to facilitate garage conversion. Installation of air source heat pump on side elevation of new extension. Replacement boundary wall/fence ranging in height from 2.3m to 3.0m. (As amended by plans received on 02/05/2024 and 15/05/2024).	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 18/06/2024
<b>Application No:</b> 24/00641/FP	<b>Location:</b> 9 Sun Street Hitchin Hertfordshire SG5 1AE  <b>Applicant Name:</b> Mr G Caratti <b>Description:</b> Erection of detached 4-bed dwelling including associated access and parking	<b>Decision:</b> Refused <b>Decision Date:</b> 13/06/2024
<b>Application No:</b> 24/00661/FPH	<b>Location:</b> The Thatched Cottage Warrens Green Lane Weston Hitchin Hertfordshire SG4 7ED  <b>Applicant Name:</b> Mr Simon Cracknell <b>Description:</b> Part two storey and part single storey rear extension including balcony area and alterations to fenestration (as amended by plans received 3rd June 2024).	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 11/06/2024
<b>Application No:</b> 24/00662/LBC	<b>Location:</b> The Thatched Cottage Warrens Green Lane Weston Hitchin Hertfordshire SG4 7ED  <b>Applicant Name:</b> Mr Simon Cracknell <b>Description:</b> Part two storey and part single storey rear extension including balcony area. Insertion of ground floor window on North West elevation (as amended by plans received 3rd June 2024).	<b>Decision:</b> Conditional Consent <b>Decision Date:</b> 11/06/2024

**WEST TEAM**

<b>Application No:</b> 24/00664/FP	<b>Location:</b> 11 Swangleys Lane Knebworth Hertfordshire SG3 6AA  <b>Applicant Name:</b> Mr & Mrs Clifford <b>Description:</b> Erection of one detached 3-bed dwelling including parking, landscaping, and associated works. Alterations to existing dwelling to include alterations to fenestration and demolition of existing garage, hall/wc and creation of new vehicular access off Swangleys Lane (as amended by plans 01F, 02B, 03B □ 06C received 21st May 2024)	<b>Decision:</b>  Conditional Permission <b>Decision Date:</b> 18/06/2024
<b>Application No:</b> 24/00670/LDCE	<b>Location:</b> 6 Girons Close Hitchin Hertfordshire SG4 9PG  <b>Applicant Name:</b> Hoque <b>Description:</b> Use of front hardstanding for the commercial sales of cars (continuation of)	<b>Decision:</b>  Refused <b>Decision Date:</b> 18/06/2024
<b>Application No:</b> 24/00693/DOC	<b>Location:</b> Land North Of Pound Farm London Road St Ippolyts Hertfordshire SG4 7NE  <b>Applicant Name:</b> c/o agent Osprey Homes Limited & Parker Land LLP <b>Description:</b> Details reserved by condition 24 (Ecological Management Plan) of planning permission 21/00434/HYA granted 19.03.2024	<b>Decision:</b>  Approval of Details <b>Decision Date:</b> 19/06/2024
<b>Application No:</b> 24/00694/DOC	<b>Location:</b> Land North Of Pound Farm London Road St Ippolyts Hertfordshire SG4 7NE  <b>Applicant Name:</b> c/o agent Osprey Homes Limited & Parker Land LLP <b>Description:</b> Details reserved by condition 27 (Archaeological Written Scheme of Investigation) of planning permission 21/00434/HYA granted 19.03.2024	<b>Decision:</b>  Approval of Details <b>Decision Date:</b> 19/06/2024
<b>Application No:</b> 24/00696/DOC	<b>Location:</b> Land North Of Pound Farm London Road St Ippolyts Hertfordshire SG4 7NE  <b>Applicant Name:</b> c/o agent Osprey Homes Limited & Parker Land LLP <b>Description:</b> Details reserved by condition 16 (Foul Water Drainage) of planning permission 21/00434/HYA granted 19.03.2024	<b>Decision:</b>  Approval of Details <b>Decision Date:</b> 19/06/2024
<b>Application No:</b> 24/00717/FP	<b>Location:</b> Bramble Bank Bedford Road Holwell Hitchin Hertfordshire SG5 3RX  <b>Applicant Name:</b> Mr & Mrs Christopher & Leona Hitchings <b>Description:</b> Erection of one detached dwelling including associated access drive, car parking, private garden and hard and soft landscaping following demolition of all existing detached structures.	<b>Decision:</b>  Conditional Permission <b>Decision Date:</b> 17/06/2024
<b>Application No:</b> 24/00723/FP	<b>Location:</b> Redcoats Green Farm Stevenage Road Redcoats Green Little Wymondley Hitchin Hertfordshire SG4 7JL  <b>Applicant Name:</b> Mr H Neave <b>Description:</b> Construction of a manege	<b>Decision:</b>  Conditional Permission <b>Decision Date:</b> 06/06/2024
<b>Application No:</b> 24/00732/DOC	<b>Location:</b> 1 Manor Cottages Church Lane Graveley Hitchin Hertfordshire SG4 7BN  <b>Applicant Name:</b> Ms Elaine Southern <b>Description:</b> Details reserved by condition 3 (change to type of roof tiles) of planning permission reference no.18/03243/FPH granted 31.01.2019	<b>Decision:</b>  Refused <b>Decision Date:</b> 11/06/2024
<b>Application No:</b> 24/00783/DOC	<b>Location:</b> Water Tower Offley Hoo Farm Hoo Lane Offley Hertfordshire  <b>Applicant Name:</b> Pilkington Pilkington Farms Partnership <b>Description:</b> Details reserved by Condition 8C (Remediation Method Statement) of planning permission reference 22/03301/FP granted on 13.02.2023.	<b>Decision:</b>  Approval of Details <b>Decision Date:</b> 11/06/2024
<b>Application No:</b> 24/00788/DOC	<b>Location:</b> The Water Tower Danesbury Park Road Welwyn Hertfordshire AL6 9SF  <b>Applicant Name:</b> Mr & Mrs Mark and Sinead Sheldon <b>Description:</b> Details reserved by condition 4 (Material details) of planning permission reference no 21/03191/FP granted 10.02.2022.	<b>Decision:</b>  Approval of Details <b>Decision Date:</b> 11/06/2024

**WEST TEAM**

<b>Application No:</b> 24/00797/FP	<b>Location:</b> Land At 51 Beech Way Blackmore End St Albans Hertfordshire AL4 8LY <b>Applicant Name:</b> Mr Neil Tennant <b>Description:</b> Erection of one detached 3-bed dwelling including installation of vehicular crossover. (Amended plan received 09/05/24).	<b>Decision:</b> Refused <b>Decision Date:</b> 12/06/2024
<b>Application No:</b> 24/00798/DOC	<b>Location:</b> 1 Priory Lane Little Wymondley Hitchin Hertfordshire SG4 7HE <b>Applicant Name:</b> D&G Properties London Ltd <b>Description:</b> Details reserved by Condition 10 (Archaeological Work) of planning permission reference 21/02383/FP granted on 30.01.2023.	<b>Decision:</b> Approval of Details <b>Decision Date:</b> 11/06/2024
<b>Application No:</b> 24/00835/FP	<b>Location:</b> John Clements Sports And Community Centre Bury Lane Codicote Hitchin Hertfordshire SG4 8XY <b>Applicant Name:</b> John Clements Sports And Community Trust <b>Description:</b> Insertion of solar panels to existing roofslope of community sports hall	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 11/06/2024
<b>Application No:</b> 24/00839/OP	<b>Location:</b> Land To The Rear Of 18 Victoria Road Hitchin Hertfordshire SG5 2LS <b>Applicant Name:</b> Ms Amanda Mills <b>Description:</b> Erection of one detached one bedroom dwelling with all matters reserved	<b>Decision:</b> Refused <b>Decision Date:</b> 06/06/2024
<b>Application No:</b> 24/00846/FPH	<b>Location:</b> 32 Manor Crescent Hitchin Hertfordshire SG4 9NA <b>Applicant Name:</b> Mr and Mrs Underhill <b>Description:</b> Two storey rear extension including Juliet balcony following partial demolition of existing garage. Insertion of rooflight to existing front element roofslope (as amended by plan received on 23/05/2024).	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 06/06/2024
<b>Application No:</b> 24/00852/FPH	<b>Location:</b> 76A High Street Kimpton Hertfordshire SG4 8QW <b>Applicant Name:</b> Mr Jux <b>Description:</b> Part three storey and part single storey rear extension following demolition of existing rear element. Rear roof extension and insertion of two front rooflights to facilitate loft conversion. Alterations to fenestration	<b>Decision:</b> Refused <b>Decision Date:</b> 07/06/2024
<b>Application No:</b> 24/00855/DOC	<b>Location:</b> The Water Tower Danesbury Park Road Welwyn Hertfordshire AL6 9SF <b>Applicant Name:</b> Mr & Mrs Mark And Sinead Sheldon <b>Description:</b> Details reserved by condition 7 (Construction Traffic Management Plan) of planning permission reference no 21/03191/FP granted 10.02.2022.	<b>Decision:</b> Approval of Details <b>Decision Date:</b> 11/06/2024
<b>Application No:</b> 24/00856/DOC	<b>Location:</b> The Water Tower Danesbury Park Road Welwyn Hertfordshire AL6 9SF <b>Applicant Name:</b> Mr & Mrs Mark And Sinead Sheldon <b>Description:</b> Details reserved by condition 8 (Landscaping) of planning permission reference no 21/03191/FP granted 10.02.2022.	<b>Decision:</b> Approval of Details <b>Decision Date:</b> 11/06/2024
<b>Application No:</b> 24/00867/FPH	<b>Location:</b> Lychgate House Church Lane Preston Hitchin Hertfordshire SG4 7TP <b>Applicant Name:</b> Mr & Mrs Iles <b>Description:</b> Part two storey and part single storey rear extension following demolition of existing rear conservatory. First floor front extension and single storey side extension. Alterations to fenestration.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 07/06/2024
<b>Application No:</b> 24/00875/FPH	<b>Location:</b> Ropewalk Cottage Luton Road Offley Hitchin Hertfordshire SG5 3DR <b>Applicant Name:</b> Mr B Payne <b>Description:</b> Single storey front extension	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 11/06/2024

## WEST TEAM

<b>Application No:</b> 24/00878/FPH	<b>Location:</b> 3 Brook View Hitchin Hertfordshire SG4 9NY  <b>Applicant Name:</b> Talia Galloway <b>Description:</b> First floor front extension. Alterations to roof including hip to gable roof extension; raised height of existing chimney and insertion of front and rear box dormer windows including rear balcony to facilitate conversion of loft into habitable accommodation. Alterations to fenestration	<b>Decision:</b>  Refused <b>Decision Date:</b> 14/06/2024
<b>Application No:</b> 24/00882/FPH	<b>Location:</b> 4 Longmeadow Drive Ickleford Hitchin Hertfordshire SG5 3TJ  <b>Applicant Name:</b> Mr Mark Kunes <b>Description:</b> Installation of freestanding air source heat pump in front garden	<b>Decision:</b>  Conditional Permission <b>Decision Date:</b> 11/06/2024
<b>Application No:</b> 24/00894/FPH	<b>Location:</b> 9 Stevenage Road Knebworth Hertfordshire SG3 6AN  <b>Applicant Name:</b> Mr N McCarthy <b>Description:</b> Erection of rear outbuilding following demolition of existing shed	<b>Decision:</b>  Conditional Permission <b>Decision Date:</b> 11/06/2024
<b>Application No:</b> 24/00899/FPH	<b>Location:</b> 36 Garden Fields Offley Hitchin Hertfordshire SG5 3DF  <b>Applicant Name:</b> Mr Lee Beresford <b>Description:</b> First floor side extension over existing attached garage and part two storey and part single storey rear extension. Alterations to fenestration	<b>Decision:</b>  Conditional Permission <b>Decision Date:</b> 17/06/2024
<b>Application No:</b> 24/00915/FPH	<b>Location:</b> 2 York Road Hitchin Hertfordshire SG5 1XA  <b>Applicant Name:</b> Mr M Martin <b>Description:</b> Alterations to roof including raised ridge height, erection of rear dormer window with Juliet balcony and insertion of front rooflights to facilitate conversion of loft space into habitable accommodation. Single storey rear extension following demolition of existing rear extension.	<b>Decision:</b>  Conditional Permission <b>Decision Date:</b> 12/06/2024
<b>Application No:</b> 24/00919/LDCP	<b>Location:</b> 29 The Crescent Hitchin Hertfordshire SG5 2PA  <b>Applicant Name:</b> Burgess <b>Description:</b> Siting of single unit mobile home in rear garden for purposes ancillary to the main dwelling	<b>Decision:</b>  Granted Permission <b>Decision Date:</b> 11/06/2024
<b>Application No:</b> 24/00932/FP	<b>Location:</b> Middle Lodge Porters End Lane Kimpton Hitchin Hertfordshire SG4 8ER  <b>Applicant Name:</b> Mr John Mawhinney <b>Description:</b> Extensions and alterations to existing detached garage to form one 3-bed detached dwelling including parking	<b>Decision:</b>  Refused <b>Decision Date:</b> 17/06/2024
<b>Application No:</b> 24/00933/TCA	<b>Location:</b> 111 Walsworth Road Hitchin Hertfordshire SG4 9SP  <b>Applicant Name:</b> Ms Owen <b>Description:</b> T2 Lime - Pollard back to previous pollard points. Remove major deadwood throughout crown.	<b>Decision:</b>  No Objection <b>Decision Date:</b> 07/06/2024
<b>Application No:</b> 24/00937/FPH	<b>Location:</b> 4A Royal Oak Lane Pirton Hitchin Hertfordshire SG5 3QT  <b>Applicant Name:</b> Mr Martyn Annetts <b>Description:</b> Installation of vehicular crossover	<b>Decision:</b>  Withdrawn <b>Decision Date:</b> 18/06/2024
<b>Application No:</b> 24/00940/LDCP	<b>Location:</b> 86 Symonds Road Hitchin Hertfordshire SG5 2JL  <b>Applicant Name:</b> Mr Stuart Miller <b>Description:</b> Replace existing front and rear garage doors with windows to facilitate garage conversion into dining, shower/utility rooms	<b>Decision:</b>  Granted Permission <b>Decision Date:</b> 12/06/2024

**WEST TEAM**

<b>Application No:</b> 24/00944/FPH	<b>Location:</b> 5 Manor Crescent Hitchin Hertfordshire SG4 9LY <b>Applicant Name:</b> Mr Adrian Goodsall <b>Description:</b> Single storey front porch extension and alterations to side elevation fenestrations on ground and first floor	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 18/06/2024
<b>Application No:</b> 24/00953/FP	<b>Location:</b> 70 Cleveland Way Great Ashby Stevenage Hertfordshire SG1 6BZ <b>Applicant Name:</b> Mr Moise Turkson <b>Description:</b> Change of use of amenity land to residential garden land and installation of side boundary fence following removal of existing brick garden wall and low timber fence	<b>Decision:</b> Refused <b>Decision Date:</b> 14/06/2024
<b>Application No:</b> 24/00956/FP	<b>Location:</b> The Bungalow Old Vicarage Close Little Wymondley Hitchin Hertfordshire SG4 7EW <b>Applicant Name:</b> Mr David Kelsall <b>Description:</b> Change of use of existing outbuilding from office to 1-bed dwelling including parking and landscaping	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 18/06/2024
<b>Application No:</b> 24/00987/FPH	<b>Location:</b> 4 Westfield Close Hitchin Hertfordshire SG5 2HF <b>Applicant Name:</b> Mr And Mrs Ross <b>Description:</b> Single storey rear extension following demolition of existing conservatory	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 17/06/2024
<b>Application No:</b> 24/01030/NMA	<b>Location:</b> Park Lane Reservoir And Booster Station Park Lane Old Knebworth Hertfordshire SG3 6PP <b>Applicant Name:</b> Mr R Cobbold <b>Description:</b> Reduction of access to/from the highway from S278 (for commercial) to S184 for a single dwelling (as Non-Material Amendment to planning permission 22/01654/FP granted 16/08/22)	<b>Decision:</b> Agreed <b>Decision Date:</b> 11/06/2024
<b>Application No:</b> 24/01094/LDCP	<b>Location:</b> 2 Maltings Orchard Pirton Hertfordshire SG5 3YR <b>Applicant Name:</b> Mrs Catherine Scott <b>Description:</b> Installation of 8no solar panels to existing garage roof slope	<b>Decision:</b> Granted Permission <b>Decision Date:</b> 12/06/2024
<b>Application No:</b> 24/01119/NMA	<b>Location:</b> Land Rear Of Gothic House Oak Lane Graveley Hertfordshire <b>Applicant Name:</b> Mr Alex Jennings MK Properties (Northampton) Ltd <b>Description:</b> Removal of chimneys; variation of fenestration to all plots; addition of brick stingers to plots 2 & 3 and change of design to dormers (as non-material amendment to planning application reference 22/03299/FP granted on 14.04.2023).	<b>Decision:</b> Refused <b>Decision Date:</b> 18/06/2024
<b>Application No:</b> 24/01124/TCA	<b>Location:</b> The Green Man Arch Road Great Wymondley Hitchin Hertfordshire SG4 7EU <b>Applicant Name:</b> Dean Clare T M Browne LTD <b>Description:</b> G1 Group of Spruce, Pine, Willow, Birch - Crown lift to provide 3m clearance from the adjacent roof of the village hall.	<b>Decision:</b> No Objection <b>Decision Date:</b> 11/06/2024
<b>Application No:</b> 24/01150/LDCP	<b>Location:</b> 37 Lancaster Avenue Hitchin Hertfordshire SG5 1PA <b>Applicant Name:</b> Bimla Vati Neelam Banga Parveen Banga Rupinder N <b>Description:</b> Insertion of rear dormer window and two front rooflights to facilitate loft conversion	<b>Decision:</b> Granted Permission <b>Decision Date:</b> 12/06/2024
<b>Application No:</b> 24/01169/DOC	<b>Location:</b> 100 Arlesey Road Ickleford Hitchin Hertfordshire SG5 3TH <b>Applicant Name:</b> Lucy Reeve <b>Description:</b> Details reserved by Condition 2 - Replacement timber frame (of listed building consent reference 24/00018/LBC granted on 16.04.2024)	<b>Decision:</b> Approval of Details <b>Decision Date:</b> 07/06/2024

**WEST TEAM**

<b>Application No:</b> 24/01191/NMA	<b>Location:</b> Glencoe Villa Snailswell Lane Ickleford Hitchin Hertfordshire SG5 3TS <b>Applicant Name:</b> Mr & Mrs A Del Basso <b>Description:</b> Alterations to type, size and position of fenestration and minor revisions to the detailing and materiality of the proposed (as Non-Material Amendment to planning permission 23/00505/S73 granted 20.04.2023)	<b>Decision:</b> Agreed <b>Decision Date:</b> 18/06/2024
<b>Application No:</b> 24/01194/DOC	<b>Location:</b> Priory Farm Priory Lane Little Wymondley Hitchin Hertfordshire SG4 7HD <b>Applicant Name:</b> Mr Angus Wallace Priory Farm Business <b>Description:</b> Details reserved by condition 5 (Bird boxes) of planning permission reference no. 24/00730/FP granted 21.05.2024	<b>Decision:</b> Approval of Details <b>Decision Date:</b> 11/06/2024
<b>Application No:</b> 24/01215/TPO	<b>Location:</b> Cedar Tree Cottage Offley Road Hitchin Hertfordshire SG5 2AZ <b>Applicant Name:</b> Mr Wickham <b>Description:</b> A1 Cedar - Thin canopy by approximately 20%	<b>Decision:</b> Conditional Consent <b>Decision Date:</b> 14/06/2024
<b>Application No:</b> 24/01248/TCA	<b>Location:</b> 31 High Street Pirton Hitchin Hertfordshire SG5 3PS <b>Applicant Name:</b> IG Environmental Services <b>Description:</b> T1 Maple , T2 Mulberry, T3 Blackthorn - Remove	<b>Decision:</b> No Objection <b>Decision Date:</b> 14/06/2024
<b>Application No:</b> 24/01274/TCA	<b>Location:</b> Lime Tree House 48 High Street Whitwell Hitchin Hertfordshire SG4 8AG <b>Applicant Name:</b> Mrs Apryl Goodwin Settle <b>Description:</b> 8x Lime - Re-pollard overhanging the footpath, removing epicormic growth. Lilac - Crown reduce and shape.	<b>Decision:</b> No Objection <b>Decision Date:</b> 17/06/2024
<b>Application No:</b> 24/01292/TPO	<b>Location:</b> 40 Symonds Road Hitchin Hertfordshire SG5 2JL <b>Applicant Name:</b> Mr Matthew Taylor <b>Description:</b> T1 Lime - Re pollard to previous cuts at 10m	<b>Decision:</b> Conditional Consent <b>Decision Date:</b> 14/06/2024