

NORTH HERTS COUNCIL

WEEK ENDING FRIDAY 14 JUNE 2024

MEMBERS' INFORMATION

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Produced by the Communications Team. Any comments, suggestions or contributions should be sent to the Communications Team at MIS@north-herts.gov.uk

NEWS AND INFORMATION

AGENDA & REPORTS

PUBLISHED WEEK COMMENCING 10 JUNE 2024

Cabinet – Tuesday 25 June 2024

FORTHCOMING MEETINGS WEEK COMMENCING 17 JUNE 2024

Overview and Scrutiny Committee – Tuesday 18 June 2024
Finance, Audit and Risk Committee – Wednesday 19 June 2024
Planning Control Committee – Thursday 20 June 2024

UPCOMING OTHER EVENTS FROM FRIDAY 14 JUNE 2024

Date	Event	Location
	None	

**Incidents Summary Analysis by Zone
NORTH HERTS**

01/05/2024 to 01/06/2024

Incidents Summary Analysis by Zone

01/05/2024 to 01/06/2024

Category Summary

Zone: Baldock

<u>Category Name</u>	<u>Sub Category Name</u>	<u>No. of Incidents</u>
_TEST		1
Anti-Social Behaviour	Indecency	1
Concern for Welfare	Mental Health	2
Suspicious Activity		1
Theft	Shoplifting	1

Total No. of Incidents in Zone Baldock: 6

Zone: Hitchin

<u>Category Name</u>	<u>Sub Category Name</u>	<u>No. of Incidents</u>
_TEST		1
Anti-Social Behaviour	Disorder	11
Assault	GBH	4
Concern for Welfare	Missing Persons	4
Domestic	Assault	1
Drug Related		5
Police Request	False/Abandoned 999	1
Post Event Viewing	Public Viewing Request	6
Theft	Shoplifting	5
Vehicle		1
Weapon	Knife	3

Total No. of Incidents in Zone Hitchin: 42

Zone: Knebworth

<u>Category Name</u>	<u>Sub Category Name</u>	<u>No. of Incidents</u>
_TEST		1
Alarm Activation	Intruder Alarm	1
Vehicle	Stolen	1

Total No. of Incidents in Zone Knebworth: 3

Zone: Letchworth

<u>Category Name</u>	<u>Sub Category Name</u>	<u>No. of Incidents</u>
_TEST		1
Anti Social Behaviour	Disorder	10
Assault	Robbery	4
Concern for Welfare	Missing Persons	4
Deception/Fraud	Banking Protocol	1
Domestic	Assault	1
Drug Related		2

Incidents Summary Analysis by Zone

01/05/2024 to 01/06/2024

Hate Crime	Race Related	1
Police Request	Warrant or Wanted	1
Post Event Viewing	Download For Police	7
Suspicious Activity		3
Theft		2
Unauthorised Access (Trespass)		2

Total No. of Incidents in Zone Letchworth: 39

Zone: Royston

<u>Category Name</u>	<u>Sub Category Name</u>	<u>No. of Incidents</u>
_TEST		1
Concern for Welfare	Injury	1
Post Event Viewing	Download For Police	2

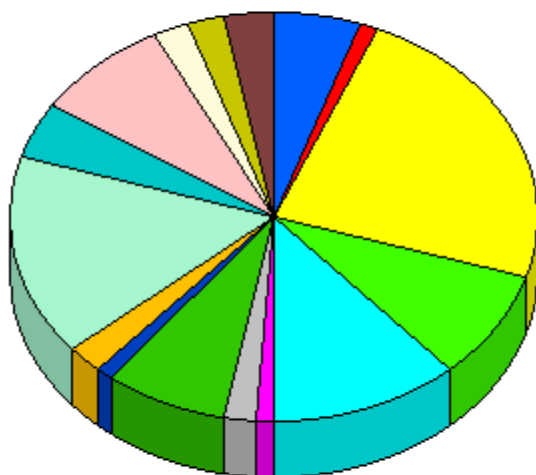
Total No. of Incidents in Zone Royston: 4

Total No. of Incidents : 94

Incidents Summary Analysis by Zone

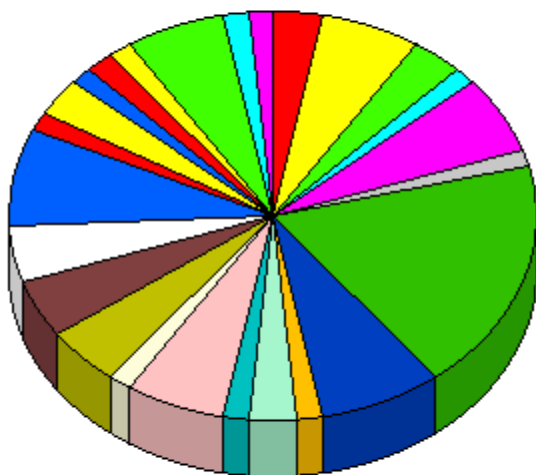
01/05/2024 to 01/06/2024

No. of Incidents by Category



_TEST	5.3%
Alarm Activation	1.1%
Anti Social Behaviour	23.4%
Assault	8.5%
Concern for Welfare	11.7%
Deception/Fraud	1.1%
Domestic	2.1%
Drug Related	7.4%
Hate Crime	1.1%
Police Request	2.1%
Post Event Viewing	18.0%
Suspicious Activity	4.3%
Theft	8.5%
Unauthorised Access (Trespass)	2.1%
Vehicle	2.1%
Weapon	3.2%
Total:	100.0%

No. of Incidents by Sub Category



_TEST	0.0%
ABH	3.0%
Affray	6.1%
Assault	3.0%
Banking Protocol	1.5%
Disorder	6.1%
Download For Authority	1.5%
Download For Police	18.2%
Drunken Behaviour	7.6%
False/Abandoned 999	1.5%
GBH	3.0%
Indecency	1.5%
Injury	6.1%
Intruder Alarm	1.5%
Knife	4.5%
Mental Health	4.5%
Missing Persons	4.5%
Nuisance	7.6%
Public Order	1.5%
Public Viewing Request	3.0%
Race Related	1.5%
Robbery	1.5%
Sexual Assault	1.5%
Shoplifting	6.1%
Stolen	1.5%
Total:	100.0%

Incidents Summary Analysis by Zone

01/05/2024 to 01/06/2024

Call Source Summary

Zone: Baldock

<u>Call Source</u>	<u>No. of Incidents</u>
_TEST	1
Police Airwaves	4
Police Control	1

Total No. of Incidents in Zone Baldock: 6

Zone: Hitchin

<u>Call Source</u>	<u>No. of Incidents</u>
_TEST	1
Controller	10
Police Airwaves	14
Police Control	1
Post Event Viewing	6
Town Link	10

Total No. of Incidents in Zone Hitchin: 42

Zone: Knebworth

<u>Call Source</u>	<u>No. of Incidents</u>
_TEST	1
Controller	1
Police Airwaves	1

Total No. of Incidents in Zone Knebworth: 3

Zone: Letchworth

<u>Call Source</u>	<u>No. of Incidents</u>
_TEST	1
Controller	6
Police Airwaves	22
Police Control	2
Post Event Viewing	7
Town Link	1

Total No. of Incidents in Zone Letchworth: 39

Zone: Royston

<u>Call Source</u>	<u>No. of Incidents</u>
_TEST	1
Police Airwaves	1
Post Event Viewing	2



Incidents Summary Analysis by Zone

01/05/2024 to 01/06/2024

Total No. of Incidents in Zone Royston:

4

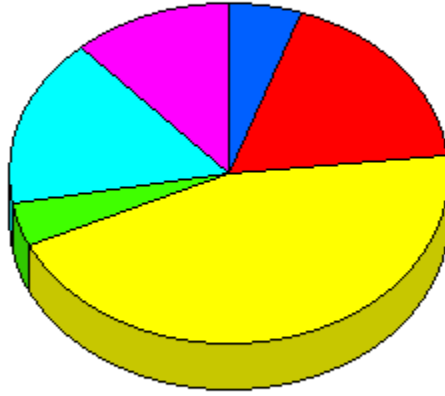
Total No. of Incidents :

94

Incidents Summary Analysis by Zone

01/05/2024 to 01/06/2024

No. of Incidents by Call Source



_TEST	5.3%
Controller	18.1%
Police Airwaves	44.7%
Police Control	4.3%
Post Event Viewing	16.0%
Town Link	11.7%
Total:	100.0%

Incidents Summary Analysis by Zone

01/05/2024 to 01/06/2024

Camera Summary

Zone: Baldock

<u>Camera Name</u>	<u>Camera Location</u>	<u>No. of Incidents</u>
00802	Thurnall Close	5
00803	High Street Junc	6

Total No. of Incidents in Zone Baldock: 6

Zone: Hitchin

<u>Camera Name</u>	<u>Camera Location</u>	<u>No. of Incidents</u>
00300	Bancroft North	7
00301	Bancroft Park Car	3
00302	Bancroft Middle	1
00303	Bancroft	7
00304	Brand Street	6
00305	Market Place	14
00306	Market Place Sun	12
00307	Hermitage Road	8
00308	Woodside Car Park	1
00309	Churchyard South	3
00310	Churchyard North	7
00311	Sun Street	5
00312	Bucklesbury	8
00313	Biggen Lane Car	3
00314	Queen Street	8
00315	Portmill Lane Car	5
00316	Station Approach	1
00317	Nightingale Road	3
00822	Westmill John	2
10086	Waitrose Multi CP	1

Total No. of Incidents in Zone Hitchin: 42

Zone: Knebworth

<u>Camera Name</u>	<u>Camera Location</u>	<u>No. of Incidents</u>
00851	London Road	3

Total No. of Incidents in Zone Knebworth: 3

Zone: Letchworth

<u>Camera Name</u>	<u>Camera Location</u>	<u>No. of Incidents</u>
00404	Station Road West	15
00405	Station Road	4
00406	Station Road East	1
00407	The Wynd	7
00408	Leys Avenue	4

Incidents Summary Analysis by Zone

01/05/2024 to 01/06/2024

00409	Leys Square	6
00410	Eastcheap Middle	6
00411	Broadway Gardens	4
00412	Broadway South	4
00413	Gernon Road	7
00414	Howard Park Car Pa	4
00417	Leys Avenue Top	15
00418	Leys Avenue	5
00419	Leys Avenue	4
00823	Jackmans	1
00824	Jackmans	1
W 00820	Grange Estate	1
W00401	Eastcheap Car Pa	6
W00402	Broadway Hotel	6
W00403	Station Place	7
W00406	Station Road East	7
W00415	Norton Way	4
W00821	Grange Estate	1

Total No. of Incidents in Zone Letchworth: 39

Zone: Royston

<u>Camera Name</u>	<u>Camera Location</u>	<u>No. of Incidents</u>
00810	Lower King Street	1
00811	Lower high street	2
00812	Upper High Street	1
00813	Corn Exchange Junc	1
00814	Market Hill	1
00815	Fish Hill Opp NU	1
00816	Council Offices Car	1
00817	Subway Brook	2
00819	Subway East	2
03003	RV Priory Park	1

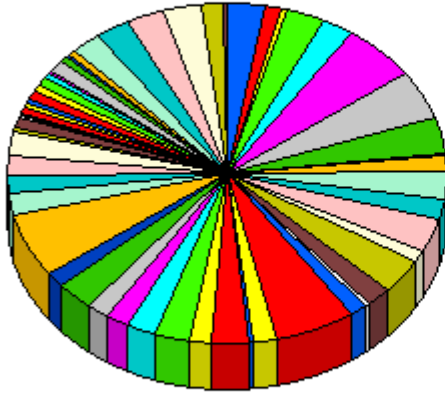
Total No. of Incidents in Zone Royston: 4

Total No. of Incidents : 90

Incidents Summary Analysis by Zone

01/05/2024 to 01/06/2024

No. of Incidents by Camera



0300	Bancroft North	2.8%
00301	Bancroft Park Car Park	1.2%
00302	Bancroft Middle	0.4%
00303	Bancroft Hermitage Rd	2.8%
00304	Brand Street	2.4%
00305	Market Place High St	5.6%
00306	Market Place Sun St	4.8%
00307	Hermitage Road	3.2%
00308	Woodside Car Park	0.4%
00309	Churchyard South	1.2%
00310	Churchyard North	2.8%
00311	Sun Street	2.0%
00312	Bucklesbury	3.2%
00313	Biggen Lane Car Park	1.2%
00314	Queen Street	3.2%
00315	Portmill Lane Car Park	2.0%
00316	Station Approach	0.4%
00317	Nightingale Road	1.2%
00404	Station Road West	6.0%
00405	Station Road Middle	1.6%
00406	Station Road East	0.4%
00407	The Wynd	2.8%
Total:		100.0%

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

*PART 1 – PUBLIC DOCUMENT

Any interest to declare/ or conflict and any dispensation granted *[if applicable]: None*

SERVICE DIRECTORATE: *RESOURCES*

1. DECISION TAKEN

Agreement to suspend collection of £75,017.02 clawback in respect of the disposal of Property at 10, St. Katherine's Close, Ickleford SG5 3XS to allow settle the opportunity to comply with the terms of an exemption namely applying the proceeds towards the provision of Social Housing or Community Benefit in the District of North Hertfordshire.

2. DECISION TAKER

Ian Couper, Service Director: Resources

3. DATE DECISION TAKEN:

10/6/2024

4. REASON FOR DECISION

To allow settle the opportunity to comply with the terms of the exemption by applying the funds to the development of Social Housing.

5. ALTERNATIVE OPTIONS CONSIDERED

The decision is in accordance with the protocol entered into between North Hertfordshire District Council (NHDC) and North Hertfordshire Homes (NHH), now known as settle, in respect of a proposed disposal by settle of an asset transferred under the Stock Transfer. Therefore, no other alternative options are applicable.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

Settle have been consulted regarding the level of the potential clawback payment and the details of the social housing scheme to which the funds will be applied. There is no obligation on the Council to carry out any wider consultation.

7. FORWARD PLAN

7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

8.1 NHH changed its name to settle in May 2018.

8.2 Settle have submitted a request to agree an exemption to clawback in respect of Property at 10, St. Katherine's Close, Ickleford SG5 3XS stating that they intend for the proceeds from the disposal to be used for the provision of Social Housing or Community Benefit in the District of North Hertfordshire. Settle are relying on

exemption *xi* in the deed of covenant dated 31 March 2003 which imposes the obligation to pay clawback.

- 8.3 The proposed project to which the proceeds will be applied is the John Barker Place regeneration project. Whilst it is still considered appropriate to suspend payment of the clawback for three years to allow settle the opportunity to invest the proceeds into Social Housing, The Council cannot at this stage agree the specific details of the Social Housing provision as until the precise proposals for the later phases of the John Barker Place regeneration project are known the clawback cannot be committed to that project. Once the detail of the Social Housing to be provided by the John Barker place regeneration scheme is known, together with the financial modelling, then the Council will determine whether this clawback should be allocated to that scheme or an alternative scheme.
- 8.4 Clawback is 25% of the greater of the Disposal Gain or the Development Gain. In this transaction, there is no Development Gain to consider, so the only relevant calculation is the Disposal Gain. The clawback calculation for the property has been agreed between the parties as follows:

Property	Disposal Gain	Clawback @ 25%
Property at 10, St. Katherine's Close, Ickleford SG5 3XS	£300,068.07	£75,017.02

9. LEGAL IMPLICATIONS

- 9.1 The Service Director: Resources has delegated authority for 'Approvals for any overage, claw back or similar arrangement pursuant to the Stock Transfer Agreement'.
- 9.2 The value paid by settle for the housing at stock transfer was based on its continued use as Social Housing. The deed of covenant provides compensation to the Council for property disposals by settle that are above the equivalent value at stock transfer. As the principle of this is to protect the volume of Social Housing in the District, there is an exemption that allows settle to reinvest this money into Social Housing or Community Benefit (as defined by the agreement) schemes within 3 years. The parties have entered into a protocol which governs how this exemption will operate in practice. The protocol permits the Council to suspend collection of clawback to allow settle the opportunity to comply with the terms of the exemption. As long as the request is reasonable then it should not be refused. So, this does not provide an opportunity for the Council to obtain additional funding.

10. FINANCIAL IMPLICATIONS

- 10.1 A significant amount of clawback has been suspended for use on the John Barker Place scheme. This clawback would take the total to £3,303,934.47. It has also been agreed that £1,760,000 of previously suspended clawback will be used on phases 1 and 2 of the John Barker Place scheme. Within its capital programme, the Council has also allocated £1.096 million towards this scheme. The overall value of the Social Housing within the scheme will need to be reviewed when a final proposal is in place. This will determine whether it is appropriate to confirm the use of the suspended clawback and also the use of the Council's own funding.

11. RISK IMPLICATIONS

- 11.1 No security is being sought to ensure payment of the clawback in the event that the social housing scheme is not delivered. Therefore, there is a risk that settle will not have the funds to pay the clawback if they are unable to deliver the scheme. However this is considered unlikely

12. EQUALITIES IMPLICATIONS

12.1 *In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.*

12.2 *There are no equalities implications arising from this decision.*

13. SOCIAL VALUE IMPLICATIONS

13.1 The Social Value Act and “go local” policy do not apply to this decision.

14. ENVIRONMENTAL IMPLICATIONS

14.1. There are no known Environmental impacts or requirements that apply to this decision.

15. HUMAN RESOURCE IMPLICATIONS

15.1 There are no HR implications arising from this decision.

16. BACKGROUND PAPERS

16.1 *None.*

17. APPENDICES

17.1 None.

NOTIFICATION DATE

14/6/2024

Signature of Executive Member ConsultedN/a.....

Date

Signature of Decision Taker 

Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.

Call-in does not apply to NON-EXECUTIVE DECISIONS

Public Document Pack

NORTH HERTFORDSHIRE DISTRICT COUNCIL

LICENSING SUB-COMMITTEE

MEETING HELD IN THE VIA ZOOM
ON THURSDAY, 6TH JUNE, 2024 AT 1.00 PM

MINUTES

Present: *Councillors: Ian Albert (Chair), Keith Hoskins, Tim Johnson and Steven Patmore.*

In Attendance: *Melanie Gillespie (Licensing Officer), Jasmine Jennings (Licensing Team Leader), Susan Le Dain (Committee, Member and Scrutiny Officer), Simao Paxi-Cato (Litigation and Regulatory Solicitor), Alina Preda (Trainee Solicitor), Alan Stone (Senior Environmental Health Officer) and Sjanet Wickenden (Committee, Member and Scrutiny Officer).*

Also Present: *At the commencement of the meeting approximately 2 members of the public, including registered speakers.*

1 ELECTION OF A CHAIR

Councillor Keith Hoskins proposed and Councillor Tim Johnson seconded, and it was:

RESOLVED: That Councillor Ian Albert be appointed as Chair for this meeting of the Licensing Sub Committee.

2 HEARING PROCEDURE

The Chair welcomed Members, Officers, Applicant and Senior Environmental Health Officer to the hearing.

The Chair proposed, and Councillor Keith Hoskins seconded, and it was:

RESOLVED: That Councillor Steven Patmore be appointed as the Reserve Member for this meeting of the Licensing Sub Committee.

The Sub-Committee noted the hearing procedure.

3 DETERMINATION OF HEARING

The Licensing Officer presented the report entitled Determination of Application in Respect of The Orange Tree PH, Norton Road, Baldock, Herts SG7 5AW.

The report, together with verbal submissions and questions from the Applicant and the Senior Environmental Health Officer, as well as advice from Legal Advisors were considered.

The report of the Licensing Officer was noted.

4 DECISION NOTICE

The agreed decision notice is attached as part of the Minutes of this meeting.

The meeting closed at 3.11 pm

Chair

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**North Hertfordshire District Council
Licensing Act 2003
Decision Notice**

Date of Hearing	6 June 2024
Members of Panel	Councillors Keith Hoskins MBE, Ian Albert (Chair), Tim Johnson Reserve Member: Steven Patmore
Applicant(s) Name	Michael Curtis
Premises Address	The Orange Tree Ph, Norton Road, Baldock, Hertfordshire, SG7 5AW, including the garden and marquee area of the Orange Tree Public House.
Date of Application	23 May 2024
APPLICATION FOR A STANDARD TEMPORARY EVENT NOTICE	<p>This is an application for a standard Temporary Event Notice (TEN) under section 100 of the Licensing Act 2003.</p> <p>The Sub-Committee has read the material presented to it and has listened to all the evidence and submissions. The Sub-Committee has considered the National Guidance (December 2023) and the Statement of Licensing Policy and has come to the following decision:</p> <p>The application is granted.</p>
CONDITIONS DEEMED APPROPRIATE FOR THE PROMOTION OF THE LICENSING OBJECTIVES	<p>The Sub-Committee recognises that conditions to a TEN can only be imposed in circumstances where all the following conditions are satisfied:</p> <ul style="list-style-type: none"> • A relevant person has objected to the TEN; • The objection has not been withdrawn; • There is a premises licence or a club premises certificate in relation to at least a part of the premises in respect of which the TEN is given; • The Sub-Committee considers it appropriate for the promotion of the licensing objectives to impose one or more conditions. • The conditions would not be inconsistent with the carrying out of the licensable activities under the TEN. <p>The Sub-Committee considers that on the admissible evidence received and representations made, no conditions are appropriate for the promotion of the licensing objectives.</p>

CONDITIONS PROPOSED BY THE RESPONSIBLE AUTHORITIES	
CONDITIONS PROPOSED BY APPLICANT	
EFFECT OF FAILING TO COMPLY WITH CONDITIONS EXPLAINED TO APPLICANT	<p>The effect of failure to comply with any of the conditions attached to the TEN and therefore carrying on a licensable activity otherwise than in accordance with an authorisation is a criminal offence, which upon conviction, would result in an unlimited fine or up to six months' imprisonment or both.</p> <p>The effect of the TEN exceeding the applicable statutory permitted limits set down in Part 5 of the Licensing Act 2003 is that the Sub-Committee will issue a counter-notice and the TEN will be void. This means that the applicant will need to obtain a full premises licence to cover the proposed activities.</p>
STATUTORY GUIDANCE CONSIDERATIONS	<p>The Sub-Committee has taken into account the Revised Guidance issued under Section 182 of the Licensing Act 2003 (December 2023 version) in reaching its decision. It has found the following sections to be of particular relevance in reaching this decision:</p> <p>1.3; 1.4; 1.5; 1.9; 1.10; 2.21; 2.22; 2.27; 7.5; 7.6; 7.28; 7.29; 7.32; 7.33; 7.34; 7.35; 7.37; 7.38; 7.39; 9.43; 9.44.</p>
LICENSING POLICY CONSIDERATIONS	<p>The Sub-Committee has taken into account the North Hertfordshire District Council's Statement of Licensing Policy in reaching its decision. It has found the following sections to be of particular relevance in reaching this decision:</p> <p>D13.1; D13.3; D13.4; D13.5; D13.8; D13.9.</p>
RATIONALE FOR DECISION	<p>The Sub-Committee considers that the application for the TEN should be permitted to the extent outlined above for the following reasons: the time for the event proposed appears proportionate, the fact it is private event gives confidence that the likelihood of public nuisance and crime and disorder is low, and the existing condition of 6 events a year on the premises licence means that there is a fair balance between the role of pubs in the local community and promoting the licensing objectives. This is only the second event in the last 6 months.</p>
COMMENCEMENT DATE	<p>This TEN shall come into effect on 08 June 2024 and will end on 08 June 2024.</p>
RIGHTS OF REVIEW	<p>The applicant may appeal if the decision of the Sub-Committee is to give a counter-notice. The appeal is against the counter-notice and it is to a magistrates' court by giving a notice of appeal to the designated officer of the magistrates' court within the period of 21 days beginning</p>

	<p>with the day on which the applicant was notified by the Sub-Committee of the decision appealed against.</p> <p>The relevant person may also appeal in circumstances where the Sub-Committee decides not to give a counter-notice and the appeal is against the Sub-Committee's decision not to give a counter-notice.</p> <p>However, no appeal may be brought later than five working days before the day on which the event period specified in the TEN begins.</p>
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RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

*PART 1 – PUBLIC DOCUMENT

Any interest to declare/ or conflict and any dispensation granted: None

SERVICE DIRECTORATE: REGULATORY

1. DECISION TAKEN

To enter into a Planning Performance Agreement and Addendum with Barratt Developments (David Wilson Homes) for the preparation of a Design Code for the strategic housing site at Highover Farm, Hitchin.

2. DECISION TAKER

Nigel Smith: Acting Service Director Regulatory

3. DATE DECISION TAKEN:

14 June 2024

4. REASON FOR DECISION

4.1 To enable the Council in its role as Local Planning Authority to recover its costs with regard the preparation of a Design Code from the developer.

5. ALTERNATIVE OPTIONS CONSIDERED

5.1 None, as the alternatives are to either not participate in the development of a Design Code for a strategic site allocation in the adopted Local Plan, or to cover the full costs of participation through the General Fund. Neither are considered suitable alternative options.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

6.1 The previous Executive Member and Deputy and the current Executive Member have been briefed on the use of Planning Performance Agreements.

7. FORWARD PLAN

7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

8.1 The Council's Local Plan was adopted in November 2022. This sets out the Council's strategy for meeting the development needs of the District over the period to 2031. The Plan makes provision for at least 13,000 new homes. A significant proportion of these are to be delivered on six Strategic Housing Sites – defined as sites of more than 500 homes – around the main towns in and adjoining the District.

8.2 The Strategic Housing Sites are of a greater size and complexity than any developments that have taken place in the District over the last twenty years. They

are critical to the overall strategy of the Plan. Their implementation is essential to raising delivery rates of new homes above historic averages and addressing the acute need for housing.

- 8.3 Policy SP18 of the Local Plan allocates land at Highover Farm, Hitchin as a Strategic Housing Site for approximately 700 homes with supporting infrastructure. An outline planning application for the site (application reference 18/01154/OP) was submitted in 2018. On 12 October 2023, the Planning Control Committee resolved to grant planning permission subject to conditions and the completion of a legal agreement. The application includes a Masterplan for the site.
- 8.4 Proposed condition 6 requires the preparation, submission and approval of a Design Code. Design Codes are recognised and encouraged by Government guidance, including the National Planning Policy Framework. The glossary of National Planning Policy Framework (NPPF, December 2023, Annex 2) defines Design Codes as follows:

Design code: A set of illustrated design requirements that provide specific, detailed parameters for the physical development of a site or area. The graphic and written components of the code should build upon a design vision, such as a masterplan or other design and development framework for a site or area.

- 8.5 Planning Performance Agreements (PPAs) are an effective and commonly used project management tool for large - scale projects and planning applications. Indeed, they have become mainstreamed into planning practice and support decision-making on large-scale and complex sites. They provide a framework within which parties come together to agree how they are going to take a development proposal through the planning process to
- Support collaborative and integrated working
 - Establish the scope and task and clarity on the issues to resolve
 - Provide planning certainty
 - Increase the speed of decision-making
 - Support better quality development.
- 8.6 PPAs are recognised within the Council's adopted Masterplan Principles as part of the implementation of the adopted Local Plan. The Council would normally expect a PPA to be used to support the preparation of Strategic Masterplans and significant development planning applications. They enable the Council to seek recovery of costs for officer and consultant time.
- 8.7 This PPA has been developed between the Council, Hertfordshire County Council and Barrett Developments to secure collaborative working and assist in the successful preparation and agreement of the Design Code for Highover Farm, Hitchin. The Design Code is a further step and enhancement on the principles set in the masterplan, and crosses over with the development planning application. The PPA is therefore supporting the delivery of a Strategic Masterplan and significant development planning application.
- 8.8 This strategic allocation in the Council's adopted Local Plan is the first strategic site to be developed and it is essential to secure a high standard of design quality for the scheme itself as well as setting a high precedent for wider sustainable growth across the district and genuinely involving communities in design development.
- 8.9 The initial PPA was dated 22 January 2024 and signed by the three parties. Following a review of the PPA, an Addendum dated 14 May 2024 and was signed by the three parties to enable work to continue. For the Council, the Service Director Regulatory signed both the original agreement and the addendum.

- 8.10 The additional funding secured through the Addendum brings the total value of the PPA to the Council above £50,000.

9. LEGAL IMPLICATIONS

- 9.1. PPAs are made pursuant to the Localism Act 2011 and the Local Government Acts 1972, 2000 and 2003 and under associated planning legislation and guidance, including but not limited to the 2008 Act.
- 9.2. Section 93 of the Local Government Act 2003 allows local planning authorities to charge for providing discretionary services and the legislation is clear that, where charges are made, they must not exceed the cost of providing the service.
- 9.3. At its meeting on 16 March 2021, Cabinet resolved (item 109) as part of the Local Plan Implementation report to approve the North Hertfordshire Masterplanning Principles. Within this document paragraph 2.11 states: *The Council would normally expect a PPA to be used to support the preparation of Strategic Masterplans and significant development planning applications.*
- 9.4. Under the Council's constitution, 14.6.4 (viii) authorises the setting of fees and charges, in this case to seek to recover these costs from the Developer.
- 9.5. The PPA includes a paragraph stating that the *PPA does not constitute a legally binding contract nor is it intended to prejudge or influence the determination of any current, related or subsequent planning applications in any way. It does not commit NHDC, HCC or the developer to a particular outcome or resolution. It is instead a commitment to a process and timetable for consideration of the sites.*

10. FINANCIAL IMPLICATIONS

- 10.1. The Council resources for masterplanning and implementation work are drawn from existing staff, with additional support from specialist consultants as required. The PPA seeks to recover the costs of undertaking this work. The costs will be monitored to ensure on-going cost recovery.
- 10.2. For any activities that cannot be charged through the PPA, a ring-fenced Masterplanning reserve and / or approved budgets will be used.
- 10.3. The principle of setting of fees and charges for Planning Performance Agreements (PPAs) was agreed by the Service Director: Regulatory in consultation with the Service Director: Finance and the Executive Member for Planning & Transport in January 2022.
- 10.4. The addendum to the PPA takes the income above the threshold requiring a Decision Notice.

11. RISK IMPLICATIONS

- 11.1 Good Risk Management supports and enhances the decision-making process, increasing the likelihood of the Council meeting its objectives and enabling it to respond quickly and effectively to change. When taking decisions, risks and opportunities must be considered.
- 11.2. There is a perception risk when developers financially contribute to work related to their planning application. Aside from 9.3, the PPA also states that *nothing in the PPA will restrict or inhibit NHDC or HCC from exercising their statutory functions and views about the development and nothing in this agreement shall predetermine the outcome of any planning application.*

- 11.3. Entering into PPA's is voluntary and there is a risk that developers will chose not to participate or continue to engage, this will likely result in a scheme of lesser quality due to the Council's financial constraints with regard funding such work.

12. EQUALITIES IMPLICATIONS

- 12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.
- 12.2 The Design Code will follow the National Model Design Code which states that codes that cover larger schemes will need to include guidance including how the design should enhance the health and well being of communities and create safe, inclusive, accessible and active environments.
- 12.3 Within the PPA there is a requirement for the Design Code to be subject to community consultation, this will be undertaken to allow engagement by all members of the community.
- 12.4. The Highover Farm site has been allocated for development through the Council's adopted Local Plan. An Equality Impact Assessment was produced assessing the plan's compliance with relevant legislation and requirements and submitted to Government as part of the plan's examination.
- 12.5. No issues with the Equality Impact Assessment were raised by the examining Inspector. Paragraph 11 of their report on the plan concluded:

I [the Inspector] have had due regard to the aims expressed in S149(1) of the Equality Act 2010. This has included my consideration of several matters during the examination including the provision of traveller sites to meet need and accessible and adaptable housing.

13. SOCIAL VALUE IMPLICATIONS

- 13.1 As the recommendations in the report relate to a contract below £100,000 the "go local" policy has not been applied for the following reason, the consultants employed by the Council and remunerated by the PPA are specialist planning consultants who are not local.

14. ENVIRONMENTAL IMPLICATIONS

- 14.1. There are no known Environmental impacts or requirements that apply to this report. However, the Design Code will follow the National Model Design Code which states that codes that cover larger schemes will need to include guidance including the environmental performance of place and buildings ensuring they contribute to net zero targets.
- 14.2. The allocation of the site in the Local Plan (and the Local Plan in general) was informed by a statutory Sustainability Appraisal which considered the potential social, economic and environmental impacts of the Plan. This informed the mitigation measures contained in Policy SP9, the site-specific policy for the site and general policies on matters such as biodiversity and transport.
- 14.3. The outline planning application for this site was accompanied by a statutory Environmental Statement and impact assessments. These will inform the detailed mitigation measures that will be required as part of the scheme and will be secured through any permission(s) and associated legal agreement(s).

15. HUMAN RESOURCE IMPLICATIONS

15.1 The delivery of the work associated with this PPA will make use of existing staff, with additional support from specialist consultants as required. The masterplanning work has been factored in to staff structures, which has been increased in recent years (approved through the budget process).

16. BACKGROUND PAPERS

18.1 [Local Plan Implementation - report to Cabinet, March 2021](#) [including masterplanning principles]

18.2 [Local Plan adoption – report to Cabinet and Full Council, November 2022](#)

18.3 [Planning Control Committee 12 October 2023](#), item 118, 18/01154/OP Land north of Highover Farm to Stotfold Road, Highover Way, Hitchin, Hertfordshire

17. APPENDICES

17.1 None.

NOTIFICATION DATE

14 June 2024

Signature of Executive Member Consulted *Christopher Hinchliff*

Date 12/06/2024

Signature of Decision Taker



Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.

Call-in does not apply to NON-EXECUTIVE DECISIONS

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

PART 1 – PUBLIC DOCUMENT

Any interest to declare/ or conflict and any dispensation granted for the Officer or Executive Member
[NO]

Any conflict with any Member of the Panel and the bodies concerned **[NO]**

SERVICE DIRECTORATE: Legal and Community

1. DECISION TAKEN

1.1 The approval of the allocation **Letchworth Community Grant** funding of:

1.1.1 **£1,750** to **Army Cadets** towards purchasing new Adventurous Training equipment and to replace some old/damaged items and to subsidise cadets attending courses and other opportunities they may otherwise not be able to afford.

1.1.2 **£1,951** to **Creative Chefs CIC** towards providing fun cooking sessions for reception children. During these sessions children create a healthy recipe to take home.

1.1.3 **£2,000** to **Herts Vision Loss** funding 5 project workshops that will help Support blind and visually impaired North Hertfordshire District Council residents, their families, and carers through social groups. Herts Vision Loss has also applied to Hitchin community forum – see item 8.2.

1.1.4 **£708** to **Letchworth Men's Shed** towards funding a 'Lathe Lads' project. This will be for older men to learn skills in wood turning affordably – to keep brains active with mindful activity and develop the potential to earn income to sustain the Men's Shed in future.

1.1.5 **£2,060** to **Repair Therapy CIC** towards funding for widening the participation in a movement-based support group for new parents, primarily mothers, trans men, and birthing fathers in North Herts.

1.1.6 **£1,500** to **The Sadie Centre** towards funding the cost of the design and delivery of a ten-day training programme for trainers in the award-winning Positive Movement technique. The Sadie Centre has also applied to Hitchin community forum – see item 8.2.

2. DECISION TAKER

2.1 Cllr Val Bryant, Executive Member for Community and Partnerships, in consultation with the Acting Service Director – Legal and Community.

3. DATE DECISION TAKEN:

05 June 2024

4. REASON FOR DECISION

4.1 The **Letchworth Community Forum** held on 5 June 2024 considered funding applications from The Army Cadets, Creative Chefs CIC, Herts Vision Loss, Letchworth Men's Shed, Repair Therapy CIC and The Sadie Centre and recorded their recommendation to the Executive Member for Community and Partnerships for the formal commitment of Community Grant funds via the delegated authority process.

5. ALTERNATIVE OPTIONS CONSIDERED

5.1 There are no other reasonable alternative options.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

- 6.1 Consultation has taken place with the Letchworth Community Forum Members in a public meeting on 5 June 2024. Members are in favour and recommend that the Letchworth Area Community Grant budget should be used for this purpose.

7. FORWARD PLAN

- 7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

- 8.1 The grant applications were considered by the Letchworth Community Forum on 5 June 2024. The report with the application details is set out under item 6, available on the Council's website [[CLICK HERE](#)].
- 8.2 The grant applications 1.1.3 and 1.1.6 have also applied to Hitchin Community Forum. Herts Vison Loss is seeking (£2,000) and The Sadie Centre is seeking (£1,500).
- 8.3 This delegated decision confirms that the recommendation made by the Community Forum members was accepted by the Executive Member for Community & Partnerships, and Acting Service Director on applications 1.1.1, 1.1.2, 1.1.3. , 1.1.4, 1.1.5 and 1.1.6.

9. LEGAL IMPLICATIONS

- 9.1 Following the decision of Full Council on 18 April 2023, an Area Forum shall consider applications for community grants in its area and make recommendations to the Executive Member for Community & Partnerships on them. The Executive Member has delegated authority to make these Executive decisions under section 14.6.9(b)((ii)A of the constitution, in consultation with the Service Director: Legal & Community. That decision will be subject to a five clear working day call-in period, following publication in the Members Information Service (MIS) and on the Council's website.

10. FINANCIAL IMPLICATIONS

- 10.1 At the start of this financial year, the carry over community grant budget for Letchworth from 2022/23 was **£652**.
- 10.2 The 2023/24 base budget is **£16,000**. This left a remainder of £200 in the 2022/23 budget to utilise.
- 10.3 No money has been allocated to date in 2024/25, leaving **£16,652** available to allocate for community grants.
- 10.4 The grant applications for this meeting total **£9,969**. If the grants are awarded as outlined in 1.1.1, 1.1.2, 1.1.3. , 1.1.4, 1.1.5 and 1.1.6, the remaining balance will be **£6,683** available for Community Grants for the remainder of the 2024-25 financial year.

11. RISK IMPLICATIONS

- 11.1 Good Risk Management supports and enhances the decision-making process, increasing the likelihood of the Council meeting its objectives and enabling it to

respond quickly and effectively to change. When taking decisions, risks and opportunities must be considered.

- 11.2 There are no relevant risk entries that have been recorded on Ideagen Risk, the Council's performance and risk system. Individual events should have their own risk assessments in place to mitigate any health and safety issues. Whenever a request for grant funding for equipment is received, the recipient of the funding will be advised to obtain insurance for the item to avoid a repeat request for funding in the event of the equipment being stolen or damaged. There are no pertinent risk implications for the Authority associated with any items within this report.

12. EQUALITIES IMPLICATIONS

- 12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.
- 12.2 Community Grant funds are awarded to community groups that clearly demonstrate positive impact on the community and wider environment. The projects outlined in this report seek to advance equality of opportunity and foster good relations.

13. SOCIAL VALUE IMPLICATIONS

- 13.1 The Social Value Act and "go local" policy do not apply to the matters contained within this report, as there are no recommendations on procurement.

14. ENVIRONMENTAL IMPLICATIONS

- 14.1 There are no known Environmental impacts or requirements that apply to this report.

15. HUMAN RESOURCE IMPLICATIONS

- 15.1 The activities of the Community & Partnership team are covered by existing budgets.

16. BACKGROUND PAPERS

- 16.1 Terms of Reference for Community Forums, see section 9 Constitution page: <https://www.north-herts.gov.uk/council-constitution>.
- 16.2 [Community Grants Policy, 9th May 2023](#)
- 16.3 Letchworth Community [Forum](#) – 5 June 2024

17. APPENDICES

- 17.1 See website links above.

NOTIFICATION DATE

13.06.24

Signature of Acting Service Director Consulted



Date: 12.06.2024

Signature of Executive Member for Community and Partnerships

Handwritten signature of V. A. Byrd in cursive script.

Decision Taker

Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in. Call-in does not apply to NON-EXECUTIVE DECISIONS

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

PART 1 – PUBLIC DOCUMENT

Any interest to declare/ or conflict and any dispensation granted [N/A]

SERVICE DIRECTORATE: LEGAL AND COMMUNITY

1. DECISION TAKEN

That the following Member and Substitute Member to be appointed to the Planning Control Committee (subsequent to other appointments made at the Annual Council meeting on 23 May 2024):

Member:

Cllr Amy Allen and Cllr Ian Mantle - Labour and Co-operative vacancies

Substitute Member

Cllr Sean Nolan Labour and Co-operative vacancy (replacing Cllr Ian Mantle as Substitute)

[This is in addition to those appointed to the Labour and Cooperative seats under the proportionality arrangements, at Full Council].

2. DECISION TAKER

Jeanette Thompson, Service Director: Legal & Community

3. DATE DECISION TAKEN:

13 June 2024

4. REASON FOR DECISION

4.1 As per the constitution, the Service Director: Legal and Community has delegated authority to make appointments (or where relevant nominate) Councillors or Substitutes to Committees, Sub-Committees, panels, boards, and outside bodies, in consultation with Group Leaders during the civic year in respect of the appointments that have previously been made at Annual Council.

5. ALTERNATIVE OPTIONS CONSIDERED

5.1 None considered. Appointments to seats allocated to each political party under the provisions of Section 15 of the Local Government and Housing Act 1989 are made on a politically proportionate basis at the Annual Council meeting. It is therefore a matter for the respective Group Leaders on who they wish to nominate as an appointment or replacement.

5.2 Regarding outside organisation and other bodies to which the Council has a seat, it is for Group Leaders to discuss and determine which Members be appointed.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

6.1 In accordance with the Constitution, the delegated decision is made having consulted the Group Leaders.

7. FORWARD PLAN

7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

8.1 The Leader of the Labour and Co-operative Group provided notice to the Proper Officer on 4 June (following notification by Cllr Mason) that the above would be nominated as Member and Substitute member to the said Committee.

8.2 The relevant Group Leader subsequently confirmed and provided notice to the Proper Officer on 11 June 2024.

8.3 The Liberal Democrat and Conservative Group Leaders were notified / consulted on the appointment and Substitution of the change on 11 June with slight correction on 12 June.

9. LEGAL IMPLICATIONS

9.1. 14.6.9 (a) Delegation of Authority – Service Director: Legal and Community of the Constitution states:

(xix) To make appointments (or where relevant nominate) Councillors or Substitutes to Committees, Sub-Committees, panels, boards and outside bodies, in consultation with Group Leaders during the civic year in respect of the appointments that have previously been made at Annual Council.

10. FINANCIAL IMPLICATIONS

10.1. There are no direct financial implications.

11. RISK IMPLICATIONS

11.1 Good Risk Management supports and enhances the decision-making process, increasing the likelihood of the Council meeting its objectives and enabling it to respond quickly and effectively to change. When taking decisions, risks and opportunities must be considered.

11.2 A vacancy on a Committees, Sub-Committees or Panel be that as a Full Member or as a Substitute Member could result in the respective political party not being fully represented at a particular meeting and that the district council is not represented at the outside organisation/bodies meetings.

12. EQUALITIES IMPLICATIONS

12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between

those who share a protected characteristic and those who do not.

12.2 There are no direct equalities implications arising from this report.

13. SOCIAL VALUE IMPLICATIONS

13.1 The Social Value Act and “go local” policy do not apply to this decision.

14. ENVIRONMENTAL IMPLICATIONS

14.1. There are no known Environmental impacts or requirements that apply to this report.

15. HUMAN RESOURCE IMPLICATIONS

15.1 None.

16. BACKGROUND PAPERS

16.1 Annual Council – 23 May 2024 <https://srvmodgov01.north-herts.gov.uk/ieListDocuments.aspx?CId=136&MId=3565&Ver=4>

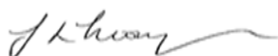
17. APPENDICES

17.1 N/A.

NOTIFICATION DATE

Date: 14 June 2024

Signature of Decision Taker



Call-in does not apply to NON-EXECUTIVE DECISIONS, this is a NON-EXECUTIVE DECISION

NORTH HERTFORDSHIRE DISTRICT COUNCIL

DECISION SHEET

Meeting of the Joint Staff Consultative Committee held in the Via Zoom
on Wednesday, 12th June, 2024 at 10.00 am

1 APOLOGIES FOR ABSENCE

There were no apologies for absence.

2 MINUTES - 13 MARCH 2024

RESOLVED: That the Minutes of the Meeting of the Committee held on 13 March 2024 be approved as a true record of the proceedings and be signed by the Chair.

3 CHAIR'S ANNOUNCEMENTS

- (1) The Chair advised that, in accordance with Council Policy, the meeting would be recorded.
- (2) The Chair drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.

4 STAFF CONSULTATION FORUM MINUTES

RESOLVED: That the Committee noted the minutes of the Staff Consultation Forum for March, April and May 2024.

5 HR INFORMATION NOTE

The Human Resources Services Manager presented the Information Note entitled 'HR Update'.

6 DISCUSSION PAPER - RECRUITMENT UPDATE

RESOLVED: That the Committee commented on and noted the Discussion Paper on Recruitment Update.

7 FUTURE DISCUSSION TOPICS

The Chair suggested the topics of 'Coaching and Mentoring' and 'Staff Survey Results' for the next meeting of the Committee and this was agreed with Members present.

EAST TEAM

Application No.	Applicant/Agent Address	Location Address, Applicant Name & Proposal
Ashwell Parish Council		
24/01195/TPO	Mr Gavin Head 11 Claybush Hill Meadow, Ashwell, Hertfordshire, SG7 5FJ, United Kingdom	11 Claybush Hill Meadow Ashwell Baldock Hertfordshire SG7 5FJ Mr Gavin Head 3x Ash - Remove
Barley Parish Council		
24/01204/TCA	Mrs Jenny Robinson Arboretum, Ware Park, Ware, SG12 0DY, United Kingdom	Willowdown Smiths End Lane Barley Royston Hertfordshire SG8 8LH Mr David Flanders T1 Ash - Cut back overhang by 4m
Letchworth Garden City		
24/00497/FP	DLA Town Planning Ltd Planning Ltd 5 The Gavel Centre Porters Wood, St Albans, AL3 6PQ, United Kingdom	Autoglym Works Road Letchworth Garden City Hertfordshire SG6 1LU Autoglym . Extension to main warehouse/production building and reconfiguration of existing car parking areas following demolition of existing buildings
24/01054/FP	Mr Brian Clamp The Barn, 3 Barleycorn Mews, Oughton Head Way, Hitchin, SG5 2DT, United Kingdom	Mr Brian Clamp Letchworth Golf Club Letchworth Lane LGC SG6 3NQ
24/01137/FPH	Miss Kieran Khangura Khangura 72 Pix Road, Letchworth Garden City, Hertfordshire, SG6 1PY, United Kingdom	Miss Kieran Khangura 72 Pix Road Letchworth Garden City Hertfordshire SG6 1PY Mrs Gursharnjit Khangura Replacement shed in rear garden.

**NORTH HERTFORDSHIRE DISTRICT COUNCIL
PLANNING CONTROL
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 14/06/2024
DEADLINE FOR COUNCILLORS' CALL IN: 04/07/2024**

24/01171/FPH	Mr Gary Mann 6a Whitethorn Lane, Letchworth, SG6 2DN, United Kingdom	6A Whitethorn Lane Letchworth Garden City Hertfordshire SG6 2DN Mr Gary Mann Erection of front porch canopy and addition of render to existing elevations.
24/01205/FPH	Norton Studio Architects Mr Adam Grant 5 Croft Lane, Letchworth Garden City, SG6 1AS	8 Paddock Close Letchworth Garden City Hertfordshire SG6 1TB Mr Robert Smith Replace existing windows and doors, insertion of conservation roof lights to existing rear extension and replace existing UPVC soil stack with SVP in cast iron.
24/01206/LBC	Norton Studio Architects Mr Adam Grant 5 Croft Lane, Letchworth Garden City, SG6 1AS	8 Paddock Close Letchworth Garden City Hertfordshire SG6 1TB Mr Robert Smith Replace existing windows and doors, insertion of conservation roof lights to existing rear extension and replace existing UPVC soil stack with SVP in cast iron. Internal remodelling of the kitchen and removal of one modern wall and remove ceiling to open up to rafter level.
24/01208/FPH	D. Chandler Architectural Design Ltd. Mr Daniel Chandler 61 Geron Road, Letchworth Garden City, Hertfordshire, SG6 3HS	9 Cashio Lane Letchworth Garden City Hertfordshire SG6 1AY Mr And Mrs Thomas Two storey front extension and alterations to fenestration of existing garage/outbuilding to facilitate conversion to store/home office.
24/01259/TCA	Paul McKenna ONE GARDEN CITY, BROADWAY, SG6 3BF, United Kingdom	Land At The Rear Of 3 Field Lane Letchworth Garden City Hertfordshire SG6 3LF Paul McKenna T1 Sycamore - Reduce by up to 3m and clear deadwood from crown.
24/01273/TCA	Mr Andrew Heffer 14 Eastholm Green, Letchworth Garden City, SG6 4TW, United Kingdom	14 Eastholm Green Letchworth Garden City Hertfordshire SG6 4TW Mr Andrew Heffer Sycamore - Remove

**NORTH HERTFORDSHIRE DISTRICT COUNCIL
PLANNING CONTROL
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 14/06/2024
DEADLINE FOR COUNCILLORS' CALL IN: 04/07/2024**

24/01277/TPO Mrs Apryl Goodwin Settlegroup
Blackhorse Road, Letchworth
Garden City, SG6 1HA, United
Kingdom

Robert Saunders Court
Unwin Close
Letchworth Garden City
Hertfordshire
SG6 3RU

Mrs Apryl Goodwin

T1, T2, T3 Cherry - Reduce by up to 30%. T4, T5 Sycamore - Side back. T6 Elder - Fell. T7 Cypress - Fell. T8, T9, T10 Ash - Reduce by up to 30%. T11, T12 White beam - Raise canopy. T13 Hawthorn - Reduce by up to 30%.

Radwell Parish Meeting

24/01178/FPH Mike Easton Mr Michael Easton
21 Shrubbery Grove, Royston, SG8
9LJ, United Kingdom

The Still House
Radwell Lane
Radwell
Baldock
Hertfordshire
SG7 5ES

Mr Bernard Butt

Extension and alterations as a variation of planning permission reference 24/00099/FPH dated 06/03/24 to include two front dormer windows and a rear external air source heat pump control enclosure.

Reed Parish Council

24/01271/TCA Mr James Cantle Shire tree limited
1A Trigg Way, Melbourn, Royston,
SG8 6HX

Moycullen
Blacksmiths Lane
Reed
Royston
Hertfordshire
SG8 8AU

Alison Graves

T.1 Oak - Crown reduce canopy by 30% (2-3m) back to previous pruning cuts and crown raise to 5m from floor level.

Royston Town Council

24/01174/FP Roebuck Land And Planning Ltd Mrs
Stacey Rawlings
3 High Street, Stoke Goldington,
MK16 8NP

Unit 6 Royston Gateway Trade Park
Darlington Rd
Royston
SG8 5PF

24/01223/FPH Roy Rowe Roy Rowe
148 High Street, Barkway, Royston,
Hertfordshire, SG8 8EG

9 The Copperfields
Royston
Hertfordshire
SG8 5BH

Mr John Newland

Alterations to front and rear fenestration of existing garage to facilitate garage conversion.

**NORTH HERTFORDSHIRE DISTRICT COUNCIL
PLANNING CONTROL
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 14/06/2024
DEADLINE FOR COUNCILLORS' CALL IN: 04/07/2024**

24/01236/FPH Mr Michael Easton Mike Easton 39 Sun Hill
21 Shrubbery Grove, Royston, SG8 Royston
9LJ, United Kingdom Hertfordshire
SG8 9AX

Gabriela & Andrew George

Two storey front extension.

Weston Parish Council

24/01168/FP Intouch Planning Ltd Mr James Gran Land At Green End And North Of The Cottage
4 Ennismore Close, Letchworth Weston
Garden City, SG6 2SU, United Hertfordshire
Kingdom SG4 7AL

Mr Wilson

Erection of one 4-bedroom detached dwelling and detached double garage/workshop with creation of parking, landscaping and associated amenities.

WEST TEAM

Application No.	Applicant/Agent Address	Location Address, Applicant Name & Proposal
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Clothall Parish Meeting

24/01063/LBC Hertford Planning Service Mr Paul Walnut Tree Farm
Cavill Luffenhall
Westgate House, 37-41 Castle Luffenhall
Street, Hertford, SG14 1HH, United Stevenage
Kingdom Hertfordshire
SG2 7PX

Mr & Mrs M & S Ward

Remove existing cementitious render followed by applying a lime-based render onto wood fibre board with an embedded fibre mesh.

Great Ashby Community Council

24/01214/FPH Discount Plans LTD Mr John 79 Thirlmere
Domenech Great Ashby
39 - 41 North Road,, London, N7 Stevenage
9DP, United Kingdom Hertfordshire
SG1 6AQ

Jianrong Li

Alterations to existing garage including single storey rear extension, insertion of rooflights, front ground floor window and door following removal of garage doors to facilitate garage conversion.

Hitchin

**NORTH HERTFORDSHIRE DISTRICT COUNCIL
PLANNING CONTROL
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 14/06/2024
DEADLINE FOR COUNCILLORS' CALL IN: 04/07/2024**

24/00959/FPH	Michael Collins Architect Mr Michael Collins 12 Purwell Lane, Hitchin, Hertfordshire, SG4 0NE	119 Whinbush Road Hitchin Hertfordshire SG5 1PN	Mr Andrew McIntosh	Single storey side and rear extension including roof lantern following demolition of existing single storey side and rear extension. Insertion of L-shaped rear dormer window and 2no front rooflights to facilitate loft conversion. Installation of air source heat pump and alterations to fenestration.
24/01145/FPH	Rejig Homes Ltd Abdul Haque 167 Heathfield Road, Hitchin, Herts, SG5 1TE	Sundown Lucas Lane Hitchin Hertfordshire SG5 2JA	Mr & Mrs Baldwin	Single storey rear extension (amendments to previous planning permission 23/01405/FPH)
24/01150/LDCP	A+L Architecture Studio Ajay Shah 5 Poplar Close, Hitchin, SG4 9LZ	37 Lancaster Avenue Hitchin Hertfordshire SG5 1PA	Bimla Vati Neelam Banga Parveen Banga Rupinder Nagah	Insertion of rear dormer window and two front rooflights to facilitate loft conversion
24/01182/FPH	R. Grenfell Mr Richard Grenfell 35 Highbury Road, Hitchin, Hertfordshire, SG49SA	22 Newtons Way Hitchin Hertfordshire SG4 9JR	Mrs Helen Turner	Two storey front extension and single storey rear extension to link existing detached outbuildings to main dwelling, following demolition of existing front porch and rear conservatory.
24/01192/FPH	Nigel Cox Architects Mr Nigel Cox 13 Mornington, Welwyn, AL6 0AJ, United Kingdom	4 Alexandra Road Hitchin Hertfordshire SG5 1RB	Mr. G. Singh	Single storey rear and side extension following demolition of existing garage. Insertion of two ground floor side windows and first floor rear balcony doors with glazed balustrade.

**NORTH HERTFORDSHIRE DISTRICT COUNCIL
PLANNING CONTROL
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 14/06/2024
DEADLINE FOR COUNCILLORS' CALL IN: 04/07/2024**

24/01193/LDCP	Nigel Cox Architects Mr Nigel Cox 13 Mornington, Welwyn, Hertfordshire, AL6 0AJ	4 Alexandra Road Hitchin Hertfordshire SG5 1RB Mr. G. Singh Single storey side and rear extensions. Insertion of 2no ground floor obscured windows to side elevation with first floor rear double doors with Juliet balcony. Conversion of existing detached garage into garden room and insertion of rear L-shaped box dormer window with Juliet balcony to facilitate loft conversion.
24/01203/LDCP	Boyd Seddon Architect Mr Boyd Seddon Old Kitchin's Farm, 31 Horslow Street, Potton, Beds, SG19 2NS	Oaks Cottage Oaks Close Hitchin Hertfordshire SG4 9BN Mr And Mrs Horsnell Single storey rear extension with lean-to pitched roof, following demolition of existing conservatory
24/01207/FP	Artemis Architect Mrs Suzy Greene 369 High Road, London, N22 8JA, United Kingdom	125A Nightingale Road Hitchin Hertfordshire SG5 1RG Mr H Charalambous Insertion of dormer window in rear roofslope to facilitate loft conversion
24/01216/LDCP	Residential Architecture Mr Carl Collins 13 Straight Bit, Flackwell Heath, High Wycombe, Buckinghamshire, HP10 9LS	16 Strathmore Avenue Hitchin Hertfordshire SG5 1SL Jamie Kirby Roof extension to form gable end. Enlargement of existing rear dormer window to box dormer and insertion of 2no front roof lights to provide additional accommodation in loft space
24/01252/FP	Pavandeep Haer 93 Ninesprings Way, Hitchin, SG4 9NU, United Kingdom	93 Ninesprings Way Hitchin Hertfordshire SG4 9NU Pavandeep Haer Single storey rear extension, hip to gable roof extension and insertion of dormer window to rear elevation and rooflights to existing front elevation roofslope to facilitate conversion of loftspace into habitable accommodation (revision of previously approved planning permission granted 02.12.2020) (Development already carried out).

24/01281/TPO	Mr Mark Gibson 4Seasons Specialist Tree Surgeons Ltd 19 Tansy Avenue, Stotfold, Hitchin, SG5 4GJ	Flat 1 31 Whitehill Road Hitchin Hertfordshire SG4 9HN Mrs Tejal Shah T1, T2: Lime - Remove to ground level. T3: Holm Oak - Remove to ground level.
Kimpton Parish Council		
24/01242/FPH	Intouch Planning Ltd Mr James Gran 4 Ennismore Close, Letchworth Garden City, SG6 2SU, United Kingdom	17 Lawn Avenue Kimpton Hitchin Hertfordshire SG4 8QD Mr Goodge Two storey side/rear extension and part single storey rear extension including juliet balcony following demolition of existing single storey rear extension. Alterations to existing detached garage to include new opening and single storey side extension. Erection of detached rear garden room outbuilding. Replacement windows and doors throughout.
Knebworth Parish Council		
24/01210/PNMA	AJM Planning Mr Andrew MacDougall 49 London Road, Markyate, AL3 8JP	The Studios 1 Stevenage Road Knebworth Hertfordshire SG3 6AN Mr A MacDougal c/o Conversion of existing building (use class E) into 1 x 1-bed and 1 x 4-bed flats (use class C3).
Pirton Parish Council		
24/01248/TCA	- IG Environmental Services Innovation Group Environmental Services 4 Linnet Court, Cawledge Business Park, Alnwick, NE66 2GD	31 High Street Pirton Hitchin Hertfordshire SG5 3PS IG Environmental Services T1 Maple , T2 Mulberry, T3 Blackthorn - Remove
St Pauls Walden Parish Council		
24/01274/TCA	Mrs Apryl Goodwin Settlegroup Blackhorse Road, Letchworth Garden City, SG6 1HA, United Kingdom	Lime Tree House 48 High Street Whitwell Hitchin Hertfordshire SG4 8AG Mrs Apryl Goodwin 8x Lime - Re-pollard overhanging the footpath, removing epicormic growth. Lilac - Crown reduce and shape.
Wymondley Parish Council		



**NORTH HERTFORDSHIRE DISTRICT COUNCIL
PLANNING CONTROL
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 14/06/2024
DEADLINE FOR COUNCILLORS' CALL IN: 04/07/2024**

24/01165/FPH BBR Design Mr Ryan Albone Twin Oaks
BBR Design, 7 Paynes Park, St Marys Church Road
Hitchin, SG51EH, United Kingdom Little Wymondley
Hitchin
Hertfordshire
SG4 7JN

Mr Gates

Single storey side extension garage. (Development already carried out).

(Including Withdrawn decisions)

EAST TEAM

Application No: 22/01872/DOC	Location: Land North Of 68 London Road Baldock Hertfordshire SG7 6JL Applicant Name: Saunders Foxberry Developments Ltd Description: Details reserved by Condition 25 (Site Investigation Report III) as attached to Planning Application 20/02507/FP granted on 04.07.2022	Decision: Approval of Details Decision Date: 07/06/2024
Application No: 22/01873/DOC	Location: Land North Of 68 London Road Baldock Hertfordshire SG7 6JL Applicant Name: Saunders Foxberry Developments Ltd Description: Details reserved by Condition 26 (Remediation Method Statement) as attached to Planning Application 20/02507/FP granted on 04.07.2022	Decision: Approval of Details Decision Date: 07/06/2024
Application No: 23/02707/FP	Location: Land Adjacent To Horseshoe Farm London Road Barley Hertfordshire SG8 8JE Applicant Name: Mr Geoffrey Wilkerson Description: Conversion of barn to one 4-bed dwelling including external alterations, single-storey bay to south gable end and single-storey rear extension. Associated boundary treatment and hardstanding (as amended by drawing nos. SK0001/P2, L0101/P02, S0001/P02, S0004/P01, P0001/P03, P0003/P03, P0004/P1 received on 13 May 2024).	Decision: Conditional Permission Decision Date: 10/06/2024
Application No: 24/00202/LBC	Location: 27 - 29 Whitehorse Street Baldock Hertfordshire SG7 6QF Applicant Name: Mr Robert Dean Marliz Investments Ltd Description: Demolition of external stair enclosure and reinstate external wall on original alignment. Alternative Victorian-style new and replacement windows, to supersede the Georgian-style windows approved on application 21/01606/LBC. New external doors. Internal alterations to create first floor flat and to facilitate relocation of retail ancillary space to ground floor.	Decision: Conditional Consent Decision Date: 12/06/2024
Application No: 24/00265/FP	Location: 165 Weston Way Baldock Hertfordshire SG7 6JG Applicant Name: Mr Chris Hunt Description: Conversion of existing 3-bed house into two single level independent apartments (two one 1-bed). Erection of one 1-bed adjoined house and creation of 3 additional parking spaces and one garage (as a resubmission of planning reference 23/00392/FP) (as amended by plans received 21st May 2024).	Decision: Refused Decision Date: 11/06/2024
Application No: 24/00318/DOC	Location: Friends Green Farm Friends Green Damask Green Road Weston Hitchin Hertfordshire SG4 7BU Applicant Name: Mrs T Gilbert Description: Details reserved by Condition 3 (Remediation Method statement drawing) of planning permission reference 22/02883/FP granted on 24.07.2023.	Decision: Approval of Details Decision Date: 11/06/2024
Application No: 24/00452/LBC	Location: 1 Gardiners Lane Ashwell Hertfordshire SG7 5NZ Applicant Name: Dr Reuben Thomas Description: To replace the windows at the rear of the building (2 in the kitchen, ground floor, 1 in the bathroom, 1st floor above the arch) with 4:6:4 slimlite glazing, with wooden frames made to match the existing windows.	Decision: Conditional Consent Decision Date: 12/06/2024

EAST TEAM

Application No: 24/00737/FPH	Location: 1 Woodforde Close Ashwell Baldock Hertfordshire SG7 5QE Applicant Name: Mr & Mrs Everington Description: First floor side extension and replace existing rear ground floor flat roof with a monopitched roof. Insertion of rear ground floor bi-folding doors and recladding to front elevation.	Decision: Refused Decision Date: 06/06/2024
Application No: 24/00830/FPH	Location: 22 Melbourn Road Royston Hertfordshire SG8 7DF Applicant Name: Mr & Mrs Fitzer Description: Single storey rear extension following demolition of existing rear element (as amended by plan received on 30/05/2024).	Decision: Conditional Permission Decision Date: 06/06/2024
Application No: 24/00863/FPH	Location: The Noggings Dane End Therfield Royston Hertfordshire SG8 9RH Applicant Name: Mr Skeggs Description: Single storey rear extension, replace existing rear door and replace existing rear window with a door.	Decision: Conditional Permission Decision Date: 11/06/2024
Application No: 24/00886/FPH	Location: 35 Orchard Way Royston Hertfordshire SG8 5EX Applicant Name: Mrs Zuzana Neville Description: Part two storey, part single storey rear extension.	Decision: Conditional Permission Decision Date: 11/06/2024
Application No: 24/00909/LBC	Location: 37 Whitehorse Street Baldock Hertfordshire SG7 6QF Applicant Name: Mr Neil Gaskell Description: Removal of non-original wall and forming new door to existing opening.	Decision: Conditional Consent Decision Date: 06/06/2024
Application No: 24/00926/DOC	Location: Land West Of Royston Bypass Royston Hertfordshire Applicant Name: Mr Frankie Faulkner Harris Irwin Architects Description: Details reserved by Condition 13 (Maintenance Plan) of planning permission reference 19/00248/FP granted on appeal on 30.06.2021.	Decision: Approval of Details Decision Date: 10/06/2024
Application No: 24/00927/FPH	Location: 94 Wilbury Road Letchworth Garden City Hertfordshire SG6 4JJ Applicant Name: Mr Anthony Dolman Description: Single storey side extension to incorporate single storey attached garage and habitable accommodation.	Decision: Conditional Permission Decision Date: 11/06/2024
Application No: 24/00936/TCA	Location: 45 Glebe Road Letchworth Garden City Hertfordshire SG6 1DS Applicant Name: Mrs Lesley McNeill Description: T1 Walnut - Crown reduce by approx 30%, remove all major deadwood and lift lower branches to provide sufficient clearance to property.	Decision: No Objection Decision Date: 12/06/2024
Application No: 24/00938/FPH	Location: 31 Pinnocks Lane Baldock Hertfordshire SG7 6DD Applicant Name: Mr & Mrs Armitage Description: First floor rear extension over existing dining room and insertion of rooflights to existing rear roofslope (as amended by plans received 14th May 2024).	Decision: Conditional Permission Decision Date: 11/06/2024
Application No: 24/01000/LDCP	Location: Lindhill House Knap Close Letchworth Garden City Hertfordshire SG6 1AQ Applicant Name: Mr Ramzi Saab Lavender Medical Ltd Description: Proposed use of first floor as Research and Development, Office with ancillary training and storage (Class E).	Decision: Granted Permission Decision Date: 10/06/2024

EAST TEAM

Application No: 24/01021/TCA	Location: 32 Ashwell Street Ashwell Baldock Hertfordshire SG7 5QD Applicant Name: Ben Smithson Description: T1 Birch - Reduce height by 1.5 to 2m shape and balance cutting to viable growth. T2 Birch - Fell to ground level and eco plug. T3 Birch x 3 Stems - Reduce height by 2m, bring in the stem leaning over the driveway.	Decision: No Objection Decision Date: 10/06/2024
Application No: 24/01071/TCA	Location: Robert Humbert House Rushby Mead Letchworth Garden City Hertfordshire SG6 1RS Applicant Name: Mrs Apryl Goodwin Settle Description: T1 2x Sycamore, T2 2x Norway Maple, T3 2x Hornbeam, T4 Black Poplar, T5 Cypress, T6 Tree of Heaven, T7 Ash, T9a Lime, T9 London Plane, 9c Row of unidentified Trees - Raise the Canopy, Remove Epicormic Growth and side back overhanging branches.	Decision: No Objection Decision Date: 10/06/2024
Application No: 24/01078/TCA	Location: 11 Campers Avenue Letchworth Garden City Hertfordshire SG6 3SR Applicant Name: Mrs Helen Bernabe Description: Purple plum, Beech, Cherry - Reduce up to 1m.	Decision: No Objection Decision Date: 10/06/2024
Application No: 24/01085/NMA	Location: Margaret House Church End Barley Royston Hertfordshire SG8 8JS Applicant Name: Mr Thomas Kelly Description: To introduce a curved step to match the opposite flanking wall (as non-material amendment to planning permission 22/02392/FP granted on 13.01.2023).	Decision: Agreed Decision Date: 11/06/2024
Application No: 24/01089/TCA	Location: 5 Church Lane Letchworth Garden City Hertfordshire SG6 1AJ Applicant Name: Avril Kavanagh Description: T1 Sycamore - Fell to ground level	Decision: No Objection Decision Date: 12/06/2024
Application No: 24/01179/TPO	Location: 32 King James Way Royston Hertfordshire SG8 7EF Applicant Name: First Port Description: Oak - Reduce by 4m.	Decision: Conditional Consent Decision Date: 12/06/2024
Application No: 24/01259/TCA	Location: Land At The Rear Of 3 Field Lane Letchworth Garden City Hertfordshire SG6 3LF Applicant Name: Paul McKenna Letchworth Garden City Heritage Foun Description: T1 Sycamore - Reduce by up to 3m and clear deadwood from crown.	Decision: No Objection Decision Date: 10/06/2024
Application No: 24/01271/TCA	Location: Moycullen Blacksmiths Lane Reed Royston Hertfordshire SG8 8AU Applicant Name: Alison Graves Description: T.1 Oak - Crown reduce canopy by 30% (2-3m) back to previous pruning cuts and crown raise to 5m from floor level.	Decision: No Objection Decision Date: 11/06/2024
WEST TEAM		
Application No: 21/01583/DOC	Location: Rye End Farm Green Lane Codicote Hitchin Hertfordshire SG4 8SU Applicant Name: Dr Sarah Lotzof Description: Details reserved by Condition 5 (Roof Tile) as attached to Listed Building Consent 20/00643/LBC granted on 15.04.2021	Decision: Approval of Details Decision Date: 11/06/2024
Application No: 23/01039/DOC	Location: Land Adjacent To Oaklea And South Of Cowards Lane Codicote Hertfordshire SG4 8UN Applicant Name: c/o agent Croudace Homes Ltd Description: Details reserved by Condition 4- highway works/access plan (within Transport Statement) (relating to planning permission 17/01464/1 granted 02.11.2022)	Decision: Approval of Details Decision Date: 06/06/2024

WEST TEAM

Application No: 24/00185/FPH	Location: 38 Horn Hill Whitwell Hitchin Hertfordshire SG4 8AR Applicant Name: Mr Matthew Beckham Description: Installation of vehicular crossover and retention of existing driveway	Decision: Refused Decision Date: 06/06/2024
Application No: 24/00198/FP	Location: Pirton Methodist Church High Street Pirton Hertfordshire SG5 3PS Applicant Name: Ian Brakenbury Pirton Methodist Church Description: Creation of rear garden area to include permeable paths, steps, ramp and seating together with installation of a proximity light to rear wall of the chapel.	Decision: Conditional Permission Decision Date: 12/06/2024
Application No: 24/00492/FPH	Location: The Barn Preston Road Gosmore Hitchin Hertfordshire SG4 7QS Applicant Name: Mr And Mrs Edmund Wright Description: Installation of ground mounted solar panels in front garden.	Decision: Conditional Permission Decision Date: 06/06/2024
Application No: 24/00525/FPH	Location: 17 Langbridge Close Hitchin Hertfordshire SG4 9EL Applicant Name: Mr And Mrs Powell Description: Two storey side extension (as a variation of planning permission 17/02658/1HH granted 19.12.2017)	Decision: Conditional Permission Decision Date: 11/06/2024
Application No: 24/00661/FPH	Location: The Thatched Cottage Warrens Green Lane Weston Hitchin Hertfordshire SG4 7ED Applicant Name: Mr Simon Cracknell Description: Part two storey and part single storey rear extension including balcony area and alterations to fenestration (as amended by plans received 3rd June 2024).	Decision: Conditional Permission Decision Date: 11/06/2024
Application No: 24/00662/LBC	Location: The Thatched Cottage Warrens Green Lane Weston Hitchin Hertfordshire SG4 7ED Applicant Name: Mr Simon Cracknell Description: Part two storey and part single storey rear extension including balcony area. Insertion of ground floor window on North West elevation (as amended by plans received 3rd June 2024).	Decision: Conditional Consent Decision Date: 11/06/2024
Application No: 24/00723/FP	Location: Redcoats Green Farm Stevenage Road Redcoats Green Little Wymondley Hitchin Hertfordshire SG4 7JL Applicant Name: Mr H Neave Description: Construction of a manege	Decision: Conditional Permission Decision Date: 06/06/2024
Application No: 24/00732/DOC	Location: 1 Manor Cottages Church Lane Graveley Hitchin Hertfordshire SG4 7BN Applicant Name: Ms Elaine Southern Description: Details reserved by condition 3 (change to type of roof tiles) of planning permission reference no.18/03243/FPH granted 31.01.2019	Decision: Refused Decision Date: 11/06/2024
Application No: 24/00783/DOC	Location: Water Tower Offley Hoo Farm Hoo Lane Offley Hertfordshire Applicant Name: Pilkington Pilkington Farms Partnership Description: Details reserved by Condition 8C (Remediation Method Statement) of planning permission reference 22/03301/FP granted on 13.02.2023.	Decision: Approval of Details Decision Date: 11/06/2024
Application No: 24/00788/DOC	Location: The Water Tower Danesbury Park Road Welwyn Hertfordshire AL6 9SF Applicant Name: Mr & Mrs Mark and Sinead Sheldon Description: Details reserved by condition 4 (Material details) of planning permission reference no 21/03191/FP granted 10.02.2022.	Decision: Approval of Details Decision Date: 11/06/2024

WEST TEAM

Application No: 24/00797/FP	Location: Land At 51 Beech Way Blackmore End St Albans Hertfordshire AL4 8LY Applicant Name: Mr Neil Tennant Description: Erection of one detached 3-bed dwelling including installation of vehicular crossover. (Amended plan received 09/05/24).	Decision: Refused Decision Date: 12/06/2024
Application No: 24/00798/DOC	Location: 1 Priory Lane Little Wymondley Hitchin Hertfordshire SG4 7HE Applicant Name: D&G Properties London Ltd Description: Details reserved by Condition 10 (Archaeological Work) of planning permission reference 21/02383/FP granted on 30.01.2023.	Decision: Approval of Details Decision Date: 11/06/2024
Application No: 24/00835/FP	Location: John Clements Sports And Community Centre Bury Lane Codicote Hitchin Hertfordshire SG4 8XY Applicant Name: John Clements Sports And Community Trust Description: Insertion of solar panels to existing roofslope of community sports hall	Decision: Conditional Permission Decision Date: 11/06/2024
Application No: 24/00839/OP	Location: Land To The Rear Of 18 Victoria Road Hitchin Hertfordshire SG5 2LS Applicant Name: Ms Amanda Mills Description: Erection of one detached one bedroom dwelling with all matters reserved	Decision: Refused Decision Date: 06/06/2024
Application No: 24/00846/FPH	Location: 32 Manor Crescent Hitchin Hertfordshire SG4 9NA Applicant Name: Mr and Mrs Underhill Description: Two storey rear extension including Juliet balcony following partial demolition of existing garage. Insertion of rooflight to existing front element roofslope (as amended by plan received on 23/05/2024).	Decision: Conditional Permission Decision Date: 06/06/2024
Application No: 24/00852/FPH	Location: 76A High Street Kimpton Hertfordshire SG4 8QW Applicant Name: Mr Jux Description: Part three storey and part single storey rear extension following demolition of existing rear element. Rear roof extension and insertion of two front rooflights to facilitate loft conversion. Alterations to fenestration	Decision: Refused Decision Date: 07/06/2024
Application No: 24/00855/DOC	Location: The Water Tower Danesbury Park Road Welwyn Hertfordshire AL6 9SF Applicant Name: Mr & Mrs Mark And Sinead Sheldon Description: Details reserved by condition 7 (Construction Traffic Management Plan) of planning permission reference no 21/03191/FP granted 10.02.2022.	Decision: Approval of Details Decision Date: 11/06/2024
Application No: 24/00856/DOC	Location: The Water Tower Danesbury Park Road Welwyn Hertfordshire AL6 9SF Applicant Name: Mr & Mrs Mark And Sinead Sheldon Description: Details reserved by condition 8 (Landscaping) of planning permission reference no 21/03191/FP granted 10.02.2022.	Decision: Approval of Details Decision Date: 11/06/2024
Application No: 24/00867/FPH	Location: Lychgate House Church Lane Preston Hitchin Hertfordshire SG4 7TP Applicant Name: Mr & Mrs Iles Description: Part two storey and part single storey rear extension following demolition of existing rear conservatory. First floor front extension and single storey side extension. Alterations to fenestration.	Decision: Conditional Permission Decision Date: 07/06/2024
Application No: 24/00875/FPH	Location: Ropewalk Cottage Luton Road Offley Hitchin Hertfordshire SG5 3DR Applicant Name: Mr B Payne Description: Single storey front extension	Decision: Conditional Permission Decision Date: 11/06/2024

WEST TEAM

Application No: 24/00882/FPH	Location: 4 Longmeadow Drive Ickleford Hitchin Hertfordshire SG5 3TJ Applicant Name: Mr Mark Kunes Description: Installation of freestanding air source heat pump in front garden	Decision: Conditional Permission Decision Date: 11/06/2024
Application No: 24/00894/FPH	Location: 9 Stevenage Road Knebworth Hertfordshire SG3 6AN Applicant Name: Mr N McCarthy Description: Erection of rear outbuilding following demolition of existing shed	Decision: Conditional Permission Decision Date: 11/06/2024
Application No: 24/00915/FPH	Location: 2 York Road Hitchin Hertfordshire SG5 1XA Applicant Name: Mr M Martin Description: Alterations to roof including raised ridge height, erection of rear dormer window with Juliet balcony and insertion of front rooflights to facilitate conversion of loft space into habitable accommodation. Single storey rear extension following demolition of existing rear extension.	Decision: Conditional Permission Decision Date: 12/06/2024
Application No: 24/00919/LDCP	Location: 29 The Crescent Hitchin Hertfordshire SG5 2PA Applicant Name: Burgess Description: Siting of single unit mobile home in rear garden for purposes ancillary to the main dwelling	Decision: Granted Permission Decision Date: 11/06/2024
Application No: 24/00933/TCA	Location: 111 Walsworth Road Hitchin Hertfordshire SG4 9SP Applicant Name: Ms Owen Description: T2 Lime - Pollard back to previous pollard points. Remove major deadwood throughout crown.	Decision: No Objection Decision Date: 07/06/2024
Application No: 24/00940/LDCP	Location: 86 Symonds Road Hitchin Hertfordshire SG5 2JL Applicant Name: Mr Stuart Miller Description: Replace existing front and rear garage doors with windows to facilitate garage conversion into dining, shower/utility rooms	Decision: Granted Permission Decision Date: 12/06/2024
Application No: 24/01030/NMA	Location: Park Lane Reservoir And Booster Station Park Lane Old Knebworth Hertfordshire SG3 6PP Applicant Name: Mr R Cobbold Description: Reduction of access to/from the highway from S278 (for commercial) to S184 for a single dwelling (as Non-Material Amendment to planning permission 22/01654/FP granted 16/08/22)	Decision: Agreed Decision Date: 11/06/2024
Application No: 24/01094/LDCP	Location: 2 Maltings Orchard Pirton Hertfordshire SG5 3YR Applicant Name: Mrs Catherine Scott Description: Installation of 8no solar panels to existing garage roof slope	Decision: Granted Permission Decision Date: 12/06/2024
Application No: 24/01124/TCA	Location: The Green Man Arch Road Great Wymondley Hitchin Hertfordshire SG4 7EU Applicant Name: Dean Clare T M Browne LTD Description: G1 Group of Spruce, Pine, Willow, Birch - Crown lift to provide 3m clearance from the adjacent roof of the village hall.	Decision: No Objection Decision Date: 11/06/2024
Application No: 24/01150/LDCP	Location: 37 Lancaster Avenue Hitchin Hertfordshire SG5 1PA Applicant Name: Bimla Vati Neelam Banga Parveen Banga Rupinder Na Description: Insertion of rear dormer window and two front rooflights to facilitate loft conversion	Decision: Granted Permission Decision Date: 12/06/2024

WEST TEAM

Application No: 24/01169/DOC **Location:** 100 Arlesey Road Ickleford Hitchin Hertfordshire SG5 3TH **Decision:**
Approval of Details
Applicant Name: Lucy Reeve **Decision Date:**
07/06/2024
Description:Details reserved by Condition 2 - Replacement timber frame
(of listed building consent reference 24/00018/LBC granted on 16.04.2024)

Application No: 24/01194/DOC **Location:** Priory Farm Priory Lane Little Wymondley Hitchin Hertfordshire
SG4 7HD **Decision:**
Approval of Details
Applicant Name: Mr Angus Wallace Priory Farm Business **Decision Date:**
11/06/2024
Description:Details reserved by condition 5 (Bird boxes) of planning
permission reference no. 24/00730/FP granted 21.05.2024

PRESS RELEASE

PR 3856

13 June 2024

Royston restaurant to pay over £150,000 for food hygiene failures

The owner and manager of British Raj Express at 73 Kneesworth Street in Royston have been ordered to pay nearly £150,000 at St Albans Magistrates' Court on 30 May.

The owner of British Raj Express – registered under the name Romeo & Juliet Limited – and manager – Muhammad Ali Safwaan Choudhury – previously pleaded guilty to a number of food hygiene offences on 12 January at Stevenage Magistrates' Court, at which the owner agreed to pay the council's costs of £7,252.86.

On 30 May, Mr Choudhury, from Luton, was fined £15,000 for an offence in February 2023, £20,000 for an offence in March 2023 and £40,000 for an offence in May 2023, as well as a £2,000 victim surcharge. A collection order of £500 per month will start on 28 June. He was also given an interim Criminal Behaviour Order (CBO), prohibiting him from working at the restaurant, and a full CBO application hearing is scheduled for 20 September.

Romeo and Juliet Limited was fined £30,000 for the first offence and £40,000 for the second offence, plus an additional victim surcharge of £2,000.

This totals £149,000 which will be paid to the courts, and £156,252.86 including the council's costs.

The prosecution was brought by North Herts Council following visits by Environmental Health Officers. Officers visited the premises on a number of occasions during 2023 and although food hygiene issues were drawn to the attention of the owner and manager, no improvements were found on subsequent inspections. Issues included:

- not keeping the premises clean – areas below equipment within the kitchen were greasy and collecting debris including rat droppings, dirty tea towels around the kitchen were

being used for cleaning, and a light switch within the dry store area was dirty which could contaminate hands

- poor storage of waste and control of pests – waste piled up in an uncontrolled manner with the back door left open allowing access to pests, rodent monitoring boxes not kept in good condition
- inadequate hand washing facilities for food handlers – lack of hot water, soap and hand drying materials and poor drainage – the wash hand basin was so slow draining that food handlers could not effectively wash their hands due to the inability to clean them in fresh water
- poor practice by food handlers – correct protective white coats and aprons were not always worn by workers in the kitchen, including the head chef
- poor food storage and cross contamination – food kept uncovered under sink, ready to eat poppadoms stored on a plate covered in greasy, damaged foil, food in fridge with no stated shelf life and no method to ensure ready to eat food was being stored in containers that had not previously been used to store raw meat/fish.

Jo Doggett, North Herts Council's Service Director for Housing & Environmental Health, said: "Inspecting restaurants and other food businesses is a vital service that some people may not realise we provide, helping to ensure residents can enjoy their favourite takeaway or meal out safely. This case shows how important our work is, and the significant fines prove how harmful the breaches were.

"We have a team of Environmental Health Officers who carry out routine inspections as well as investigate food poisoning complaints at food businesses across the district. These routine inspections provide the ratings for the [Food Standards Agency's 'scores on the doors' scheme](#), giving a food hygiene level between zero and five to every café, pub, restaurant, takeaway and delivery outlet in North Herts. We also provide food hygiene training courses for new staff to help food businesses meet their legal training responsibilities."

ENDS

For more information please contact Anna.Cotton@north-herts.gov.uk / 01462 474403.